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To: "Direct to Mayor and Council - DL"

CC: "City Manager's Correspondence Group - DL"

"Connell, Francie" <francie.connell@vancouver.ca>

"Hagiwara, Rosemary" <rosemary.hagiwara@vancouver.ca>

Date: 11/20/2018 4:12:04 PM

Subject: Update to Members Motion Template

Attachments: Motion template V1.docx

Good afternoon Mayor and Council,

Staff have revised the Members Motion template to replace 'Mover' and 'Seconder' with 'Submitted by'. Please find the revised template attached.

Rationale for Change

There is no requirement to list the mover and seconder on members motions in the agenda package. The change to the template is intended to reduce confusion with respect to how items are put on the floor of Council. Noting 'mover' and 'seconder' in the agenda package did not put the motion on the floor of Council, this needs to be done at the meeting. This notation had, however, created some confusion in the past. The change to the template further reduces confusion with respect to when a members motion is referred to Standing Committee, where seconders are not required.

This is likely the first of a number of changes that we'll collectively be making to adjust the processes. We have started to outline an improved process for submitting and getting feedback on Motions. More to come on that in the next week.

Please contact Katrina Leckovic, City Clerk at 604.873.7998 / katrina.leckovic@vancouver.ca, with any questions.

Best,
Sadhu

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addd

MOTION ON NOTICE

1. TITLE

Submitted by: Councillor

WHEREAS

1.

2.

Etc.

THEREFORE BE IT RESOLVED THAT

A.

B.

Etc.

* * * * *