

From: "Johnston, Sadhu" <Sadhu.Johnston@vancouver.ca>
To: "Direct to Mayor and Council - DL"
CC: "City Manager's Correspondence Group - DL"
 "Postma, Tobin" <Tobin.Postma@vancouver.ca>
 "Hagiwara, Rosemary" <rosemary.hagiwara@vancouver.ca>
Date: 7/29/2019 1:42:32 PM
Subject: Updated Members' Motions Submission Deadlines during Council meeting procedures pilot extension

Greetings Mayor and Council,

Please see the updated Members' Motions Submission Deadlines during the Pilot Project from Rosemary Hagiwara, Deputy City Clerk regarding Council Meeting Procedures Pilot Extension as approved by Council on July 24, 2019 to extend pilot until the fall. A short summary is as follows –

- On July 24, 2019, Council postponed the decision on proposed changes to the Procedure By-law until the fall of 2019 in order to provide more time for Council to review changes recommended by the City Clerk.
- At the same meeting, Council also approved to continue with the pilot project to the processes of Council during Council and Committee meetings until such time when Council makes a decision on proposed changes to the Procedure By-law in the fall.
- Below is an updated table of Members' Motions Submission Deadlines.

Members' Motions Submission Deadlines During Extended Pilot Project

For Council meetings between September 1 and December 31, 2019

Regular Council Meeting Date	Council member submits draft motion using Motion Submission Form by 5 pm*	'Notice of Motion' presented as New Business at Regular Council meeting	City Manager's Office to provide Input/Comments by 3 pm	Council member submits final motion to City Clerk's Office for agenda inclusion by 5 pm
10-Sep-19	26-aug-19	23-Jul-19	30-aug-19	3-Sep-19**
1-Oct-19	9-Sep-19	10-Sep-19	20-Sep-19	23-Sep-19
22-Oct-19	30-Sep-19	1-Oct-19	11-Oct-19	15-Oct-19**
5-Nov-19	21-Oct-19	22-Oct-19	25-Oct-19	28-Oct-19
26-Nov-19	4-Nov-19	5-Nov-19	15-Nov-19	18-Nov-19
10-Dec-19	25-Nov-19	26-Nov-19	29-Nov-19	2-Dec-19

* Per City Manager's e-mail to Mayor and Council sent March 21, 2019

[Motion Submission Form](#)

** Deadline is at 8:30 am due stat holiday

Should you have any questions, please contact me or Tobin Postma at 604.871.6914 / Tobin.Postma@vancouver.ca.

Best,
Sadhu

Sadhu Aufochs Johnston | City Manager
Office of the City Manager | City of Vancouver
sadhu.johnston@vancouver.ca
604.873.7627



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.