

File No. 04-1000-20-2016-012

February 1, 2016

s.22(1)

Dear s.22(1) :

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of January 8, 2016 for:

Any and all records (including, but not limited to, agendas, minutes, printed or digital material, audio/video files, handwritten notes and powerpoint presentations) regarding the Sept. 16, Oct. 21, and Oct. 28, 2015 meetings (in-person or by phone) between Don Guy and chief of staff Mike Magee.

We have completed the search for responsive records for this request and no responsive records have been located.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

Please do not hesitate to contact me if you have any questions.

Yours truly,

A handwritten signature in black ink, appearing to be 'B. Van Fraassen', with a stylized flourish at the end.

Barbara J. Van Fraassen, BA
Director, Access to Information
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