

# 2018 Election Candidate 101 Session

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July 2018



**VANCOUVER  
VOTES**

1. Welcome
2. Municipal overview
3. 2018 election process
4. Q&A





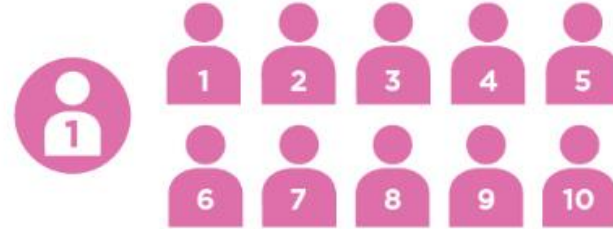
# Municipal overview

- ✓ Contributes to the betterment of their local government
- ✓ Provides leadership
- ✓ Serves and acts on behalf of all members of the community



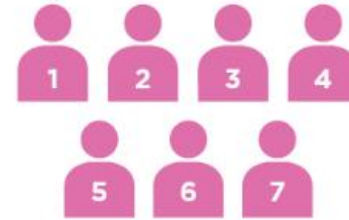
## ↘ **An elected official should:**

- consider the well-being and interests of the community
- contribute to the development and evaluation of policies and programs regarding local government services
- participate in Council/Board and committee meetings and contribute to decision-making;
- carry out other duties as assigned (such as chairing committees)
- follow the rules set out by statute, by-laws and policies that govern how Council and Board members exercise authority



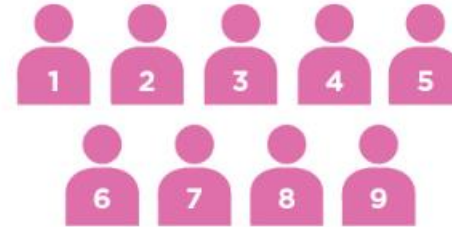
**1 Mayor + 10 Councillors**

- Enact by-laws (business license, land use, street use and parking)
- Decide on service levels (police & fire, libraries, parks, garbage, recycling, water, sewers, streets)
- Represent citizens - engage with community
- Adopt policies



## 7 Park Board commissioners

- Provide, preserve, and advocate for parks and recreation services;
- Enact by-laws and approve policy and service levels;
- Manage public parks, green space & street trees;
- Deliver a wide range of recreation services through community centres, pools, rinks, playing fields, golf courses, marinas and more;
- Represent and engage with community.



## 9 School Board trustees

- Independent of City Council
- Provides education services for City and UEL/UBC Lands
- Liaison to Council appointed advisory committees



# ROLE OF STAFF

Mayor and Council



City Manager



Staff

Hired by Elected Officials  
Provides advice

Manage & implement  
Council's decisions

Park Board Commissioners

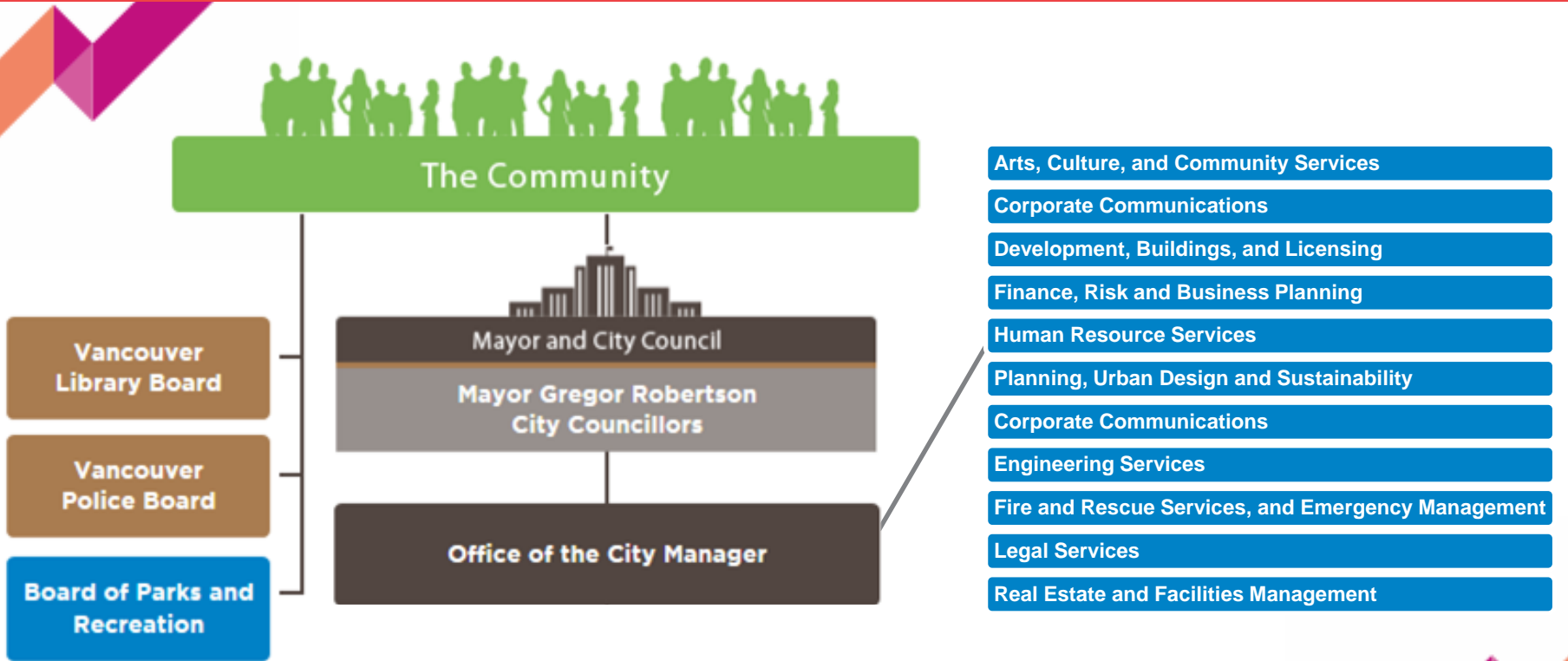


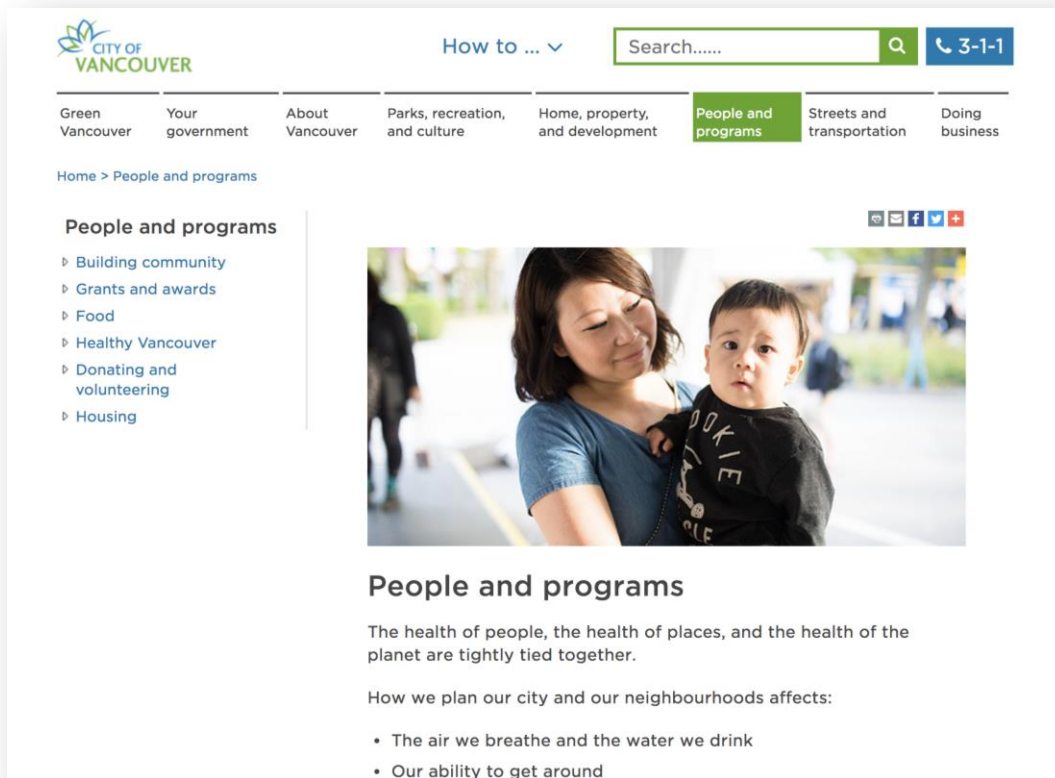
General Manager



Staff

# ROLE OF STAFF





The screenshot shows the City of Vancouver website interface. At the top left is the City of Vancouver logo. To its right is a navigation menu with 'How to ...' and a dropdown arrow. Further right is a search bar with the placeholder text 'Search.....' and a magnifying glass icon. To the right of the search bar is a blue button with a telephone icon and the text '3-1-1'. Below the navigation is a horizontal menu with eight items: 'Green Vancouver', 'Your government', 'About Vancouver', 'Parks, recreation, and culture', 'Home, property, and development', 'People and programs' (highlighted in green), 'Streets and transportation', and 'Doing business'. Below the menu is a breadcrumb trail: 'Home > People and programs'. The main content area has a left sidebar with the heading 'People and programs' and a list of sub-items: 'Building community', 'Grants and awards', 'Food', 'Healthy Vancouver', 'Donating and volunteering', and 'Housing'. To the right of the sidebar is a large photograph of a woman holding a young child. Above the photo are social media icons for YouTube, Facebook, and Twitter, plus a plus sign for more. Below the photo is the heading 'People and programs' followed by the text: 'The health of people, the health of places, and the health of the planet are tightly tied together.' Below this is the text: 'How we plan our city and our neighbourhoods affects:' followed by a bulleted list: '• The air we breathe and the water we drink' and '• Our ability to get around'.

*Being elected = rewarding experience +  
making a difference in your community = demanding*

## **Expect:**

- A high volume of reading and learning - policies, procedures, strategic plans and legislation
- “Part-time” job - a substantial time commitment
- Attend numerous meetings on a regular basis
- Public and media scrutiny

## ↳ Mayor and Council

- Average of 40 to 70 hours per week
- Council meetings every 2 weeks
- Meetings typically run from 9:30am to 5pm or later
  - i. Public Hearings – a minimum of 2 meetings per month, from 6 pm to 10pm or later
  - ii. Other assigned appointed committees or boards
  - iii. Representation to external agencies – e.g. Metro Vancouver

## ↘ Park Board Commissioner

- Average of 20 to 30 hours/week:
  - i. Preparing for and attending Board and Committee meetings (meetings typically 5:30pm-10pm, every 2-3 weeks);
  - ii. Attending advisory committee & community association meetings as appointed Park Board liaison;
  - iii. Participating in community engagement activities & events;
  - iv. Responding to public & media enquiries;

## ↳ School Board Trustee

- Average of 20-25 hours/week:
  - i. Preparing for and attending Board and committee meetings
  - ii. Attending community meetings as representative of VSB
  - iii. Attending BCSTA Annual General Meetings



# 2018 Election Process



## ↘ **Local government elections in BC are not run by one entity**

- City's Election Office – **nominations, voting and election results**
- Elections BC - **campaign financing and advertising rules**, and has chief responsibility for registering voters & managing the provincial voter list
- Ministry of Municipal Affairs and Housing – legislative changes

## ↳ **Key Foundational Principles:**

- Integrity
- Accountability
- Respect
- Leadership & Collaboration



## ↳ To qualify as a candidate for office, a person must be:

- 18 years of age or older as of general voting day;
- A Canadian citizen;
- A resident of BC for 6 months before nomination date;
- Not disqualified under the Vancouver Charter or any law from being nominated for, being elected to or holding office; and
- Not subject to any of the disqualifications set out in section 38(2) of the Vancouver Charter

## ↘ **Person disqualified by the Vancouver Charter:**

- A judge of the Court of Appeal, Supreme Court, or Provincial Court
- An employee of the City of Vancouver or School Board (unless they take a leave of absence and resign if elected)
- A person disqualified under LECFA

- Completed nomination package to the Election Office during the nomination period:

**Tuesday, September 4 to Friday September 14, 2018**  
**9 am to 4pm**

- Scheduling an appointment highly recommended
- Withdrawal from the election – **September 21 @ 4pm**

## ↳ **Completed nomination packages must include:**

- Signatures from at least 25 qualified electors for endorsement
- \$100 deposit
- Solemn declaration: eligible to run, take office if elected, and aware of financial requirements administered by Elections BC

*Candidates are encouraged to submit a photograph and candidate statement to be posted at [vancouver.ca/vote](https://vancouver.ca/vote) and shared in the printed voter guide.*

- Candidates can be endorsed by an elector organization (political party)
- Endorsement can be included on the ballot
- The political party submits a nomination package that includes:
  - name of the candidates
  - written consent of candidates

*Note: Candidates may not run under more than one political party*

## ↘ **Each political party must:**

- ✓ have a membership of at least 50 electors at the time of nomination
- ✓ understand the legal requirements that apply to their organization under the Local Elections Campaign Financing Act (LECFA)
- ✓ not endorse more candidates for a particular office than there are positions to be filled for that office



## ↘ September 22 through October 20 at 8pm

- Understand the following rules and guidelines regarding:
  - Third party sponsors
  - Use of facilities in election campaigns
  - Advertising and campaigning on General Voting Day
- Oversight by **Elections BC: 1-855-952-0280 or electionsbc@elections.bc.ca**

**OCTOBER 20, 2018**



- Sign and Street & Traffic by-laws (placement of signs)
- Robo-calls
- Social media
- LECFA



- Observe voting procedures and the ballot-counting process
- Each candidate is permitted to appoint one scrutineer for each ballot box at a voting place
- Must not interfere with the voting process
- Must not take pictures or distract election officials

## ↘ What happens next . . .

- Ballot counting begins after the close of voting at 8pm
- Unofficial results on the City's website starting around 9pm
- Official results announced on October 24 before 4pm



## ↘ **Offences:**

- Failure to submit originals of nomination documents
- Failure to take oath of office
- Failure to file statement of financial disclosure
- Vote buying, intimidation and others

## ↘ **Penalties:**

- Imprisonment
- Fines between \$5,000 to \$10,000
- Prohibition from holding office

## ↘ If you are elected

- take the oath of office
- file a campaign financing disclosure statement with Elections BC within 90 days of general voting day.

## ↘ If you are not elected

- file a campaign financing disclosure statement with Elections BC within 90 days of general voting day.

*\*\* Once Elections BC confirms receipt of your Campaign Financing Disclosure, the Election Office will process the nomination deposit of \$100 in April 2019*



# Questions?

**Website:** [vancouver.ca/vote](http://vancouver.ca/vote) or [elections.bc.ca](http://elections.bc.ca)

**Email** [questions@elections.vancouver.ca](mailto:questions@elections.vancouver.ca)

**Phone** 3-1-1

**#VancouverVotes**