

From: ["Levitt, Karen" <karen.levitt@vancouver.ca>](mailto:karen.levitt@vancouver.ca)
To: ["Direct to Mayor and Council - DL"](#)
Date: 8/23/2021 5:36:36 PM
Subject: [Political Campaigning at City & Park Board Facilities - Board Briefing Memo](#)
Attachments: PB - GMO - Political Campaigning at City & Park Board Facilities - Board Briefing Memo - 2021-08-23.pdf

Dear Mayor and Council,

Attached is a memo issued by the Donnie Rosa, the GM, Park Board today concerning the use of Park Board facilities and properties for the purpose of campaigning. The memo is summarised below by Donnie.

All the best,

Karen

From: Park Board GM's Office <pbgmo@vancouver.ca>
Sent: Monday, August 23, 2021 1:44 PM
To: PB Commissioners <PBCommissioners@vancouver.ca>
Cc: PB SLT (Senior Leadership Team) - DL ; PB Recreation - RLT - DL
; PB Communications <PB.Communications@vancouver.ca>; Mochrie, Paul
<Paul.Mochrie@vancouver.ca>; Levitt, Karen <karen.levitt@vancouver.ca>
Subject: Political Campaigning at City & Park Board Facilities - Board Briefing Memo

Dear Commissioners,

With the recent announcement of the Federal Election, political campaigning is now underway and staff have begun to receive requests regarding facility rentals. The purpose of this memo is to ensure you are aware of the policies related to the use of City and Park Board facilities for political campaigning should you receive enquiries on this topic.

As outlined in the [Use of City and Park Board Facilities for Campaigning Policy](#) (ADMIN-012), campaigning within City or Park Board-operated buildings is prohibited unless the activities occur within spaces where rentals are permitted. Any permitted campaigning events must be conducted in accordance with the respective rental procedures and fees established for those civic facilities, with all activities and related materials (including signage and posters) contained within the rented space. Campaign materials must not be attached to any City or Park Board operated buildings.

As Step 3 of BC's COVID-19 Restart Plan has capacity limits for indoor gatherings, requests for open invitation campaign events are not being accepted for Park Board facilities at this time. These temporary restrictions will be re-evaluated when the Province moves to Step 4.

Campaigning in public outdoor spaces is permitted, provided that the activities do not impede access to civic facilities or disrupt City/Park Board business, and they remain compliant with event permits and any related bylaws and policies. As per the Vancouver Charter, campaigning is prohibited within 100 meters of a voting place while voting is underway.

Managers will review this policy with all community recreation and park events supervisors to ensure that staff are providing a fair and consistent response to all facility rental requests.

Regards,

Donnie Rosa (*they/she*)
General Manager - Vancouver Board of Parks and Recreation



August 23, 2021

MEMO TO : Park Board Commissioners

FROM : Donnie Rosa, General Manager - Vancouver Board of Parks and Recreation

SUBJECT : **Political Campaigning at City & Park Board Facilities – Board Briefing Memo**

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Regards,

A handwritten signature in black ink, appearing to be "Donnie Rosa", written over a circular scribble.

Donnie Rosa (*they/she*)
General Manager - Vancouver Board of Parks and Recreation

/dp/clc

Copy to: PB Leadership Team
PB Recreation Leadership Team
PB Communications
City Manager's Office