



SPECIAL VANCOUVER CIVIC THEATRES BOARD

MINUTES

APRIL 4, 2018

A Special meeting of the Vancouver Civic Theatres Board was held on Wednesday, April 4, 2018, at 8:35 am, in the Business Centre Meeting Room, Second Floor, Vancouver City Hall.

PRESENT: Rob Haynes, Chair
Susan Adams, Vice Chair
Christopher Ball (*via teleconference*)
Donna Wong-Juliani
Wendy Soobis

ABSENT: Hugh Cochlin

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Sandra Gajic, Director, Vancouver Civic Theatres (Staff Liaison)
Guy Leroux, Associate Director, Vancouver Civic Theatres

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

WELCOME

The Chair acknowledged that we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh Nations and we give thanks for their generosity and hospitality on these lands.

1. Board Discussion and Approval of VCT Booking Reference Guide

The Chair lead a discussion regarding the Vancouver Civic Theatres (VCT) Booking Reference Guide and, along with VCT staff, responded to questions.

MOVED by Wendy Soobis

SECONDED by Donna Wong-Juliani

WHEREAS:

1. The jurisdiction and function of the Vancouver Civic Theatres Board (the Board), as passed by Vancouver City Council on September 19, 1961, is to advise Vancouver City Council on the operation, use and improvement of the City's Civic Theatres (i.e., Queen Elizabeth Theatre, Orpheum and Vancouver Playhouse) and subsequently the ANNEX, and the advantages to be derived from adopting policies or methods of operating theatres which are in practice elsewhere;

2. The Vancouver Civic Theatres (VCT) have an established Booking Reference Guide to address Defined User Categories and Guidelines for Booking;
3. VCT staff, at the request of the Board, conducted research of performing arts centres in North America to ensure the Guidelines are in keeping with current national and international standards;
4. The Board, at its meeting on March 15, 2018, reviewed the VCT Booking Reference Guide and recommended that VCT staff revise the document to incorporate points raised by the Board;
5. The Board recommended the VCT Booking Reference Guide include a clear statement regarding the established guideline that VCT does not have a formal “non-compete” policy.

THEREFORE BE IT RESOLVED THAT the Vancouver Civic Theatres Board recommends Vancouver Civic Theatres (VCT) adopt the revised and updated VCT Booking Reference Guide.

CARRIED UNANIMOUSLY

ADJOURNMENT

MOVED by Sue Adams
SECONDED by Wendy Soobis

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

The Board adjourned at 8:58 am.

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