

File No.: 04-1000-20-2019-052

March 27, 2019

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of January 29, 2019 for:

All memos and emails between City staff (defined as: the City Manager's Office, staff in charge of security and the City's Communications department) and Council that directly concern security measures (defined as: security guards in uniform) at City Hall, including:

- **The increased security on days when Council meets;**
- **The number of security staff employed by the City (including City employees and security guards hired on contracts);**
- **Any and all contracts with security firms;**
- **Name or names of security firms;**
- **The annual budget for security (including City and private contractors);**
- **The rationale for the increase in security; and**
- **How many people are responsible for security who are full-time City employees.**

Date Range: June 1, 2017 to January 29, 2019.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.13(1), s.15(1)(l) of the Act. You can read or download this section here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2019-052); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,



Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:cf

From: [Johnston, Sadhu](#)
To: [Direct to Mayor and Council - DL](#)
Cc: [City Manager's Correspondence Group - DL](#); [Aujla, Bill](#); [Conlan, Greg](#)
Subject: Memo - City Hall and Council Security Improvements
Date: Tuesday, November 28, 2017 10:28:45 AM
Attachments: [Memo to Mayor and Council - City Hall & Council Security Improvements.pdf](#)
[image001.jpg](#)

Greetings Mayor and Council,

Please see the attached memo from Bill Aujla regarding City Hall and Council Security Improvements. A short summary is as follows:

- Provide additional information and clarification as to enhanced security features for the 3rd floor City Hall as a result of further security reviews.

s.13(1), s.15(1)(l)

- To emphasize that Corporate Security is committed to the safety and security of the Mayor and Council and that our dept regularly scans the environment locally and nationally to identify risk trends and consistently develop security measures to address.
- That Corp Security will continue to refer and amend our security and risk mitigation strategies for Mayor and Council and communicate those actions through the CMO.

Should you have any questions, please contact Greg Conlan at 604.873.7049 / Greg.Conland@vancouver.ca.

Best,
Sadhu

Sadhu Aufochs Johnston | City Manager
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VanRIMS No.: 01-9000-20

MEMORANDUM

November 24, 2017

TO: Mayor and Council

CC: Sadhu Johnston, City Manager
Paul Mochrie, Deputy City Manager
Janice MacKenzie, City Clerk
Lynda Graves, Manager, Administration Services, City Manager's Office
Rena Kendall-Craden, Director, Communications
Kevin Quinlan, Chief of Staff, Mayor's Office
Naveen Girn, Director of Community Relations, Mayor's Office

FROM: Bill Aujla, General Manager, Real Estate and Facilities Management

SUBJECT: City Hall / Council - Security Improvements

Dear Mayor and Council,

Over the last few months, the City's Corporate Security team has completed a security assessment of the third floor of City Hall. The purpose of the assessment was to ensure the safety of elected officials, our staff and the public, while at the same time continuing to provide an accessible and open City Hall.

Through this assessment, several strategies as well as process and security infrastructure enhancements have been identified and implemented. These include:

- Development of operational security plans to support open public forums and general Council Meetings. **s.13(1), s.15(1)(l)**

[REDACTED]

- s.13(1), s.15(1)(l)

- s.13(1), s.15(1)(l)

- s.13(1), s.15(1)(l)

- s.13(1), s.15(1)(l)

As the risks we are facing from a security perspective continue to emerge and evolve, we will continue to adjust and adapt our approach. In addition to assessing risks based on our own experience in Vancouver, we also monitor worldwide events and subsequent national threat level alerts, which allow us to proactively adapt our plans and strategies to align with good industry practices and standards.

I will provide you with further updates if and when our approach changes. In the meantime, please feel free to contact Greg Conlan, Corporate Security Manager, or Paul Mochrie if you have any questions about the security plan for the third floor of City Hall.

Sincerely,



Bill Aujla
General Manager, Real Estate and Facilities Management

(T) 604.871.6859
(E) bill.aujla@vancouver.ca

From: [Johnston, Sadhu](#)
To: [Direct to Mayor and Council - DL](#)
Cc: [City Manager's Correspondence Group - DL](#); [Prescott, Lisa](#); [Conlan, Greg](#)
Subject: Security Protocol for Council Meetings
Date: Monday, December 10, 2018 7:47:02 PM

Good Evening Mayor and Council,

In follow up the in camera discussion last week, we are planning to provide you with a comprehensive briefing in January regarding our approach to security for public meetings and associated considerations. In the interim, our Corporate Protective Services team will continue to follow our current protocol which balances access to Council proceedings with our obligations to ensure a safe environment for members of Council, staff and members of public in attendance at meetings. That protocol is described generally below.

- On Council days, public access to City Hall will be through the south and north entrances on the rotunda level, monitored by a static security personnel. On entry to City Hall, members of the public will be directed to their point of contact in the building. Those attending council meetings will be directed to the Town Hall for staging.
- Security personnel will also be positioned at the 3rd floor elevator lobby, with the adjacent stairway and foyer entrance doors in the locked position. As they deem appropriate, security staff may direct members of the public to return to the Town Hall room on the ground floor.
- Uniformed security staff will be stationed at the entrance to chambers for the duration of the council processes, and will remain on post until the processes have concluded. The security personnel will monitor all individuals entering the council chambers for indications of aggressive or disruptive behaviours, verify their involvement in the process and direct them to the appropriate area to view council. The security personnel will take direction from the Chairperson and provide a physical security presence and support in chambers as required, including the physical lock down of Council chambers and support of egress and shelter procedures in emergency situations.

Should you have any questions or concerns regarding this matter, please do not hesitate to contact me or Paul directly. In order to avoid any confusion or distraction for our security team, I would request that you not address such matters with those staff directly.

Thanks

Sadhu

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From: [Johnston, Sadhu](#)
To: [Direct to Mayor and Council - DL](#)
Cc: [City Manager's Correspondence Group - DL](#); [City Leadership Team - DL](#); [Conlan, Greg](#)
Subject: Security Upgrades and Access to Council Chambers
Date: Monday, July 10, 2017 7:42:03 PM
Attachments: [image001.jpg](#)

Good Evening Mayor and Council,

I am writing to update you on operational changes we will be implementing tomorrow (July 11) to better manage the flow of people in and out of the Council chamber, maintain the conduct of regular business and ensure the safety of Council, staff and visitors during public meetings. As you know, we are reviewing our practices on an ongoing basis and have implemented a number of improvements over recent months.

Similar to the approach we adopted for the public hearings on 105 Keefer St., members of the public who arrive at City Hall for purposes of attending public Council meetings (ie. regular Council, Standing Committee, public hearings) will be greeted on the ground floor. Registered speakers and media will be checked in and escorted to the 3rd floor. Access to the main floor of the Council chamber will be limited to registered speakers, media, City staff and invited guests. Additional controls on access to the 3rd floor will be in place during meetings.

Individuals attending only to watch the proceedings will be directed to the balcony or, depending on numbers, may be offered the opportunity to watch via video link in the Town Hall space on the ground floor. Accommodations will be made for individuals who may be unable to access the balcony due to mobility limitations.

s.13(1), s.15(1)(l)

We are very concerned to maintain the public's access to Council and Council proceedings and we believe the measures described above strike an appropriate balance. However, we will assess the impact of these changes and will make further adjustments as may be warranted. s.13(1),

s.15(1)(l)

I would like to thank Paul Mochrie and Greg Conlon, who leads our corporate security team, for their work in developing this plan. If you have any immediate questions or concerns, please reach out to me, or either of them.

Best

Sadhu

Sadhu Aufochs Johnston | City Manager

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