



VANCOUVER CIVIC THEATRES BOARD

MINUTES

OCTOBER 18, 2018

A meeting of the Vancouver Civic Theatres Board was held on Thursday, October 18, 2018, at 12:02 pm, in the Queen Elizabeth Theatre Salon, 630 Hamilton Street, Vancouver, BC.

PRESENT: Sue Adams, Vice-Chair
Christopher Ball
Diane Brown
Hugh Cochlin
Anna Hagan
Wendy Soobis

ABSENT: Adrian Fischer (Leave of Absence)
Rob Haynes, Chair (Leave of Absence)
Donna Wong-Juliani

ALSO PRESENT: Councillor Elizabeth Ball, Council Liaison
Guy Leroux, Acting Director, Vancouver Civic Theatres
(Staff Liaison)
Krista Edwardson, Senior Manager, Sales, Vancouver
Civic Theatres

CITY CLERK'S OFFICE: Tina Hildebrandt, Meeting Coordinator

WELCOME

The Vice-Chair acknowledged that we are on the unceded homelands of the Musqueam, Squamish, and Tsleil-Waututh Nations and we give thanks for their generosity and hospitality on these lands.

Leave of Absence Requests

MOVED by Christopher Ball
SECONDED by Anna Hagan

THAT the Vancouver Civic Theatres Board approve leaves of absence for Sue Adams for the November and December meetings.

CARRIED UNANIMOUSLY

Approval of Minutes – September 27, 2018

MOVED by Wendy Soobis
SECONDED by Christopher Ball

THAT the Vancouver Civic Theatres Board approve the Minutes from the meeting held September 27, 2018, as circulated.

CARRIED UNANIMOUSLY

1. Announcements

Wendy Soobis commented on the 'All Candidates Meeting for Arts and Culture', held October 15, 2018.

2. December Meeting

At the suggestion of the Chair, the Board agreed to schedule a December meeting.

MOVED by Christopher Ball
SECONDED by Wendy Soobis

THAT the Vancouver Civic Theatres Board schedule a meeting on December 13, 2018.

CARRIED UNANIMOUSLY

3. Proposed 2019 Meeting Schedule

The Board reviewed the proposed 2019 Meeting Schedule. In regard to the meeting locations, staff noted that a number of the meetings are being held at City Hall to accommodate client bookings in the Queen Elizabeth Theatre Salon. Members expressed a preference to hold meetings at Vancouver Civic Theatres (VCT) downtown and staff agreed to look in to alternative meeting spaces at VCT.

MOVED by Diane Brown
SECONDED by Christopher Ball

THAT the Vancouver Civic Theatres Board approve the 2019 Meeting Schedule in principle, pending confirmation of meeting location.

CARRIED UNANIMOUSLY

4. Draft Work Plan – Discussion

The Vice-Chair sought the Board's input on the 2019 Draft Work Plan and noted the final plan will be submitted for approval at the November meeting.

5. ACPC Report

No report.

6. Finance Report

The Acting Director reviewed the September 2018 month-end financials, noting the Board's input on capital improvements will be sought moving forward, and responded to questions.

In discussion, the Board agreed to include capital plan review in the 2019 Work Plan.

7. Director's Report

The Acting Director reviewed the report, noting the final recommendations of the Workplace Climate Survey will be presented to the Board at the November meeting. He also responded to questions in relation to recent VCT events and sponsorships.

8. New Business

a) Indigenous Names

Anna Hagan sought input on how the Board can become more familiar with the phonetics and pronunciation of the new Indigenous place names.

Staff agreed to follow up with the Indigenous Engagement Specialist for information.

b) VCTB Council Liaison

In recognition of Councillor Ball's last meeting as the VCTB's Council Liaison, the Board expressed its appreciation for all her invaluable contributions.

ADJOURNMENT

MOVED by Anna Hagan
SECONDED by Christopher Ball

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

Next Meeting:

DATE: Thursday, November 22, 2018
TIME: 12:00 Noon
PLACE: Queen Elizabeth Theatre Salon
630 Hamilton Street, Vancouver, BC

The Board adjourned at 1:16 pm.

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