



VANCOUVER CIVIC THEATRES BOARD

MINUTES

MARCH 19, 2015

A meeting of the Vancouver Civic Theatres Board was held on Thursday, March 19, 2015, at 12:02 pm, in the Queen Elizabeth Theatre Salon.

- PRESENT:** Rob Haynes, Chair
Susan Adams
James Brown
Sabrina Cordeiro
Colin Doylend
Wendy Soobis
- ABSENT:** Christopher Ball (Leave of Absence)
- ALSO PRESENT:** Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director, Civic Theatres
- CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

Introductions and Welcome

Rob Haynes welcomed new and incumbent members to the Vancouver Civic Theatres Board who introduced themselves and provided their backgrounds.

Election of Chair and Deputy Chair

The election of Chair and Deputy Chair was postponed for a couple of meetings to allow members to get to know each other and to familiarize themselves with the role of the Board and its activities.

In the interim, and pursuant to Section 5.B of the Vancouver Civic Theatres By-law, the Chairperson whose term has expired shall be eligible for reappointment and shall continue to hold office until a successor has been appointed.

Accordingly, Mr. Haynes assumed the chair.

Leave of Absence Requests

MOVED by Wendy Soobis
SECONDED by Colin Doylend

THAT Christopher Ball be granted Leave of Absence for the meeting today, March 19, 2015.

CARRIED UNANIMOUSLY

MOVED by Colin Doylend
SECONDED by Sabrina Cordeiro

THAT Susan Adams be granted Leave of Absence for the meeting to be held on April 23, 2015.

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Wendy Soobis
SECONDED by James Brown

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on February 26, 2015, be amended and approved, to remove Karole Sutherland from the ABSENT field, as she had e-mailed her resignation to the Chair on January 30, 2015.

CARRIED UNANIMOUSLY

1. Comments from Chair

Rob Haynes, Chair:

- thanked the new members for volunteering their services to the Vancouver Civic Theatres Board, welcomed their fresh ideas, and outlined the role of the Board as laid out in the VCTB By-law
- noted the Board meeting is open to the public
- advised Board members of upcoming assignments to portfolios such as Resident Companies, Marketing & Communications, Audience Services
- commented on the allocation of house seats to Board members for performances at the civic theatres, and the role of the Board members when they attend these events - report any complaints and concerns to staff.

2. Director's Report

Sandra Gajic, Director, Civic Theatres, provided updates on the activities of Vancouver Civic Theatres, including:

- Vancouver Civic Theatres Revitalization Program
- HR
- Finance
- Operations
- Food and Beverage
- Bookings and Sales
- Marketing + Community Engagement
- Audience Service
- Production
- Vancouver Civic Theatres Organizational Chart.

Ms. Gajic then responded to questions.

3. New Business

(a) Appointments to Civic Agencies

Councillor Ball explained the nomination process and the role of the Nomination Sub-Committee of which she, along with Councillors Reimer and Stevenson, are members of. The purpose of the Nomination Sub-Committee is to recommend nominees to civic agencies, which are then considered by Council.

Discussion ensued on the following, and Ms. Gajic responded:

- engaging users/resident companies about the VCT venues/facilities, and Ms. Gajic advised a roundtable discussion with users/resident companies is being planned for April
- use of VCT facilities by non-profit groups
- educational component.

(b) Appointment of Vancouver Civic Theatres Board representative to the Arts and Culture Policy Council

Councillor Ball who, along with Councillor Deal, is one of the Council Liaisons to the Arts and Culture Policy Council, explained the role and make-up of the ACPC.

The Board agreed to postpone the appointment of the VCTB representative to ACPC to a future date, but that Wendy Soobis would attend the ACPC meeting on April 21, 2015.

Note from Meeting Coordinator

Subsequently, the Vancouver Civic Theatres Board was advised by staff that only an officially appointed VCTB representative (an ACPC voting member) may attend ACPC meetings.

Next Meeting:

DATE: Thursday, April 23, 2015
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre Salon

The Committee adjourned at 1:23 pm

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