



## VANCOUVER CIVIC THEATRES BOARD

### MINUTES

MARCH 24, 2016

A meeting of the Vancouver Civic Theatres Board was held on Thursday, March 24, 2016, at 12:02 pm, in the Queen Elizabeth Theatre Salon.

**PRESENT:** Rob Haynes, Chair  
Susan Adams  
Christopher Ball  
James Brown  
Sabrina Cordeiro  
Jacob Kojfman  
Wendy Soobis

**ALSO PRESENT:** Sandra Gajic, Director - Civic Theatres

**CITY CLERK'S OFFICE:** Charlene Imai, Meeting Coordinator

#### Leave of Absence Requests

MOVED by Sabrina Cordeiro  
SECONDED by Christopher Ball

THAT Susan Adams be granted Leave of Absence for the meeting on April 21, 2016.

CARRIED UNANIMOUSLY

#### Approval of Minutes

MOVED by Wendy Soobis  
SECONDED by Christopher Ball

THAT the Minutes of the Vancouver Civic Theatres Board meeting held on February 25, 2016, be approved as circulated.

CARRIED UNANIMOUSLY

#### 1. Welcome and Introductions

Rob Haynes, Chair, welcomed and introduced Fred Withers, Chair, and Kelly Tweeddale, President, Vancouver Symphony Orchestra, followed by roundtable introductions of Board members and staff.

## 2. Vancouver Symphony Orchestra (VSO) Update

Fred Withers, Chair, along with Kelly Tweeddale, President, Vancouver Symphony Orchestra, provided an update on both the Vancouver Symphony Orchestra and the School of Music. Highlights of Mr. Withers' and Ms. Tweeddale's update included:

- Annual Operating Budget;
- Staffing
- Over 1600 students of all ages taking lessons at the school
- Revenue
- 2018-2019 season is the 100<sup>th</sup> birthday of VSO
- Challenges
- VSO 2014-2019 Strategic Plan
- Renting vs Granting.

Mr. Withers and Ms. Tweeddale, along with Sandra Gajic, Director - Civic Theatres, responded to questions.

Mr. Haynes thanked Mr. Withers and Ms. Tweeddale for their presentation.

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The Board recessed at 12:39 pm to give all Board members an opportunity to thank the presenters, and reconvened at 12:41 pm.

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## 3. Chair's Comments

Rob Haynes, Chair, received agreement from Board members to invite resident companies to future meetings, as was done previously.

Mr. Haynes provided the following comments:

- Along with Susan Adams and Sabrina Cordeiro, Mr. Haynes attended the International Women's Day event on March 9, 2016, and noted six women were honoured.
- Met with Councillor Heather Deal, and provided her with clarification of the Vancouver Civic Theatres Board, including make-up of the Board, its role which is currently advisory but leaning towards governance, different from other advisory boards as the VCTB monitors/oversees revenue, supportive sounding board for the Director; state of the civic theatres; branding. Councillor Deal commented on the animation of the Plaza and liquor service.

During discussion on ticketing systems, Mr. Haynes, for the benefit of new Board members, provided background on the Ticket Leader proposal.

#### **4. Report: Arts and Culture Policy Council**

Wendy Soobis, VCTB's representative on the Arts and Culture Policy Council (ACPC), reported on the Arts and Culture Policy Council meeting held on March 22, 2016:

- Sub-Committee updates, including the series of roundtables to be held regarding False Creek Flats;
- Public art presentation - large sites that may become tourist attractions;
- Presentation on cultural grants
- Presentation from Artscape, a not-for-profit urban development organization that builds and facilitates new creative spaces.

The minutes of the Arts and Culture Policy Council meeting held on March 22, 2016, can be obtained at: <http://vancouver.ca/your-government/arts-and-culture-policy-council.aspx>. Click on Meetings tab to access Agendas and Minutes.

#### **5. VCT Revitalization list of projects - Q&A**

Sandra Gajic, Director - Civic Theatres, responded to questions regarding the VCT Organization Chart, including timeline for hiring staff to the vacant positions.

#### **6. VCT Website Update**

This item was postponed to a future meeting of the Board.

#### **7. Financial Report**

Sandra Gajic, Director - Civic Theatres, responded to questions regarding the February 2016 Financial Report, including overtime, 2017 budget process, and food and beverage revenues.

#### **8. Director's Report**

Sandra Gajic, Director - Civic Theatres, referred to her report, and responded to questions regarding bookings, facilities and maintenance issues, and digital services.

#### **9. New Business**

A brief discussion ensued regarding ticketing systems and fraudulent tickets.

### Adjournment

MOVED by Christopher Ball  
SECONDED by Sabrina Cordeiro

THAT the Vancouver Civic Theatres Board meeting be adjourned.

CARRIED UNANIMOUSLY

### Next Meeting

DATE: Thursday, April 21, 2016  
TIME: 12:00 noon  
PLACE: Queen Elizabeth Theatre Salon

The Board adjourned at 1:26 pm.

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