



VANCOUVER CIVIC THEATRES BOARD

MINUTES

NOVEMBER 26, 2015

A meeting of the Vancouver Civic Theatres Board was held on Thursday, November 26, 2015, at 12:00 pm, in the Queen Elizabeth Theatre Salon.

PRESENT: Rob Haynes, Chair
Susan Adams, Deputy Chair
Christopher Ball*
James Brown
Sabrina Cordeiro
Wendy Soobis

ABSENT: Colin Doyle

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director - Civic Theatres
Guy Leroux, Project Manager - Financial Shared Services

CITY CLERK'S OFFICE: Charlene Imai, Meeting Coordinator

*Denotes absence during a portion of the meeting.

Leave of Absence Requests

None.

Approval of Minutes

MOVED by Sabrina Cordeiro
SECONDED by Wendy Soobis

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on October 29, 2015, be approved as circulated.

CARRIED UNANIMOUSLY
(Christopher Ball absent for the vote)

1. Chair's Comments

Rob Haynes, Chair, provided the following comments:

- With Susan Adams, attended a presentation on BC's Cultural Ecology. Susan will be reporting on this matter later in the meeting.
- Had brief discussion with Vance Campbell, a Hospitality and Liquor Industry Consultant in Government Relations and Business re liquor licensing. In response, Sandra Gajic, Director of Civic Theatres, updated the Board on liquor consumption permitted if no minors present in the Orpheum, QET and Playhouse based on the licences obtained.

Christopher Ball arrived at 12:05 pm.

2. Director's Presentation: Revitalization and 2016 Goals

Sandra Gajic, Director of Civic Theatres, provided a presentation on Vancouver Civic Theatres Revitalization and 2016 Goals, including:

- Business turnaround background
- Priorities:
 1. Financial Sustainability
 2. Advance Cultural Goals
 3. Planning for the Future
- Accomplishments and Challenges to date
- Plans for 2016 and Beyond
- Benchmarking.

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The Board recessed at 12:28 pm, and reconvened at 1:20 pm.

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Guy Leroux, Project Manager - Financial Shared Services, reviewed the following:

- Financial Report for the period ending October 2015
- Benchmarking and key performance indicators
- VCT projects - current and completed.

Christopher Ball left the meeting at 1:45 pm.

Ms. Gajic and Mr. Leroux responded to questions.

Rob Haynes requested a copy of the presentation be emailed to Board members, and Ms. Gajic agreed to do so.

3. Report: Arts and Culture Policy Council

Wendy Soobis advised the November 24th Working Session of the Arts and Culture Policy Council was cancelled and, therefore, she had nothing to report at this time.

4. Report: BC's Cultural Ecology Presentation

Susan Adams reported on her attendance at the BC's Cultural Ecology Presentation on November 18, 2015, at the VSO School of Music's Pyatt Hall. The following are highlights of the presentation:

- Key strengths and challenges in BC arts and culture organizations
- Funding of BC arts organizations compared to peers in other provinces
- Human Resources situation in arts and culture in BC
- Impacts of arts and culture organizations in their communities
- Key issues in the future development of arts and culture in BC.

Ms. Adams noted BC is the lowest recipient of any Federal arts and culture funding.

5. Staff Newsletter, Board Column

Sabrina Cordeiro advised she met with Rob Haynes and Wendy Soobis to review and update the quarterly-issued VCT Staff Newsletter, Pulse. Based on that meeting, Ms. Cordeiro provided input and suggestions to the Director.

Ms. Gajic requested Board members to send any input/suggestions for the newsletter to her.

6. Review of Proposed Vancouver Civic Theatres Rental Rates for 2016-2017

Sandra Gajic, Director of Civic Theatres, reviewed the proposed Vancouver Civic Theatres Rental Rates for 2016-2017, and responded to questions.

MOVED by Wendy Soobis

SECONDED by Sabrina Cordeiro

THAT the Vancouver Civic Theatres Board accept the proposed Vancouver Civic Theatres rental rates for 2016-2017, as presented by staff.

CARRIED UNANIMOUSLY

(Christopher Ball absent for the vote)

7. Director's Report

Sandra Gajic, Director - Civic Theatres, referred to the following items in her report:

- HR
- Finance
- Bookings
- IT
- Facilities
- Security
- Parking
- Occupational Health and Safety
- Technical & Production
- Marketing and Communications
- Audience Services
- Food & Beverage

Ms. Gajic responded to questions regarding:

- LED lighting in the theatres
- Security concerns in light of the recent Paris tragedy
- Bar concession - wine and beer selection
- QET Restaurant

8. New Business

None.

Adjournment

MOVED by Sabrina Cordeiro
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY
(Christopher Ball absent for the vote)

Next Meeting

DATE: Thursday, December 17, 2015
TIME: 12:00 noon
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 2:08 pm.

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