

File No.: 04-1000-20-2017-399

February 15, 2018

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of October 20, 2017 for:

Reports, correspondence and work orders about the removal, storage and replacement of the city hall north plaza's ceremonial flagpole.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.13(1), s.21(1), and s.22(1) of the Act. You can read or download this section here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Real Estate and Facilities Management confirms the flagpole is currently being stored in a City facility.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2017-399); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,



Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4
Phone: 604.873.7999
Fax: 604.873.7419

Encl.

:ma

From: "Randy Knill" <rknil@da-architects.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 3/16/2017 11:03:16 AM
Subject: City Hall ceremonial Flag pole move - DA Fee Proposal
Attachments: 2017 March 16 Fee Proposal.pdf

Hi Andrew,
Please find attached our fee proposal for the Flagpole relocation.
I my questions below, you did not include what the intended future use is for The Plaza ion top of the podium. We will need to show this on the Amended DP I think...
I have made assumptions about the meetings required, which I think seem realistic...
Let me know when you want to begin!
Regards,
Randy Knill
Architect AIBC, LEED AP, Partner
DA Architects + Planners

From: Norrie, Andrew [mailto:Andrew.Norrie@vancouver.ca]
Sent: March 13, 2017 3:17 PM
To: Randy Knill <rknil@da-architects.ca>
Cc: 'Kameliya TH' <kameliyahristova@vancouver.ca> S.22(1) Lubiw, Nataalka <Nataalka.Lubiw@vancouver.ca>
Subject: RE: City Hall ceremonial Flag pole move

Hi Randy
New information
A DP and BP amendments will be needed, please provide scope of work and time to complete and submit the necessary documentation.

Andrew Norrie, Architect AIBC
Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
t 604.873.7937 | m 604.836.8026 | e Andrew.norrie@vancouver.ca

From: Norrie, Andrew
Sent: Monday, March 13, 2017 2:34 PM
To: 'Randy Knill'
Cc: 'Kameliya TH'; Lubiw, Nataalka
Subject: RE: City Hall ceremonial Flag pole move

My comments in green
Present one or two locations between grid line 12 and 14 LOCATED on the on grade portion of the "plaza" beside the Japanese garden.
Therefore no water proof membrane is required only flag pole footing and lighting - slope the gravel to drain
I trust this answers your questions, or call me.
Andrew N

From: Randy Knill [mailto:rknil@da-architects.ca]
Sent: Monday, March 13, 2017 1:31 PM
To: Norrie, Andrew
Cc: 'Kameliya TH'; Lubiw, Nataalka
Subject: RE: City Hall ceremonial Flag pole move

Hi Andrew,
We will look into this, but here are some immediate questions, in red, below
Regards
Randy Knill
Architect AIBC, LEED AP, Partner
DA Architects + Planners

—Original Message—
From: Norrie, Andrew [mailto:Andrew.Norrie@vancouver.ca]
Sent: March 13, 2017 10:44 AM
To: Randy Knill <rknil@da-architects.ca>; Kameliya Hristova <khristova@da-architects.ca>
Cc: Lubiw, Nataalka <Nataalka.Lubiw@vancouver.ca>
Subject: City Hall ceremonial Flag pole move

Hi Randy & Kameliya

Requesting a consulting design quotation to move the existing ceremonial flag pole and its lighting, which is currently centrally located in the planter at the base of the north grand stair of City Hall to the East Wing plaza.
The work would may not be limited to the following concepts reuse the existing flag pole and its lighting and provide a new structural concrete base, water proof membrane, lighting and its base.
The consultants to be considered Heritage Architect, Architect prime consultant, P. Engineers; Building Envelope, Structural, Electrical and Landscape architect. Comment if others are needed. Maybe Landscape, is City providing QS? No Q.S. Once the relocation is determined and if amendments are needed, DA will prepare a CCN. The CCN will be issued to a Heatherbrae and they will be quoting costing of the work.

Scope of Work to provide continued professional consulting disciplines as the existing agreement to provide design, documentation and provide contract administration of its construction. OK. What kind of permitting, if any, is required here? I have contracted both Planning and building departments comments to follow.

Requested to present three optional locations & (Coloured Presentation Boards 11x17) for the owner's review & signoff. see attached

1. CoV suggested location between Grid line (GL) B & C and centred or aligning (GL) 11 to 12ish! don't understand "11 to 12ish". None of your A-F locations are near GL 11 or 12...taking into consideration the future uses of the north end of the East Wing Plaza. (NOT SHOWN) Can you confirm what these future uses are please? I seem to recall some options but not the Final Decision! There were some loading issues I believe... see my comment above
2. Requesting DA to suggest two other locations, which may or not include the future use of the north end of the East Wing Plaza.

1. Should the 2 additional locations be chosen from the ones on the attached drawing, or should they be locations removed from the podium surface altogether? SEE ABOVE COMMENT
2. If they are from the ones shown, which ones? No disregard the graphic
3. What level of graphic presentation do you think is appropriate? A SketchUp model showing the City Hall with the poles in the proposed location, in 3D would be the most effective communication, but showing them on plan (A simple dot?) might work for those familiar with the project, although it does not really present the concept very well to a wider audience. 3d SKETCH UP IS GOOD

Heatherbrae will be issued a CCN timely. Requesting your review and comment by Thursday, March 23th, 2017. On Mar 23 do you expect the fee proposal, or just comments? fee HOW LONG DO YOU NEED ISSUE IT asap OR BY FRIDAY THEN

Regards
Andrew Norrie, Architect. AIBC
Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

Randy Knill
Architect AIBC, LEED AP, Partner
DA Architects + Planners
200-1014 Homer Street
Vancouver, BC
Canada V6B 2W9

T 604 685 6312
F 604 685 0988
M 604 961 4048

Learn more about us:



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March 16, 2017

Andrew Norrie, Architect, AIBC
Project Manager
City of Vancouver
302 – 507 West Broadway
Vancouver, BC
V5Z 0B4

Re: City Hall - Ceremonial Flag Pole Relocation

Dear Andrew,

Thanks for asking us to participate in the Flag Pole relocation.

We assume the project will require a collaborative process with you, and whoever else at The City has opinions / input about the location, as follows:

1. **Kick-Off Meeting.** Meet on site to discuss possible locations (3). I can think of 3 locations after a site visit yesterday, but I would like to make sure there are no “deal-breakers” or “non-starters” from The City’s perspective before we invest time developing these options for further review. We will discuss from what vantage points the presentation drawings should be taken to best express each option.
2. **Prepare Design Options.** We will prepare graphics for each of these three locations. We will make a Site Plan, and then one basic Photoshop / Sketch UP rendering of how each location would look. We will discuss each location with the design consultants to see if there are technical pros and cons to consider in addition to the appearance. At this point we foresee the Structural Engineer, Electrical Engineer and Heritage Consultant. We discussed and decided internally that Landscape is not relevant, unless the location requires some formal grade landscape treatment which is too early to determine. The presentation will include the presentaion drawings, and notes indicating Engineering comments.
3. **Determine Preferred Option.** Meet to present and discuss options. We assume that one meeting would suffice. Let me know if this is a valid assumption. This fee proposal assumes one meeting. I can change that if you like. Additional meetings will be approx. \$500.00.
4. **DP Amendment.** When The City approves their preferred option, we will ask you to set up a meeting with the appropriate planner for a Pre-Application meeting for the DP amendment. Then we will prepare the appropriate drawings for this DP Amendment. We assume one meeting.
5. **BP Amendment.** We do not anticipate that there will be a meeting required for the BP Amendment, so we will simply prepare the appropriate drawings with the consultants input. We assume The City will make the application, consistent with the original application. We do not anticipate any meetings with the plan checker will be required.

cc:
document2

>> 200 - 1014 Homer Street, Vancouver, British Columbia, Canada V6B 2W9 T 604 685 6312 F 604 685 0988

Mark Ehman Architect AIBC, Partner Randy Knill Architect AIBC, Partner James Kao Architect AIBC, Partner
City of Vancouver FOI #2017-399, page 0002

11/10/2017

6. **Issue CCN to Heatherbrae.** Kamy will prepare the CCN including the coordinated consultant information for Heatherbrae, similar to other CCN's we have prepared. This will then be added to the contract price and Scope of Work.
7. **Contract Administration.** DA and the design team will include this work into their construction administration to monitor the progress of this component. This proposal assumes that the DP and BP Amendments will be approved in time for the work to be included into Heatherbrae's current schedule, and that additional site visits will be minimal. If the East Wing Deconstruction is complete before the Flagpole relocation is complete and additional site visits are required, these site visits would become Additional Services.

This table shows our fees based on these assumptions:

	Design & Meetings	Documentation	C. Admin	Total
Architectural	s.21(1)	s.21(1)	s.21(1)	\$8,600
Structural				\$6,000
Electrical				\$4,000
Heritage				none
Total				\$18,600

This fee does not include GST and reimbursable expenses, and is based on the assumptions above about the number of meetings.

We assume this will be a simple Change Order to our existing contract.

Additional meetings are approximately \$500.00 per consultant based on a 1 hour meeting and preparation and review of minutes, and follow up activities, and minimal travel time. We can monitor this meetings and use our hourly rates for actual time if you like.

Please let me know if you have any questions or comments. We look forward to helping with this interesting mini-project!

Yours truly,



Randy Knill, Architect, AIBC
Partner, LEED AP
DA Architects + Planners

From: ["Norrie, Andrew" <Andrew.Norrie@vancouver.ca>](mailto:Andrew.Norrie@vancouver.ca)
To: ["Randy Knill" <RKnill@da-architects.ca>](mailto:RKnill@da-architects.ca)
["Kameliya Hristova" <KHristova@da-architects.ca>](mailto:KHristova@da-architects.ca)
Date: 3/13/2017 10:43:53 AM
Subject: City Hall ceremonial Flag pole move
Attachments: 20170310085902851.pdf

Hi Randy & Kameliya

Requesting a consulting design quotation to move the existing ceremonial flag pole and its lighting, which is currently centrally located in the planter at the base of the north grand stair of City Hall to the East Wing plaza.

The work would may not be limited to the following concepts: reuse the existing flag pole and its lighting and provide a new structural concrete base, water proof membrane, lighting and its base. The consultants to be considered: Heritage Architect, Architect prime consultant, P. Engineers; Building Envelope, Structural, Electrical and Landscape architect. Comment if others are needed.

Scope of Work to provide continued professional consulting disciplines as the existing agreement to provide design, documentation and provide contract administration of its construction.

Requested to present three optional locations & (Coloured Presentation Boards 11x 17) for the owner's review & signoff. see attached:

1. CoV suggested location between Grid line (GL) B & C and centred or aligning (GL) 11 to 12ish taking into consideration the future uses of the north end of the East Wing Plaza. (NOT SHOWN)
2. Requesting DA to suggest two other locations, which may or not include the future use of the north end of the East Wing Plaza.

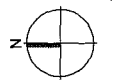
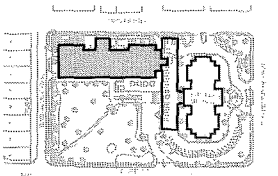
Heatherbrae will be issued a CCN timely. Requesting your review and comment by Thursday , March 23th, 2017.

Regards

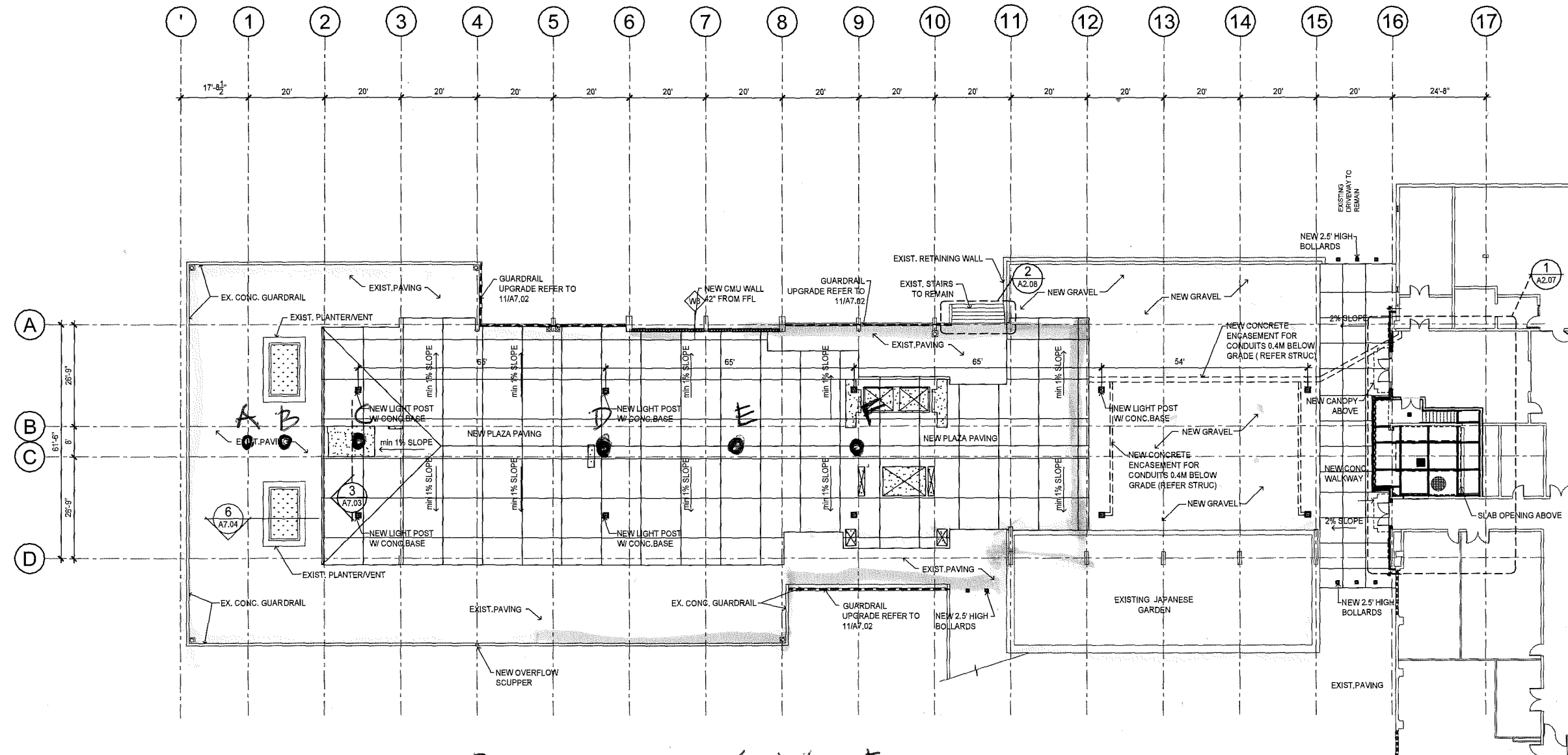
Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

KEY PLAN



7	ISSUED FOR TENDER	APR 27 2016
6	ISSUED FOR BP	APR 15 2016
5	ISSUED FOR 85% REVIEW	APR 11 2016
4	ISSUED FOR DP	APR 07 2016
3	ISSUED FOR COORDINATION	MAR 31 2016
2	ISSUED FOR DEVELOP PERMIT	FEB 16 2016
1	ISSUED FOR COORDINATION	FEB 15 2016
No.	Description	Date
Revisions: Read Up		



1 GROUND FLOOR PLAN
SCALE: 1/16" = 1'-0"

POSSIBLE FLAG LOCATION A - F

- LEGEND:
- NEW CONCRETE WALL
 - NEW SLAB INFILL
 - NEW PAVING
- REFER TO A2.04 FOR CONSTRUCTION NOTES

DA
DA Architects + Planners
200 - 1014 Homer Street, Vancouver
British Columbia, Canada V6B 2W9
T 604 685 6312
F 604 685 0988
www.da-architects.ca

CITY HALL
DECONSTRUCTION

Copyright Reserved. This plan and design are, and at all times remain the exclusive property of DA Architects + Planners, and cannot be used or reproduced without the Architect's written consent.

Sheet Title
NEW OPEN PLAZA

From: ["Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>](mailto:Danica.Djurkovic@vancouver.ca)
To: ["Lubiw, Natalka" <Natalka.Lubiw@vancouver.ca>](mailto:Natalka.Lubiw@vancouver.ca)
Date: 6/15/2016 11:22:50 AM
Subject: flag pole at Taylor Manor

Do you remember the cost of the flag pole we discussed here. I am sure that City Hall flag pole will be more, but I thought this info can help.

Danica

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 6/14/2016 4:10:57 PM
Subject: FW: Ceremonial Flag Pole

s.13(1)

Nataalka

From: Norrie, Andrew
Sent: Monday, June 13, 2016 1:42 PM
To: Djurkovic, Danica; Lubiw, Nataalka
Cc: Hendren, Paul; Aujla, Bill
Subject: RE: Ceremonial Flag Pole

Hi Danica

The answer is yes, it is planned to temporarily suspend the use of the flag pole, except for a few special events.

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. I have coordinated this issue with Paul Hendren of the EXTERNAL RELATIONS & PROTOCOL office, which Sadhu has communicated back to the Mayor and Council. Regarding moving or suspending the flag raising practice for the deconstruction period.

The initial thought was to minimize risk to a crowd gathered at the site, which will likely be noisy and potential issues that may arise. It is intended that we will have a conversation with the contractor and develop an understanding and schedule to these types of short work stoppages, which I was trying to avoid. (lunch or a coffee break)

Paul and I have spoken with Paul previously and we agreed that there are a few flag raising events, booked & planned that cannot be moved and will take place. The below item can be placed into that category.

I have since spoken today with Paul and we can plan a few special events, but I would like to engage the Contractor to ensure it is a safe site.

Andrew

From: Djurkovic, Danica
Sent: Monday, June 13, 2016 12:59 PM
To: Norrie, Andrew; Lubiw, Nataalka
Subject: FW: Ceremonial Flag Pole
Importance: High

Did we figure this out?

Danica

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Nataalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,

By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,
 Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond
Sent: Monday, June 13, 2016 12:16 PM
To: Aujla, Bill
Subject: Fwd: flag

Hi BILL,

This is to help you remember to get me an answer.

Thanks
 Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>
Date: June 11, 2016 at 12:26:08 PM PDT
To: <raymond.louie@vancouver.ca>
Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks, Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 3/13/2017 1:28:08 PM
Subject: FW: City Hall ceremonial Flag pole move
Attachments: 20170310085902851.pdf

s.13(1)

The suspended slab may not be able to take full crowd loads, either, once studied.

Nataalka

-----Original Message-----

From: Norrie, Andrew
 Sent: Monday, March 13, 2017 10:44 AM
 To: Randy Knill; Kameliya Hristova
 Cc: Lubiw, Nataalka
 Subject: City Hall ceremonial Flag pole move

Hi Randy & Kameliya

Requesting a consulting design quotation to move the existing ceremonial flag pole and its lighting, which is currently centrally located in the planter at the base of the north grand stair of City Hall to the East Wing plaza.

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Heatherbrae will be issued a CCN timely. Requesting your review and comment by Thursday , March 23th, 2017.

Regards

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
 CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
 t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 3/13/2017 2:23:01 PM
Subject: FW: City Hall Ceremonial flag pole move

s.13(1)

Nataalka

From: Norrie, Andrew
Sent: Monday, March 13, 2017 2:05 PM
To: Freeman, John; Molaro, Anita; Greer, John; Westerman, Denise
Cc: Lubiw, Nataalka
Subject: City Hall Ceremonial flag pole move

Hi to All

The City Manager's office is requesting REFM to move the small ceremonial flag pole, which is currently located on centre and in planter at the bottom of the north lawn exterior large grand staircase.

The new location would be on the East Wing outdoor plaza (should double event capacity). The moved flag pole will be relocated to the south of centre on centre with the existing East Wing outdoor plaza, which is to remain. REFM has the following questions:

Following questions:

1. Would this require a Development Permit – amendment to the existing project documents for the East Wing Deconstruction / City Renovations project DP 420270 & BU468384
2. Would this require a Building Permit – amendment to the existing project documents for the East Wing Deconstruction / City Renovations project DP 420270 & BU468384

The move will be documented by the Architect and existing consultant team

Requesting your timely review and comment

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
To: "Falconer, Cobi" <Cobi.Falconer@vancouver.ca>
Date: 11/8/2017 3:59:36 PM
Subject: FW: City Hall removal of the ceremonial flag pole

Hi

I found another email chain regarding the flagpole removal to REFM operations and maintenance
I cannot find the work order request, but have asked REFM if they have a copy
See email chain below

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
t: 604.873.7937 | m: 604.836.8026 | Andrew.norrie@vancouver.ca

From: Landels, Brian
Sent: Friday, May 05, 2017 1:59 PM
To: Foster, Ian
Cc: Norrie, Andrew
Subject: RE: City Hall removal of the ceremonial flag pole

Ian

The request is both

Thanks
Brian

If you have a maintenance request please use the following link:
http://citywire.city.vancouver.bc.ca/sappmwrkrq_net/

From: Foster, Ian
Sent: Friday, May 05, 2017 8:11 AM
To: Landels, Brian
Subject: RE: City Hall removal of the ceremonial flag pole

Both action Brian

From: Landels, Brian
Sent: Friday, May 05, 2017 8:10 AM
To: Augustine, Ray; Leung, Dennis
Cc: Snadel, Joe; Downie, Alex; Foster, Ian; Dadswell, Kathleen
Subject: RE: City Hall removal of the ceremonial flag pole

Good morning
Please proceed with order
740004133

Thanks
Brian

If you have a maintenance request please use the following link:
http://citywire.city.vancouver.bc.ca/sappmwrkrq_net/

From: Augustine, Ray
Sent: Friday, May 05, 2017 8:09 AM
To: Landels, Brian; Leung, Dennis
Cc: Snadel, Joe; Downie, Alex; Foster, Ian; Dadswell, Kathleen
Subject: FW: City Hall removal of the ceremonial flag pole

For your action...or not. Decide asap please.

R

From: Foster, Ian
Sent: Friday, May 05, 2017 8:06 AM
To: Augustine, Ray
Cc: Landels, Brian
Subject: RE: City Hall removal of the ceremonial flag pole

Our crew can remove the flag pole at City Hall, 2 hours work for 3 guys to un bolt and move to storage (\$400.00). If the concrete pedestal needs to be removed that would take an addition full day for two guys (\$1000.00), also you might need to patch the asphalt once the pedestal is removed. We do have time to work this into our schedule just need a work order number to settle work to.

Ian Foster

From: Augustine, Ray
Sent: Thursday, May 04, 2017 10:52 AM
To: Foster, Ian; Landels, Brian
Subject: RE: City Hall removal of the ceremonial flag pole

Thanks Ian

From: Foster, Ian
Sent: Thursday, May 04, 2017 10:49 AM
To: Augustine, Ray
Subject: RE: City Hall removal of the ceremonial flag pole

I will have a look at it this afternoon and let you know

Ian

From: Augustine, Ray
Sent: Thursday, May 04, 2017 10:38 AM
To: Landels, Brian; Foster, Ian
Cc: Leung, Dennis; Snadel, Joe; Downie, Alex
Subject: RE: City Hall removal of the ceremonial flag pole

Ian, please review the job with Brian and let me know the impact on your operation. If you can't do it with your forces perhaps you could recommend a contractor or two who could do this at a reasonable cost. s.22(1)

s.22(1)

R

PS I have no room to store the pole in my land at Evans if that need should arise.

From: Landels, Brian
Sent: Thursday, May 04, 2017 10:17 AM
To: Augustine, Ray
Cc: Leung, Dennis; Snadel, Joe
Subject: RE: City Hall removal of the ceremonial flag pole

Can your fab shop do this work ?

Thanks

Brian

If you have a maintenance request please use the following link:

http://citywire.city.vancouver.bc.ca/sappmwrkrq_net/

From: Leung, Dennis

Sent: Thursday, May 04, 2017 10:00 AM

To: Landels, Brian; Snadel, Joe

Subject: FW: City Hall removal of the ceremonial flag pole

Hi Brian and Joe,

Are we able to do this work for Andrew?

Thank you,

Dennis

604-654-0956

From: Norrie, Andrew

Sent: Wednesday, May 03, 2017 1:29 PM

To: Hsu, Paul; Leung, Dennis

Cc: Lubiw, Nataalka; Djurkovic, Danica

Subject: RE: City Hall removal of the ceremonial flag pole

I can provide a work order number 740004133 from the east wing project.

I assume we should re move the base

Andrew Norrie

From: Hsu, Paul

Sent: Wednesday, May 03, 2017 1:26 PM

To: Norrie, Andrew; Leung, Dennis

Cc: Lubiw, Nataalka; Djurkovic, Danica

Subject: RE: City Hall removal of the ceremonial flag pole

Hi Andrew.

Who is paying for this work?

Does the removal of the pole include removal of the base?

I need a chance to review the site, I can't recall from memory what is involved.

I will be at City Hall this afternoon so I'll stop by the flag and have a look.

Thanks.

Paul Hsu

Real Estate & Facilities Management

Acting Director, Facilities Maintenance & Operations

City of Vancouver

Office: 604-654-0969

Cellular: 604-968-7830

Fax: 604-257-8192

From: Norrie, Andrew

Sent: Wednesday, May 03, 2017 11:08 AM

To: Hsu, Paul; Leung, Dennis

Cc: Lubiw, Nataalka; Djurkovic, Danica

Subject: City Hall removal of the ceremonial flag pole

Hi Paul

The City Hall protocol office has requested that the ceremonial flag pole on centre with and at the bottom of the exterior grand stair be removed and stored. The flag pole will be re-purposed in a new location to be determined. Requesting can REFM forces do the work and can the flag pole be stored maybe p2 of the East Wing .

can REFM do the work

cost of the work

schedule for the work ASAP from the protocol office

requesting comment

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Aujla, Bill" <bill.ujla@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
 "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
 "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 1/13/2017 6:38:25 PM
Subject: FW: Flag Raisings

Can we look into where best to locate this flag pole and review with Protocol Office and Wendy

Let me know when you have some options for consideration

Bill

From: Au, Wendy
Sent: Friday, January 13, 2017 2:40 PM
To: Aujla, Bill
Cc: Johnston, Sadhu
Subject: RE: Flag Raisings

Hi Bill, can you please consider taking down the flag pole at its present location. The pole is in the middle of the walkway and is not a good location for crowd gathering and having a ceremony. We should find a better location for flag raising event after construction of the public plaza that replaces the East Wing. thank you for your consideration.
 wendy

From: Johnston, Sadhu
Sent: Tuesday, December 13, 2016 2:25 PM
To: Direct to Mayor and Council - DL
Cc: City Manager's Correspondence Group - DL; Au, Wendy
Subject: Flag Raisings

Greetings Mayor and Council-

This is to advise that flag raisings at the Ceremonial Flag Pole on the north lawn will suspend until the construction of the East Wing is complete. Hosting flag raising events during the construction project has been challenging due to reduced space around the flag pole, which can impede access to City Hall when there is a large crowd. Furthermore, flag raising ceremonies cause delays in the project because construction work is stopped during events to reduce noise impacts.

Once the project is complete, staff will be in a better position to advise on an appropriate location for a Ceremonial Flag Pole, and adjustments to the City's current flag raising program that may follow due to the new location.

Best

Sadhu

Sadhu Aufochs Johnston | City Manager
 City of Vancouver | 453 W 12th Avenue
 Vancouver | BC V5Y 1V4
 604.873.7627 | Sadhu.johnston@vancouver.ca
 Twitter: sadhuajohnston



From: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>

To: "Matthews, Lesley" <lesley.matthews@vancouver.ca>

Date:

Subject: RE: Ceremonial Flag Pole

Attachments: image003.png

Once the contractor is on board and the project is underway, we will coordinate our and your activities.

Andrew

From: Matthews, Lesley

Sent: Tuesday, June 21, 2016 1:16 PM

To: Johnston, Sadhu

Cc: Hendren, Paul; Au, Wendy; Djurkovic, Danica; Norrie, Andrew

Subject: RE: Ceremonial Flag Pole

Thanks, Sadhu. We will continue to use the current location as outlined below.

Lesley

From: Johnston, Sadhu

Sent: Monday, June 20, 2016 8:31 PM

To: Matthews, Lesley

Cc: Hendren, Paul; Au, Wendy; Djurkovic, Danica; Norrie, Andrew

Subject: Re: Ceremonial Flag Pole

Thanks.

If you agree, let's just use the current location under the terms you outlined.

Thanks

Sadhu

Sadhu Aufochs Johnston

City Manager

Sadhu.johnston@vancouver.ca

O. 604 873 7627

T. Sadhuajohnston

From: Matthews, Lesley

Sent: Monday, June 20, 2016 5:45 PM

To: Johnston, Sadhu

Cc: Hendren, Paul; Au, Wendy; Djurkovic, Danica; Norrie, Andrew

Subject: RE: Ceremonial Flag Pole

Hi Sadhu,

I'm following up on your e-mail asking us to look into an alternative location for a ceremonial flag pole while the East Wing is under construction. A flag pole could potentially be installed along 12th avenue on the east or west side of City Hall. The estimated cost is in the range of 15-17K.

Another option is to continue approving flag raisings at the current ceremonial flag pole on a case-by-case basis. We're only expecting between 3-5 ceremonies between August and October when construction is to be at its most intense level. Arrangements can be made with the construction crew to stop work for up to 40 minutes to minimize the noise during a ceremony. We will also notify the requesting groups that the construction site will be visible to guests. If a group is concerned with the look of the site, we will work with them to find an alternate arrangement. If it is okay with you, we'd prefer to proceed this way until the construction concludes.

Regarding Acting Mayor Louie's request for us to assist with the October 1st flag raising for United Nations Day of Older Persons, we are going ahead to make this happen at City Hall. We spoke to the organizer and they are comfortable with the construction site being visible, and since October 1st is a Saturday noise will not be an issue. Acting Mayor Louie is aware and is pleased that it is going ahead.

Lesley

From: Johnston, Sadhu

Sent: Wednesday, June 15, 2016 9:51 AM

To: Matthews, Lesley

Subject: Re: Ceremonial Flag Pole

Maybe we should find an alternative location for the ceremonial pole while we do construction?

11/10/2017

Sadhu Aufochs Johnston
City Manager
<mailto:Sadhu.johnston@vancouver.ca> Sadhu.johnston@vancouver.ca
O. 604 873 7627
T. Sadhuajohnston

From: Matthews, Lesley

Sent: Wednesday, June 15, 2016 9:36 AM

To: Louie, Raymond; Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill

Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma; Au, Wendy

Subject: RE: Ceremonial Flag Pole

Good morning Acting Mayor Louie,

Flag raising ceremonies have been temporarily suspended on the north lawn until construction of the East Wing is complete. However, given that October 1st is a Saturday and there shouldn't be any construction work taking place that day that would be disruptive to a ceremony, the group can certainly raise the flag. There will be fencing adjacent to the ceremonial flag pole and the construction zone will be visible to attendees, but we can discuss this with the organizers to make sure they are comfortable with this. If they just want to raise their flag without a ceremony, we can arrange that as well. Our office will connect with Barb Mikulec, COSCO to discuss this with her.

Thanks,

Lesley

From: Louie, Raymond

11/10/2017

City of Vancouver FOI #2017-399, page 0018

Sent: Tuesday, June 14, 2016 9:10 PM
To: Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

OK thanks

Raymond

From: Johnston, Sadhu
Sent: Tuesday, June 14, 2016 8:49 PM
To: Louie, Raymond; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: Re: Ceremonial Flag Pole

Looping in Lesley who handles ceremonial flag raisings.

S

Sadhu Aufochs Johnston
City Manager
<mailto:Sadhu.johnston@vancouver.ca> Sadhu.johnston@vancouver.ca
O. 604 873 7627
T. Sadhuajohnston

From: Louie, Raymond

Sent: Tuesday, June 14, 2016 5:48 PM

To: Djurkovic, Danica; Aujla, Bill

Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul; Lee, Emma

Subject: RE: Ceremonial Flag Pole

Thank you for the clarification. If we can accommodate this group that would be great.

Raymond

Acting Mayor Raymond Louie
Vice-Chair – Metro Vancouver Regional District

Immediate Past President - Federation of Canadian Municipalities

p: <tel:604-873-7243> 604-873-7243
e: <mailto:raymond.louie@vancouver.ca> raymond.louie@vancouver.ca
a: 453 W 12 Ave Vancouver, BC V5Y 1V4
<<http://www.vancouver.ca/ctyclerk/mayorcouncil/councillor/louie.htm>> www.vancouver.ca/ctyclerk/mayorcouncil/councillor/louie.htm

<<http://www.vancouver.ca/>> <<http://www.metrovancouver.org/>> <<http://www.fcm.ca/>>

From: Djurkovic, Danica
Sent: Tuesday, June 14, 2016 5:16 PM
To: Aujla, Bill; Louie, Raymond
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul
Subject: RE: Ceremonial Flag Pole

Cllr Louie, we have planned to temporarily suspend the use of this flag pole, except for a special events. We can certainly accommodate United Nations Day of Older Person event noted below.

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. We worked with Paul Hendren of the External Relations and Protocol office, and we understand that Paul has communicated with City Manager and Mayor and Council that there are a few flag raising events, booked & planned that cannot be moved and will take place.

Please let us or Paul know if you have any further questions.

Kind regards,

danica

Danica Djurkovic, Architect AIBC, LEED® AP

Director | FACILITIES PLANNING AND DEVELOPMENT | REAL ESTATE AND FACILITIES
MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 320 Vancouver BC V5Z OB4

t: 604.873.7710 | m: 604.314-3647 | f: 604.873-7064 | e: <mailto:danica.djurkovic@vancouver.ca>
danica.djurkovic@vancouver.ca

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Nataalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,

By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,

Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond

Sent: Monday, June 13, 2016 12:16 PM

To: Aujla, Bill

Subject: Fwd: flag

Hi Bill,

This is to help you remember to get me an answer.

Thanks

Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>
Date: June 11, 2016 at 12:26:08 PM PDT
To: <raymond.louie@vancouver.ca>
Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks, Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC



ASSOCIATION OF
MAYORS AND COUNCILS
OF THE PROVINCE OF
BRITISH COLUMBIA

PROVINCE OF
BRITISH COLUMBIA
MAYORS AND COUNCILS
ASSOCIATION

From: ["Norrie, Andrew" <Andrew.Norrie@vancouver.ca>](mailto:Andrew.Norrie@vancouver.ca)
To: ["Lubiw, Natalka" <Natalka.Lubiw@vancouver.ca>](mailto:Natalka.Lubiw@vancouver.ca)
Date: 7/21/2015 11:13:32 AM
Subject: FW: large pride flag on East Wing

Hi

There was 6 of us at the meeting including and two from the City Manager's office
They are aware of the location proposed on the upper concrete wall of the southern stair facing city hall
The managers staff is reviewing, option to place on city flag pole- taking down civic flag for one week
Andrew

From: Lubiw, Natalka
Sent: Monday, July 20, 2015 9:20 PM
To: Norrie, Andrew
Cc: Rogers, Marvin; Hsu, Paul
Subject: Fw: large pride flag on East Wing
Importance: High

From: "Lubiw, Nata ka" <NataLka.Lubiw@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 6/15/2016 11:37:15 AM
Subject: FW: Taylor Manor -Flag Pole cost
Attachments: CCN # 145.pdf
Taylor Manor SU1300738A Flagpole Addition.pdf

s.13(1)

NataLka

From: Gorska, Alicja
Sent: Wednesday, June 10, 2015 2:23 PM
To: Lubiw, NataLka
Subject: Taylor Manor -Flag Pole cost

NataLka,

s.13(1)

Regards,

Alicja Gorska Project Manager
Facilities Development

*City of Vancouver
Real Estate & Facilities Management Department
320-507 West Broadway
Vancouver BC V5Z 0B4*

tel: 604.873.7617
m: 604.830.9125
email: alicia.gorska@vancouver.ca

From: Mark Zaitsoff [<mailto:mzaitsoff@merrickarch.com>]
Sent: Wednesday, June 10, 2015 10:49 AM
To: Gorska, Alicja
Subject: FW: Taylor Manor

Alicja,

Please see the attached quote for the flagpole. Let me know if you would like us to issue a CO. The costs are higher than I had anticipated, perhaps you would like to see if you can get this installed cheaper by another Contractor?

Regards,

MARK ZAITSOFF

B.Env.D., M.Arch., Architect AIBC, MRAIC, LEED AP
Project Architect + Sustainability Leader

839 Cambie Street, Suite 300, Vancouver BC V6B 2P4

T: 604.683.4131 ext.129 F: 604.683.9313

mzaitsoff@merrickarch.com

www.merrickarch.com



BOROWSKI SAKUMOTO FLIGG MCINTYRE LTD.

u9632! Please consider the environment before printing this email.

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From: Michael Keenan [<mailto:keenan@Heatherbrae.com>]
Sent: June-09-15 1:20 PM
To: Mark Zaitsoff; Mitch Sakumoto
Subject: Taylor Manor

CCN# 145 Pricing

Michael Keenan
Heatherbrae
140 - 12371 Horseshoe Way
Richmond, B.C
V7A 4X6
Tel: 604 277 2315
Fax: 604 277 2311

This electronic communication (email) including any information transmitted which it is intended only for the use of the addressee and may contain information which is confidential. If you are not the intended recipient or responsible for delivering the message to an intended recipient, you are hereby notified that any dissemination, distribution or copying of this email is strictly prohibited as is the taking or omitting of any action in reliance upon this communication. If you have received this email in error, please reply to the sender immediately and permanently delete the entire communication from any computer, disk drive, or other storage medium.

Shanahan's

8400 124th Street Surrey BC V3W 6K1
Tel: 604.591.5111 Fax: 604.591.3171

Quote Number: 107040

Revision: 0

Quote

Quote To:

Heatherbrae Builders Co Ltd
140 - 12371 Horseshoe Way
Richmond BC V7A 4X6
Canada

Fax: 604.277.2311
Phone: 604.277.2315
Attn: Project Manager

Project Info

SU1300738A
Taylor Manor - Tender Pkg #3
951 Boundary Road
Vancouver, BC

Quote Date: 01/06/2015

Expires: 01/07/2015

CCO# : CCN#145

Estimator: Bill Rhu
bill.rhu@shanahans.com

Canadian Currency

Part

Net Price

Supply Only: Flagpoles

\$1,952.00

Bid based on 1ea Ewing HTA25N flagpole, satin brushed finish

Total: \$1,952.00
PST Included
GST/HST Extra

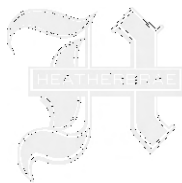
FOB: Tailgate- Prepaid

All stated delivery times are from receipt of approved shop drawings.

Terms: Net 30 days/service charge 2% per month (subject to approval by our credit department).

Acceptance: The above quotation is hereby accepted according to the terms and conditions set forth.

Date: _____ Signed: _____ By: _____



HEATHCOTE BUILDERS CO. LTD.
 #403 - 12371 HORNESHOE WAY REICHMOND BC V7A 4S6
 TEL: 604.277.2315 • FAX: 604.277.1311 • heathcote.com

Talyor Manor, Vancouver, B.C

Comtemplated Change Notice # 145 - Flag Pole

<u>Description</u>	<u>Total</u>	<u>Sub Trade</u>	
<u>Own Forces</u>			
Protection/Hoarding	s.21(1)	Shanahans	1,952.00
Excavation			
Equipment Rental			
Concrete/Formwork			
Materials			
Engineering			
Damage Repairs			
Sub Total excl GST	10,000.00	Sub Total excl GST	1,952.00
O/H + Profit	1,000.00	O/H + Profit	97.60
Sub Total excl GST	11,000.00	Sub Total excl GST	2,049.60
Own Forces	11,000.00		
Sub Trade	s.21(1)		
	13,049.60		

Note:

General Liab Insurance Only
 No tree Protection
 No dewatering or ESC
 Excavation to 4ft Only

Current ETA for flag pole is 3 weeks from approval.

SHANAHAN'S TERMS AND CONDITIONS OF SALE

TERMS OF PAYMENT: Except when material and labour covered by this quotation are a sub-contract, terms of payment are Net 30 days after completion of work described in this quotation. Service charge of 2% per month will be charged. Vendor will not accept "paid when paid" clause.

DELIVERY: All offers to furnish material are contingent upon delays resulting in whole or in part from transportation tie-ups or delays, priorities, strikes, accidents, riots, war, acts of God or other causes beyond our control.

SHIPPING DATE: While every effort will be made to adhere to the shipping date specified Shanahan's Limited Partnership (hereinafter referred to as Shanahan's Building Products or the vendor), will not assume any liability arising from late shipment or non-delivery of the equipment for any reason whatsoever.

Shanahan's Building Products cannot hold or store completed orders beyond the date specified on the contract. Accordingly, if the purchaser is unable for any reason to take delivery on the date specified, Shanahan's Building Products reserves the right to invoice the purchaser for the equipment on terms noted below.

RECEIPT OF MATERIAL: On receiving vendor's shipments, purchaser is to note the condition of vendor's material, the number of pieces, cases, etc., as being in accordance with the carrier's receipt and note any variances thereon before accepting shipment. Any damage must be noted on the carrier's receipt or bill of lading. In the event of damage, which is not evident at the time that the materials are received, the carrier is to be notified in writing immediately upon disclosure of the damage. All claims are to be directed to the carrier within their specified time limits.

PENALTIES: We are not subject to penalties or claims for liquidated damages.

CONTRACT FORM: In the event that the purchaser issues his own purchase order or prepares a contract based on this proposal, the conditions contained herein are hereby deemed to be part of the said purchase order or contract unless excepted thereout in writing signed by the vendor.

COMPLETION AND ACCEPTANCE: Upon completion the purchaser agrees to inspect the vendor's work immediately and to issue an acceptance to the vendor provided the work has been completed according to the terms of the contract.

RETURNED GOODS: No material will be accepted for credit unless such return is first authorized by the vendor in writing, and may be subject to restocking charges.

LIMIT OF LIABILITY: The vendor's liability is limited to repair or replacement of defective items.

FOR QUOTATIONS WHICH INCLUDE HOLLOW METAL DOORS AND FRAMES:

Surface hardware - the quotation does not include drilling or tapping for surface hardware on "supply only" contracts.

This quotation does not include installation, insulation to door frames, finish painting, glass or hardware unless specifically indicated to the contrary.

Doors and frames (hollow metal) are supplied in zinc-coated steel. Prime coat is not included in this quotation.

DEPOSIT: A deposit may be required for custom order material.

CREDIT APPROVAL: All the foregoing is subject to approval by our Credit Department.

CREDIT CARD PAYMENTS: The vendor reserves the right to apply a service charge if payment is made by credit card.

BACK CHARGES: Back charges will not be accepted without prior written consent of the vendor. Any deficiencies must be noted in writing and vendor will be given reasonable time to correct any such deficiencies that are the vendor's responsibility.

From: "Au, Wendy" <wendy.au@vancouver.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
 "Hendren, Paul" <Paul.Hendren@vancouver.ca>
Date: 3/16/2017 4:07:25 PM
Subject: RE: Ceremonial Flag Pole

thank you Andrew, appreciate your work on this.
 wendy

Wendy Au, Assistant City Manager
Vancouver Commemorates Canada's 150+
City of Vancouver

453 West 12th Ave.

Vancouver, BC V5Y 1V4

Phone: 604-871-6639 Cell : 604-351-5843

Email : wendy.au@vancouver.ca

"Learning is experience. Everything else is just information."

- Albert Einstein

From: Norrie, Andrew
Sent: Thursday, March 16, 2017 2:49 PM
To: Hendren, Paul
Cc: Au, Wendy; Matthews, Lesley; Djurkovic, Danica; Lubiw, Nataalka
Subject: RE: Ceremonial Flag Pole

Thanks Paul

We will remove the pole timely (2-3 Weeks) after the existing demolition activities are completed so that the pole can be stored safely in the parking level and not be subject to the risk that it may be recycled by the deconstruction contractor.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: Hendren, Paul
Sent: Thursday, March 16, 2017 2:40 PM
To: Norrie, Andrew
Cc: Au, Wendy; Matthews, Lesley
Subject: Ceremonial Flag Pole

Hi Andrew,

As discussed on the phone, we would like to ceremonial flag pole removed and put into storage. Once all of the deconstruction/construction of the new plaza is finished we can look at options for reinstalling it.

Thanks,
 Paul

Paul Hendren
 City of Vancouver

External Relations and Protocol Officer
 Office of the City Manager, 6th Floor
 453 West 12 Ave
 Vancouver, BC V5Y 1V4

t: 604.873.7648

c: 604.362.1690

e: paul.hendren@vancouver.ca

From: "Hendren, Paul" <Paul.Hendren@vancouver.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 3/16/2017 2:53:15 PM
Subject: RE: Ceremonial Flag Pole

Thank you.

From: Norrie, Andrew
Sent: Thursday, March 16, 2017 2:49 PM
To: Hendren, Paul
Cc: Au, Wendy; Matthews, Lesley; Djurkovic, Danica; Lubiw, Nataalka
Subject: RE: Ceremonial Flag Pole

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Andrew Norrie, Architect.AIBC
Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
t: 604.873.7937 | m: 604.836.8026 | [e: Andrew.norrie@vancouver.ca](mailto:Andrew.norrie@vancouver.ca)

From: Hendren, Paul
Sent: Thursday, March 16, 2017 2:40 PM
To: Norrie, Andrew
Cc: Au, Wendy; Matthews, Lesley
Subject: Ceremonial Flag Pole

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Paul Hendren
City of Vancouver

External Relations and Protocol Officer
Office of the City Manager, 6th Floor
453 West 12 Ave
Vancouver, BC V5Y 1V4

t: 604.873.7648
c: 604.362.1690
e: paul.hendren@vancouver.ca

From: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
To: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
 "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 6/21/2016 9:01:55 AM
Subject: RE: Ceremonial Flag Pole

When I spoke with Leslie
 She understood that the space may not be that pleasant.
 We spoke about the need for screening to be added to the hoarding fence.
 If the events occur during the use of the temporary chiller, it may be necessary shut it down temporarily as well.
 Regarding the pending ceremonies we will assess and react as the project proceeds.
 Andrew

From: Lubiw, Nataalka
Sent: Monday, June 20, 2016 11:10 PM
To: Norrie, Andrew
Subject: Fw: Ceremonial Flag Pole

FYI

Nataalka

From: Djurkovic, Danica <Danica.Djurkovic@vancouver.ca>
Sent: Monday, June 20, 2016 8:59 PM
To: Aujla, Bill; Lubiw, Nataalka
Subject: Fw: Ceremonial Flag Pole

Fyi

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Johnston, Sadhu <Sadhu.Johnston@vancouver.ca>
Sent: Monday, June 20, 2016 8:31 PM
To: Matthews, Lesley
Cc: Hendren, Paul; Au, Wendy; Djurkovic, Danica; Norrie, Andrew
Subject: Re: Ceremonial Flag Pole

Thanks.

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Thanks
 Sadhu

Sadhu Aufochs Johnston
 City Manager
Sadhu.johnston@vancouver.ca
 O. 604 873 7627
 T. Sadhuajohnston

From: Matthews, Lesley
Sent: Monday, June 20, 2016 5:45 PM
To: Johnston, Sadhu
Cc: Hendren, Paul; Au, Wendy; Djurkovic, Danica; Norrie, Andrew
Subject: RE: Ceremonial Flag Pole

Hi Sadhu,

I'm following up on your e-mail asking us to look into an alternative location for a ceremonial flag pole while the East Wing is under construction. A flag pole could potentially be installed along 12th avenue on the east or west side of City Hall. The estimated cost is in the range of 15-17K.

Another option is to continue approving flag raisings at the current ceremonial flag pole on a case-by-case basis. **We're only expecting between 3-5 ceremonies between August and October when construction is to be at its most intense level.** Arrangements can be made with the construction crew to stop work for up to 40 minutes to minimize the noise during a ceremony. We will also notify the requesting groups that the construction site will be visible to guests. If a group is concerned with the look of the site, we will work with them to find an alternate arrangement. If it is okay with you, we'd prefer to proceed this way until the construction concludes.

Regarding Acting Mayor Louie's request for us to assist with the October 1st flag raising for United Nations Day of Older Persons, we are going ahead to make this happen at City Hall. We spoke to the organizer and they are comfortable with the construction site being visible, and since October 1st is a Saturday noise will not be an issue. Acting Mayor Louie is aware and is pleased that it is going ahead.

Lesley

From: Johnston, Sadhu
Sent: Wednesday, June 15, 2016 9:51 AM
To: Matthews, Lesley
Subject: Re: Ceremonial Flag Pole

Maybe we should find an alternative location for the ceremonial pole while we do construction?

Sadhu Aufochs Johnston
 City Manager
Sadhu.johnston@vancouver.ca
 O. 604 873 7627
 T. Sadhuaajohnston

From: Matthews, Lesley
Sent: Wednesday, June 15, 2016 9:36 AM
To: Louie, Raymond; Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill
Cc: Lubiw, Natalka; Hendren, Paul; Lee, Emma; Au, Wendy
Subject: RE: Ceremonial Flag Pole

Good morning Acting Mayor Louie,

Flag raising ceremonies have been temporarily suspended on the north lawn until construction of the East Wing is complete. However, given that October 1st is a Saturday and there shouldn't be any construction work taking place that day that would be disruptive to a ceremony, the group can certainly raise the flag. There will be fencing adjacent to the ceremonial flag pole and the construction zone will be visible to attendees, but we can discuss this with the organizers to make sure they are comfortable with this. If they just want to raise their flag without a ceremony, we can arrange that as well. Our office will connect with Barb Mikulec, COSCO to discuss this with her.

Thanks,
 Lesley

From: Louie, Raymond
Sent: Tuesday, June 14, 2016 9:10 PM
To: Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

OK thanks

Raymond

From: Johnston, Sadhu
Sent: Tuesday, June 14, 2016 8:49 PM
To: Louie, Raymond; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: Re: Ceremonial Flag Pole

Looping in Lesley who handles ceremonial flag raisings.
S

Sadhu Aufochs Johnston
City Manager
Sadhu.johnston@vancouver.ca
O. 604 873 7627
T. Sadhuajohnston

From: Louie, Raymond
Sent: Tuesday, June 14, 2016 5:48 PM
To: Djurkovic, Danica; Aujla, Bill
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

Thank you for the clarification. If we can accommodate this group that would be great.

Raymond

Acting Mayor Raymond Louie

Vice-Chair – Metro Vancouver Regional District
Immediate Past President - Federation of Canadian Municipalities

p: [604-873-7243](tel:604-873-7243)
e: raymond.louie@vancouver.ca
a: 453 W 12 Ave Vancouver, BC V5Y 1V4
www.vancouver.ca/ctyclerk/mayorcouncil/councillor/louie.htm



From: Djurkovic, Danica
Sent: Tuesday, June 14, 2016 5:16 PM
To: Aujla, Bill; Louie, Raymond
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul
Subject: RE: Ceremonial Flag Pole

Cllr Louie, we have planned to temporarily suspend the use of this flag pole, except for a special events. We can certainly accommodate United Nations Day of Older Person event noted below.

11/10/2017

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. We worked with Paul Hendren of the External Relations and Protocol office, and we understand that Paul has communicated with City Manager and Mayor and Council that there are a few flag raising events, booked & planned that cannot be moved and will take place.

Please let us or Paul know if you have any further questions.

Kind regards,
danica

Danica Djurkovic, Architect AIBC, LEED® AP
Director | FACILITIES PLANNING AND DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
CITY OF VANCOUVER 507 West Broadway, Suite 320 Vancouver BC V5Z 0B4
t: 604.873.7710 | m: 604.314-3647 | f: 604.873-7064 | e: danica.djurkovic@vancouver.ca

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Natalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,
By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,
Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond
Sent: Monday, June 13, 2016 12:16 PM
To: Aujla, Bill
Subject: Fwd: flag

Hi Bill,

This is to help you remember to get me an answer.

Thanks
Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>
Date: June 11, 2016 at 12:26:08 PM PDT
To: <raymond.louie@vancouver.ca>
Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks,
Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC

From: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
To: "Matthews, Lesley" <lesley.matthews@vancouver.ca>
 "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 6/15/2016 12:47:51 PM
Subject: RE: Ceremonial Flag Pole

Thanks Leslie. It sounds that we may have 3-5 potential events, with potential need for accommodating 30-40 minutes of work stoppage. I trust we can accommodate that. Even if we need to pay the contractor (which I doubt), it is much less than paying for another pole

s.13(1)

Andrew, please send the site plan to all for information.

Thanks,

Danica

From: Matthews, Lesley
Sent: Wednesday, June 15, 2016 12:26 PM
To: Djurkovic, Danica; Norrie, Andrew
Cc: Aujla, Bill; Hsu, Paul; Hendren, Paul; Lubiw, Nataalka
Subject: RE: Ceremonial Flag Pole

Hi Danica,

Currently, the only flag raising ceremonies that we have scheduled are:

- July 20 - Columbia National Day @ 11:30 am
- September 12 (Date TBC) - Mexican Independence Day - time - TBD
- October 1 - United Nations Day of Older Person

Flag raisings are on a by-request basis and last year between June and November we had a total 12 flag raising ceremonies. It's hard to predict how many more flag raisings we will be requested to host between now and the end of 2016.

We understand that the fencing around the East Wing won't close off the ceremonial flag pole; however, we are conscious that the site will look like a construction zone and that noise could be an issue. If groups are comfortable with the look of the site and if we can coordinate work stoppages for 30-40 minutes while a ceremony is taking place, then our staff is happy to continue organizing them throughout the construction phase.

I'm reluctant to install an additional flag pole on City Hall campus so hopefully we can find another solution.

Lesley

From: Djurkovic, Danica
Sent: Wednesday, June 15, 2016 11:47 AM
To: Matthews, Lesley; Norrie, Andrew
Cc: Aujla, Bill; Hsu, Paul; Hendren, Paul; Lubiw, Nataalka
Subject: RE: Ceremonial Flag Pole

Hi Leslie, not sure which Paul you wanted to copy;).

I will ask Andrew to provide a site plan showing existing flag pole and location of the construction fence.

As discussed before, flag pole is outside of the construction zone, and can have flags on ongoing basis as typically does.

We were just point out that for any events that need a larger gathering, event organizers will need to be made aware of the adjacent construction activity. We can certainly coordinate timing and try to accommodate the groups as much as possible. We expect around 3 months of work being potentially noisy. So that is the timeframe we should review.

I would suggest we focus on months of **August, September and October 2016** at this time.

Leslie, maybe you can provide a list of events that typically happen in this timeframe, and we can evaluate some options and see if there is an actual impact to the events or not.

Not sure that we should relocate existing flag pole. We can potentially add another flag pole along 12th ave (east or west side). Cost estimate for this is in the range of \$15-17k.

How about we start with reviewing a list of potential impacted events?

Danica Djurkovic, Architect AIBC, LEED® AP

Director | FACILITIES PLANNING AND DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 320 Vancouver BC V5Z 0B4

t: 604.873.7710 | m: 604.314-3647 | f: 604.873-7064 | e: danica.djurkovic@vancouver.ca

From: Matthews, Lesley

Sent: Wednesday, June 15, 2016 10:12 AM

To: Aujla, Bill; Djurkovic, Danica

Subject: FW: Ceremonial Flag Pole

Hi Danica and Paul,

Sadhu is asking if we can look at an alternative location for the ceremonial flag pole on City Hall grounds while construction is taking place. I know that this is an expensive and complicated proposition, but wondering if we could look into some options to present to him. The only location that I can think of is the 12th avenue entrance on the walkway between the two gardens, or on the west grass area where the large cedar tree used to be and the Guangzhou statue now resides.

Any thoughts or ideas?

Thanks,
Lesley

From: Johnston, Sadhu

Sent: Wednesday, June 15, 2016 9:51 AM

To: Matthews, Lesley

Subject: Re: Ceremonial Flag Pole

Maybe we should find an alternative location for the ceremonial pole while we do construction?

Sadhu Aufochs Johnston

City Manager

Sadhu.johnston@vancouver.ca

O. 604 873 7627

T. Sadhuajohnston

From: Matthews, Lesley
Sent: Wednesday, June 15, 2016 9:36 AM
To: Louie, Raymond; Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma; Au, Wendy
Subject: RE: Ceremonial Flag Pole

Good morning Acting Mayor Louie,

Flag raising ceremonies have been temporarily suspended on the north lawn until construction of the East Wing is complete. However, given that October 1st is a Saturday and there shouldn't be any construction work taking place that day that would be disruptive to a ceremony, the group can certainly raise the flag. There will be fencing adjacent to the ceremonial flag pole and the construction zone will be visible to attendees, but we can discuss this with the organizers to make sure they are comfortable with this. If they just want to raise their flag without a ceremony, we can arrange that as well. Our office will connect with Barb Mikulec, COSCO to discuss this with her.

Thanks,
Lesley

From: Louie, Raymond
Sent: Tuesday, June 14, 2016 9:10 PM
To: Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

OK thanks

Raymond

From: Johnston, Sadhu
Sent: Tuesday, June 14, 2016 8:49 PM
To: Louie, Raymond; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: Re: Ceremonial Flag Pole

Looping in Lesley who handles ceremonial flag raisings.
S

Sadhu Aufochs Johnston
City Manager
Sadhu.johnston@vancouver.ca
O. 604 873 7627
T. Sadhuajohnston

From: Louie, Raymond
Sent: Tuesday, June 14, 2016 5:48 PM
To: Djurkovic, Danica; Aujla, Bill
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

Thank you for the clarification. If we can accommodate this group that would be great.

Raymond

Acting Mayor Raymond Louie

Vice-Chair – Metro Vancouver Regional District

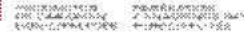
Immediate Past President - Federation of Canadian Municipalities

p: [604-873-7243](tel:604-873-7243)

e: raymond.louie@vancouver.ca

a: 453 W 12 Ave Vancouver, BC V5Y 1V4

www.vancouver.ca/ctyclerk/mayorcouncil/councillor/louie.htm



From: Djurkovic, Danica
Sent: Tuesday, June 14, 2016 5:16 PM
To: Aujla, Bill; Louie, Raymond
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul
Subject: RE: Ceremonial Flag Pole

Cllr Louie, we have planned to temporarily suspend the use of this flag pole, except for a special events. We can certainly accommodate United Nations Day of Older Person event noted below.

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. We worked with Paul Hendren of the External Relations and Protocol office, and we understand that Paul has communicated with City Manager and Mayor and Council that there are a few flag raising events, booked & planned that cannot be moved and will take place.

Please let us or Paul know if you have any further questions.

Kind regards,
danica

Danica Djurkovic, Architect AIBC, LEED® AP
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CITY OF VANCOUVER 507 West Broadway, Suite 320 Vancouver BC V5Z 0B4
t: 604.873.7710 | m: 604.314-3647 | f: 604.873-7064 | e: danica.djurkovic@vancouver.ca

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Nataalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,
By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,
Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond
Sent: Monday, June 13, 2016 12:16 PM
To: Aujla, Bill
Subject: Fwd: flag

Hi Bill,

This is to help you remember to get me an answer.

Thanks
Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>

Date: June 11, 2016 at 12:26:08 PM PDT

To: <raymond.louie@vancouver.ca>

Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks,
Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC

From: "Louie, Raymond" <Raymond.Louie@vancouver.ca>
To: "Matthews, Lesley" <lesley.matthews@vancouver.ca>
Date: 6/15/2016 11:17:03 AM
Subject: Re: Ceremonial Flag Pole
Attachments: image003.png

Thank you Lesley.

Please let me know the outcome of your conversation as I will likely need to attend this if the Mayor and DM are not available.

Cheers
Raymond

On Jun 15, 2016, at 9:36 AM, Matthews, Lesley <lesley.matthews@vancouver.ca> wrote:

Good morning Acting Mayor Louie,

Flag raising ceremonies have been temporarily suspended on the north lawn until construction of the East Wing is complete. However, given that October 1st is a Saturday and there shouldn't be any construction work taking place that day that would be disruptive to a ceremony, the group can certainly raise the flag. There will be fencing adjacent to the ceremonial flag pole and the construction zone will be visible to attendees, but we can discuss this with the organizers to make sure they are comfortable with this. If they just want to raise their flag without a ceremony, we can arrange that as well. Our office will connect with Barb Mikulec, COSCO to discuss this with her.

Thanks,
Lesley

From: Louie, Raymond
Sent: Tuesday, June 14, 2016 9:10 PM
To: Johnston, Sadhu; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: RE: Ceremonial Flag Pole

OK thanks

Raymond

From: Johnston, Sadhu
Sent: Tuesday, June 14, 2016 8:49 PM
To: Louie, Raymond; Djurkovic, Danica; Aujla, Bill; Matthews, Lesley
Cc: Lubiw, Nataalka; Hendren, Paul; Lee, Emma
Subject: Re: Ceremonial Flag Pole

Looping in Lesley who handles ceremonial flag raisings.

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City Manager
Sadhu.johnston@vancouver.ca

O. 604 873 7627

T. Sadhuajohnston

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Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul; Lee, Emma
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Thank you for the clarification. If we can accommodate this group that would be great.

Raymond

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e: raymond.louie@vancouver.ca
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www.vancouver.ca/ctyclerk/mayorcouncil/councillor/louie.htm

>

From: Djurkovic, Danica
Sent: Tuesday, June 14, 2016 5:16 PM
To: Aujla, Bill; Louie, Raymond
Cc: Lubiw, Nataalka; Johnston, Sadhu; Hendren, Paul
Subject: RE: Ceremonial Flag Pole

Clr Louie, we have planned to temporarily suspend the use of this flag pole, except for a special events. We can certainly accommodate United Nations Day of Older Person event noted below.

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. We worked with Paul Hendren of the External Relations and Protocol office, and we understand that Paul has communicated with City Manager and Mayor and Council that there are a few flag raising events, booked & planned that cannot be moved and will take place.

Please let us or Paul know if you have any further questions.

Kind regards,
danica

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t: 604.873.7710 | m: 604.314-3647 | f: 604.873-7064 | e: danica.djurkovic@vancouver.ca

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Nataalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,

By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,
Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond
Sent: Monday, June 13, 2016 12:16 PM
To: Auja, Bill
Subject: Fwd: flag

Hi Bill,

This is to help you remember to get me an answer.

Thanks
Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>
Date: June 11, 2016 at 12:26:08 PM PDT
To: <raymond.louie@vancouver.ca>
Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks, Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC



From: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>

To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
"Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>

Date: 6/14/2016 4:54:30 PM

Subject: RE: Ceremonial Flag Pole

thanks

Danica

From: Norrie, Andrew
Sent: Monday, June 13, 2016 1:42 PM
To: Djurkovic, Danica; Lubiw, Nataalka
Cc: Hendren, Paul; Aujla, Bill
Subject: RE: Ceremonial Flag Pole

Hi Danica

The answer is yes, it is planned to temporarily suspend the use of the flag pole, except for a few special events.

There is a special flag pole at the base of the north grand stair, which is used to fly special flags related to events, organizations and countries. I have coordinated this issue with Paul Hendred of the EXTERNAL RELATIONS & PROTOCOL office, which Sadhu has communicated back to the Mayor and Council. Regarding moving or suspending the flag raising practice for the deconstruction period.

The initial thought was to minimize risk to a crowd gathered at the site, which will likely be noisy and potential issues that may arise. It is intended that we will have a conversation with the contractor and develop an understanding and schedule to these types of short work stoppages, which I was trying to avoid. (lunch or a coffee break)

Paul and I have spoken with Paul previously and we agreed that there are a few flag raising events, booked & planned that cannot be moved and will take place. The below item can be placed into that category.

I have since spoken today with Paul and we can plan a few special events, but I would like to engage the Contractor to ensure it is a safe site.

Andrew

From: Djurkovic, Danica
Sent: Monday, June 13, 2016 12:59 PM
To: Norrie, Andrew; Lubiw, Nataalka
Subject: FW: Ceremonial Flag Pole
Importance: High

Did we figure this out?

Danica

From: Aujla, Bill
Sent: Monday, June 13, 2016 12:47 PM
To: Louie, Raymond
Cc: Djurkovic, Danica; Lubiw, Nataalka
Subject: Re: Ceremonial Flag Pole
Importance: High

Thanks Cllr Louie,

By copy of this email, I will ask our Facilities Team RE what we will do to accommodate a flag pole as the ceremonial one is not available during East Wing deconstruction.

Sincerely,

Bill

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Louie, Raymond
Sent: Monday, June 13, 2016 12:16 PM
To: Aujla, Bill
Subject: Fwd: flag

Hi BILL,

This is to help you remember to get me an answer.

Thanks

Raymond

Begin forwarded message:

From: Mikulec <mikulec@telus.net>
Date: June 11, 2016 at 12:26:08 PM PDT
To: <raymond.louie@vancouver.ca>
Subject: flag

Hi Raymond, could you suggest how we can fly the flag for the United Nations Day of Older Person on October 1st, as that area will not be available at Vancouver City Hall? many thanks, Barb Mikulec, COSCO Council of Senior Citizens Organizations of BC

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 4/30/2017 4:43:12 PM
Subject: RE: Ceremonial Flag Pole

Andrew you committed to Protocol to remove the pole early in April and store it in the parking level. I understand Danica and Wendy agreed that we would find a place for it closer to completion. For now, we need to make good on your commitment to remove and store the pole, only. Can you please confirm the contractor's rough cost for doing this (removal and storage only)?

Thanks -

Nataalka

From: Norrie, Andrew
Sent: Friday, April 28, 2017 4:37 PM
To: Lubiw, Nataalka
Subject: FW: Ceremonial Flag Pole

Nataalka

The East Wing / City Hall project has no funding budget for this item or for its consultancy and construction. As well will there be a need for extra items such as lighting or special event electrical power. The flag pole moving has been on hold pending Quantum Murray completing their work, which is now complete.

We as well waiting for the RJC condition assessment of the plaza slab. The location I understand will be centred in the gravel on grade portion of the plaza.

Requesting your comment.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: Matthews, Lesley
Sent: Friday, April 28, 2017 2:12 PM
To: Norrie, Andrew
Subject: RE: Ceremonial Flag Pole

Hi Andrew,

I hope you are well. Just wondering if you have any updates on the removal of the ceremonial flag pole on the north lawn of City Hall?

Thanks,

Lesley

From: Norrie, Andrew
Sent: Thursday, March 16, 2017 2:49 PM
To: Hendren, Paul
Cc: Au, Wendy; Matthews, Lesley; Djurkovic, Danica; Lubiw, Nataalka
Subject: RE: Ceremonial Flag Pole

Thanks Paul

We will remove the pole timely (2-3 Weeks) after the existing demolition activities are completed so that the pole can be stored safely in the parking level and not be subject to the risk that it may be recycled by the deconstruction contractor.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: Hendren, Paul
Sent: Thursday, March 16, 2017 2:40 PM
To: Norrie, Andrew
Cc: Au, Wendy; Matthews, Lesley
Subject: Ceremonial Flag Pole

Hi Andrew,

As discussed on the phone, we would like to ceremonial flag pole removed and put into storage. Once all of the deconstruction/construction of the new plaza is finished we can look at options for reinstalling it.

Thanks,

Paul

Paul Hendren
City of Vancouver

External Relations and Protocol Officer
Office of the City Manager, 6th Floor
453 West 12 Ave
Vancouver, BC V5Y 1V4

t: 604.873.7648

c: 604.362.1690

e: paul.hendren@vancouver.ca

From: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>

To: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>

Date: 3/13/2017 3:10:10 PM

Subject: RE: City Hall ceremonial Flag pole move

I asked him to stay away from the north side, in case urban farm comes along. So either location F, or if is easier closer to the building, for financial and structural reasons, we can look at that option too.

Danica

-----Original Message-----

From: Lubiw, Nataalka

Sent: Monday, March 13, 2017 1:28 PM

To: Djurkovic, Danica

Subject: FW: City Hall ceremonial Flag pole move

s.13(1)

The suspended slab may not be able to take full crowd loads, either, once studied.

Nataalka

-----Original Message-----

From: Norrie, Andrew

Sent: Monday, March 13, 2017 10:44 AM

To: Randy Knill; Kameliya Hristova

Cc: Lubiw, Nataalka

Subject: City Hall ceremonial Flag pole move

Hi Randy & Kameliya

Requesting a consulting design quotation to move the existing ceremonial flag pole and its lighting, which is currently centrally located in the planter at the base of the north grand stair of City Hall to the East Wing plaza. The work would may not be limited to the following concepts: reuse the existing flag pole and its lighting and provide a new structural concrete base, water proof membrane, lighting and its base. The consultants to be considered: Heritage Architect, Architect prime consultant, P. Engineers; Building Envelope, Structural, Electrical and Landscape architect. Comment if others are needed.

Scope of Work to provide continued professional consulting disciplines as the existing agreement to provide design, documentation and provide contract administration of its construction.

Requested to present three optional locations & (Coloured Presentation Boards 11x 17) for the owner's review & signoff. see attached:

1. CoV suggested location between Grid line (GL) B & C and centred or aligning (GL) 11 to 12ish taking into consideration the future uses of the north end of the East Wing Plaza. (NOT SHOWN) 2. Requesting DA to suggest two other locations, which may or not include the future use of the north end of the East Wing Plaza. Heatherbrae will be issued a CCN timely. Requesting your review and comment by Thursday , March 23th, 2017.

Regards

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
To: "Randy Knill" <rknill@da-architects.ca>
Date: 3/16/2017 11:07:16 AM
Subject: RE: City Hall ceremonial Flag pole move - DA Fee Proposal

thanks Randy

We are reviewing and considering the status of the issue.

Andrew Norrie

From: Randy Knill [<mailto:rknill@da-architects.ca>]
Sent: Thursday, March 16, 2017 11:03 AM
To: Norrie, Andrew
Cc: 'Kameliya TH'; Lubiw, Natalka
Subject: City Hall ceremonial Flag pole move - DA Fee Proposal

Hi Andrew,

Please find attached our fee proposal for the Flagpole relocation.

I my questions below, you did not include what the intended future use is for The Plaza ion top of the podium. We will need to show this on the Amended DP I think...

I have made assumptions about the meetings required, which I think seem realistic...

Let me know when you want to begin!

Regards,

Randy Knill

Architect AIBC, LEED AP, Partner

DA Architects + Planners

From: Norrie, Andrew [<mailto:Andrew.Norrie@vancouver.ca>]
Sent: March 13, 2017 3:17 PM
To: Randy Knill <rknill@da-architects.ca>
Cc: 'Kameliya TH' <[kameliyahristova@s.22\(1\)](mailto:kameliyahristova@s.22(1))>; Lubiw, Natalka <Natalka.Lubiw@vancouver.ca>
Subject: RE: City Hall ceremonial Flag pole move

Hi Randy

New information

A DP and BP amendments will be needed, please provide scope of work and time to complete and submit the necessary documentation.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | Andrew.norrie@vancouver.ca

From: Norrie, Andrew
Sent: Monday, March 13, 2017 2:34 PM
To: 'Randy Knill'
Cc: 'Kameliya TH'; Lubiw, Natalka
Subject: RE: City Hall ceremonial Flag pole move

My comments in green

Present one or two locations between grid line 12 and 14 LOCATED on the on grade portion of the "plaza" beside the Japanese garden.

Therefore no water proof membrane is required only flag pole footing and lighting - slope the gravel to drain

I trust this answers your questions, or call me.

Andrew N

From: Randy Knill [<mailto:rknill@da-architects.ca>]
Sent: Monday, March 13, 2017 1:31 PM
To: Norrie, Andrew
Cc: 'Kameliya TH'; Lubiw, Natalka
Subject: RE: City Hall ceremonial Flag pole move

Hi Andrew,
 We will look into this, but here are some immediate questions, **in red**, below
 Regards
 Randy Knill
 Architect AIBC, LEED AP, Partner
 DA Architects + Planners

-----Original Message-----

From: Norrie, Andrew [<mailto:Andrew.Norrie@vancouver.ca>]
 Sent: March 13, 2017 10:44 AM
 To: Randy Knill <rknill@da-architects.ca>; Kameliya Hristova <khristova@da-architects.ca>
 Cc: Lubiw, Natalka <Natalka.Lubiw@vancouver.ca>
 Subject: City Hall ceremonial Flag pole move

Hi Randy & Kameliya

Requesting a consulting design quotation to move the existing ceremonial flag pole and its lighting, which is currently centrally located in the planter at the base of the north grand stair of City Hall to the East Wing plaza. The work would may not be limited to the following concepts: reuse the existing flag pole and its lighting and provide a new structural concrete base, water proof membrane, lighting and its base. The consultants to be considered: Heritage Architect, Architect prime consultant, P. Engineers; Building Envelope, Structural, Electrical and Landscape architect. Comment if others are needed. **Maybe Landscape, is City providing QS? No Q.S. Once the relocation is determined and if amendments are needed, DA will prepare a CCN. The CCN will be issued to a Heatherbrae and they will be quoting costing of the work**

Scope of Work to provide continued professional consulting disciplines as the existing agreement to provide design, documentation and provide contract administration of its construction. **OK. What kind of permitting, if any, is required here? I have contracted both Planning and building departments comments to follow.**

Requested to present three optional locations & (Coloured Presentation Boards 11x 17) for the owner's review & signoff. see attached:

1. CoV suggested location between Grid line (GL) B & C and centred or aligning (GL) 11 to 12ish **I don't understand "11 to 12ish". None of your A-F locations are near GL 11 or 12.** taking into consideration the future uses of the north end of the East Wing Plaza. (NOT SHOWN) **Can you confirm what these future uses are please? I seem to recall some options but not the Final Decision! There were some loading issues I believe... see my comment above**
 2. Requesting DA to suggest two other locations, which may or not include the future use of the north end of the East Wing Plaza.

1. Should the 2 additional locations be chosen from the ones on the attached drawing, or should they be locations removed from the podium surface altogether? **SEE ABOVE COMMENT**
2. If they are from the ones shown, which ones? **No disregard the graphic**
3. What level of graphic presentation do you think is appropriate? A SketchUp model showing the City Hall with the poles in the proposed location, in 3D would be the most effective communication, but showing them on plan (A simple dot?) might work for those familiar with the project, although it does not really present the concept very well to a wider audience. **3d SKETCH UP IS GOOD**

Heatherbrae will be issued a CCN timely. Requesting your review and comment by Thursday, March 23th, 2017. **On Mar 23 do you expect the fee proposal, or just comments? fee HOW LONG DO YOU NEED ISSUE IT asap OR BY FRIDAY THEN**

Regards

Andrew Norrie, Architect. AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

11/10/2017

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

Randy Knill

Architect AIBC, LEED AP, Partner

DA Architects + Planners

200-1014 Homer Street

Vancouver, BC

Canada V6B 2W9

T 604 685 6312

F 604 685 0988

M 604 961 4048

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From: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
To: "Westerman, Denise" <denise.westerman@vancouver.ca>
 "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
 "Freeman, John" <John.Freeman@vancouver.ca>
Date: 3/17/2017 2:46:40 PM
Subject: RE: City Hall Ceremonial flag pole move

thanks for the information
 The new location is pending further review once the deconstruction is completed.
 Andrew Norrie

-----Original Message-----

From: Westerman, Denise
 Sent: Friday, March 17, 2017 2:43 PM
 To: Lubiw, Nataalka; Norrie, Andrew; Freeman, John
 Cc: Anderson, Kelly
 Subject: RE: City Hall Ceremonial flag pole move

Hi Nataalka and Andrew,
 Sorry that I am s.22(1) unable to help until March 28.
 Please check with Kelly Anderson to see if a BP is required for flag poles today.
 Please check with Matthew Lam next week s.22(1)

If a BP revision is required, I can process it quickly as soon as we know where is the final location, and with Zoning approval.
 All I need is 2sets of revised site plan and signed and sealed structural drawings and Engineering clearance.

Will talk to you both on Mar 28.

DW

From: Lubiw, Nataalka
 Sent: Monday, March 13, 2017 2:27 PM
 To: Norrie, Andrew; Freeman, John; Molaro, Anita; Greer, John; Westerman, Denise
 Subject: RE: City Hall Ceremonial flag pole move

An exact location for the relocated flagpole has not yet been confirmed (subject to direction from the City Manager's office) so the question is regardless of exact location, what are the mechanisms to amend the permits to show a relocation of the flagpole.

Thanks –

Nataalka

From: Norrie, Andrew
 Sent: Monday, March 13, 2017 2:05 PM
 To: Freeman, John; Molaro, Anita; Greer, John; Westerman, Denise
 Cc: Lubiw, Nataalka
 Subject: City Hall Ceremonial flag pole move

Hi to All

The City Manager's office is requesting REFM to move the small ceremonial flag pole, which is currently located on centre and in planter at the bottom of the north lawn exterior large grand staircase.

The new location would be on the East Wing outdoor plaza (should double event capacity). The moved flag pole will be relocated to the south of centre on centre with the existing East Wing outdoor plaza, which is to remain. REFM has the following questions:

Following questions:

1. Would this require a Development Permit – amendment to the existing project documents for the East Wing Deconstruction / City Renovations project DP 420270 & BU468384 2. Would this require a Building Permit – amendment to the existing project documents for the East Wing Deconstruction / City Renovations project DP 420270 & BU468384 The move will be documented by the Architect and existing consultant team

Requesting your timely review and comment Andrew Norrie, Architect.AIBC Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca<mailto:Andrew.norrie@vancouver.ca>

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
Date: 5/3/2017 5:20:37 PM
Subject: RE: City Hall removal of the ceremonial flag pole

Do we want the base removed as well (given we have very little money left and lots of extra costs...)?

Nataalka

From: Norrie, Andrew
Sent: Wednesday, May 03, 2017 1:29 PM
To: Hsu, Paul; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: RE: City Hall removal of the ceremonial flag pole

I can provide a work order number 740004133 from the east wing project.
 I assume we should re move the base
 Andrew Norrie

From: Hsu, Paul
Sent: Wednesday, May 03, 2017 1:26 PM
To: Norrie, Andrew; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: RE: City Hall removal of the ceremonial flag pole

Hi Andrew.

Who is paying for this work?

Does the removal of the pole include removal of the base?

I need a chance to review the site, I can't recall from memory what is involved.

I will be at City Hall this afternoon so I'll stop by the flag and have a look.

Thanks.

Paul Hsu
Real Estate & Facilities Management
Acting Director, Facilities Maintenance & Operations
City of Vancouver
Office: 604-654-0969
Cellular: 604-968-7830
Fax: 604-257-8192

From: Norrie, Andrew
Sent: Wednesday, May 03, 2017 11:08 AM
To: Hsu, Paul; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: City Hall removal of the ceremonial flag pole

Hi Paul
 The City Hall protocol office has requested that the ceremonial flag pole on centre with and at the bottom of the exterior grand stair be removed and stored. The flag pole will be re-purposed in a new location to be determined.
 Requesting can REFM forces do the work and can the flag pole be stored maybe p2 of the East Wing .
 can REFM do the work
 cost of the work
 schedule for the work ASAP from the protocol office
 requesting comment

Andrew Norrie, Architect.AIBC
 Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
 CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
 t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 5/7/2017 4:31:21 PM
Subject: RE: City Hall removal of the ceremonial flag pole

Andrew can we not keep it on site, in the void space, as long as the project is going on? We committed to Protocol to removing it but I trust we do not want to trigger expenses to transport it to a Yard, and back again after? Could we just get FO or HBC (whichever is cheaper) to remove it and place it in the old parkade?

Thanks -

Nataalka

From: Norrie, Andrew
Sent: Thursday, May 04, 2017 9:14 AM
To: Hsu, Paul; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: RE: City Hall removal of the ceremonial flag pole

The flag pole will have to be stored off site is there a location at Evans or Manitoba yards

Andrew Norrie, Architect.AIBC
 Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
 CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
 t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: Hsu, Paul
Sent: Wednesday, May 03, 2017 1:26 PM
To: Norrie, Andrew; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: RE: City Hall removal of the ceremonial flag pole

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Who is paying for this work?

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I need a chance to review the site, I can't recall from memory what is involved.

I will be at City Hall this afternoon so I'll stop by the flag and have a look.

Thanks.

Paul Hsu
Real Estate & Facilities Management
Acting Director, Facilities Maintenance & Operations
City of Vancouver
Office: 604-654-0969
Cellular: 604-968-7830
Fax: 604-257-8192

From: Norrie, Andrew
Sent: Wednesday, May 03, 2017 11:08 AM
To: Hsu, Paul; Leung, Dennis
Cc: Lubiw, Nataalka; Djurkovic, Danica
Subject: City Hall removal of the ceremonial flag pole

Hi Paul

The City Hall protocol office has requested that the ceremonial flag pole on centre with and at the bottom of the exterior grand stair be removed and stored.

The flag pole will be re-purposed in a new location to be determined.

Requesting can REFM forces do the work and can the flag pole be stored maybe p2 of the East Wing .

can REFM do the work

cost of the work

schedule for the work ASAP from the protocol office

requesting comment

Andrew Norrie, Architect.AIBC
 Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT
 CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4
 t: 604.873.7937 | m: 604.836.8026 | e: Andrew.norrie@vancouver.ca

From: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
To: "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
"Schouls, Michelle" <Michelle.Schouls@vancouver.ca>
"Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
Date: 1/20/2017 6:42:38 PM
Subject: RE: East Wing future programming

Yup....

From: Lubiw, Nataalka
Sent: Friday, January 20, 2017 12:22 PM
To: Djurkovic, Danica; Schouls, Michelle; Norrie, Andrew
Subject: RE: East Wing future programming

As I discussed with Michelle last week, the structural review we are having done by RJC as soon as the site is safe (after the concrete demo) may have some bearing on whether urban farming is viable given defects in and condition of the slab. We will need to have another set of discussions on the use of the plaza (and associated space inside) as there are some potentially competing interests – urban farm, end-of-trip facilities, bicycle parking, new flagpole location (from Wendy Au...) and others...

Nataalka

From: Djurkovic, Danica
Sent: Friday, January 20, 2017 12:13 PM
To: Schouls, Michelle; Lubiw, Nataalka
Cc: Smith, Doug (Sustainability)
Subject: East Wing future programming

Hi all, FYI, Doug Smith is looking to be part of the programming discussions for the top of the pedestal on the East Wing. He is aware that urban farming is a potential up there, and is hoping that we can accommodate some bike parking both for the public and city staff.

Michelle, can Tara Please reach out to Doug and find out more, as well as keep him in a loop on this.

Thanks,

Danica

Sent from my BlackBerry 10 smartphone on the Bell network.

From: "Djurkovic, Danica" <Danica.Djurkovic@vancouver.ca>
To: "Norrie, Andrew" <Andrew.Norrie@vancouver.ca>
 "Lubiw, Nataalka" <Nataalka.Lubiw@vancouver.ca>
Date: 3/13/2017 9:44:24 AM
Subject: RE: Flag Raisings

s.13(1)

Thanks,

Danica

From: Norrie, Andrew
Sent: Monday, March 13, 2017 9:42 AM
To: Lubiw, Nataalka
Cc: Djurkovic, Danica
Subject: RE: Flag Raisings

One option is to leave the existing flag pole in place and see how the East Wing plaza will be used and then move it only if needed.

A review of the site plan, it would appear that the space will be conservatively doubled around a new flag pole location.

Considering that we have consultants in place it does make sense to capitalize on it, understanding the new location will accommodate more people.

The flag pole and the lighting I assume can be re-used.

Danica suggested a central southern location, considering the future use of the northern end of the plaza.

Rass and I would suggest the cost the flag pole move is estimated to be 35 thousand for P. Eng. design, new base, waterproofing, move existing lighting- base & wiring, contractor's fee.

Suggest to leave the existing concrete base in place for future use.

I will request comment from DA to contact the consultants.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | Andrew.norrie@vancouver.ca

From: Lubiw, Nataalka
Sent: Sunday, March 12, 2017 3:06 PM
To: Norrie, Andrew
Cc: Djurkovic, Danica
Subject: RE: Flag Raisings

Andrew let's start with obtaining consultants' fees for the relocation, including structural for a new base and electrical for new lighting.

At least a couple of options would be good. I am mindful that the plaza location may be interim (even if the interim is 10 years). But let's show a few on a sketch and make a recommendation. I trust we can get the consultants' pricing prior to confirming the location.

Thanks -

Nataalka

From: Djurkovic, Danica
Sent: Thursday, March 09, 2017 8:43 PM
To: Norrie, Andrew; Lubiw, Nataalka
Subject: Fw: Flag Raisings

Andrew, please add relocation of the flag pole to our existing contract.
We should review a couple of options where it may fit the best.
D

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Danica.Djurkovic@vancouver.ca
Sent: Thursday, March 9, 2017 8:41 PM
To: Au, Wendy
Subject: Re: Flag Raisings

Sounds good.
D

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Au, Wendy
Sent: Thursday, March 9, 2017 8:29 PM
To: Djurkovic, Danica
Subject: Re: Flag Raisings

When the plaza is done REFM can look at which is the best place to locate it, no rush.
Thanks

Wendy Au
Assistant City Manager
Cel: 604-351-5843

On Mar 9, 2017, at 8:06 PM, Djurkovic, Danica Danica.Djurkovic@vancouver.ca> wrote:

Thanks Wendy. We can remove it. Do we have idea where we would like it relocated? I assume you want us to look at some options?
D

Sent from my BlackBerry 10 smartphone on the Bell network.

From: Au, Wendy
Sent: Thursday, March 9, 2017 8:01 PM
To: Djurkovic, Danica
Subject: FW: Flag Raisings

Hi Danica, we have temporary suspended the flag raising at City Hall, while the East Wing is being deconstructed you can also take out the flag pole at the same time.

thanks
wendy

From: Aujla, Bill
Sent: Friday, January 13, 2017 6:37 PM
To: Au, Wendy
Cc: Johnston, Sadhu
Subject: RE: Flag Raisings

Definitely, we'll look into what is best location and get back to you

Bill

From: Au, Wendy
Sent: Friday, January 13, 2017 2:40 PM
To: Aujla, Bill
Cc: Johnston, Sadhu
Subject: RE: Flag Raisings

Hi Bill, can you please consider taking down the flag pole at its present location. The pole is in the middle of the walkway and is not a good location for crowd gathering and having a ceremony. We should find a better location for flag raising event after construction of the public plaza that replaces the East Wing.
thank you for your consideration.
wendy

From: Johnston, Sadhu
Sent: Tuesday, December 13, 2016 2:25 PM
To: Direct to Mayor and Council - DL
Cc: City Manager's Correspondence Group - DL; Au, Wendy
Subject: Flag Raisings

Greetings Mayor and Council-

This is to advise that flag raisings at the Ceremonial Flag Pole on the north lawn will suspend until the construction of the East Wing is complete. Hosting flag raising events during the construction project has been challenging due to reduced space around the flag pole, which can impede access to City Hall when there is a large crowd. Furthermore, flag raising ceremonies cause delays in the project because construction work is stopped during events to reduce noise impacts.

Once the project is complete, staff will be in a better position to advise on an appropriate location for a Ceremonial Flag Pole, and adjustments to the City's current flag raising program that may follow due to the new location.

Best

Sadhu

Sadhu Afochs Johnston | City Manager
City of Vancouver | 453 W 12th Avenue
Vancouver | BC V5Y 1V4
604.873.7627 | Sadhu.johnston@vancouver.ca
Twitter: sadhuajohnston

<image001.jpg>

From: ["Norrie, Andrew" <Andrew.Norrie@vancouver.ca>](mailto:Andrew.Norrie@vancouver.ca)
To: ["Kameliya Hristova" <KHristova@da-architects.ca>](mailto:KHristova@da-architects.ca)
Date: 5/3/2017 10:27:26 AM
Subject: removal and storage of the ceremonial flag pole

Hi Kameliya

Requesting a CCN – instruction to Heatherbrae to remove the existing ceremonial flag pole centered on the bottom of the exterior grand stair and store it wrapped on pallets in the P2 - bottom parking level. The concrete base will be left in place.

The City's Protocol office will advise on new location in summer of 2017.

Andrew Norrie, Architect.AIBC

Project Manager | FACILITIES DEVELOPMENT | REAL ESTATE AND FACILITIES MANAGEMENT

CITY OF VANCOUVER 507 West Broadway, Suite 302 Vancouver BC V5Z 0B4

t: 604.873.7937 | m: 604.836.8026 | Andrew.norrie@vancouver.ca