

From: "Johnston, Sadhu" <Sadhu.Johnston@vancouver.ca>
To: "Direct to Mayor and Council - DL" <CCDTMACDL@vancouver.ca>
CC: "City Manager's Correspondence Group - DL" <CMCG@vancouver.ca>
"Kerr, Melanie" <Melanie.Kerr@vancouver.ca>
"Impey, Patrice" <Patrice.Impey@vancouver.ca>
Date: 11/28/2017 10:53:55 AM
Subject: Memo - 2018 Council Remuneration
Attachments: FRS - Memo to Mayor and Council - 2018 remuneration.pdf

Dear Mayor and Council,

Please see attached memo from Patrice Impey, which outlines the 2018 remuneration and expense allowance for Mayor and Councillors.

A short summary of the memo is below:

- This memo sets out the 2018 Mayor and Council remuneration and expense limits based on the bylaw provisions.
- The increase for 2018 is 2.4% based on the change in CPI over the 12 months ended October 2017.
- Local expense limits are outlined as 10% of salaries

Should you have any questions please feel free to contact Patrice Impey, GM of Finance, Risk, and Supply Chain Management at 604.873.7610 / Patrice.Impey@vancouver.ca or Melanie Kerr, Director of Financial Services at 604.871.6281 / Melanie.Kerr@vancouver.ca.

Best,
Sadhu

Sadhu Aufochs Johnston | City Manager
City of Vancouver | 453 W 12th Avenue
Vancouver | BC V5Y 1V4
604.873.7627 | Sadhu.johnston@vancouver.ca
Twitter: sadhuajohnston



CONFIDENTIALITY NOTICE: This message and any accompanying documents contain confidential information intended for a specific individual and purpose. This message is private and protected by law. If you are not the intended recipient, you are hereby notified that any disclosure, copying or distribution, or the taking of any action based on the contents of this information, is strictly prohibited.

VanRIMS No.: 01-9000-20

MEMORANDUM

November 27, 2017

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Paul Mochrie, Deputy City Manager
Janice MacKenzie, City Clerk
Lynda Graves, Manager, Administration Services, City Manager's Office
Rena Kendall-Craden, Director, Communications
Kevin Quinlan, Chief of Staff, Mayor's Office
Naveen Girn, Director of Community Relations, Mayor's Office
Melanie Kerr, Director, Financial Services

FROM: Patrice Impey, General Manager, Finance, Risk and Supply Chain Management

SUBJECT: 2018 Council Remuneration and Expenses

Dear Mayor and Council,

PURPOSE

This memo outlines the 2018 remuneration and expense allowance for Mayor and Councillors in accordance with

- Bylaw No. 11483 "*Mayor and Councillor Remuneration*" and
- Bylaw No. 11529 "*Mayor and Councillor Expenses*".

BACKGROUND

On April 5, 2016, Bylaw No. 11483, "*Mayor and Councillor Remuneration*" was enacted to establish the base salaries for the Mayor, Deputy Mayor, Acting Mayor and Councillors. The Bylaw provided for annual adjustment to the Councillor salaries based on the change in the Consumer Price Index for Vancouver (All items) over the twelve months ending on October 31 of the previous year. The Mayor's salary is calculated at 2.02 times the Councillor salary. On June 14, 2016, Bylaw No. 11529 "*Mayor and Councillor Expenses*" was enacted to establish limits on the Mayor's and Councillors' annual expense allowance.

ANNUAL ADJUSTMENT

Annual Salaries

The annual adjustment to Councillors' salaries for 2018 is 2.4% representing the increase in the CPI for Vancouver for twelve months ended October 2017. The adjusted salaries for Mayor and Council are as follows:

	2018	2017
Mayor	\$169,676.42	\$165,699.63
Councillor	\$83,998.23	\$82,029.52

Annual Expense Allowance

Bylaw No. 11529 establishes an annual expense allowance for Mayor and Councillors equivalent to 10% of their annual remuneration to cover all local expenses.

The 2018 annual expense allowance for the Mayor is \$16,967.64. In addition the Mayor may either receive a monthly transportation allowance of \$600.00 or be provided with a vehicle.

The 2018 annual expense allowance for Councillors is \$8,399.82. Councillors have two options for expense reimbursement:

1. Claim all eligible expenses, including transportation expenses, supported by receipts, or
2. Receive an annual transportation allowance equivalent to 60% of total annual expense allowance ($\$8,399.82 \times 60\% = \$5,039.89$). The balance of the annual expense allowance ($\$3,359.93$) is available for other expenses and receipts must be submitted to support these claims. Receipts are not required for the transportation allowance and will be included as a taxable benefit for income tax purposes.

Discretionary Fund

In addition to the above expense allowance, Council on February 24, 2016, approved a discretionary fund of \$6,000 for each Councillor for purposes of obtaining research support and constituency management functions that are outside the scope of duties performed by the administrative assistants.

IMPACT ON 2018 OPERATING BUDGET

The above adjustments in base salaries and expense allowance for the Mayor and Councillors, effective January 1, 2018, amounts to approximately \$28,000 and is included in the 2018 Operating Budget.

If you require additional information, please contact me at 604-873-7610.



Patrice Impey
General Manager, Finance, Risk and Supply Chain Management

(T) 604.873.7610
(E) patrice.impey@vancouver.ca

MAYOR'S & COUNCILLORS' SALARIES: ANNUAL ADJUSTMENT

Adjustment effective January 1

	2018	2017	\$ Change	
MAYOR				
Annual Salary	\$ 169,676.42	\$ 165,699.63	\$ 3,976.79	
Bi-Weekly Salary	\$ 6,503.75	\$ 6,351.32	\$ 152.43	Annual salary divided into 26.089 pay periods
Annual Expense Allowance	\$ 16,967.64	\$ 16,569.96	\$ 397.68	10% of annual salary
Mayor's Transportation Allowance	\$ 7,200.00	\$ 7,200.00	\$ -	Alternatively, the Mayor may elect to be provided with a City vehicle
COUNCILLORS				
Annual Salary	\$ 83,998.23	\$ 82,029.52	\$ 1,968.71	
Bi-Weekly Salary	\$ 3,219.68	\$ 3,144.22	\$ 75.46	Annual salary divided into 26.089 pay periods
Annual Expense Allowance	\$ 8,399.82	\$ 8,202.95	\$ 196.87	10% of annual salary
OR				
Annual Car Allowance	\$ 5,039.89	\$ 4,921.77	\$ 118.12	60% of expense allowance
Balance of Annual Expense Allowance	\$ 3,359.93	\$ 3,281.18	\$ 78.75	
DEPUTY MAYOR AND DUTY COUNCILLOR				
Monthly Salary	\$ 3,110.73	\$ 3,037.83	\$ 72.91	22% of Mayor's monthly salary
Incremental Expense Allowance	\$ 311.07	\$ 303.78	\$ 7.29	10% of Deputy Mayor's monthly salary
ACTING MAYOR				
Monthly Salary	\$ 1,131.18	\$ 1,104.66	\$ 26.51	8% of Mayor's monthly salary
Incremental Expense Allowance	\$ 113.12	\$ 110.47	\$ 2.65	10% of Acting Mayor's monthly salary