

**From:** "Johnston, Sadhu" <Sadhu.Johnston@vancouver.ca>

**To:** "Direct to Mayor and Council - DL"

"PB Commissioners" <PBCommissioners@vancouver.ca>

**CC:** "City Manager's Correspondence Group - DL"

"Kassam, Nick" <Nick.Kassam@vancouver.ca>

"Bromley, Malcolm" <Malcolm.Bromley@vancouver.ca>

"Singh, Sandra" <Sandra.Singh@vancouver.ca>

**Date:** 4/21/2020 12:25:26 PM

**Subject:** Memo - Marpole Community Centre Renewal & Outdoor Pool Development RFEOI

**Attachments:** Memo to Mayor Council and Park Board - Marpole Community Centre.pdf

Dear Mayor, Council and Commissioners,

Please find enclosed a memo from Nick Kassam, General Manager of Real Estate and Facilities Management informing of staff's intention to issue a public Expression of Interest request for the selection of a design consultant team to be shortlisted as a first step in the process for the Marpole Community Centre renewal and outdoor pool development. We are working to ensure that the project is ready for shovel ready applications from the Federal Government. While we are pursuing design, we do not intend to advance the project to construction immediately.

If you have any questions, please contact Nick at [nick.kassam@vancouver.ca](mailto:nick.kassam@vancouver.ca)

Best,  
Sadhu

Sadhu Aufochs Johnston | City Manager  
Office of the City Manager | City of Vancouver  
604.873.7627 | [sadhu.johnston@vancouver.ca](mailto:sadhu.johnston@vancouver.ca)

Pronouns: he, him, his



*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.*

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## MEMORANDUM

April 21, 2020

TO: Mayor and Council  
Park Board Commissioners

CC: Sadhu Johnston, City Manager  
Paul Mochrie, Deputy City Manager  
Karen Levitt, Deputy City Manager  
Lynda Graves, Administration Services Manager, City Manager's Office  
Rena Kendall-Craden, Civic Engagement and Communications Director  
Katrina Leckovic, City Clerk  
Anita Zaenker, Chief of Staff, Mayor's Office  
Neil Monckton, Chief of Staff, Mayor's Office  
Alvin Singh, Communications Director, Mayor's Office  
Malcolm Bromley, General Manager, Park Board  
Sandra Singh, General Manager, Arts, Culture & Community Service  
Danica Djurkovic, Director, Facilities Planning & Development

FROM: Nick Kassam  
General Manager, Real Estate and Facilities Management

SUBJECT: Marpole Community Centre Renewal and Outdoor Pool Development  
Notice of intent to proceed with RFEOI

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Dear Mayor, Councillors and Commissioners,

The purpose of this memo is to provide notice of the City's intention, working together with staff from the Vancouver Board of Parks and Recreation, to issue a public Request for Expression of Interest (RFEOI) immediately, as a first step in a procurement process of a consultant team for redevelopment of the Marpole Community Centre and Outdoor Pool. This RFEOI will allow us to create a shortlist of a qualified consultant teams who will be invited to respond to the final Request for Proposals, where the Design Consultant Team for the project will be selected. We anticipate that this selection process will be complete in the fall of 2020.

This RFEOI initiates the delivery phase of the project which will comprise functional programming verification, design, and construction of the renewed Marpole Community Centre and Outdoor Pool at Oak Park in accordance with direction provided at the November 4, 2019 Regular Park Board Committee meeting. This project is fully funded within the current capital plan and the project target for occupancy is early 2025.

The proposed work carries on from community engagement and direction provided by the Marpole Community Centre Needs Assessment and Oak Park Schematic Master Plan projects completed in 2019.

If you have any follow up questions please feel free to contact me at [nick.kassam@vancouver.ca](mailto:nick.kassam@vancouver.ca)

Regards,

A handwritten signature in black ink that reads "Nick Kassam". The signature is written in a cursive style with a large initial "N".

Nick Kassam  
General Manager, Real Estate and Facilities Management  
604.871.6859 | [nick.kassam@vancouver.ca](mailto:nick.kassam@vancouver.ca)