

File No. 04-1000-20-2015-268

October 23, 2015

Attention: s.22(1)
By email: [REDACTED]

Dear s.22(1):

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of September 10, 2015 for:

All records including, but not limited to, internal and external correspondence, regarding the request, application, invitation, approval and logistics for the use of the inside and outside of the premises of City of Vancouver Engineering Services, 507 W. Broadway, on Sept. 10, 2015 for a Liberal Party of Canada federal election campaign event featuring leader Justin Trudeau and various Lower Mainland candidates, including City of Vancouver chief digital officer Jessie Adcock.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.15(1)(l) and s. 22(1) of the Act. You can read or download these sections here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

Please do not hesitate to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', with a stylized, flowing script.

Barbara Van Fraassen, BA
Director, Access to Information
Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4
Phone: 604.873.7999
Fax: 604.873.7419

Encl.

:cf

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

To: "Black, Jennifer" <jennifer.black@vancouver.ca>

Date: 9/9/2015 1:39:43 PM

Subject: FW: License Agreement for Event and for 3rd Floor Patio at Crossroads

Attachments: City Parking Lot.pdf

FYI

Regards,

Mike McCafferty
COV Corporate Security

From: McCafferty, Michael
Sent: Wednesday, September 09, 2015 1:21 PM
To: 'Sangeeta Lalli'; Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons
Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads

September 10 2015 - UPDATE Security Concept of Operations

- § Sangeeta and I have had discussed that the parking lot will be access controlled and 2 hour parking areas cordoned off (see diagram attached)
- § City Hall Security will be putting the stanchions / barricades in the lot during the early morning hours (0300)
- § We will have one City Hall Security personnel just inside the restricted access space directing persons to the 3rd floor outdoor patio
- § I will be on site and be the liaison for Brittney and her team
- § I will provide Brittney or her designate with an access control card for the event

License agreement pending

Regards,

Mike McCafferty ASP

Sector Coordinator
Corporate Security
Real Estate & Facilities Management
City of Vancouver
453 West 12th Avenue
Vancouver, BC
V5Y 1V4

Office: 604.873.7782
Cellular: s.15(1)(l)
Fax: 604.871.6463
michael.mccafferty@vancouver.ca

Pride \u9674 ? Respect \u9674 ? Integrity \u9674 ? Dedication \u9674 ? Excellence

CONFIDENTIALITY NOTICE: This message and any accompanying documents contain confidential information intended for a specific individual and purpose. This message is private and protected by law. If you are not the intended recipient, you are hereby notified that any disclosure, copying or distribution, or the taking of any action based on the contents of this information, is strictly prohibited.

From: Sangeeta Lalli s.22(1)
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

Thanks for the introduction to the space!

Cheers,
Sangeeta

--
Sangeeta Lalli
s.22(1)

COV CORPORATE SECURITY ADVANCED PLANNING

s.15(1)(l)



From: "[Harper, Margo](mailto:Margo.Harper@vancouver.ca)" <Margo.Harper@vancouver.ca>

To: "[Sandhu, Jag](mailto:Jag.Sandhu@vancouver.ca)" <Jag.Sandhu@vancouver.ca>

Date: 9/10/2015 2:32:25 PM

Subject: FW: Park Board policy on election rentals in our facilities - here you go

I just sent this to Jeff Lee – excerpt from our policy on election rentals – approved by Malcolm and Rena.
Sending as an FYI

From: Harper, Margo

Sent: Thursday, September 10, 2015 2:31 PM

To: Lee, Jeff (Vancouver Sun)

Subject: Park Board policy on election rentals in our facilities - here you go

Room Rentals

Park and facility rentals are considered in the following order of priority:

1. Programs, services, and events offered or sponsored by the Park Board or City of Vancouver. (i.e. voting stations)
2. Community programs and events offered or sponsored by a Community Centre Association. (i.e. all-candidate meetings)
3. Programs, services, and events offered by other not-for-profit organizations.
4. Private activities and events. (i.e. political events)

Most Community Centres are jointly operated by the Park Board and local Community Centre Associations. Facility rentals at these locations are administered by the local CCA or staff team, which sets local practices and ensures compliance with the Park Board rental policies.

While other uses may take precedence, political organizations are able to rent facilities in a community centre or park. Depending on the size and nature of the event, approval by the Board may be required. All events require either a facility rental or special event permit, and are charged according to the Board approved fees or CCA set fees.

Some CCAs will host all-candidate meetings or forums for the local community.

Margo Harper | Communications Manager

Park Board | City of Vancouver

2099 Beach Avenue

Vancouver BC V6G 1Z4

t. 604.257 8699

margo.harper@vancouver.ca

From: ["McCafferty, Michael" <Michael.McCafferty@vancouver.ca>](mailto:Michael.McCafferty@vancouver.ca)

To: ["Aujla, Bill" <bill.aujla@vancouver.ca>](mailto:bill.aujla@vancouver.ca)

Date: 9/12/2015 12:07:39 PM

Subject: Fwd: Thank You!

Mr Trudeau's campaign folks thanking me for the work but it was a great call you made Bill with respect to the venue. What a backdrop.
Have a good weekend.

 image1.PNG

Sent from my iPhone

Begin forwarded message:

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

Date: September 12, 2015 at 11:49:21 AM PDT

To: Sangeeta Lalli s.22(1)

Subject: Re: Thank You!

Thank you so much Sangeeta. I was a pleasure meeting and working with you also. Good luck with the campaign.

Sent from my iPhone

On Sep 12, 2015, at 11:18 AM, Sangeeta Lalli s.22(1) > wrote:

Hi Mike,

It was a pleasure working with you on Thursday! Our team really appreciated your advice and flexibility as we organized on a tight schedule.

Thanks again! We hope to work with you again very soon!

Cheers,
Sangeeta

--

Sangeeta Lalli
s.22(1)

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

To: "Aujla, Bill" <bill.aujla@vancouver.ca>
"Rogers, Marvin" <Marvin.Rogers@vancouver.ca>

Date: 9/9/2015 10:25:14 AM

Subject: Fwd: Update on Thursday Event for 3rd Floor Patio at Crossroads

FYI. Secondary location is a go.

Sent from my iPhone

Begin forwarded message:

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

Date: September 9, 2015 at 9:26:31 AM PDT

To: Sangeeta Lalli ^{s.22(1)} >

Cc: Brittney Kerr ^{s.15(1)(l)}, Fiona Simons <^{s.22(1)} >

Subject: Re: Update on Thursday Event for 3rd Floor Patio at Crossroads

Absolutely. Wonderful meeting all of you. We will have card access available for you. The second location we looked at 507 West Broadway I will have to confirm suite numbers and look into the parking and if we can block for event parking. I'm on it. Talk soon.

Sent from my iPhone

On Sep 9, 2015, at 9:20 AM, Sangeeta Lalli ^{s.22(1)} > wrote:

Hi Mike,

It was great meeting with you yesterday! I have some updates for you and a few requests:

Onsite arrival: 7:00am (est) for set up. We will follow up with a firm time later today.

Key card: Can you provide us with a key card to get in and out of the room?

Parking: We will need enough parking for 2 Charter buses (preferably in front of the building). Do you have any recommendations on where to park?

Address: Can you confirm the address and suite number?

Thanks for your help Mike!

--

Sangeeta Lalli
^{s.22(1)}

From: "[Sandhu, Jag](mailto:Jag.Sandhu@vancouver.ca)" <Jag.Sandhu@vancouver.ca>

To: "[Ballem, Penny](mailto:Penny.Ballem@vancouver.ca)" <Penny.Ballem@vancouver.ca>

Date: 9/10/2015 3:18:49 PM

Subject: MEDIA REQUEST - Liam Britten - Metro - Political parties using civic facilities

Hi Penny,

Just checking in with you on this media request. Are you okay with the following statement going to the reporter?

Requests from any political party to use a City facility during an election campaign go to the Office of the City Manager. Depending on the facility, the request is forwarded to the appropriate department to ensure the space is suitable for an event.

This request is likely follow up to the Jeff Lee story:

<http://www.vancouver.sun.com/news/justin+trudeau+promises+billions+dollars+transportation+improvements/11353742/story.html>.

Thanks,

Jag Sandhu

Corporate Communications | City of Vancouver

453 West 12th Avenue

Vancouver BC V5Y 1V4

t. 604.871.6899

jag.sandhu@vancouver.ca

From: Liam Britten

Sent: Thursday, September 10, 2015 2:56 PM

To: Media; Kendall-Craden, Rena; Caley, Braeden

Subject: URGENT Metro News request: Trudeau event today

Hi, I'm a freelancer for Metro. I was at the Justin Trudeau event at the City Works building on West Broadway. Just wondering if it's unusual for a partisan political event for a federal party to be held at a city facility like that. Who would have cleared an event like that? Did it meet the city's guidelines for such an event?

Any answers you can provide by 5 p.m. are appreciated. Thanks!

--

Thanks,

Liam

From: "Evans, Jerry" <jerry.evans@vancouver.ca>

To: "Sangeeta Lalli" ^{s.22(1)} <[REDACTED]>
"Aujla, Bill" <bill.ujla@vancouver.ca>

Date: 9/9/2015 1:40:58 PM

Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads

Attachments: 20150909133917723.pdf

And here are the attachments. "Lands" delineated in red.

Jerry

From: Evans, Jerry
Sent: Wednesday, September 09, 2015 1:36 PM
To: 'Sangeeta Lalli'; Aujla, Bill
Cc: Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads
Importance: High

Hi Sangeeta,

I need some more information from you before sending you the Licence Agreement for signing and execution. Please provide the following:

Licensee: Who is this?

Term: September 10th. Please specific what hours that you will require the access to the "Lands" in the licence agreement?

Lands: I've attached a plan showing the "Lands" delineated at 496 W Broadway and a portion of patio area, 3rd floor , 507 W Broadway. Please confirm the actual area of the patio area required so that I can mark up on the plan.

Use: ?

Please note that the following insurance is required in the Licence Agreement

Insurance

The User shall obtain and maintain during the Term comprehensive public liability insurance with a limit of not less than Two Million Dollars (\$2,000,000.00) for loss, damage, injury or death arising out of any one occurrence. The policy shall name the City and its servants and agents as insureds thereunder and shall indemnify and protect the City, its servants and agents against all claims for any loss, damage, injury or death to any person or persons and for damage to any public or private property occurring within or about the Lands or arising by virtue of the User's occupation and/or use of the Lands. The policy shall contain such other terms and conditions satisfactory to the City's Director of Risk Management. The User shall provide the City with satisfactory proof of such coverage prior to commencement of the Term of this Agreement.

Regards.

Jerry Evans
Director, Real Estate Services
City of Vancouver
Tel: 604 873 7430

From: Sangeeta Lalli [mailto:^{s.22(1)} <[REDACTED]>]
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

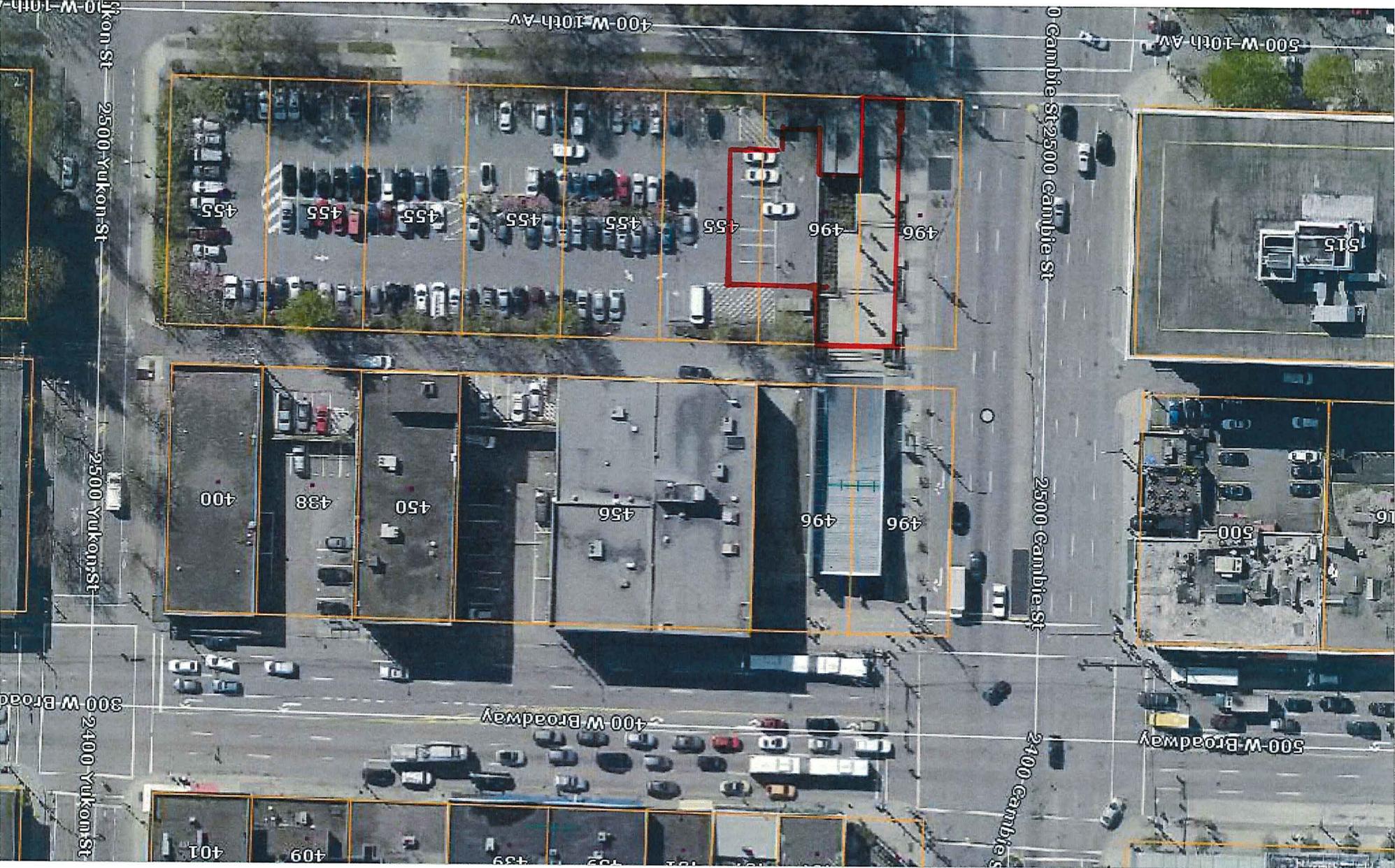
Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

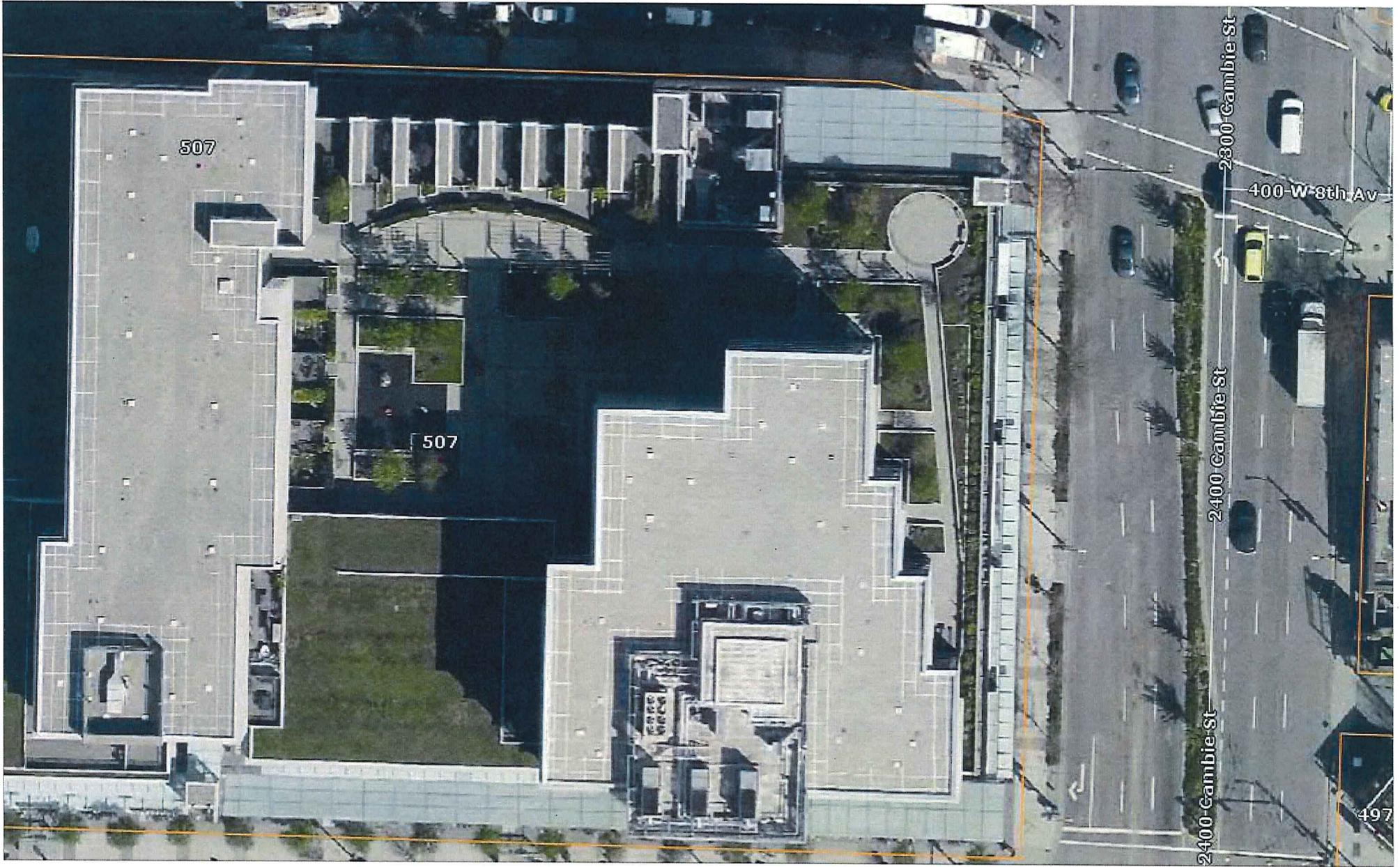
Thanks for the introduction to the space!

Cheers,
Sangeeta

--
Sangeeta Lalli
^{s.22(1)} <[REDACTED]>

11
"LANDS"
496 W. BROADWAY.





Portion of PATIO AREA — 3RD FLOOR — 507 W. BROADWAY

From: "Sangeeta Lalli" s.22(1)

To: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

Date: 9/9/2015 1:22:06 PM

Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Mike,

Confirming that we will have 2 cards?

Cheers,
Sangeeta

s.22(1)

On Wed, Sep 9, 2015 at 1:20 PM, McCafferty, Michael <Michael.McCafferty@vancouver.ca> wrote:

September 10 2015 - UPDATE Security Concept of Operations

§ Sangeeta and I have had discussed that the parking lot will be access controlled and 2 hour parking areas cordoned off (see diagram attached)

§ City Hall Security will be putting the stanchions / barricades in the lot during the early morning hours (0300)

§ We will have one City Hall Security personnel just inside the restricted access space directing persons to the 3rd floor outdoor patio

§ I will be on site and be the liaison for Brittney and her team

§ I will provide Brittney or her designate with an access control card for the event

License agreement pending

Regards,

Mike McCafferty ASP

Sector Coordinator

Corporate Security

Real Estate & Facilities Management

City of Vancouver

453 West 12th Avenue

Vancouver, BC

V5Y 1V4

Office: [604.873.7782](tel:604.873.7782)

s.15(1)(l)

Cellular:

Fax: [604.871.6463](tel:604.871.6463)

michael.mccafferty@vancouver.ca

Pride \u9674 ? Respect \u9674 ? Integrity \u9674 ? Dedication \u9674 ? Excellence

CONFIDENTIALITY NOTICE: This message and any accompanying documents contain confidential information intended for a specific individual and purpose. This message is private and protected by law. If you are not the intended recipient, you are hereby notified that any disclosure, copying or distribution, or the taking of any action based on the contents of this information, is strictly prohibited.

From: Sangeeta Lalli [mailto:[s.22\(1\)](mailto:)]
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

Thanks for the introduction to the space!

Cheers,
Sangeeta

--

Sangeeta Lalli

s.22(1)

--

Sangeeta Lalli

s.22(1)

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

To: "Sangeeta Lalli" ^{s.22(1)}

Date: 9/9/2015 12:57:18 PM

Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads

Attachments: City Parking Lot.pdf

Please see attached

Regards,

Mike McCafferty
COV Corporate Security

From: Sangeeta Lalli [mailto:^{s.22(1)}]
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

Thanks for the introduction to the space!

Cheers,
Sangeeta

--

Sangeeta Lalli

^{s.22(1)}

s.15(1)(l)



From: ["McCafferty, Michael" <Michael.McCafferty@vancouver.ca>](mailto:Michael.McCafferty@vancouver.ca)

To: ["Aujla, Bill" <bill.aujla@vancouver.ca>](mailto:bill.aujla@vancouver.ca)

Date: 9/10/2015 6:53:33 AM

Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

Things going smoothly so far Bill.

Sent from my iPhone

> On Sep 10, 2015, at 6:15 AM, Aujla, Bill <bill.aujla@vancouver.ca> wrote:

>

> Yes, that's fine

>

> I am fine with agreements and. Will. Coordinate with Jerry

>

>

>

> Sent from my BlackBerry 10 smartphone on the Bell network.

> Original Message

> From: McCafferty, Michael

> Sent: Wednesday, September 9, 2015 9:45 PM

> To: Evans, Jerry; Aujla, Bill

> Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

>

>

> Jerry / Bill

>

> Sangeeta just called me and would like to get into the space 1 hour earlier (0600). I can facilitate access and accompany them until security is on site. Are agreements in place and are you OK with this ?

>

> Sent from my iPhone

>

>> On Sep 9, 2015, at 3:26 PM, Evans, Jerry <jerry.evans@vancouver.ca> wrote:

>>

>> Hi Sangeeta,

>>

>> Please arrange for the authorized signatory to sign where indicated on page 5 and return the signed Licence Agreement to my attention.

>>

>> Thanks

>>

>> Jerry Evans

>> Director, Real Estate Services

>> City of Vancouver

>> Tel: 604 873 7430

>>

>> From: Sangeeta Lalli [s.22\(1\)](#)

>> Sent: Wednesday, September 09, 2015 3:07 PM

>> To: Evans, Jerry

>> Cc: Aujla, Bill; Brittney Kerr; Fiona Simons; McCafferty, Michael

>> Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

>>

>> Hi Jerry,

>>

>> Here is the address:

>>
>> 460-580 Hornby Street
>> Vancouver BC
>> V6C 2E7

>>
>> Cheers,
>> Sangeeta

>> s.22(1)

>>
>>
>> On Wed, Sep 9, 2015 at 3:03 PM, Evans, Jerry <jerry.evans@vancouver.ca<<mailto:jerry.evans@vancouver.ca>>>
wrote:

>> Hi Sangeeta,

>>
>> Please provide an address for Linda Hooper as the authorized signatory.

>>
>> Thanks
>> jerry

>>
>> From: Sangeeta Lalli s.22(1)

>> Sent: Wednesday, September 09, 2015 2:13 PM

>> To: Evans, Jerry

>> Cc: Aujla, Bill; Brittney Kerr; Fiona Simons; McCafferty, Michael

>> Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

>>
>> Hi Jerry,

>>
>> Here are the details:

>> Licensee: Linda Hooper

>> Date: Sept 10, 2015 - 6:30am-11:00am

>> Lands: We will require the whole patio in the north east corner of the building.

>> Use: Media Availability

>>
>> Regarding insurance, I will look into that for you.

>>
>>
>> Cheers,

>> Sangeeta

>> s.22(1)

>>
>>
>> On Wed, Sep 9, 2015 at 1:36 PM, Evans, Jerry <jerry.evans@vancouver.ca<<mailto:jerry.evans@vancouver.ca>>>
wrote:

>> Hi Sangeeta,

>>
>> I need some more information from you before sending you the Licence Agreement for signing and execution.
Please provide the following:

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>> Licensee: Who is this?

>>
>> Term: September 10th. Please specific what hours that you will require the access to the "Lands" in the licence
agreement?

>>
>> Lands: I've attached a plan showing the "Lands" delineated at 496 W Broadway and a portion of patio area, 3rd floor
, 507 W Broadway. Please confirm the actual area of the patio area required so that I can mark up on the plan.

>>
>> Use: ?
>>
>> Please note that the following insurance is required in the Licence Agreement
>>
>> Insurance
>>
>> The User shall obtain and maintain during the Term comprehensive public liability insurance with a limit of not less than Two Million Dollars (\$2,000,000.00) for loss, damage, injury or death arising out of any one occurrence. The policy shall name the City and its servants and agents as insureds thereunder and shall indemnify and protect the City, its servants and agents against all claims for any loss, damage, injury or death to any person or persons and for damage to any public or private property occurring within or about the Lands or arising by virtue of the User's occupation and/or use of the Lands. The policy shall contain such other terms and conditions satisfactory to the City's Director of Risk Management. The User shall provide the City with satisfactory proof of such coverage prior to commencement of the Term of this Agreement.
>>
>> Regards.
>>
>> Jerry Evans
>> Director, Real Estate Services
>> City of Vancouver
>> Tel: 604 873 7430<tel:604%20873%207430>
>>
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>> From: Sangeeta Lalli s.22(1)
>> Sent: Wednesday, September 09, 2015 10:30 AM
>> To: Aujla, Bill
>> Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
>> Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads
>>
>> Hi Bill,
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>>
>> Thanks for the introduction to the space!
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>> Cheers,
>> Sangeeta
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>> Sangeeta Lalli
>> s.22(1)
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>> Sangeeta Lalli
>> s.22(1)
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>> Sangeeta Lalli
>> s.22(1)
>> <20150909152334055.pdf>

From: "Evans, Jerry" <jerry.evans@vancouver.ca>

To: "Sangeeta Lalli" s.22(1)

Date: 9/9/2015 3:26:26 PM

Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads

Attachments: 20150909152334055.pdf

Hi Sangeeta,

Please arrange for the authorized signatory to sign where indicated on page 5 and return the signed Licence Agreement to my attention.

Thanks

Jerry Evans
Director, Real Estate Services
City of Vancouver
Tel: 604 873 7430

From: Sangeeta Lalli s.22(1)
Sent: Wednesday, September 09, 2015 3:07 PM
To: Evans, Jerry
Cc: Aujla, Bill; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Jerry,

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460-580 Homby Street
Vancouver BC
V6C 2E7

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s.22(1)

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Thanks
jerry

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Regards.

Jerry Evans
Director, Real Estate Services
City of Vancouver
Tel: [604 873 7430](tel:6048737430)

s.22(1)

From: Sangeeta Lalli [mailto:sangeeta.lalli@cityofvancouver.ca]
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

Thanks for the introduction to the space!

Cheers,
Sangeeta

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Sangeeta Lalli

s.22(1)

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Sangeeta Lalli

s.22(1)

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Sangeeta Lalli

s.22(1)

LICENCE AGREEMENT

THIS AGREEMENT made as of the 9th day of September, 2015.

BETWEEN:

CITY OF VANCOUVER,
a municipal corporation with offices
at 453 West 12th Avenue,
in the City of Vancouver,
Province of British Columbia V5Y 1V4

(the "City")

AND:

Linda Hooper
460-580 Hornby Street
Vancouver BC
V6C 2E7

(the "User")

Lands:

Having a civic address of:

1. 496 W. Broadway, Vancouver, B.C. as delineated coloured red in the plan attached as Appendix 'A', and a portion of patio, 3rd Floor, 507 W. Broadway as delineated coloured red in the plan attached as Appendix "B"

(the "Lands")

Term: 6:30am to 11:00am Thursday, September 10th, 2015

WHEREAS:

A. The User desires to conduct certain Work (as hereinafter defined) on the Lands; and

B. The City requires the User to execute this Agreement prior to performing the Work,

NOW THEREFORE THIS AGREEMENT WITNESSES THAT in consideration of the covenants and agreements hereinafter contained and other good and valuable consideration (the receipt and sufficiency of which is hereby acknowledged and agreed to by each of the parties), the parties hereto hereby covenant and agree with each other as follows:

1. Term

The City hereby grants to the User a non-exclusive licence to use the Lands for the purposes set out herein from 6:30am to 11:00am Thursday, September 10th, 2015 (the "Term"), subject to earlier termination as herein provided.

2. Restrictions on Hours of Operation

The User shall only exercise its rights under this Agreement on the days and times permitted by the applicable City of Vancouver by-laws.

3. Insurance

The User shall obtain and maintain during the Term comprehensive public liability insurance with a limit of not less than Two Million Dollars (\$2,000,000.00) for loss, damage, injury or death arising out of any one occurrence. The policy shall name the City and its servants and agents as insureds thereunder and shall indemnify and protect the City, its servants and agents against all claims for any loss, damage, injury or death to any person or persons and for damage to any public or private property occurring within or about the Lands or arising by virtue of the User's occupation and/or use of the Lands. The policy shall contain such other terms and conditions satisfactory to the City's Director of Risk Management. The User shall provide the City with satisfactory proof of such coverage prior to commencement of the Term of this Agreement.

4. Use

The User shall use the Lands for the purpose of media availability.

5. Regulations and By-laws

The User shall, at its own expense, comply with and abide by all laws, by-laws and lawful orders which touch and concern the Lands or the performance of the Work.

6. No Assignment

The rights granted to the User hereby are personal to the User and the User may not assign or otherwise transfer these rights.

7. Lands Licenced "As Is"

The User acknowledges that the City has made no representations or warranties as to the state of repair of the Lands, the safety of the Lands, the location of any utilities or City works thereon, the stability or state of the soil thereon, or the suitability of the Lands for any business, activity or purpose whatsoever. The City shall not be obliged to furnish any services or facilities or to make repairs or alterations in or to the Lands. The User acknowledges that the Lands are currently tenanted and, as such, the tenant's prior approval must be obtained by the User if the Work will interfere with the tenant's use or occupation of the Lands.

8. Utility Services

Prior to conducting the Work the User shall contact any applicable utility companies or municipal officials to identify any underground utility locations located on or adjacent to the Lands. The User will then take any appropriate safety measures to ensure that the Work does not damage or affect any utilities located on or adjacent to the Lands. The User shall pay for or cause to be paid when due all charges for any gas, electricity, light, heat, power, water and other utilities and services used in or supplied to the Lands and improvements thereon throughout the Term and to indemnify and to keep indemnified the City from and against payment of all losses, costs, charges and expenses occasioned by or arising from any and all such charges.

9. Repair and Maintenance

During the Term the User shall, at the User's cost:

- (a) keep that portion of the Lands necessary to conduct the Work or directly affected by the Work (the "Working Area") in good order and condition;
- (b) not permit or suffer waste or injury to the Lands or any part thereof and shall not use or occupy or permit to be used or occupied the Lands or any part thereof for any unlawful purpose;
- (c) assume responsibility for the maintenance and repair of the Working Area where such maintenance and repair would not be required but for the User's use and occupation of the Lands;
- (d) maintain the Working Area in a sanitary, neat, tidy and safe condition and free from nuisance at all times;
- (e) not release, dump, spill or place, or allow to be released, dumped, spilled or released on the Lands any waste or special waste (as defined in the Environmental Management Act (British Columbia), as amended), or any toxic substance (as defined in the Canadian Environmental Protection Act (Canada), as amended) or any matter which the British Columbia Ministry of Environment considers a risk to the environment or to human health; and
- (f) repair any damage caused to the Lands by the User or its officials, officers, agents, employees, servants, contractors or subcontractors to the satisfaction of the City.

10. Indemnity

The User shall release, indemnify and save harmless the City and its officials, officers, agents and employees from all costs, losses, damages, builder's liens, compensation and expenses of any nature whatsoever relating to or arising from the User's occupation and/or use of the Lands and from all actions, claims, demands, suits and judgments against the City or its officials, officers, agents and employees on account of injury or death occurring in or about the Lands and damage to or loss of property occurring in or about the

Lands or relating to or arising from the User's occupation and/or use of the Lands (including claims under the Occupier's Liability Act).

11. Default

If the User defaults in the payment of any monies due under this Agreement or breaches any provision of this Agreement and fails to remedy the same within five (5) business days of receipt of notice from the City, the City may immediately terminate this Agreement.

12. Restoration

Prior to the end of the Term of this Agreement, the User shall restore the Lands to the condition it was immediately prior to the commencement of the Term to the satisfaction of the City.

13. Time is of the Essence

Time shall be of the essence of this Agreement, save as herein and otherwise provided.

14. City's Remedies Are Cumulative

The remedies provided to the City herein are cumulative and are in addition to any remedies to the City available at law or in equity including injunctive relief. No remedy shall be exclusive and the City may have recourse to any or all remedies simultaneously or at various times.

15. Delivery of Notices

Any notice required to be given hereunder may be delivered as follows:

to the City:

CITY OF VANCOUVER

Site address: c/o The Director of Real Estate Services

320 - 507 W Broadway, Vancouver, B.C. V5Z 0B4

Mailing address: 453 West 12th Avenue, Vancouver, BC V5Z 4A8

to the User:

Linda Hooper
460-580 Hornby Street
Vancouver BC
V6C 2E7

16. Headings

The headings appearing in this Agreement have been inserted for reference and as a matter of convenience and in no way define, limit or enlarge the scope or meaning of this Agreement or any provisions thereof.

17. Relationship

It is the express intention of the City and the User that the granting of this Licence will not create between the City and the User a landlord and tenant relationship. It is specifically agreed that this Agreement does not grant an interest in land to the User.

18. Applicable Law

This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.

19. Independent Legal Advice

The User acknowledges that the User is entitled to seek independent legal advice before executing this Agreement.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the day and year first above written.

CITY OF VANCOUVER

per:

Authorized Signatory

Linda Hooper

per:

X

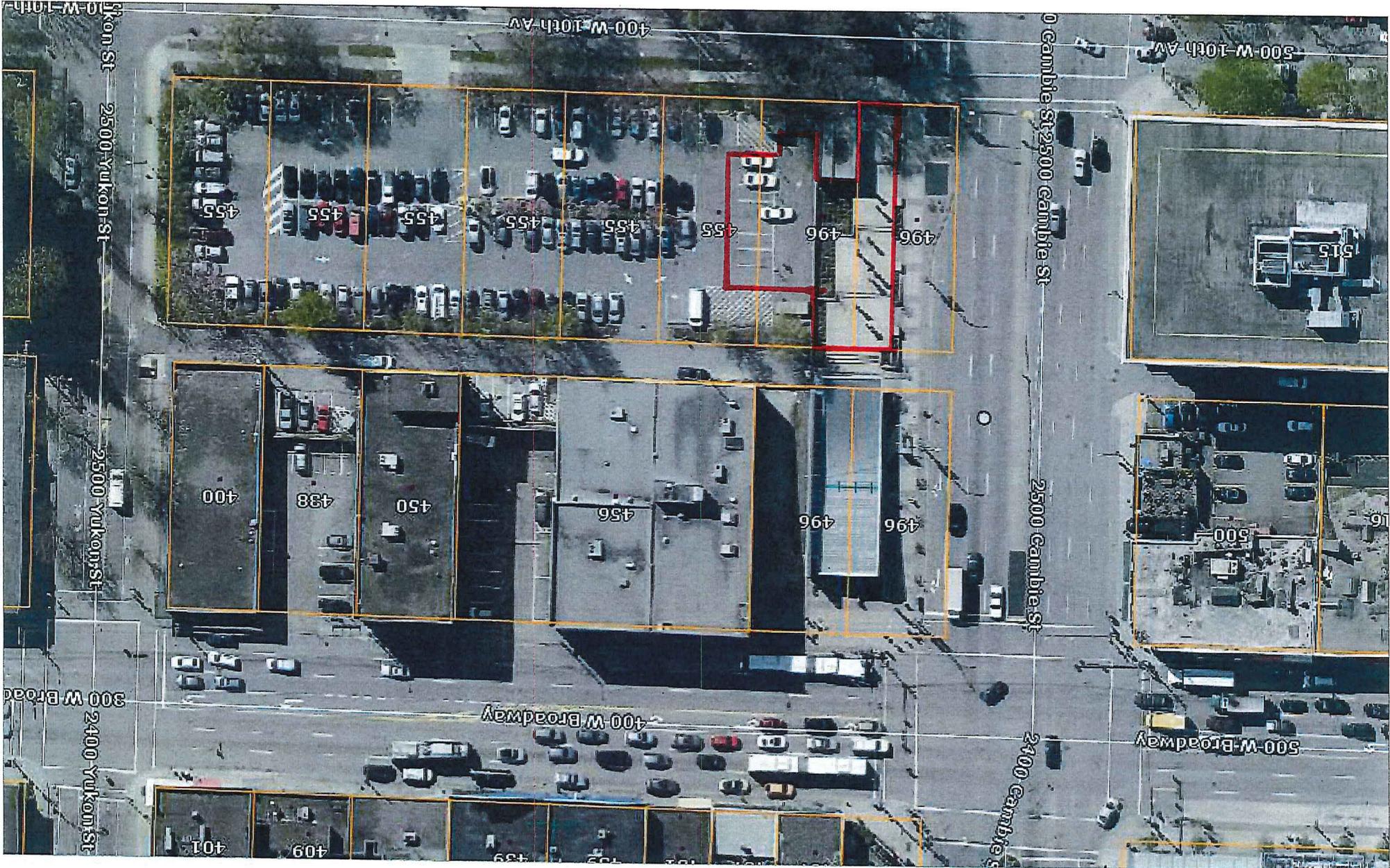
Authorized Signatory

APPENDIX A

11

LANDS

496 W. BROADWAY





Portion of PATIO AREA — 3RD FLOOR — 507 W. BROADWAY

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

To: "Sangeeta Lalli" ^{s.22(1)}

Date: 9/9/2015 1:52:21 PM

Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads

Sangeeta

I confirmed with Property Management at the location there is a freight elevator to third floor.

Contact name: Joanne at Triovest

^{s.15(1)(l)}

Sent from my iPhone

On Sep 9, 2015, at 1:22 PM, Sangeeta Lalli <^{s.22(1)}> wrote:

Hi Mike,

Confirming that we will have 2 cards?

Cheers,
Sangeeta

^{s.22(1)}

On Wed, Sep 9, 2015 at 1:20 PM, McCafferty, Michael <Michael.McCafferty@vancouver.ca> wrote:

September 10 2015 - UPDATE Security Concept of Operations

§ Sangeeta and I have had discussed that the parking lot will be access controlled and 2 hour parking areas cordoned off (see diagram attached)

§ City Hall Security will be putting the stanchions / barricades in the lot during the early morning hours (0300)

§ We will have one City Hall Security personnel just inside the restricted access space directing persons to the 3rd floor outdoor patio

§ I will be on site and be the liaison for Brittney and her team

§ I will provide Brittney or her designate with an access control card for the event

License agreement pending

Regards,

Mike McCafferty ASP

Sector Coordinator

Corporate Security

Real Estate & Facilities Management

City of Vancouver

453 West 12th Avenue

Vancouver, BC

V5Y 1V4

Office: [604.873.7782](tel:604.873.7782)

Cellular: s.15(1)(l)

Fax: [604.871.6463](tel:604.871.6463)

michael.mccafferty@vancouver.ca

Pride \u9674 ? Respect \u9674 ? Integrity \u9674 ? Dedication \u9674 ? Excellence

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From: Sangeeta Lalli [mailto:s.22(1)]
Sent: Wednesday, September 09, 2015 10:30 AM
To: Aujla, Bill
Cc: Evans, Jerry; Brittney Kerr; Fiona Simons; McCafferty, Michael
Subject: License Agreement for Event and for 3rd Floor Patio at Crossroads

Hi Bill,

Just following up regarding the contract to secure the 3rd floor patio at 507 Broadway.

Thanks for the introduction to the space!

Cheers,

Sangeeta

--

Sangeeta Lalli

s.22(1)

--

Sangeeta Lalli

s.22(1)

From: "Sandhu, Jag" <Jag.Sandhu@vancouver.ca>

To: "Kendall-Craden, Rena" <Rena.Kendall-Craden@vancouver.ca>

Date: 9/10/2015 3:42:24 PM

Subject: RE: MEDIA REQUEST - Liam Britten - Metro - Political parties using civic facilities

5pm.

How's this:

Requests from any political party to use a City facility during an election campaign go to the Office of the City Manager. Depending on the facility, the request is forwarded to the appropriate department to ensure the work space is suitable for an event. The Park Board has the following policy on election rentals:

Room Rentals

Park and facility rentals are considered in the following order of priority:

1. Programs, services, and events offered or sponsored by the Park Board or City of Vancouver. (i.e. voting stations)
2. Community programs and events offered or sponsored by a Community Centre Association. (i.e. all-candidate meetings)
3. Programs, services, and events offered by other not-for-profit organizations.
4. Private activities and events. (i.e. political events)

Most Community Centres are jointly operated by the Park Board and local Community Centre Associations. Facility rentals at these locations are administered by the local CCA or staff team, which sets local practices and ensures compliance with the Park Board rental policies.

While other uses may take precedence, political organizations are able to rent facilities in a community centre or park. Depending on the size and nature of the event, approval by the Board may be required. All events require either a facility rental or special event permit, and are charged according to the Board approved fees or CCA set fees.

Some CCAs will host all-candidate meetings or forums for the local community.

From: Kendall-Craden, Rena

Sent: Thursday, September 10, 2015 3:39 PM

To: Sandhu, Jag

Subject: Re: MEDIA REQUEST - Liam Britten - Metro - Political parties using civic facilities

Deadline?

On Sep 10, 2015, at 3:18 PM, Sandhu, Jag <Jag.Sandhu@vancouver.ca> wrote:

Hi Penny,

Just checking in with you on this media request. Are you okay with the following statement going to the reporter?

Requests from any political party to use a City facility during an election campaign go to the Office of the City Manager. Depending on the facility, the request is forwarded to the appropriate department to ensure the space is suitable for an event.

This request is likely follow up to the Jeff Lee story:

<http://www.vancouversun.com/news/justin+trudeau+promises+billions+dollars+transportation+improvements/11353742/story.html>.

Thanks,

Jag Sandhu

Corporate Communications | City of Vancouver

453 West 12th Avenue

Vancouver BC V5Y 1V4

t. 604.871.6899

jag.sandhu@vancouver.ca

From: Liam Britten

Sent: Thursday, September 10, 2015 2:56 PM

To: Media; Kendall-Craden, Rena; Caley, Braeden

Subject: URGENT Metro News request: Trudeau event today

Hi, I'm a freelancer for Metro. I was at the Justin Trudeau event at the City Works building on West Broadway. Just wondering if it's unusual for a partisan political event for a federal party to be held at a city facility like that. Who would have cleared an event like that? Did it meet the city's guidelines for such an event?

Any answers you can provide by 5 p.m. are appreciated. Thanks!

--
Thanks,
Liam

From: "Aujla, Bill" <bill.ujla@vancouver.ca>

To: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

Date: 9/12/2015 12:34:57 PM

Subject: Re: Thank You!

Thanks for update ... enjoy your weekend also

Sincerely,
Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: McCafferty, Michael

Sent: Saturday, September 12, 2015 12:07 PM

To: Aujla, Bill

Subject: Fwd: Thank You!

Mr Trudeau's campaign folks thanking me for the work but it was a great call you made Bill with respect to the venue. What a backdrop.

Have a good weekend.

 image1.PNG

Sent from my iPhone

Begin forwarded message:

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

Date: September 12, 2015 at 11:49:21 AM PDT

To: Sangeeta Lalli s.22(1)

Subject: Re: Thank You!

Thank you so much Sangeeta. I was a pleasure meeting and working with you also. Good luck with the campaign.

Sent from my iPhone

On Sep 12, 2015, at 11:18 AM, Sangeeta Lalli s.22(1) wrote:

Hi Mike,

It was a pleasure working with you on Thursday! Our team really appreciated your advice and flexibility as we organized on a tight schedule.

Thanks again! We hope to work with you again very soon!

Cheers,
Sangeeta

--

Sangeeta Lalli

s.22(1)

From: "McCafferty, Michael" <Michael.McCafferty@vancouver.ca>

To: "Sangeeta Lalli" <s.22(1)>

Date: 9/9/2015 9:26:31 AM

Subject: Re: Update on Thursday Event for 3rd Floor Patio at Crossroads

Absolutely. Wonderful meeting all of you. We will have card access available for you. The second location we looked at 507 West Broadway I will have to confirm suite numbers and look into the parking and if we can block for event parking. I'm on it. Talk soon.

Sent from my iPhone

On Sep 9, 2015, at 9:20 AM, Sangeeta Lalli <s.22(1)> wrote:

Hi Mike,

It was great meeting with you yesterday! I have some updates for you and a few requests:

Onsite arrival: 7:00am (est) for set up. We will follow up with a firm time later today.

Key card: Can you provide us with a key card to get in and out of the room?

Parking: We will need enough parking for 2 Charter buses (preferably in front of the building). Do you have any recommendations on where to park?

Address: Can you confirm the address and suite number?

Thanks for your help Mike!

--

Sangeeta Lalli

s.22(1)

From: "Aujla, Bill" <bill.ujla@vancouver.ca>

To: "Crawford, Stacey" <stacey.crawford@vancouver.ca>

Date: 10/1/2015 12:36:06 PM

Subject: FW: COV Security Staff High Profile Event September 10 2015

From: Aujla, Bill

Sent: Thursday, September 10, 2015 1:16 PM

To: McCafferty, Michael; Black, Jennifer

Cc: Rogers, Marvin; Jones, David (Security); Calder, Kevin

Subject: RE: COV Security Staff High Profile Event September 10 2015

Agreed ... Thank you all for your excellent work on this event!
Please pass along my thanks to all who are not on this email

Sincerely,
Bill

From: McCafferty, Michael

Sent: Thursday, September 10, 2015 1:12 PM

To: Black, Jennifer

Cc: Rogers, Marvin; Aujla, Bill; Jones, David (Security); Calder, Kevin

Subject: COV Security Staff High Profile Event September 10 2015

Jennifer,

Just wanted to pass on to you the genuine recognitions that I received from Mr. Justin Trudeau's campaign team and the RCMP Protection Detail for the work of the Security Team assigned to the high profile media event this morning.

I know that there were many Security personnel involved, directly and indirectly, doing anything from setting up delineators in the wee hours of the morning, to access control for the site and assisting the production team. Went off without any issues, thanks to you and the Security Team's effort.

Thank you

Regards,

Mike McCafferty ASP

Sector Coordinator

Corporate Security

Real Estate & Facilities Management

City of Vancouver

453 West 12th Avenue

Vancouver, BC

V5Y 1V4

Office: 604.873.7782

Cellular: s.15(1)(l)

Fax: 604.871.6463

michael.mccafferty@vancouver.ca

Pride \u9674 ? Respect \u9674 ? Integrity \u9674 ? Dedication \u9674 ? Excellence

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From: "[Aujla, Bill](mailto:bill.aujla@vancouver.ca)" <bill.aujla@vancouver.ca>

To: "[Crawford, Stacey](mailto:stacey.crawford@vancouver.ca)" <stacey.crawford@vancouver.ca>

Date: 10/1/2015 12:36:18 PM

Subject: FW: VIP Event

-----Original Message-----

From: Ballem, Penny

Sent: Thursday, September 10, 2015 1:47 PM

To: Aujla, Bill; McCafferty, Michael; Evans, Jerry

Cc: Rogers, Marvin

Subject: RE: VIP Event

Thanks all for getting this organized - well done pb

-----Original Message-----

From: Aujla, Bill

Sent: Thursday, September 10, 2015 1:09 PM

To: McCafferty, Michael; Evans, Jerry

Cc: Rogers, Marvin; Ballem, Penny

Subject: RE: VIP Event

Thank you all for the great work done on this event!

Sincerely,

Bill

-----Original Message-----

From: McCafferty, Michael

Sent: Thursday, September 10, 2015 9:40 AM

To: Aujla, Bill; Evans, Jerry

Cc: Rogers, Marvin

Subject: VIP

Things going very well. JT on podium now.

From: ["Aujla, Bill" <bill.aujla@vancouver.ca>](mailto:bill.aujla@vancouver.ca)

To: ["Crawford, Stacey" <stacey.crawford@vancouver.ca>](mailto:stacey.crawford@vancouver.ca)

Date: 10/1/2015 12:34:19 PM

Subject: FW: VIP

Attachments: ATT00001.txt

-----Original Message-----

From: McCafferty, Michael

Sent: Thursday, September 10, 2015 9:40 AM

To: Aujla, Bill; Evans, Jerry

Cc: Rogers, Marvin

Subject: VIP

Things going very well. JT on podium now.



From: "Aujla, Bill" <bill.ujla@vancouver.ca>

To: "Evans, Jerry" <jerry.evans@vancouver.ca>

Date: 9/9/2015 1:20:52 PM

Subject: Event Tomorrow - Just got call

Can you please call her back... message copied below

Voicemail: "Hi Bill it's Sangita calling from the Liberal Party of Canada. I just wanted to confirm that you have to be that you have the contract ready for us to sign. Feel free to give me a call back at s.22(1) Thank you."

Sent from my BlackBerry 10 smartphone on the Bell network.

From: "Aujla, Bill" <bill.ujla@vancouver.ca>

To: "Evans, Jerry" <jerry.evans@vancouver.ca>

Date: 9/9/2015 12:00:59 AM

Subject: FW: License Agreement for Event and for 3rd Floor Patio at Crossroads (***) CONFIDENTIAL (***)

Hi Jerry,

Let's discuss if any issues; however, as this is for limited time use, I trust a nominal rate is appropriate; however, let me know if any concerns ... as need this settled ASAP tomorrow.

Bill

From: Aujla, Bill

Sent: Tuesday, September 8, 2015 11:58 PM

To: 'Brittney Kerr'

Cc: Evans, Jerry; Sangeeta Lalli; Fiona Simons

Subject: RE: License Agreement for Event and for 3rd Floor Patio at Crossroads (***) CONFIDENTIAL (***)

Hi Brittney,

Jerry's team will send you license tomorrow for signature.

Please continue to work with Mike on items required ... he can provide support per our discussion.

Please call me if any issues

Bill

From: Brittney Kerr s.15(1)(l)

Sent: Tuesday, September 8, 2015 6:29 PM

To: Aujla, Bill

Cc: Evans, Jerry; Sangeeta Lalli; Fiona Simons

Subject: Re: License Agreement for Event and for 3rd Floor Patio at Crossroads (***) CONFIDENTIAL (***)

Hi Bill -- pleasure to meet you, Mike, and Marvin this afternoon.

The team is very pleased with the 3rd floor patio space that you showed us. As discussed, we would like to proceed with that space for our brief media announcement.

Please advise what is required from us at this point. We are all hands on deck for this over the next 48 hours.

Best,

Brittney Kerr

Tour Director, BC Campaign

604.831.6217

s.15(1)(l)

On Tue, Sep 8, 2015 at 6:19 PM, Aujla, Bill <bill.ujla@vancouver.ca> wrote:

Hi Brittney,

I spoke to Jerry (copied on this email) ... he will work with you on getting the license agreement completed for that space.

Jerry,

Please note that they may need the 3rd Floor Patio for part of event ... not so many people ... can you please include use for that space also

Please call me if any questions

Thanks,

Bill

From: "[Aujla, Bill](mailto:bill.aujla@vancouver.ca)" <bill.aujla@vancouver.ca>
To: "[Evans, Jerry](mailto:jerry.evans@vancouver.ca)" <jerry.evans@vancouver.ca>
"[Murphy, Patrick](mailto:patrick.murphy@vancouver.ca)" <patrick.murphy@vancouver.ca>
Date: 9/8/2015 1:21:05 PM
Subject: RE: Thursday Event at PEF Site... Need Space

I am meeting them at 4pm today ... they are likely to go with another site so will not need this site

From: Evans, Jerry
Sent: Tuesday, September 8, 2015 10:25 AM
To: Murphy, Patrick; Aujla, Bill
Subject: Re: Thursday Event at PEF Site... Need Space

Confidential for now but will need enough space for public gathering. So probably need whole of West (daily) side of lot.

Use needed from 5.00 am to midday on Thursday.

Jerry

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Murphy, Patrick
Sent: Tuesday, September 8, 2015 10:08 AM
To: Aujla, Bill
Cc: Evans, Jerry
Subject: FW: Thursday Event at PEF Site... Need Space

See below. I want to make sure we are identifying the same property. If it is the daily lot, (probably no choice on short notice) we need to know and post signs etc to shut it down Wednesday.

What is this for?

Thanks

Patrick

From: Beveridge, Justin
Sent: Tuesday, September 08, 2015 9:50 AM
To: Murphy, Patrick; Lightfoot, Brian
Cc: Evans, Jerry
Subject: RE: Thursday Event at PEF Site... Need Space

Hi Patrick,

I called Gary Mah at EasyPark; there are 2 lots at 1500 Quebec, collectively known as Lot #16. The lot at corner of Main/Terminal is for monthly parking, but the lot at corner of Quebec/Terminal is for daily parking.

Gary mentioned that the daily lot can fill up early with construction worker parking, so notice of the space/time required would be needed by Wednesday, September 9th.

Thank you,

Justin Beveridge
Property Negotiator
Real Estate Services
City of Vancouver | 604.873.7409

justin.beveridge@vancouver.ca

From: Murphy, Patrick
Sent: Tuesday, September 08, 2015 9:00 AM
To: Beveridge, Justin; Lightfoot, Brian
Cc: Evans, Jerry
Subject: FW: Thursday Event at PEF Site... Need Space
Importance: High

Justin and Brian

Can you speak to EasyPark and let them know, check for conflicts.

Thanks

From: Aujla, Bill
Sent: Monday, September 07, 2015 6:53 PM
To: Evans, Jerry; Murphy, Patrick
Subject: Thursday Event at PEF Site... Need Space
Importance: High

Hi Jerry/Patrick,
URGENT / HIGH PRIORITY REQUEST

I just received a request from CM Office about an event being planned for Thursday. It is likely that we'll need space at the PEF property at Main & Terminal (south side of Terminal, between Main and Quebec)... I am just waiting for details (i.e. Space / Time required)... however, in the interim, can you let me know if there is any conflicting use ... I believe EasyPark is managing this site as parking so in that case, please speak to them and put them on notice RE our likely required use.

Please call me if questions.

Thanks,
Bill

Sent from my BlackBerry 10 smartphone on the Bell network.