



## WOMEN'S ADVISORY COMMITTEE

### MINUTES

May 11, 2017

A meeting of the Women's Advisory Committee was held on Thursday, May 11, 2017, at 5:33 pm, in Town Hall Meeting Room 115, Main Floor, Vancouver City Hall.

**PRESENT:** Miranda Mandarino, Chair  
Terran Bell  
Lindsay Clark  
Missy Johnson  
Rebecca McNeil\*  
Najmah Mohamed\*  
Christine O'Fallon  
Paola Quiros  
Shirley Ross  
Margot Sangster  
Rhonda Sherwood, Vice-Chair  
Andrea Thompson

**ABSENT:** Erin Arnold (Sick Leave)  
Desaraigh Byers  
Andrea Canales Figueroa (Leave of Absence)

**ALSO PRESENT:** Deb Gale, Director, HR Business Partnerships, Staff Liaison

**CITY CLERK'S OFFICE:** Maria Castro, Meeting Coordinator

### Acknowledgement

The Chair welcomed members to the Committee and recognized the unceded territories of the Musqueam, Tsleil-Waututh and Squamish Nations.

The Chair also acknowledged the safe space in which the meeting occurs.

### Leave of Absence Requests

MOVED by Christine O'Fallon  
SECONDED by Shirley Ross

THAT Andrea Canlas Figueroa be granted a leave of absence for this meeting.

CARRIED UNANIMOUSLY

## Approval of Minutes

MOVED by Andrea Thompson  
SECONDED by Shirley Ross

THAT the Women's Advisory Committee approve the Minutes from the meeting held on March 21, 2017, as circulated.

CARRIED UNANIMOUSLY

## 1. Gender Equality Strategy Update

Therese Boullard, Equal Employment Consultant, presented an update on the Gender Equality Strategy (GES), including the results of the City's 'Action for Women' survey and public engagement forum that was recently held, as well as an update regarding the consultation with subject matter experts. The final report on the updated GES is expected to be presented to Council in October 2017.

Ms. Boullard also responded to questions and thanked the Committee for all their input in the development of an updated Gender Equality Strategy.

## 2. Meeting Schedule

MOVED by Najmah Mohammed  
SECONDED by Lindsay Clark

THAT the Women's Advisory Committee approve the remaining meeting dates for 2017:

ALL TUESDAYS	Meeting Type	Meeting Room
May 11 (Thursday)	Regular Meeting	Town Hall Meeting Room 115 (Main Floor, City Hall)
June 6	Working Session	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)
July 18	Regular Meeting	Business Centre Meeting Room (2 <sup>nd</sup> Floor, City Hall)
August 15	Working Session	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)
September 26	Regular Meeting	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)
October 24	Working Session	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)
November 21	Regular Session	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)
December 5	Working Session	Committee Room 1 (3 <sup>rd</sup> Floor, City Hall)

CARRIED UNANIMOUSLY

### 3. Letter to TransLink Board of Directors

The Chair thanked Erin Arnold, Jessica West, Shirley Ross and Andrea Thompson on their feedback in drafting the letter to the TransLink Board.

MOVED by Shirley Ross  
SECONDED by Missy Johnson

THAT the Women's Advisory Committee approve a letter to the TransLink Board of Directors regarding safety and community engagement on transit matters.

CARRIED UNANIMOUSLY

### 4. Approval of the 2017-2018 Work Plan

The Committee reviewed the proposed objectives for the Committee's 2017-2018 Work Plan.

MOVED by Shirley Ross  
SECONDED by Christine O'Fallon

THAT the Women's Advisory Committee (WAC) approve its 2017-2018 Work Plan, as discussed at the meeting on May 11, 2017;

FURTHER THAT the 2017-2018 Work Plan be submitted to the City Clerk's Office.

CARRIED UNANIMOUSLY

*Note:* The Committee's approved 2017-2018 Work Plan is now available online at <http://vancouver.ca/docs/council/wadv%20administration%20-%20work%20plan%202017.pdf>.

### 5. Work Plan Discussion

The Committee continued discussions on the work plan, noting its action plan to achieve their objectives. It was also noted that a subcommittee will be created for each main objective on the work plan including the Young Women Subcommittee. The Chair asked the Committee to let her know the priority objectives they'd be interested in working on. Updates to the work plan document will be ongoing as the Committee progresses through its work plan.

### 6. New Business

#### a) Vancouver School Board Letter

The Chair advised that the proposed letter that is being drafted by Erin Arnold regarding a Vancouver School Board liaison to the Women's Advisory Committee, is on withhold until after the Provincial election.

## Adjournment

MOVED by Lindsay Clark  
SECONDED by Margot Sangster

THAT this meeting be adjourned.

CARRIED UNANIMOUSLY

## Next Meeting:

DATE: Tuesday, July 18, 2017  
TIME: 5:30 pm  
PLACE: Business Centre Meeting Room  
Second Floor, Vancouver City Hall

The Committee adjourned at 7:23 pm.

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