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To: "Direct to Mayor and Council - DL" <CCDTMACDL@vancouver.ca>
Date: 7/14/2017 3:23:34 PM
Subject: By-election

Good afternoon Mayor and Council,

I am writing to update you on the next steps that need to be taken regarding the by-election.

Following the formal notification you received of Councillor Geoff Meggs's resignation at Tuesday's Council meeting, a Chief Election Officer must be appointed. I will bring a report to recommend that the City Clerk be appointed as the Chief Election Officer at the next Council meeting [on July 26](#).

If Council appoints the Chief Election Officer [on July 26](#), the proposed general voting day for the local by-election would be [Saturday, October 14, 2017](#). The key-dates for the by-election are listed below.

The Council by-election may be run concurrently with a by-election for the Vancouver School Board (VSB), should the new BC government request it. Premier-designate John Horgan and other members of the legislative assembly have expressed an interest in either reinstating the former Board of School Trustees or holding a by-election to elect a new Board. For a VSB by-election to occur, a cabinet order requesting a by-election would need to be issued after the Council's appointment of the Chief Election Officer and no later than [August 4, 2017](#).

The Deputy Minister of Community, Sport and Cultural Development and Deputy Minister of Education have already been notified of the timeline in case the provincial cabinet wishes to concurrently conduct a by-election for the Vancouver School Trustees.

The estimated budget for the by-election is \$1.5 million which will be sourced from the City's Election Reserve Fund. The expected dates will be in the council report and in an IB and are as follows:

By-election Event	Date
Candidate information packages available	August 8
Advance Registration ends	August 22
Voters List - Public inspection period begins	August 29
Nomination period	August 29 – September 8
Declaration of candidates	September 8
Declaration of election by voting	September 18
Mail ballot packages available	September 26
Advance voting days at City Hall (8 am – 8 pm)	October 4 October 10
General voting day (8 am – 8 pm)	October 14
Declaration of official election results	October 18
Elected candidate to take oath of office	Late October/ Early November

Please let me or Janice know if you have any questions.

Best,
Sadhu

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