



NOTICE OF MEETING

VANCOUVER CIVIC THEATRES BOARD

AGENDA

DATE: Thursday, February 25, 2016  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

PLEASE NOTE:

- *If you are unable to attend this meeting, please advise Charlene Imai at 604.873.7657, or e-mail [charlene.imai@vancouver.ca](mailto:charlene.imai@vancouver.ca)*
  - *Agendas and Minutes are available on the City of Vancouver civic agencies' web site at: <http://vancouver.ca/your-government/vancouver-civic-theatres-board.aspx>*
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Roll Call

Leave of Absence Requests

Approval of Minutes - January 21, 2016

- |    |   |              |
|----|---|--------------|
| 1. | Chair's Comments                                      | Rob Haynes   |
| 2. | Report: Arts and Culture Policy Council               | Wendy Soobis |
| 3. | Review of report to City Senior Management Team - Q&A | Sandra Gajic |
| 4. | Financial Results 2015                                |              |
| 5. | Director's Report                                     | Sandra Gajic |
|    | • HR  |              |
|    | • Bookings  |              |
|    | • IT  |              |
|    | • Facilities  |              |
|    | • Security  |              |
|    | • Parking   |              |
|    | • Occupational Health & Safety                        |              |
|    | • Technical & Production                              |              |
|    | • Marketing & Communications                          |              |
|    | • Audience Services                                   |              |
|    | • Food & Beverage                                     |              |

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|----|---------------------------------|------------------|
| 6. | VCT Branding presentation - Q&A | Krista Edwardson |
| 7. | New Business                    | All              |

### Adjournment

### Next Meeting

DATE: Thursday, March 24, 2016  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

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