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To: "Direct to Mayor and Council - DL"

CC: "City Manager's Correspondence Group - DL"

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Date: 5/16/2019 4:09:27 PM

Subject: Memo - Launch of Women4Politics

Attachments: CMO - Memo to M&C - re Advance Notification - Launch of Women4Politics -....pdf

Dear Mayor and Council,

Please see the attached memo regarding Advance Notification – Launch of Women4Politics. A short summary is as follows –

- As per Council's approval on January 29 to fund a series of free, public events relating to the Women Deliver 2019 Conference, this memo provides information on the launch of Women4Politics, a Mock Council experience for young women.
- Outlined in the memo are ways that Council can support Women4Politics, as well as key dates leading up to the Mock Council Meeting on October 29.

Should you have any further questions, please contact Lauren.Reid@vancouver.ca or Ellen.Vaillancourt@vancouver.ca.

Best,
Sadhu

Sadhu Aufochs Johnston | City Manager
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.

MEMORANDUM

May 16, 2019

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Lynda Graves, Administration Services Manager, City Manager's Office
Rena Kendall-Craden, Civic Engagement and Communications Director
Katrina Leckovic, City Clerk
Neil Monckton, Chief of Staff, Mayor's Office
Alvin Singh, Communications Director, Mayor's Office
Anita Zaenker, Chief of Staff, Mayor's Office
Cheryl Nelms, Deputy City Engineer, Engineering Services
Lesley Matthews, Chief, External Relations & Protocol

FROM: Sadhu A. Johnston, City Manager

SUBJECT: **Advance Notification** - Launch of Women4Politics

On January 29, City Council approved funding to host a series of free, public events connected to the upcoming Women Deliver 2019 Conference, including Women4Politics, a Mock Council experience for young women.

Women4Politics will engage 11 young women, cis and trans, between the ages of 18 and 23 to learn about civic government, gain mentorship from a member of Council, and have a unique leadership experience in the Council Chamber. The program includes a full day orientation to municipal government, mentoring from an assigned member of Council, and an evening Mock Council Meeting in October 2019.

Council can support Women4Politics by:

1. Promoting the program and encouraging young women to apply starting May 29.
2. Ranking your interests and priorities from the list below in order of personal importance and returning to erp@vancouver.ca by July 5. Your ranked list will assist with matching you to a suitable Women4Politics mentee with similar interests and priorities.

<input type="checkbox"/> Urban planning & design	<input type="checkbox"/> Sustainability practices	<input type="checkbox"/> Public transportation	<input type="checkbox"/> Economic development
<input type="checkbox"/> Affordable housing	<input type="checkbox"/> Multiculturalism	<input type="checkbox"/> Arts & culture	<input type="checkbox"/> Overdose crisis
<input type="checkbox"/> Economic development	<input type="checkbox"/> LGBTQ2+	<input type="checkbox"/> Reconciliation	<input type="checkbox"/> Engineering

3. Mentoring and meeting your assigned Women4Politics mentee for a minimum of 2 meetings, and at least 2-4 hours between August – October 2019.
4. Attending the Mock Council event to support your mentee from 5:30 – 8:30 pm on October 29.

What happens next?

May 29: The Women4Politics webpage and online application form will be launched on vancouver.ca. You will receive a sample e-mail, an e-brochure and sample social media posts to promote the program to your networks, as well as an “Ask Me about Women4Politics” button with information cards to distribute at meetings and events.

July 5: Applications close. Staff will review eligible applications and rank them based on selection criteria, and best fit with interests and priorities identified by members of Council.

July 23: A recommended shortlist of 11 Women4Politics mentees will be presented to Council in-camera, and successful mentees will be officially matched to members of Council.

July 25: Successful Women4Politics mentees will be informed.

August 15: Women4Politics mentees will attend a full day orientation facilitated by the City Clerk’s office, including a half-day workshop on meeting procedures and protocols, a tour of Council Chamber, sessions with First Nations representatives, representatives from Advisory Committees to Council, and senior City leaders. Women4Politics mentees will also be introduced to a past Council Report that will be used in the Mock Council Meeting on October 29. The past Council report will focus on the North East False Creek Plan and Viaducts Removal.

August 15 - October 29: Mayor and Council (based on their schedule) can set up mentoring sessions with their mentee. Examples include, the mentee accompanying their assigned Councillor to an event, joining them at a community meeting, or engaging one-on-one to help the mentee prepare for the Mock Council Meeting. It is recommended that you meet with your mentee at least twice, and spend a total of approximately 2-4 hours together.

October 29: The Mock Council Meeting will be hosted in the Council Chamber from 5:30-8:30pm. A light dinner will be served before the Mock Council meeting. Mayor and Council are encouraged to attend and support their mentee. More details to be provided closer to the date.

If you require any further information or have questions, please contact

lauren.reid@vancouver.ca or ellen.vaillancourt@vancouver.ca.

Best,



Sadhu A. Johnston
City Manager

604.873.7627 | sadhu.johnston@vancouver.ca