



VANCOUVER CIVIC THEATRES BOARD

MINUTES

OCTOBER 23, 2014

A meeting of the Vancouver Civic Theatres Board was held on Thursday, October 23, 2014, at 12:05 pm, in the Queen Elizabeth Theatre Salon.

- PRESENT:** Rob Haynes, Chair
Sarah Kim
Michael Noon
Wendy Soobis
Karen Wilson
- ABSENT:** Susan Adams (Leave of Absence)
Karole Sutherland, Vice-Chair (Leave of Absence)
- ALSO PRESENT:** Councillor Elizabeth Ball
Sandra Gajic, Director, Civic Theatres
Todd Ayotte, Deputy Director, Civic Theatres
- CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

Leave of Absence Requests

None.

Approval of Minutes

MOVED by Wendy Soobis
SECONDED by Sarah Kim

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on September 25, 2014, be approved as circulated.

CARRIED UNANIMOUSLY

1. Chair's Comments

Rob Haynes, Chair, reported as follows:

- Following a discussion regarding House Seats at the last Board meeting, Mr. Haynes met with Michelle Surette, Audience Services Event Liaison, Vancouver Civic Theatres, and provided an update which he also emailed to Board members. The second part of that item included a proposal for Board members to complete a survey after attending an event at any of the civic theatres. He will report back on the survey process following discussion with Karole Sutherland.
- Board members were reminded, if they wished, to submit their applications for reappointment to the Board once the civic agencies ad comes out after the local general election to be held on November 15, 2014.
- Mr. Haynes sought a motion from Board members to thank Richard Newirth, Managing Director, Cultural Services, for his years of service to the Board. Accordingly, it was

MOVED by Karen Wilson

SECONDED by Michael Noon

THAT the Vancouver Civic Theatres Board expresses its appreciation and thanks to Richard Newirth, Managing Director, Cultural Services, for the work and expertise he provided during his years of service to the Board.

CARRIED UNANIMOUSLY

2. Resident Companies Report

Karen Wilson reported on the following:

- Recently attended "Carmen" at the QET and, while standing in the lobby, could hear the music coming from an event on the Plaza. Ms. Gajic advised the matter has been addressed.
- Enquired about whether any of the civic theatres had been used for TED events, and Wendy Soobis advised she attended a TEDx event at the QET. TEDx is a program of local, self-organized events that bring people together to share a TED-like experience. The TED Conference provides general guidance for the TEDx program, but individual TEDx events are self-organized.
- Enquired about liquor sales in the Orpheum Annex and it was clarified that the liquor licence is for the lobby and theatre.

3. TicketLeader Update

In reference to the motion moved by Michael Noon at the last Board meeting, Rob Haynes, Chair, advised no action by the City has been taken regarding the Vancouver Civic Theatres Board's advice and motion. Mr. Noon expressed his displeasure.

Following discussion on this matter, Sandra Gajic, Director of Civic Theatres, responded to questions.

4. Director's Report

Sandra Gajic, Director of Vancouver Civic Theatres, reported on the following:

- Financials, including Revenues and Expenditures for nine months ending September 30, 2014.
- HR/Staffing - the hiring of Sandra Elliot as the new Audience Services Manager, and Dave Winstanley, Head Carpenter.

Ms. Gajic responded to questions regarding reference to the "Orpheum Annex" and "Annex". It was agreed this matter be placed on the agenda for discussion at the next Board meeting.

Ms. Gajic, along with Todd Ayotte, Deputy Director, also responded to questions regarding:

- Automated parking at the Orpheum, noting there are two meters in P1 and two in P2. Signs will be posted by the parking lot operator. "Ambassadors" will also be available to help out those who are using the parking facility. Staffing concerns were expressed and addressed by Ms. Gajic.
- Banners displayed on Dunsmuir.

5. New Business

Board members enquired as to how the Board can support the Director, the role of the Board, and Ms. Gajic responded.

Adjournment

MOVED by Michael Noon
SECONDED by Sarah Kim

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

Next Regular Meeting

DATE: Thursday, November 20, 2014
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre

The Board adjourned at 1:12 pm.

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