

**From:** "Mochrie, Paul" <Paul.Mochrie@vancouver.ca>

**To:** "Direct to Mayor and Council - DL"

**CC:** "City Manager's Correspondence Group - DL"  
"Zak, MaryClare" <MaryClare.Zak@vancouver.ca>  
"Singh, Sandra" <Sandra.Singh@vancouver.ca>

**Date:** 2/14/2019 5:12:42 PM

**Subject:** Memo: RTS 013012 - Joint Childcare Council

**Attachments:** Memo to Mayor and Council - Joint Childcare Council Meeting RTS 13012 Fe....pdf

Dear Mayor and Council,

The attached memo answers Council's question about meeting dates of the Joint Childcare Council (JCC) and includes the JCC Terms of Reference as an appendix.

The highlights of the memo include:

- The Joint Council on Childcare (JCC) meets twice annually
- The next scheduled meeting will be May 16, 2019
- The Terms of Reference of the JCC is attached for further reference.

Please let me or Sandra Singh know if you have any questions.

Regards,  
Paul

**Paul Mochrie** | Deputy City Manager  
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*The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.*

## MEMORANDUM

February 14, 2019

TO: Mayor and Council

CC: Sadhu Johnston, City Manager  
Paul Mochrie, Deputy City Manager  
Lynda Graves, Administration Services Manager, City Manager's Office  
Rena Kendall-Craden, Civic Engagement and Communications Director  
Katrina Leckovic, City Clerk  
Neil Monckton, Chief of Staff, Mayor's Office  
Alvin Singh, Communications Director, Mayor's Office  
Anita Zaenker, Chief of Staff, Mayor's Office  
Mary Clare Zak, Managing Director, Social Policy and Projects

FROM: Sandra Singh  
General Manager, Arts, Culture and Community Services

SUBJECT: Meeting Dates - Joint Childcare Council (RTS # 013012)

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The Joint Council on Childcare meets biannually over four years coinciding with the civic election term.

The first meeting date for the 2019-2022 term has been scheduled for May 16, 2019. At that time, a meeting date for Fall 2019 will be confirmed.

For further background on the Joint Council on Childcare, the current Terms of Reference is attached as Appendix A.



Sandra Singh  
General Manager  
tel: 604.871.6858  
sandra.singh@vancouver.ca

SS/th

## VANCOUVER JOINT COUNCIL ON CHILDCARE - TERMS OF REFERENCE

Amended - October 4, 2018

<b>Mandate</b>	<p>The primary purpose of the Joint Council on Childcare is to provide leadership in seeking resources, planning, development, and coordination, problem-solving and monitoring of childcare and early care and learning. The Joint Council on Childcare will provide input and assistance on implementation challenges in childcare and child development services and advice on proposed policy and issue papers to the three elected bodies. While the focus of the Joint Council on Childcare will be primarily childcare in publicly-owned facilities and/or land, consideration will be given to policies and practices that support the broader childcare system.</p> <p>Where necessary, elected officials will take forward recommendations of the Joint Council on Childcare to their respective civic bodies.</p>
<b>Terms of Reference</b>	<p>The Joint Council on Childcare will work on the following activities and will report to Vancouver City Council, Board of Parks and Recreation, and Board of Education on their progress, as required.</p> <ul style="list-style-type: none"> <li>• Establish policies and practices which either facilitate childcare services or eliminate barriers to developing and sustaining childcare services in the City of Vancouver</li> <li>• Advocate for a publicly funded model of affordable, accessible and quality early care and learning that is delivered in partnership with governments and non-profits.</li> <li>• Dialogue with local governments and senior government agencies across the province and the country for the purpose of improving childcare and more coordinated advocacy on senior government policy and funding for early care and learning.</li> </ul>
<b>Membership</b>	<ul style="list-style-type: none"> <li>• One elected official from Vancouver City Council, Park Board, Board of Education</li> <li>• Staff from the two Boards and the City with knowledge of issues related to children and their caregivers</li> <li>• A Vancouver Coastal Health Medical Health Officer</li> <li>• A representative from VCH Community Care Facilities Licensing</li> <li>• Other representatives as the Joint Council on Childcare deems appropriate, including but not limited to:             <ul style="list-style-type: none"> <li>○ The non-profit childcare sector</li> <li>○ Academia</li> <li>○ Labour/Union</li> <li>○ Provincial government</li> <li>○ Indigenous organizations</li> <li>○ Childcare advocates</li> <li>○ Vancouver Public Library</li> </ul> </li> </ul>
<b>Member Responsibilities</b>	<p>To attend Joint Childcare Council meetings regularly, and support the goals of universal childcare and the role and mandate of the JCC</p>
<b>Chair</b>	<p>The Joint Council on Childcare will be co-chaired by an elected official and a community/public partner. Meetings will be supported by Social Policy staff.</p>
<b>Term</b>	<p>The Joint Council on Childcare will meet a minimum of twice per year, for a four year term coinciding with the civic election term. At the last meeting prior to the civic election, current members will select members for the new 4 year term.</p>