

File No.: 04-1000-20-2018-221

May 24, 2018

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 16, 2018 for:

At the March 12, 2018 Park Board meeting, the General Manager told the Park Board Commissioners that staff would provide a "memo" about further public consultation regarding the VanSplash Aquatics Strategy. Request is for the memo provided to the Commissioners.

Date Range: January 29, 2018 to April 16, 2018.

All responsive records are attached.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2018-221); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,



Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:ma



April 5, 2018

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : **VanSplash: Vancouver Aquatics Strategy - Next Steps**

Dear Commissioners,

The purpose of this memo is to provide you with an update on the planned next steps for the VanSplash Aquatics Strategy.

At the Regular Board meeting held on January 29, 2018, the Board [approved](#) Oak Park as the location for a new outdoor pool in South Vancouver, but referred the Strategy and Implementation Plan, along with several proposed amendments, back to staff for further consideration. This referral included specific direction for staff to consider “the role of neighbourhood pools in relation to the qualitative experience they offer residents”.

VanSplash Advisory Committee

In order to conduct a thorough process and review, staff will be convening an advisory committee to review the draft strategy and suggested amendments. An advisory committee process is often effective for finding solutions to complex issues. For example, the use of an advisory committee was very successful in the development and completion of the People, Parks and Dogs Strategy. Compared to larger scale consultations, advisory committees provide a constructive forum for more in-depth discussions with consistent participation throughout the life of a project.

Recommendations from the advisory committee will not be binding, but will provide guidance on completing the draft strategy.

Committee Facilitation

The advisory committee will be facilitated by an external facilitator who has not yet been involved in VanSplash. The successful proponent will have exceptional facilitation skills and extensive experience. Park Board staff and other technical experts will be available to advise and listen.

Committee Membership

A process for selecting the advisory committee will be developed with the external facilitator. This process will seek broad community representation to ensure:

- a city-wide lens provided by residents from different parts of the city;
- a diversity of aquatic users that represents the 9 categories of aquatic services as identified in the draft VanSplash strategy (including recreation, skill development, fitness, sport training, therapy); and
- demographic diversity.



Committee Process

The advisory committee will be facilitated through a series of sessions focused on the following (to be confirmed with the external facilitator):

1. Engage committee
2. Aquatic facilities orientation (tour)
3. Committee members concerns and priorities
4. Introduction: overview of city-wide approach to planning, trade-offs, strategy scope and aquatics planning literacy
5. Desired outcomes: what are the keys to success?
6. Vision and principles: review and comment
7. Overview of draft strategy
8. Ideas generation
9. Revised strategy recommendations

For the advisory committee's work to lead to significant revisions to the draft strategy, staff will conduct an additional round of city-wide public engagement. Where recommendations bring significant change, facility specific conversations with the Board, the public, and with the communities adjacent to those facilities will occur beyond the VanSplash Strategy, in addition to more detailed feasibility and needs assessment work.

Board Updates

The Board will be updated at key process junctions, including the approval of the advisory committee selection process, review of any proposed changes to the vision and principles, and review of revised strategy recommendations (see attached for proposed milestone updates). Assuming a new Board will be elected during the process, staff will plan a Board workshop on the city-wide approach to planning, trade-offs, strategy scope, and aquatics planning literacy. The sequencing of this workshop could occur at any point in the advisory committee process.

Staff aim to bring a report on the revised strategy to the Board for decision in 2019. The report will include an updated strategy, as well as discussion of each of the proposed amendments from the January 29, 2018 meeting. Should any of the proposed amendments in the motion be altered or excluded from the updated strategy, the Board will have the opportunity to further consider those amendments.

Capital Plan 2019–2022

Staff will be submitting a funding request for the design and construction of a full size outdoor pool as part of the Marpole Community Centre renewal project.



Next Steps

Staff will engage a facilitation consultant and develop a detailed terms of reference for the advisory committee. Once a process is in place, staff will publicly communicate a means of applying to join the advisory committee.

If you have any questions or feedback, do not hesitate to contact me.

Regards,

A handwritten signature in black ink that reads "Malcolm Bromley". The signature is written in a cursive, flowing style.

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

ds/ka/clc

Copy to: PB Senior Leadership Team
VanSplash Team
PB Communications



**Draft only.