

From: "Johnston, Sadhu" <Sadhu.Johnston@vancouver.ca>

To: "Direct to Mayor and Council - DL" <CCDTMACDL@vancouver.ca>

CC: "City Manager's Correspondence Group - DL" <CMCG@vancouver.ca>
"Dobrovlny, Jerry" <jerry.dobrovlny@vancouver.ca>

Date: 3/21/2018 12:55:45 PM

Subject: Memo - Meals on Wheels - Support for Volunteer Services

Attachments: ENG - Memo to Mayor & Council - Meals on Wheels Support for Volunteer Se....pdf

Greetings Mayor and Council,

Please see attached memo from Jerry Dobrovlny regarding Meals on Wheels and Engineering Services' support for volunteer services. A brief summary of the memo is as follows:

- This memo outlines Engineering Services' response to a request from Meals on Wheels to grant support for volunteer drivers to access the City's commercial loading zones.
- One of the ways in which Engineering Services can support the program is to allow access to the City's commercial loading zones without the requirement for commercial plates, but in a way that enforcement and curbside management can be met.
- We are optimistic that in working with Meals on Wheels, we will find a solution that meets the needs of the volunteers, while preserving functionality of our City's commercial loading zones.
- Staff from Parking Management and Parking Enforcement Operations have been in contact with Meals on Wheels and will be meeting in April to advance this discussion. Engineering will be treating this opportunity as a pilot program, including monitoring and regular communication with Meals on Wheels.

Best,
Sadhu

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MEMORANDUM

March 20, 2018

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Paul Mochrie, Deputy City Manager
Janice MacKenzie, City Clerk
Lynda Graves, Administration Services Manager, City Manager's Office
Rena Kendall-Craden, Communications Director
Kevin Quinlan, Chief of Staff, Mayor's Office
Naveen Girn, Community Relations Director, Mayor's Office
Lon LaClaire, Director of Transportation
Taryn Scollard, Director of Streets

FROM: Jerry Dobrovolny
General Manager, Engineering Services

SUBJECT: Meals on Wheels - Support for Volunteer Services

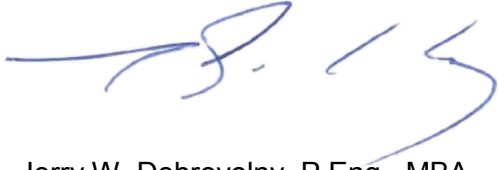
The purpose of this memo is to inform Mayor and Council of Engineering Services' response to a request from Meals on Wheels to grant support for volunteer drivers to access the City's commercial loading zones.

Mayor and Council recently received correspondence from a Meals on Wheels driver along with a letter of endorsement from the Health and Home Care Society of BC Volunteer Program Manager, who oversees the volunteer operations of Meals on Wheels, requesting relaxation to the City's parking regulations to make deliveries more convenient for their volunteers.

One of the ways in which Engineering Services can lend support to the program is to grant access to the City's commercial loading zones without the requirement for commercial plates, but in such a way that the enforcement and curbside management requirements can be met. Considering volunteers typically do their deliveries during off-peak times, and that dwell times are generally less than 15 minutes, we are optimistic that in working with Meals on Wheels we will find a solution that meets the needs of the volunteers and preserves the functionality of our City's crucial commercial loading zones.

Staff from the City's Parking Management and Parking Enforcement Operations Branches have made contact with Meals on Wheels and will be meeting in April to advance this discussion. Please note that with Meals on Wheels being the first organization to request access to commercial loading zones, Engineering Services will be regarding this opportunity as a pilot program, complete with monitoring and regular communications with Meals on Wheels.

Should you have any follow-up questions regarding Meals on Wheels or the management and enforcement of the City's commercial loading zones, please feel free to contact Jennifer Draper, Manager of Parking Management at jennifer.draper@vancouver.ca, or Cathy Palmer, Manager of Parking Enforcement and Operations at cathy.palmer@vancouver.ca.

A handwritten signature in blue ink, appearing to read "J. Dobrovlny". The signature is stylized and fluid.

Jerry W. Dobrovlny, P.Eng., MBA
General Manager, Engineering Services

604.873.7331 | jerry.dobrovlny@vancouver.ca