



VANCOUVER CIVIC THEATRES BOARD

MINUTES

JUNE 19, 2014

A meeting of the Vancouver Civic Theatres Board was held on Thursday, June 19, 2014, at 12 Noon, in the Queen Elizabeth Theatre Salon.

PRESENT: Rob Haynes, Chair
Susan Adams
Sarah Kim
Michael Noon
Wendy Soobis
Karole Sutherland, Vice-Chair
Karen Wilson

ALSO PRESENT: Sandra Gajic, Director, Civic Theatres
Todd Ayotte, Deputy Director, Civic Theatres
Richard Newirth, Managing Director, Cultural Services

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

Leave of Absence Requests

MOVED by Karole Sutherland
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board approve a leave of absence for Sarah Kim for the meeting to be held July 17, 2014.

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Karole Sutherland
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board approve the Minutes of the meeting held on May 22, 2014, as circulated.

CARRIED UNANIMOUSLY

1. Chair's Comments

The Chair welcomed Sandra Gajic, newly appointed Director of Civic Theatres, and commented on the following:

- Resident Companies - brochures outlining the upcoming season will be distributed at the next meeting in July;

- TicketLeader - the Chair thanked Board members for providing advice to senior City staff on the current issues;
- Orpheum Tours - the Chair met with tour guides; tours are conducted by the BC Entertainment Hall of Fame volunteers. Tourism Vancouver has expressed an interest in becoming involved; the Orpheum recently received a Certificate of Excellence from TripAdvisor;
- Royal City Musical Theatre - the Chair and Michael Noon have been invited to participate in their strategic planning meeting;
- Vancouver Opera (VO) - the Chair advised that the VO has requested to be placed on the agenda for the next Board meeting.

Members discussed the VO's request. The Chair noted that Ms. Gajic will be meeting with the VO prior to the next Board meeting and can determine whether it is necessary to request the Chair of the VO Board of Directors to attend.

2. Introduction and Q&A with Director, Sandra Gajic

Ms. Gajic introduced herself, provided a brief outline of next steps and responded to questions.

3. TicketLeader Update

Richard Newirth, Managing Director, Cultural Services, provided a brief update, noting he recently met with the City Manager and General Manager of Community Services to discuss concerns raised.

Ms. Gajic noted she, along with the City Manager and Todd Ayotte, Interim Director, Civic Theatres, met with TicketMaster in regard to recent concerns and that she is arranging to meet with the other user groups. She added that she will be meeting with the City Manager and General Manager of Community Services on Monday to seek direction.

4. Marketing Update

Wendy Soobis provided a brief update on ads for Civic Theatres.

5. Director's Report

Ms. Gajic provided a brief report and thanked Mr. Ayotte for all his work in the interim.

6. Financial Report

Ms. Gajic provided a brief report, noting she is currently assessing the process. In response to questions, she confirmed that she will be providing written reports in future.

7. Orpheum Annex, including Exterior

The Chair provided a brief history on this matter, noting there is an urgent need to address the exterior, adding a big component should be street visibility.

Members had a brief discussion on budget constraints and will revisit the matter.

8. New Business

None.

Adjournment

MOVED by Karole Sutherland
SECONDED by Sarah Kim

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting:

DATE: Thursday, July 17, 2014
TIME: 12 Noon
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 1 pm.

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