

From: "Johnston, Sadhu" <Sadhu.Johnston@vancouver.ca>

To: "Direct to Mayor and Council - DL"

CC: "City Manager's Correspondence Group - DL"

"Kelley, Gil" <Gil.Kelley@vancouver.ca>

"Haid, Susan" <Susan.Haid@vancouver.ca>

Date: 3/5/2019 4:34:59 PM

Subject: Memo & Agenda - City-Wide Plan Scoping Workshop - March 9

Attachments: Memo to Mayor and Council - Special Meeting CityWide Plan Scoping Worksh....pdf
Council Workshop Agenda March 9 2019 final.pdf

Dear Mayor and Council,

Please find attached a memorandum concerning the purpose, format, general agenda, and logistics for the upcoming Special Meeting: City-Wide Plan Scoping Workshop with Council on March 9, 2019.

Should you have any questions, please contact Gil Kelley, General Manager of Planning, Urban Design, and Sustainability at 604.873.7456 or Gil.Kelley@vancouver.ca.

Best,
Sadhu

Sadhu Aufochs Johnston | City Manager
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.

MEMORANDUM

March 5, 2019

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Paul Mochrie, Deputy City Manager
Lynda Graves, Administration Services Manager, City Manager's Office
Rena Kendall-Craden, Communications Director
Katrina Leckovic, City Clerk
Neil Monckton, Chief of Staff, Mayor's Office
Alvin Singh, Communications Director, Mayor's Office
Anita Zaenker, Chief of Staff, Mayor's Office
Sandra Singh, General Manager, Arts, Culture and Community Services
Malcolm Bromley, General Manager, Parks and Recreation
Patrice Impey, General Manager, Finance, Risk and Supply Chain
Jerry Dobrovolny, General Manager, Engineering Services
Susan Haid, Deputy Director, Long Range and Strategic Planning
Karis Hiebert, Senior Planner, PDS
Lil Ronalds, Senior Planner, PDS

FROM: Gil Kelley
General Manager, Planning, Urban Design and Sustainability

SUBJECT: Special Meeting: City-Wide Plan Scoping Workshop with Council

On November 14, 2018 Council directed staff to undertake scoping to expedite development of a city-wide plan (with a report-back to Council on this matter in the first quarter of 2019). To that end, staff have organized a special working meeting of Council (workshop format) for this coming Saturday, March 9, 2019.

The purpose of the March 9 workshop is for Mayor and Council to share their initial ideas on the goals, objectives and desired scope for the planning and community engagement process to help inform the staff scoping report on the city-wide plan. The meeting format is will be unlike regular Council meetings in that after the roll call, Council will vote to go into a working session that will be facilitated by Gil Kelley, General Manager of Planning, Urban Design and Sustainability (PDS), COV with assistance from consultant facilitators PDS has hired. The facilitated work session will be more informal than regular Council meetings, offering Council members an opportunity to contribute their working ideas on the process and scope of the city-wide plan. Council will be able to move around the room, ask questions of staff in attendance fielded by a facilitator as opposed to a formal Chair. Although staff will be listening to Council with intent, there will be no formal votes during the session aside from the vote to proceed into the workshop format and close the meeting.

The meeting will be held off-site of the City Hall campus, at the Museum of Vancouver (1100 Chestnut St) in the Joyce Walley Room from 9 AM until approximately 3 PM. Staff request that Mayor and Council attend for the duration of the workshop, if at all possible, so as to have a fulsome opportunity to contribute their ideas and hear those of their Council colleagues.

General Managers and/or staff designates from City Departments and the Park Board will be invited to attend the session. They will be seated alongside Council at the meeting and will serve as a resource to Council during the session.

As is required for all Council meetings, the meeting will be open to the public who may attend this workshop and observe. The meeting's time, location, and agenda will be posted on the city's website, and at City Hall. The working session will be audio-recorded and posted (after the meeting) on the city's website. The meeting will not be live-streamed. The meeting will require a quorum of Council, Council attendance and minutes of the meeting will be recorded.

Attached is a draft agenda for the day. If you have any further questions, please contact Gil Kelley, General Manager of Planning, Urban Design, and Sustainability (tel: 604.873.7456) or Susan Haid, Deputy-Director of Long-Range and Strategic Planning (tel: 604.871.6431)

A handwritten signature in black ink, appearing to be 'Gil Kelley', with a long horizontal line extending to the right.

Gil Kelley, FAICP
General Manager, Planning, Urban Design and Sustainability
604.873.7456 | gil.kelley@vancouver.ca

Special City of Vancouver Council Meeting: City-wide plan Scoping Session

Joyce Walley Room, Museum of Vancouver, 1100 Chestnut St, Vancouver

March 9, 2019 - 9:00 am to 3:00 pm

Agenda:

- AM**
- 1. Roll Call, City Clerk**
 - 2. Welcome, Introduction and Overview**
 - Welcome and Rules of Conduct of the Session, Mayor Stewart, Chair
Motion and Vote to go into a working session
 - Opening remarks and desired outcomes for the day, Gil Kelley, General Manager, Planning, Urban Design and Sustainability (PDS)
 - Agenda for the day and introductions, Daniel Iacofano and Eric Klein, Facilitators
 - 3. Council Discussion 1: Key Questions**
 - Aspirations for the plan and process?
 - Major challenges & opportunities?
 - What does success look like?
- Break...*
- 4. Council Discussion 2: Key Questions**
 - What does successful engagement look like?
 - What do you want learn more about from the public?
- 11:45** *Lunch...*
- PM**
- 5. Council Discussion 3: Key Question**
 - How would you like Council to be involved going forward?
 - 6. Moving Forward and Next Steps, Gil Kelley**
 - 7. Motion and Vote to end meeting, Mayor Stewart, Chair**