

From: ["Mochrie, Paul" <Paul.Mochrie@vancouver.ca>](mailto:Paul.Mochrie@vancouver.ca)  
To: ["Direct to Mayor and Council - DL"](#)  
Date: 9/15/2021 10:36:55 AM  
Subject: [Upcoming IB: Federal election day hours \(September 16, 2021\)](#)

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Dear Mayor and Council,

I am writing to inform you that the City will be issuing the below information bulletin on September 16, 2021, regarding City Hall, West Annex, and Crossroads buildings closing early on September 20 to allow employees time to vote in the federal election. Please keep this information bulletin embargoed until it goes live from the City media email account at 11 am.

Best,  
Paul

Paul Mochrie (he/him)  
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations.

**City of Vancouver**  
**Information bulletin**  
**September 16, 2021**

## City Hall to close an hour early on federal election day

Residents and business owners who want to visit City Hall campus on Monday, September 20, should note that a few buildings and services will close an hour early at 4 pm, and should plan accordingly.

This early closure is to allow City of Vancouver employees time to vote in the federal election at the end of the day.

The *Canada Elections Act* states that an employer must provide eligible employees with three consecutive hours to vote between 7 am and 7 pm on the day of the federal election.

Staff in the following services will not be available after 4 pm on September 20, including by phone or online:

| Location                                 | Services         |
|--|------------------|
| City Hall, 453 West 12 <sup>th</sup> Ave | Revenue Services |

|   |   |
|---|---|
| West Annex, 515 West 10 <sup>th</sup> Ave | Development and Buildings Services Centre |
| Crossroads, 507 West Broadway             | Engineering Services Centre               |

These services will resume normal working hours between 8:30 am to 5 pm on Tuesday, September 21.

Operating hours for all other City buildings and services will not be affected on Monday, September 20.

Residents and business owners can check the [opening status of services](#) before planning a visit, or contact 3-1-1.

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