



VANCOUVER CIVIC THEATRES BOARD

MINUTES

SEPTEMBER 21, 2017

A meeting of the Vancouver Civic Theatres Board was held on Thursday, September 21, 2017, at 12:01 pm, in the Queen Elizabeth Theatre Salon, 630 Hamilton Street, Vancouver, BC.

PRESENT: Rob Haynes, Chair
Susan Adams, Vice-Chair
Christopher Ball
Hugh Cochlin
Patricia McSherry

ABSENT: Wendy Soobis (Leave of Absence)

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director, Vancouver Civic Theatres, Staff Liaison
Guy Leroux, Associate Director, Vancouver Civic Theatres
Krista Edwardson, Senior Manager, Sales, Vancouver Civic Theatres
Efrat Gal-Or, Senior Manager, Theatre Operations, Vancouver Civic Theatres

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

WELCOME

The Chair acknowledged that we are on the unceded traditional territory of the Musqueam, Squamish and Tsleil-Waututh First Nations.

Leave of Absence Requests

MOVED by Christopher Ball
SECONDED by Hugh Cochlin

THAT the Vancouver Civic Theatres Board approve a leave of absence for Wendy Soobis for this meeting.

CARRIED UNANIMOUSLY

MOVED by Susan Adams
SECONDED by Christopher Ball

THAT the Vancouver Civic Theatres Board approve a leave of absence for Rob Haynes for the October meeting.

CARRIED UNANIMOUSLY

Approval of Minutes

MOVED by Susan Adams

SECONDED by Christopher Ball

- A. THAT the Vancouver Civic Theatres Board approve the minutes from the meeting held June 22, 2017, as circulated.
- B. THAT the Vancouver Civic Theatres Board approve the minutes from the Special meeting held July 5, 2017, as amended under Item 2. New Business, a) Facility Rental Complaints, to strike the following:

“The Chair advised that any comments/complaints arising from the rental of facilities are to be directed to Ms. Gajic.”;

and replace with the following:

“The Chair noted that comments/complaints addressed to the VCTB are not always relayed. Ms. Gajic assured the Board that she will discuss with IT and in future all communications sent to the Board would be forwarded to the Chair. The Chair advised the protocol would be that the Chair will respond but all matters will be directed to Ms. Gajic.”

CARRIED UNANIMOUSLY

1. Chair’s Comments

The Chair provided clarification on correspondence received over the Summer regarding a controversial event.

2. Forms of Entertainment Document Discussion

Krista Edwardson, Senior Manager, Sales, Vancouver Civic Theatres, reviewed the document and, along with Sandra Gajic, Director, Civic Theatres, responded to questions.

In discussion, Ms. Edwardson agreed to provide further details on user data, in particular a breakdown on multi-cultural communities. Ms. Gajic noted staff have a chart that the Board can review. The Vice-Chair noted that utilization data is helpful.

3. Arts and Culture Policy Council Report

The Chair submitted a brief report on behalf of Wendy Soobis.

4. Review of Contract Process and Discussion

Ms. Gajic provided an update on VCT contracts and process. She also reviewed issues related to controversial shows (i.e. David Icke) and response protocol.

5. 2017 Council of Councils - Advisory Committees Preparation

The Vice-Chair provided an update on the 2017 Council of Councils to be held October 12, 2017, reviewed the agenda for the event, and sought the Board's input on key accomplishments and goals to present.

In discussion, the Board agreed to meet with staff to review presentation content.

6. Programming/Resident Companies follow-up from Staff

Ms. Edwardson provided a brief update on the following:

- Annex Theatre Residency; and
- Orpheum 90th celebration - November 24, 2017.

7. Finance Report

Guy Leroux, Associate Director, Vancouver Civic Theatres, reviewed the Financial Report for August.

8. Director's Report

Ms. Gajic reviewed the report, noting the VCT Business Review is on hold while Community Services completes a business review, and responded to questions.

9. New Business

a) October Meeting

MOVED by Susan Adams
SECONDED by Christopher Ball

THAT the Vancouver Civic Theatres Board meeting scheduled for October 26th, be rescheduled to October 19th, in order to accommodate members.

CARRIED UNANIMOUSLY

b) VCT Staff Meeting - Annex

Ms. Gajic provided an update on a recent VCT staff meeting and, along with Mr. Leroux, responded to questions.

ADJOURNMENT

MOVED by Patricia McSherry
SECONDED by Christopher Ball

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting:

DATE: Thursday, October 19, 2017
TIME: 12 Noon
PLACE: Queen Elizabeth Theatre Salon
630 Hamilton Street, Vancouver, BC

The Board adjourned at 1:25 pm.

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