



VANCOUVER CIVIC THEATRES BOARD

MINUTES

NOVEMBER 20, 2014

A meeting of the Vancouver Civic Theatres Board was held on Thursday, November 20, 2014, at 12:05 pm, in the Queen Elizabeth Theatre Salon.

PRESENT: Rob Haynes, Chair
Susan Adams
Sarah Kim
Michael Noon
Wendy Soobis
Karen Wilson

ABSENT: Karole Sutherland, Vice-Chair (Leave of Absence)

ALSO PRESENT: Sandra Gajic, Director, Civic Theatres

CITY CLERK'S OFFICE: Charlene Imai, Meeting Coordinator

Leaves of Absence Requests

MOVED by Wendy Soobis
SECONDED by Sarah Kim

THAT the following Leaves of Absence be granted:

- Rob Haynes - December 11, 2014
- Michael Noon - December 11, 2014, and January 2015 (if applicable).

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Karen Wilson
SECONDED by Wendy Soobis

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on October 23, 2014, be approved as circulated.

CARRIED
(Michael Noon opposed)

1. Chair's Comments

Rob Haynes, Chair, reported as follows:

- Expressed his appreciation and thanks to Sandra Gajic for her efforts as the Director of Civic Theatres - everything moving along well;
- Advised Board members he has sent a letter to City Council advising them he will not be reapplying for appointment to the Vancouver Civic Theatres Board. However, he expressed his interest in being part of the creation of a new board should the City and Vancouver Civic Theatres choose to operate as an independent entity, similar to the Pacific National Exhibition with a Management Board of Directors.

2. Resident Companies Report

Karen Wilson advised she had attended a number of events and reported the following concerns, which Sandra Gajic, Director, responded to:

- Room/stage set-up;
- Bookings;
- Fix/renovate the Annex;
- Playhouse upgrades.

Ms. Gajic then responded to questions regarding the Capital Plan. She also reported that the cocktail tables (2 heights) for the Annex had been ordered and delivered, and that an IATSE technician has been designated for the Annex.

3. Orpheum Annex Discussion

Rob Haynes, Chair, thanked Michael Noon for his work in putting together a proposal for the renaming of the Annex, based on input from Board members. The name "Seymour Studio" was proposed, and the Board requested Sandra Gajic to move ahead to get an indication on the Seymour Studio proposal.

A discussion ensued regarding sponsorships for all the civic theatres. Mr. Haynes then advised the Board to wait for Ms. Gajic to get back to them regarding sponsorship and re-branding.

4. Director's Report

Sandra Gajic, Director of Vancouver Civic Theatres, reported on the following, and responded to questions:

- Finance - revenues including parking;
- Operations - staff will be available on site in the parking garage; Internet access in all civic theatres;
- Theatre bookings - theatre rental rates and grants.

MOVED by Michael Noon
SECONDED by Wendy Soobis

THAT a Governance Board replace the current Vancouver Civic Theatres (Advisory) Board to assist the Director of Civic Theatres in the successful operation of the Vancouver Civic Theatres.

CARRIED UNANIMOUSLY

Board members requested Ms. Gajic to monitor the upkeep of the Plaza during the Christmas Market event.

5. New Business

As the Vancouver Civic Theatres Board members' terms end on December 7, 2014, there will be no meeting on December 11, 2014, as previously scheduled.

Adjournment

MOVED by Sarah Kim
SECONDED by Michael Noon

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

The Board adjourned at 1:07 pm.

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