



## WOMEN'S ADVISORY COMMITTEE

### MINUTES

December 6, 2016

A meeting of the Women's Advisory Committee was held on December 6, 2016, at 5:36 pm, in Committee Room 1, Third Floor, Vancouver City Hall.

**PRESENT:** Miranda Mandarino, Chair  
Erin Arnold  
Terran Bell  
Lindsay Clark\*  
Andrea Canales Figueroa  
Fiona McFarlane\*  
Najmah Mohamed  
Christine O'Fallon  
Miriam Palacios\*  
Shirley Ross  
Rhonda Sherwood, Vice-Chair

**ABSENT:** Desaraigh Byers  
Sharon Lau (Leave of Absence)  
Niki Sharma (Leave of Absence)  
Julie Wong (Leave of Absence)

**ALSO PRESENT:** Councillor Andrea Reimer, Council Liaison

**CITY CLERK'S OFFICE:** Maria Castro, Meeting Coordinator

\* Denotes absence for a portion of the meeting.

### Acknowledgement

The Chair welcomed members to the Committee and recognized the unceded territories of the Musqueam, Tsleil-Waututh and Squamish Nations, and also acknowledged the safe space in which the meeting occurs.

The Chair also noted that December 6<sup>th</sup> is the National Day of Remembrance and Action on Violence Against Women, and is a day to remember all those impacted by gender-based violence.

### Leave of Absence Requests

MOVED by Rhonda Sherwood  
SECONDED by Erin Arnold

THAT the Women's Advisory Committee grant leaves of absence to Sharon Lau, Niki Sharma and Julie Wong, for this meeting.

CARRIED UNANIMOUSLY  
(Lindsay Clark and Fiona McFarlane absent for the vote)

### Approval of Minutes

MOVED by Christine O'Fallon  
SECONDED by Miriam Palacios

THAT the Women's Advisory Committee approve the Minutes from the meeting held on October 25, 2016, as circulated.

CARRIED UNANIMOUSLY  
(Lindsay Clark and Fiona McFarlane absent for the vote)

### 1. Presentation - Northeast False Creek Project

Cynthia Lau, Rezoning Planner, and Emory Davidge, Engagement Specialist, both from the Northeast False Creek Project Office, provided a presentation on this matter, and responded to questions. Staff also discussed project timelines, which included the formation of the Park Design advisory group, the creation of a community engagement strategy, and the launch of a website.

A link to the Northeast False Creek Project is available at the following link:  
[vancouver.ca/nefc](http://vancouver.ca/nefc)

### 2. Approval of January and February 2017 Meeting Schedule

MOVED by Shirley Ross  
SECONDED by Andrea Canales Figueroa

THAT the Women's Advisory Committee approve the 2017 meeting dates that occur prior to March 1, 2017.

Tuesday, January 17	Regular Meeting
Tuesday, February 28	Working Session

CARRIED UNANIMOUSLY

### **3. Liaison Updates**

The Committee discussed the idea of recording questions to respective Women's Advisory Committee liaisons (Council, Parks Board, School Board and Staff). The Committee agreed to add a new section for this to future agendas and minutes moving forward.

#### **a) Council**

No update provided.

The Committee agreed to request more information from Councillor Reimer and the City Clerks office on the current recruitment and selection process and yearly recruitment schedule for recruiting new members to City of Vancouver Advisory Committees.

#### **b) Park Board**

No update provided.

The Committee agreed that the Chair would request information from Commissioner Evans regarding lighting and security in Vancouver parks.

#### **c) School Board**

No update provided.

Erin Arnold noted she will be drafting a letter to the Minister of Education and to Vancouver School Board (VSB) Official Trustee Dianne Turner, regarding the importance of a VSB liaison to the Women's Advisory Committee.

### **4. Subcommittee Updates**

#### **a) Leadership**

Rhonda Sherwood noted their draft best practice document has been completed and submitted. The Chair also noted the recommendations will be reviewed by City staff prior to finalizing the document.

#### **b) Violence Against Women**

Christine O'Fallon noted that she has accepted the role of Chair for the subcommittee.

Ms. O'Fallon, along with Erin Arnold, provided an update on a workshop they recently attended at the Land Refugee Society, and noted a positive experience with the networking opportunities.

#### **c) Gender Wage Gap**

Subcommittee members provided an update and noted their research is progressing and gaining momentum.

**d) Young Women**

A member of the Young Women Subcommittee provided an update. Terran Bell also noted they are looking at next steps.

**5. Updates from the Chair**

The Chair noted the Committee's term-end and re-appointment dates, and also reviewed administrative requirements for 2017. The Chair also thanked the Committee and Subcommittees for their contributions and accomplishments, and acknowledged Vice-Chair Sherwood's great work on the Committee's Facebook page.

The Committee agreed to request more information regarding the Gender Equality Strategy update on timelines, check-ins and framework, at the January 31<sup>st</sup> working meeting.

**6. Advisory Committees: Increase Awareness and Accessibility**

The Committee discussed this matter, and explored ways to make the Women's Advisory Committee more accessible, which included reaching out to Neighbourhood Houses, Community Centres, and the Native Education Centre, as well as posting on social media and conducting inventory surveys.

**7. New Business**

None.

**Adjournment**

MOVED by Rhonda Sherwood  
SECONDED by Shirley Ross

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY  
(Miriam Palacios absent for the vote)

**Next Meeting:**

DATE: Tuesday, January 17, 2017  
TIME: 5:30 pm  
PLACE: Committee Room 1  
Third Floor, Vancouver City Hall

The Committee adjourned at 8:00 pm.

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