

File No.: 04-1000-20-2018-217

May 28, 2018

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 13, 2018 for:

The 2017 Council Remuneration and Expenses administrative report, on page 2, has a table that shows Councillor Geoff Meggs received a remuneration of \$71,643 along with the footnote under the table that "(1) Remuneration for Councillors include - Length of Service payment for Councillor Meggs (Resigned in July 2017)", <http://council.vancouver.ca/20180417/documents/a5.pdf>. Request is for all records related to the above noted "Length of Service payment", including the authorization and approval of this payment.

**Date Range: January 1, 2017 to April 13, 2018**

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.22(1) of the Act. You can read or download this section here: [http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00)

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipbc.bc.ca](mailto:info@oipbc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2018-217); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,



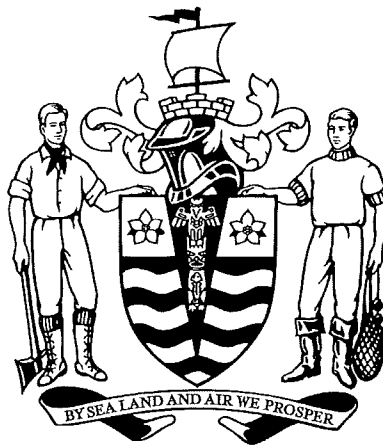
**Barbara J. Van Fraassen, BA**  
**Director, Access to Information & Privacy**

[Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)  
453 W. 12th Avenue Vancouver BC V5Y 1V4

\*If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:ag



# CITY OF VANCOUVER

MAYOR AND COUNCILLOR REMUNERATION  
BY-LAW NO. 11483

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## **BY-LAW NO. 11483**

### **A By-law regarding Mayor and Councillor remuneration**

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

#### **PART 1 INTERPRETATION**

##### **Name of By-law**

1.1 The name of this by-law, for citation, is the “Mayor and Councillor Remuneration By-law”.

##### **Definitions**

1.2 In this By-law:

“Acting-Mayor” means a Councillor appointed by Council as Acting-Mayor under Section 209 of the Vancouver Charter;

“Consumer Price Index” means the annual Consumer Price Index (all Items) for the City of Vancouver published by Statistics Canada;

“Councillor” means a person elected to the Council of the City of Vancouver and does not include the Mayor, Deputy Mayor or Acting-Mayor, unless otherwise provided in this by-law;

“Deputy Mayor” means a Councillor appointed by Council as Deputy Mayor under Section 207 of the Vancouver Charter;

“Duty Councillor” means the Councillor assigned each month to serve as the Duty Councillor and does not include the Mayor, Acting Mayor or Deputy Mayor;

##### **Application**

1.3 Remuneration for the Mayor, Deputy Mayor, Acting-Mayor and Councillors for discharge of the duties of office must be paid in accordance with this By-law.

##### **Table of contents**

1.4 The table of contents is for convenient reference only.

##### **Severability**

1.5 A decision by a court that any part of this By-law is illegal, void or unenforceable severs that part from this By-law and is not to affect the balance of this By-law.

**PART 2  
ONE-TIME PAYMENTS**

**Mayor and Councillors**

2.1 On May 1, 2016, the Mayor and each Councillor, including the Deputy Mayor and the Acting-Mayor, will each receive a one-time payment of \$3,048.00.

**Councillors**

2.2 In addition to the payment referred to in section 2.1, on May 1, 2016, each Councillor, including the Deputy Mayor and the Acting-Mayor, will receive a one-time payment of \$8,968.00.

**Acting-Mayor**

2.3 In addition to the payments referred to in sections 2.1 and 2.2, on May 1, 2016, the Acting-Mayor will receive a one-time payment equivalent to 8 per cent of the salary paid to the Mayor between January 1, 2015 and April 30, 2016.

**Duty Councillor**

2.4 In addition to the payments referred to in sections 2.1 and 2.2, on May 1, 2016, each Councillor who was appointed as Duty Councillor between January 1, 2015 and April 30, 2016, will receive a one-time payment equivalent to 22 per cent of the Mayor's monthly salary, for the term of that appointment.

**PART 3  
REMUNERATION**

**Annual supplement**

3.1 The Mayor and each Councillor, including the Deputy Mayor and the Acting-Mayor, will receive an annual supplement of \$3,048.00, commencing on May 1, 2016 and payable thereafter on January 1<sup>st</sup> of each subsequent year.

**Mayor's remuneration**

3.2 The Mayor's remuneration for the year 2016 is \$161,308.02 and must be adjusted annually thereafter, in accordance with the provisions of Part 4 of this By-law.

**Councillor's remuneration**

3.3 The remuneration of each Councillor, including the Deputy Mayor and the Acting-Mayor for the year 2016 is increased by \$8,968.00 to \$80,028.80, and must be adjusted annually thereafter, in accordance with the provisions of Part 4 of this By-law.

### **Acting-Mayor's remuneration**

3.4 Commencing on May 1, 2016, a Councillor appointed as Acting-Mayor must be paid a monthly supplement equivalent to 8 per cent of the Mayor's monthly salary, during the term of that appointment.

### **Deputy Mayor's remuneration**

3.5 A Councillor appointed as Deputy Mayor must be paid a monthly supplement equivalent to 22 per cent of the Mayor's monthly salary, during the term of that appointment.

### **Duty Councillor's remuneration**

3.6 Commencing on May 1, 2016, a Councillor appointed as Duty Councillor must be paid a monthly supplement equivalent to the monthly supplement paid to the Deputy Mayor, during the term of that appointment.

### **Bi-weekly payment**

3.7 Remuneration paid in accordance with this By-law must be paid on a bi-weekly basis, unless otherwise provided in this By-law and prorated if applicable.

## **PART 4 REMUNERATION ADJUSTMENT**

### **Adjustment of Councillors' remuneration**

4.1 Commencing on January 1<sup>st</sup> of 2017 and on January 1<sup>st</sup> of each subsequent year, the remuneration paid to Councillors, including the Deputy Mayor and Acting-Mayor, must be increased by a percentage equivalent to the percentage increase in the Consumer Price Index (All Items) over the twelve months ending on October 31 of the preceding year, except that if there is no change or a decrease in the Consumer Price Index (All Items), the remuneration must remain the same as the previous year.

### **Adjustment of Mayor's remuneration**

4.2 Commencing on January 1<sup>st</sup> of 2017 and on January 1<sup>st</sup> of each subsequent year, the remuneration paid to the Mayor must be adjusted by multiplying the remuneration paid to the Councillors, after adjustment in accordance with section 4.1 of this By-law, by a factor of 2.02.



**PART 5  
DEFERRED REMUNERATION**

**Deferred remuneration**

5.1 The Mayor and Councillors, including the Deputy Mayor and the Acting-Mayor, who serve their full term of office and do not run for re-election or are not re-elected to office, must be paid an amount as deferred remuneration in accordance with this By-law.

**Amount and timing of deferred remuneration payment**

5.2 Deferred remuneration must be:

- a) equivalent to one week's salary for each year or portion of year of office served; and
- b) included in the final bi-weekly paycheque.

**Re-election after receipt of deferred remuneration**

5.3 If a Mayor or Councillor is re-elected to office after having received deferred remuneration in accordance with this By-law, the calculation of any subsequent deferred remuneration must not include the years or portions of years of office included in the calculation of any previous deferred remuneration payment.

**PART 6  
MISCELLANEOUS**

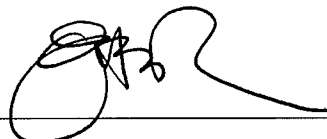
**Repeal of previous By-law**

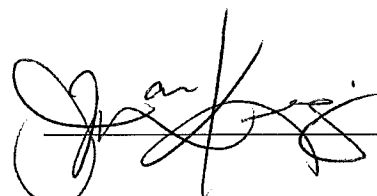
6.1 Council repeals By-law 7465.

**Force and effect**

6.2 This By-law is to come into force and take effect on the date of enactment.

ENACTED by Council this 5<sup>th</sup> day of April, 2016

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
City Clerk

BY-LAW NO. 11620

A By-law to amend By-law 11483  
regarding deferred remuneration and housekeeping

THE COUNCIL OF THE CITY OF VANCOUVER, in public meeting, enacts as follows:

1. This By-law amends the indicated provisions of By-law 11483.
2. In section 1.2, Council adds the following definition:  
  
"“salary” means the applicable remuneration as described in sections 3.2 and 3.3 of this by-law;”
3. In section 5.1, after “deferred remuneration”, Council adds “for each full term of office served,”.
4. Council strikes out section 5.2 and substitutes:  
  
“5.2 Deferred remuneration must be:
  - a) equivalent to one week’s salary for each year of office served, based on the salary received during that year of office;
  - b) prorated for portions of years of office that are served during an election year;
  - c) equivalent to no more than four weeks salary for a full term of office; and
  - d) included in the final bi-weekly paycheque.”
5. A decision by a court that any part of this By-law is illegal, void, or unenforceable severs that part from this By-law, and is not to affect the balance of this By-law.
6. This By-law is to come into force and take effect on the date of enactment.

ENACTED by Council this 20<sup>th</sup> day of September, 2016

Signed \_\_\_\_\_ “Gregor Robertson”  
Mayor

Signed \_\_\_\_\_ “Janice MacKenzie”  
City Clerk

**From:** [Helm, Susanne](#)  
**To:** [Astete, Susan](#)  
**Cc:** [Pop, Mirela](#)  
**Subject:** Councilor - deferred remuneration - G Meggs  
**Date:** Wednesday, July 05, 2017 10:56:50 AM  
**Importance:** High

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Hi Susy,

Please calculate his deferred remuneration based on the by-law 11483 part 5 and include the amendments noted in by-law 11620

He is to receive for all full terms served, but will not receive payment for this current term.

Please calculate and send back to me for approval.

Thank you,  
Susanne

Exert from by-law amendment 11620

“5.2 Deferred remuneration must be:

- a) equivalent to one week’s salary for each year of office served, based on the salary received during that year of office;
- b) prorated for portions of years of office that are served during an election year;
- c) equivalent to no more than four weeks salary for a full term of office; and
- d) included in the final bi-weekly paycheque.”

*Susanne Helm, CPA - CMA*  
*Associate Director of Accounting Operations*  
*City of Vancouver*  
*Office hours 9 to 1pm, Mon/Wed/Fri*

**From:** [Hagiwara, Rosemary](#)  
**To:** [Astete, Susan](#); [Helm, Susanne](#)  
**Cc:** [Wong, Sharon](#); [Pop, Mirela](#)  
**Subject:** RE: Deputy Mayor  
**Date:** Wednesday, July 26, 2017 4:26:27 PM

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No, effective date is on the day that Council approved it, which was yesterday July 25.

Rosemary Hagiwara  
Director of Business and Election Services/Deputy City Clerk  
Office of the City Clerk  
T: 604.873.7177  
E: [rosemary.hagiwara@vancouver.ca](mailto:rosemary.hagiwara@vancouver.ca)

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**From:** Astete, Susan  
**Sent:** Wednesday, July 26, 2017 4:26 PM  
**To:** Hagiwara, Rosemary; Helm, Susanne  
**Cc:** Wong, Sharon; Pop, Mirela  
**Subject:** RE: Deputy Mayor

Hi Rosemary,

The memorandum is date July 21 and states effective immediately. Can you confirm what the effective date is, July 21 or July 25?

Thank you,

Susy

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**From:** Hagiwara, Rosemary  
**Sent:** Wednesday, July 26, 2017 4:06 PM  
**To:** Helm, Susanne; Astete, Susan  
**Cc:** Wong, Sharon  
**Subject:** Deputy Mayor

Hi,  
With the resignation of Councillor Geoff Meggs (Deputy Mayor), Council appointed Councillor Stevenson as Deputy Mayor effective July 25, 2017 to November 4, 2018. Please adjust your record and calculate the necessary payment and allowances.

<http://council.vancouver.ca/20170725/documents/comm2.pdf>

Thank you,

Rosemary Hagiwara  
Director of Business and Election Services/Deputy City Clerk  
Office of the City Clerk  
T: 604.873.7177  
E: [rosemary.hagiwara@vancouver.ca](mailto:rosemary.hagiwara@vancouver.ca)

**From:** [Helm, Susanne](#)  
**To:** [Lee, Esther](#); [Astete, Susan](#)  
**Cc:** [Pop, Mirela](#)  
**Subject:** RE: Geoff Meggs- Final Pay and Deferred Remuneration  
**Date:** Monday, July 10, 2017 10:54:46 AM  
**Attachments:** [image003.png](#)  
[image006.png](#)

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Hi Esther,

Susy and I worked it through in comparison to the accruals we've made. All is in order and Susy is processing the payment of \$7,335.73.

We will be using wage type 1701 that taxes full but will show as Liability Length of Service on the paystub which is appropriate.

I am going to send SAP a note to discuss taking the word "Liability" out of that wage type as it is not very friendly and an old term perhaps (we use this for employee pmts as well). This will be in effect after this payment is made.

The expense will get costed to separation expense where the accrual was booked. We will modify the accrual/expense to reflect the correct liability required to carry forward the remaining active council members.

The actual payout in comparative to the monthly accrual differs by \$24.78 which is due to the councilor being paid hourly and on 26.089 pay periods per year, and the sum reflect 4 weeks in total.

Years	Rate		Deferred Remuneration prorating years 08/11/14	
2008	30.46	Dec 8/2008	73.52	1,068.10
2009	32.87		1,150.45	
2010	33.78		1,182.30	
2011	34.84	Dec 5/2011	1,219.40	1,219.40
2012	35.26		1,234.10	
2013	35.07		1,262.45	
2014	37.24	Dec 8/2014	1,213.51	1,303.40
			\$ 7,335.73	

Simpler calc as it is done on a monthly basis.

City of Vancouver					
Accrual for the expense of deferred remuneration					
As per by-law 11483, section 5.1					
Payout will occur when term is served in full and Council member is not reelected.					
		SAP - IT 8=A	SAP - IT 8=Annual	Salary	
		Cost Center	Cost Center	10200	
		SAP ID#203	Councillor	s.22(1)	
		Mr G Roberts	Annual Salary (2)	G. Meggs	
Election Oct 20	2018	2018	\$	82,030	
	2017	2017	\$	82,030	
	2016	2016	\$	80,059	
	2015	2015	\$	68,566	
Election Year (3)	Dec 8 - 2014	2014	\$	68,037	\$ 1,199
	2013	2013	\$	66,900	\$ 1,267
	2012	2012	\$	64,420	\$ 1,239
Election Year (3)	Dec 5 - 2011	2011	\$	63,663	\$ 1,224
	2010	2010	\$	61,716	\$ 1,187
	2009	2009	\$	60,053	\$ 1,155
Election Year (3)	Dec 08 - 2008	2008	\$	55,660	\$ 89
	2007	2007	\$	53,933	
	2006	2006	\$	52,471	
Election Year (3)	Dec 5 - 2005	2005	\$	51,083	
	2004	2004	\$	50,965	
	2003	2003	\$	44,670	
Election Year (3)	Dec 02 - 2002	2002	\$	43,647	
<b>YEAR ENDING DEC 2016</b>					<b>\$ 7,360.51</b>
		Elec. Dec 2008			Elec. Dec 2008

Susanne Helm, CPA - CMA  
 Associate Director of Accounting Operations  
 604-873-7828  
 Office hours 9am to 1pm,  
 Monday, Wednesday and Friday

**Final Pay for Geoff Meggs**

Pes #	Name	Req 2017 Bi-weekly					Transit	Benefits	Auto Allow	Auto Allow	Total actual	Local	Discretionary	2017 T4	CC
			PP1-26	Duty Councilor	Acting Mayor	Deputy Mayor PP1-26	Incentives PP 1-26	Supplement	PP1-26	PP1-26	earnings 2017	Expense budget	expense		
s.22(1)	Meggs, Geoff	3,144.40	43,346.52			19,348.70	-	-	-	64,307.47	6,269.52	3,041.10	71,643.20	10200	
			43,346.52	-	-	19,348.70	-	-	-	64,307.47	6,269.52	3,041.10	71,643.20		

calendar days

Discretionary expense

Jan 1- July 4, 2017 185.00  
 Calendar days 2017 365.00

\$6000/year

Deferred Remuneration

3 year Terms  
 2 Terms completed

Years	Rate		Deferred Remuneration prorating years 08/11/14	
2008	30.46	Dec 8/2008	73.52	1,066.10
2009	32.87		1,150.45	
2010	33.78		1,182.30	
2011	34.84	Dec 5/2011	1,219.40	1,219.40
2012	35.26		1,234.10	
2013	36.07		1,262.45	
2014	37.24	Dec 8/2014	1,213.51	1,303.40
			<b>\$ 7,335.73</b>	

261 working days per year  
 1827 working hours per year  
 7 hour days

**Remuneration statement**

City of Vancouver	453 - West 12th Ave.	200400
Name..... GEOFF MEGGS	Vancouver, BC V5Y 1V4	
Pers.no...s.22(1)	Pay type.... Regular payroll	
Address.. Mayor & City Council	Pay period.. 14/2017	
000	2017/06/23 - 2017/07/06	
MayorOff--TERMINATED	Total Net... \$ 6,407.97	

Pay Date	Deposit Number	Gross	Stat Dedn	Dedns.
2017/07/14	00013699005210	11,066.37	3,912.61	745.79

CURRENT PERIOD EARNINGS	Rate	Hours	Current	YTD
- Regular Hours	44.92	49.00	2,201.08	40,846.40
- Benefit Supplement			93.46	1,612.25
- Deputy Mayor			1,121.66	19,348.70
- Stat Holiday Paid @ 100%	44.92	7.00	314.44	2,500.12
- Length of Service			7,335.73	7,335.73
<b>Total Current Period Earnings</b>			<b>11,066.37</b>	<b>71,643.20</b>

STATUTORY DEDUCTIONS	Current	YTD
- Employee Tax	3,912.61	17,466.12
- CPP Employee Contribution		2,564.10
<b>Total Statutory Deductions</b>	<b>3,912.61</b>	<b>20,030.22</b>

DEDUCTIONS OTHER	Current	YTD
- Superannuation	373.06	5,601.22
- Medical Services Plan	150.00	1,050.00
- Extended Health	128.62	900.34
- Dental	94.11	658.77
<b>Total Other Deductions</b>	<b>745.79</b>	<b>8,210.33</b>

QUOTAS	Remaining
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
-	0.00
- (Inactive)	0.00
-	0.00

BANK TRANSFER	Branch	Amount
s.22(1)		6,407.97