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**To:** "Direct to Mayor and Council - DL"  
**CC:** "City Manager's Correspondence Group - DL"  
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**Subject:** today's staff/council briefing

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Good Afternoon Mayor and Council

My apologies for the poor communication regarding today's staff/council briefing. We didn't have a need to brief you today so the appointment was removed from our calendars, but I didn't send a note out about that earlier. I understand that might have created some confusion. My apologies for the poor communication.

I hope you're all doing well.

Sadhu

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