



VANCOUVER CIVIC THEATRES BOARD

MINUTES

JULY 16, 2015

A meeting of the Vancouver Civic Theatres Board was held on Thursday, July 16, 2015, at 12:05 pm, in the Queen Elizabeth Theatre Salon.

PRESENT: Rob Haynes, Chair
Susan Adams, Deputy Chair
James Brown
Sabrina Cordeiro
Wendy Soobis

ABSENT: Christopher Ball (Leave of Absence)
Colin Doyle (Leave of Absence)

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director - Civic Theatres
Jason Gordon, Food & Beverage Manager
Guy Leroux, Project Manager - Financial Shared Services
Miles Muir, Technical Director

CITY CLERK'S OFFICE: Charlene Imai, Meeting Coordinator

Leave of Absence Requests

MOVED by Susan Adams
SECONDED by Wendy Soobis

THAT Colin Doyle be granted Leave of Absence for today's meeting, July 16, 2015.

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Wendy Soobis
SECONDED by James Brown

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on June 18, 2015, be approved as circulated.

CARRIED UNANIMOUSLY

1. Comments from Chair

Rob Haynes, Chair, commented on the Vancouver Opera's decision to present an opera festival in the 2016-2017 season and potential conflicts between the prime users of these venues.

Mr. Haynes noted the Vancouver Civic Theatres Board supports all users of the civic theatres.

Sandra Gajic, Director - Civic Theatres, responded to questions and addressed concerns.

2. Board Roundtable

Board members provided feedback on their recent experiences at the Theatres, including:

- Technical issues - it was commented that there were sound issues at the Erykah Badu performance.
- Lion King performances - with the recent hot weather, is it possible to have seating in the lobby or are there any other options for seating outside the Theatre? Ms. Gajic responded there would be problems with outside seating, citing fire regulations and labour issues. Specially-made cookies and Menchie's yogurt was a big hit with the children attending the show - well-received. Mr. Haynes commended Civic Theatres staff for managing the flow of crowd.
- Jazz Festival: Pink Martini at the Orpheum - good show, 150+ people dancing on the stage - monitored by security staff provided by both the promoter and Civic Theatres.

3. Arts and Culture Policy Council Report Back

Wendy Soobis reported on her attendance at the Arts and Culture Policy Council meeting on July 14, 2015, including the review of cultural grants, and commercial signs.

Sandra Gajic responded to questions, and discussion ensued regarding corporate sponsorship and the City's existing policy.

For more information regarding the July 14th ACPC meeting, the minutes of that meeting will be available for viewing under the Meetings tab at: <http://vancouver.ca/your-government/arts-and-culture-policy-council.aspx>

4. Director's Report

Sandra Gajic, Director - Civic Theatres, provided an update on HR issues, including the Stage Door Attendant position. Ms. Gajic referred to the following items in her report:

- Revitalization of VCT
- IT
- Facilities
- Security
- Parking

- Occupational Health and Safety
- Technical and Production
- Booking and Sales
- Marketing and Communications
- Audience Services
- Food and Beverage

Guy Leroux, Project Manager - Financial Shared Services, reviewed the Q2 financial report ending June 30, 2015.

Ms. Gajic and Mr. Leroux then responded to questions.

As requested, Ms. Gajic agreed to provide a copy of the 2016 draft budget to Board members prior to submission to the City's Finance Department.

5. Business Review - Strategic Goal #5

James Brown provided an update and clarification on Strategic Goal #5 - which will now focus on the physical structure of the civic theatres aging facilities. The goal and its priority actions will be reviewed and revised.

Mr. Haynes requested that, in September, the Director present to the Board her Business Plan and goals for the coming year, and Ms. Gajic so agreed.

Adjournment

MOVED by Wendy Soobis
SECONDED by Sabrina Cordeiro

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting

DATE: Thursday, September 24, 2015
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 12:51 pm.

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