

File No.: 04-1000-20-2018-200

June 5, 2018

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 5, 2018 for:

The Mayor's Task Force on Housing Affordability report states, on page 35, "Members of the Task Force would like to recognize the skillful facilitation and direction from Shauna Sylvester", <http://council.vancouver.ca/20121003/documents/ptec4.pdf>. Request is for all records of contracts, terms of reference, expenses, and bills with respect to the services of Shauna Sylvester and/or any firm that Shauna Sylvester was representing.

Date Range: January 1, 2011 to July 1, 2013

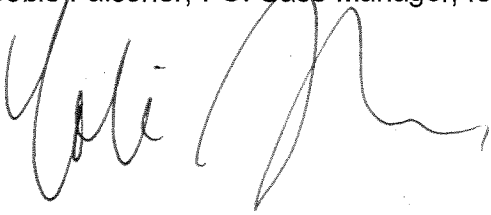
All responsive records are attached.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2018-200); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Cobie Falconer, FOI Case Manager, for

A handwritten signature in black ink, appearing to read 'Barbara J. Van Fraassen', written over the typed name below.

Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:ag



Centre for Dialogue, Office of the Academic Director
Simon Fraser University Vancouver

3rd Floor - 515 West Hastings Street
Vancouver, BC V6B 5K3
Telephone: 778.782.5075

0001 1001 11

INVOICE TO:

Invoice #: 099

City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Attention: David McLellan

DATE: July 19, 2012

Facilitation for Mayor's Task Force on Affordable Housing February 2012

Task Force Meeting February 21, 2012 ✓

\$1000.00

*Vendor # 103879
order # 50021951 / 531070
Chq - DP
Chq # 100666455 Aug 1-12*

Subtotal
HST

\$1000.00
\$0.00

Total

\$1000.00

Terms: Payable upon receipt
HST Registration No. 11852 0725 RT

Please mail the remittance copy of this invoice with your payment to:
Centre for Dialogue, Office of the Academic Director
Simon Fraser University Vancouver
3rd Floor - 515 West Hastings Street
Vancouver, BC V6B 5K3
Attention: Brenda Tang

*OK for payment
David McLellan
12-07-30*

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Vancouver, BC V6B 5K3
Telephone: 778.782.5075

INVOICE TO:

Invoice #: 100

City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Attention: David McLellan

DATE: July 19, 2012

Vendor # 103879
order # 50021951/531070
Paid by chq # 100666930 Aug 8-12

Facilitation for Mayor's Task Force on Affordable Housing March 2012

Flows Meeting March 2, 2012 ✓	\$500.00
Finance Meeting March 2, 2012 ✓	\$500.00
Form Meeting March 2, 2012 ✓	\$500.00
Partnership Meeting March 2, 2012 ✓	\$500.00
Task Force Meeting March 5, 2012 ✓ Regular rate: \$1000, Discounted rate: \$550	\$550.00
Academic Roundtable Meeting March 21, 2012 ✓	\$500.00
Flows Meeting March 23, 2012 ✓	\$500.00
Partnership Meeting March 23, 2012 ✓	\$500.00
Finance Meeting March 26, 2012 ✓	\$500.00
Form Meeting March 26, 2012 ✓	\$500.00
Task Force Meeting March 26, 2012 ✓ Regular rate: \$1000, Discounted rate: \$550	\$550.00
Subtotal	\$5600.00
HST	\$0.00
Total	\$5600.00 ✓

Terms: Payable upon receipt
HST Registration No. 11852 0725 RT

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David McLellan
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Simon Fraser University Vancouver**

3rd Floor - 515 West Hastings Street
Vancouver, BC V6B 5K3
Telephone: 778.782.5075

INVOICE TO:

Invoice #: 103

City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Attention: David McLellan

DATE: July 19, 2012

*Vendor # 103879
order # 50021951/GL 531070
Paid by chq # 100666930 Aug 8-12*

Facilitation for Mayor's Task Force on Affordable Housing June 2012

Task Force Meeting June 5, 2012 ✓

\$550.00

Regular rate: \$1000, Discounted rate: \$550

Subtotal
HST

\$550.00
\$0.00

Total

\$550.00 ✓

Terms: Payable upon receipt
HST Registration No. 11852 0725 RT

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Simon Fraser University Vancouver
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David McLellan
12.07.30*

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Cheque #:	_____



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Simon Fraser University Vancouver**

3rd Floor - 515 West Hastings Street
Vancouver, BC V6B 5K3
Telephone: 778.782.5075

INVOICE TO:

Invoice #: 102

City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Attention: David McLellan

DATE: July 19, 2012

*Vendor # 103879
order # 50021951/531070
Paid by chq # 100666930 Aug 8-12*

Facilitation for Mayor's Task Force on Affordable Housing May 2012

Form - Flows Meeting May 8, 2012 ✓	\$500.00
Task Force Meeting May 8, 2012 ✓	\$550.00
Regular rate: \$1000, Discounted rate: \$550	

Subtotal	\$1050.00
HST	\$0.00
Total	\$1050.00 ✓

Terms: Payable upon receipt
HST Registration No. 11852 0725 RT

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Attention: Brenda Tang

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12.07.20*

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**Centre for Dialogue, Office of the Academic Director
Simon Fraser University Vancouver**

3rd Floor - 515 West Hastings Street
Vancouver, BC V6B 5K3
Telephone: 778.782.5075

INVOICE TO:

Invoice #: 101

City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Attention: David McLellan

DATE: July 19, 2012

*Vendor # 103879
order # 50021951/531070
Paid by chq # 100666930 Aug 8-12*

Facilitation for Mayor's Task Force on Affordable Housing April 2012

Flows Meeting April 4, 2012 ✓	\$500.00
Finance Meeting April 4, 2012 ✓	\$500.00
Form Meeting April 11, 2012 ✓	\$500.00
Task Force Meeting April 11, 2012 ✓ Regular rate: \$1000, Discounted rate: \$550	\$550.00
Academic Roundtable Meeting April 12, 2012 ✓	\$500.00
Flows Meeting April 16, 2012 ✓	\$500.00
Partnership Meeting April 16, 2012 ✓	\$500.00
Finance Meeting April 16, 2012 ✓	\$500.00
Form Meeting April 24, 2012 ✓	\$500.00
Task Force Meeting April 24, 2012 ✓ Regular rate: \$1000, Discounted rate: \$550	\$550.00
Finance Meeting April 30, 2012 ✓	\$500.00
Subtotal	\$5600.00
HST	\$0.00
Total	\$5600.00 ✓

Terms: Payable upon receipt
HST Registration No. 11852 0725 RT

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12-07-30*

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Amount:	_____
Cheque #:	_____

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We watch over the land and sea and in turn they watch over us.

December 20, 2011

Architectural Institute of BC
Urban Development Institute
Greater Vancouver Home Builders Association
BC Non-Profit Housing Association
BOMA BC
Urban Land Institute

Dear Sirs:

Vancouver City Council on December 13, 2011 established the “Mayor’s Task Force on Housing Affordability” to provide advice to the Mayor and Council as described in the enclosed terms of reference.

The role of your organization’s members is key to the success of addressing the affordability of housing in our city. It would be appreciated if you could forward the name of three nominees who would be willing to serve as your organization’s voice on the Task Force. It is expected that one of these nominees would be selected to participate along with nominees from a variety of other organizations invited to participate.

Our hope is that you can advise us of your nominees before January 6, 2012 in order that the selection process can be finalized by mid-January. The Task Force will be asked to provide an interim report by March 12, 2012 with the final report to be completed no later than June 30, 2012.

We look forward to the active involvement of your members as we engage the wider community in the work of the Task Force as it proceeds.

Sincerely,



Mayor Gregor Robertson
Co-Chair



Olga Ilich
Co-Chair

MOTION ON NOTICE

B.1

1. Mayor's Task Force on Housing Affordability

MOVER: Mayor Gregor Robertson

SECONDER:

WHEREAS

1. Vancouver has the highest average housing prices in Canada;
2. More than 94% of a household income in Vancouver is needed to cover the ownership costs of a two-storey home;
3. Since the 1970s, real household incomes increased by 9%, while house prices increased by 280% for a condo in Vancouver;
4. The City's 10-year housing and homelessness strategy sets the goal of creating 38,000 new affordable homes, including 5,000 new purpose-built rentals and 20,000 new ownership housing units;

THEREFORE BE IT RESOLVED THAT Council establish a Mayor's Task Force on Housing Affordability to provide advice to the Mayor and Council, with the terms of reference attached as Appendix A.

* * * * *

Terms of Reference

This committee is a type D committee which will provide a report to Mayor and Council upon completion.

The Committee will be Co-chaired by the Mayor and an external expert who will be appointed by the Mayor.

The Committee will provide recommendations to Mayor and Council for priority actions that may be taken by the City to create low-income housing, affordable rental housing, and affordable home ownership.

The scope of the committee's work will include:

- Examining the conditions that exist in Vancouver that create unaffordable housing and steps necessary to protect existing affordable housing;
- Reviewing all City of Vancouver land and capital assets to identify new opportunities for affordable housing;
- Assessing risks and opportunities of existing City-owned housing assets;
- Identifying site specific opportunities for innovations in affordable housing including upcoming rezoning proposals and land use decisions;
- Reviewing innovations from other cities in financial and equity models that could facilitate the creation of affordable housing;
- Examining tax models, such as Tax Increment Equivalency Grants (TIEG), that could facilitate affordable housing development;
- Examining City, provincial and federal regulatory impediments to housing affordability;
- Researching new models of affordable ownership, including shared or collaborative housing models;
- Researching opportunities for creation of co-op housing;
- Soliciting public and stakeholder input on meeting the affordable housing challenge;

Composition

The Committee will be a type D committee and will be Co-chaired by the Mayor and an external expert to be appointed by the Mayor.

The Co-Chairs will select experts from the public based on submissions received to the City Clerk's office by January 6, 2012. Expertise in the areas of finance, real estate, market development, architecture and design, academia, federal and provincial policy, non-market housing development, and land use planning will be prioritised.

Councillor Louie and Councillor Meggs will be Councillor Liaisons to the Committee.

All members of Council will be expected to participate in the working groups at the request of the Co-Chairs.

Timeline

The Committee will provide an interim report by March 12, 2012. To ensure the greatest amount of input from citizens, the interim report will seek public input March through to May. A final report will be completed by June 30, 2012 or earlier.

Staff Support

The City Manager will be responsible for allocating staff resources as appropriate.

Budget

The City Manager will provide and assess resources to support the Committee and report back to Mayor and Council on an anticipated budget.