



VANCOUVER CIVIC THEATRES BOARD

MINUTES

JUNE 22, 2017

A meeting of the Vancouver Civic Theatres Board was held on Thursday, June 22, 2017, at 12:02 pm, in the Queen Elizabeth Theatre Salon, 630 Hamilton Street, Vancouver, BC.

- PRESENT:** Susan Adams, Vice-Chair
Christopher Ball
Hugh Cochlin
Lynn Ross
Wendy Soobis
- ABSENT:** Rob Haynes, Chair (Leave of Absence)
Patricia McSherry (Leave of Absence)
- ALSO PRESENT:** Sandra Gajic, Director, Vancouver Civic Theatres, Staff Liaison
Guy Leroux, Associate Director, Vancouver Civic Theatres
- CITY CLERK'S OFFICE:** Tina Hildebrandt, Meeting Coordinator

Leave of Absence Requests

There were no requests for leave of absence.

Approval of Minutes - May 18, 2017

MOVED by Wendy Soobis
SECONDED by Hugh Cochlin

THAT the Vancouver Civic Theatres Board approve the Minutes from the meeting held on May 18, 2017, as circulated.

CARRIED UNANIMOUSLY

1. Chair's Comments

The Vice-Chair provided a brief overview on the Board's mandate and governance.

Sandra Gajic, Director, Vancouver Civic Theatres, reported on the Meet & Greet hosted by Cultural Services and Vancouver Civic Theatres on Tuesday noting a good turn out from the art community and the high level of information available on departmental roles.

The Board congratulated staff on a successful event and suggested it be held annually.

2. Website Update

Wendy Soobis provided a brief update, noting staff are aiming for a soft launch in July and, along with Ms. Gajic, responded to questions.

3. Arts and Culture Policy Council Report

Ms. Soobis provided a brief report including the following, and responded to questions:

- Creative City Strategy passed unanimously;
- 2018 Juno Awards; host City funding approved; and
- Update on VCT Facility tours.

4. Finance

Guy Leroux, Associate Director, Vancouver Civic Theatres, reviewed the Financial Report for May 2017, noting the draft budget will be part of COV's regular budget process. Mr. Leroux, along with Ms. Gajic, also responded to questions.

In discussion, the Board agreed to approve the proposed rental rate increases and schedule a Special Meeting in order to approve the VCT 2018 Draft Budget.

MOVED by Christopher Ball

SECONDED by Lynn Ross

THAT the Vancouver Civic Theatres Board approve the proposed rental rate increase of 2% for 2018-2019 season, with the exception of ancillary spaces such as Salons which will increase from \$367 to \$500 for commercial clients, and from \$367 to \$375 for Not For Profit clients.

CARRIED UNANIMOUSLY

5. Director's Report

Ms. Gajic reviewed the report and responded to questions.

6. New Business

None

ADJOURNMENT

MOVED by Christopher Ball

SECONDED by Lynn Ross

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting:

DATE: Thursday, September 21, 2017
TIME: 12 Noon
PLACE: Queen Elizabeth Theatre Salon
630 Hamilton Street, Vancouver, BC

The Board adjourned at 1:31 pm.

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