

File No.: 04-1000-20-2019-526

September 23, 2019

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of August 20, 2019 for:

1. Any and all permits issued for the SeaWheeze Half Marathon and Sunset Festival held on August 17, 2019.
2. Any and all permits issued to lululemon related to the SeaWheeze Half Marathon and Sunset Festival held on August 17, 2019.

**Date Range: January 1, 2019 to August 19, 2019.**

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.22(1) of the Act. You can read or download this section here: [http://www.bclaws.ca/EPLibraries/bclaws\\_new/document/ID/freeside/96165\\_00](http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00).

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2019-526); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at [foi@vancouver.ca](mailto:foi@vancouver.ca) if you have any questions.

Yours truly,



**Barbara J. Van Fraassen, BA**  
**Director, Access to Information & Privacy**

*[Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)*  
*453 W. 12th Avenue Vancouver BC V5Y 1V4*

\*If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

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## ***SPECIAL EVENTS ACTIVITY PERMIT***

ISSUED TO: LULULEMON ATHLETICA SEAWHEEZE HALF MARATHON AND SUNSET FESTIVAL  
FOR DISTRIBUTION TO: Rachel Kelly FAX:  
EFFECTIVE DATE(s): **Friday, August 16, 2019 at 18:00 to**  
**Saturday, August 17, 2019 at 14:00**  
LOCATION: **1000 W Hastings St**

The permit holder is solely responsible for adherence to the permit requirements, as noted below and as contained in the Street and Traffic Bylaw, by all persons connected with this project. The City may cancel this permit without notice if terms and conditions of the permit are not met.

### **Corporate Event - Lululemon SeaWheeze Half Marathon**

Set-up: 18:00 - 22:00 hrs, August 16 - 1000 W. Hastings - Start Area

Event: 07:00 to 13:00 hrs, August 17 - Half Marathon start time

Take-down: 09:00 to 14:00 hrs, August 17 - 1000 W. Hastings

**Run start time:** 07:00 hrs, approx. 10,000 runners released in 7 waves, 7 minutes per wave. Finish: 13:00 hrs

**Run begins at:** West Hastings at Thurlow and Finishes at Harbour Green Park. The race travels along the approved route as per COV Engineering and the Vancouver Parks Board.

Road Closures permitted in accordance with the approved traffic plan, as per COV Traffic Management and VPD. VPD to assist with closures - Closure of Canada Place Way, from Thurlow east to the driveway between the Shaw Tower and the Fairmont Pacific Rim permitted starting Friday, August 16 at 5:00 am to 9:00 pm

- Start truss, fencing and tents on W Hastings and Thurlow permitted in accordance with COV Engineering and a signed Engineer's Letter of Assurance - B1 and B2 -
- Amplification of music and speeches not to exceed 75 decibels (dbc) measured 50 ft from the speakers in accordance with the COV Noise Bylaw
- All cabling to be matted for safety
- All tents to be secured and sandbagged for safety
- Food service permitted in accordance with the requirements of Vancouver Coastal Health
- Minimum 20 feet of clearance to be maintained for emergency vehicle access where required, as per Vancouver Fire and Rescue Services approved site plan.
- Activity in the park approved in accordance with the Park Board permit

Vancouver Police on hand for safety and traffic control.

Organizer is responsible for ensuring the safety of the site and participants.

Organizer is responsible for ensuring all debris is removed post event.

Organizer is responsible for ensuring vehicular and pedestrian traffic flow is maintained as per approved Traffic Plan.

### **VANCOUVER POLICE REQUIRED FOR: TRAFFIC CONTROL**

RELATED PERMIT(S) REQUIRED: 70075,68603,70022,70040,70023,70021,70044,70020

All cabling to be matted for safety.

The acceptance of a Traffic Plan allows for permissible traffic control within City Right of Way. The acceptance does not confirm compliance with Part 18 of WorkSafe BC OH&S Regulation. Contractors and their employees must adhere to all parts of the WorkSafe Regulation while conducting their work.




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## Rental Agreement Contract

### Park Board Special Events and Filming

2099 Beach Avenue  
Vancouver, BC V6G 1Z4  
Phone: (604) 257-8400  
FAX: --  
Email: [parkevents@vancouver.ca](mailto:parkevents@vancouver.ca)

### Rental Agreement #72472, Approved

Oct 31, 2018 12:53 PM



Customer Type: Customer

Prepared By: PBYP 003 PBYP

### Company: Lululemon Athletica

#400-1818 Cornwall Avenue  
Vancouver, BC V6J 1C7

### Agent: Matthew Jackson

Email: [matthewjackson@lululemon.com](mailto:matthewjackson@lululemon.com)

Contact: (604) 355-6469

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$15,234.08	\$761.70	\$0	\$15,995.78	\$0	\$0	\$0	\$0	\$15,995.78

### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		English Bay Beach N		English Bay Beach Park		--
Type: Park Event - Private and commercial events				1700 Beach Avenue		
Attend/Qty: 0				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary		Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		English Bay Beach S		English Bay Beach Park		--
Type: Park Event - Private and commercial events				1700 Beach Avenue		
Attend/Qty: 0				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary		Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		English Bay Inukshuk		English Bay Beach Park		--
Type: Park Event - Private and commercial events				1700 Beach Avenue		
Attend/Qty: 0				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	

Summary	Notes
Total Number of Dates: 1 Total Time: 12 hours	--

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 0		English Bay Perimeter	English Bay Beach Park 1700 Beach Avenue Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
Summary				Notes	
Total Number of Dates: 1				--	
Total Time: 12 hours					

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		English Bay Seawall	English Bay Beach Park	--	
Type: Park Event - Private and commercial events			1700 Beach Avenue		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
			--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
Summary		Notes			
Total Number of Dates: 1		--			
Total Time: 12 hours					

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		Harbour Green Fountain	Harbour Green Park	—	
Type: Park Event - Private and commercial events			1199 West Cordova Street		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
Day	Days Requested	Event Begins	Duration	Event Ends	
	Date			Date	Time
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM
		Summary			Notes
Total Number of Dates: 1					
Total Time: 36 hours					

## RESERVATIONS

Event		Resource	Center	Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 0		Harbour Green Grass Area	Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4	—
Days Requested		Duration	Event Ends	
Day	Date		Date	Time
Friday	Aug 16, 2019	5:00 AM 36 hours	Aug 17, 2019	5:00 PM
Summary			Notes	
Total Number of Dates: 1			—	
Total Time: 36 hours				

## RESERVATIONS

Event	Resource	Center	Notes
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SeaWheeze Half Marathon 2019		Harbour Green Grass Area E		Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 36 hours						

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Harbour Green Grass Area Upper		Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 36 hours						

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Harbour Green Grass Area W		Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 36 hours						

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Harbour Green Plaza		Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 36 hours						

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Harbour Green South Plaza		Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM	

Summary	Notes
Total Number of Dates: 1 Total Time: 36 hours	--

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 0		Harbour Green Staircase	Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM
Summary				Notes	
Total Number of Dates: 1				--	
Total Time: 36 hours					

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 0		Harbour Green Water Park	Harbour Green Park 1199 West Cordova Street Vancouver, BC, CA V6G 1Z4	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM
Summary			Notes		
Total Number of Dates: 1			--		
Total Time: 36 hours					

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 0		Kitsilano Beach -Wedding Site	Kitsilano Beach Park 1499 Arbutus Street Vancouver, BC, CA V6J 5N2	—	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
Summary				Notes	
Total Number of Dates: 1 Total Time: 12 hours				—	

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		Marina Parking Lot at Denman	Devonian Park	—	
Type: Park Event - Private and commercial events			1929 West Georgia Street		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
			--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Thursday	Aug 15, 2019	5:00 AM	19 hours	Aug 16, 2019	12:00 AM
Friday	Aug 16, 2019	5:00 AM	19 hours	Aug 17, 2019	12:00 AM
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM
Sunday	Aug 18, 2019	5:00 AM	19 hours	Aug 19, 2019	12:00 AM
Monday	Aug 19, 2019	5:00 AM	19 hours	Aug 20, 2019	12:00 AM
Summary					Notes
					--



Total Number of Dates: 5  
Total Time: 95 hours

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Third Beach Parking Lot		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Wednesday	Aug 14, 2019	6:00 AM	18 hours	Aug 15, 2019	12:00 AM	
Thursday	Aug 15, 2019	6:00 AM	18 hours	Aug 16, 2019	12:00 AM	
Friday	Aug 16, 2019	6:00 AM	18 hours	Aug 17, 2019	12:00 AM	
Saturday	Aug 17, 2019	6:00 AM	18 hours	Aug 18, 2019	12:00 AM	
Sunday	Aug 18, 2019	6:00 AM	18 hours	Aug 19, 2019	12:00 AM	
Monday	Aug 19, 2019	6:00 AM	18 hours	Aug 20, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 6						--
Total Time: 108 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Parking: Pay Lot - No Translink Tax		Vancouver Park Board Special Events & Filming -- 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 (604) 873-7000		--
Type: Park Event - Private and commercial events						
Attend/Qty: 1						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 19 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Sunset Beach Seawall		Sunset Beach Park 1204 Beach Avenue Vancouver, BC, CA V6E 1V3 (604) 873-7000		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1						--
Total Time: 12 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Seawall		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
						--



Total Number of Dates: 1  
Total Time: 12 hours

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		Harbour Green Seawall	Harbour Green Park	—	
Type: Park Event - Private and commercial events			1199 West Cordova Street		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
			—		
Day	Days Requested Date	Event Begins	Duration	Event Ends Date	Time
Friday	Aug 16, 2019	5:00 AM	36 hours	Aug 17, 2019	5:00 PM
		Summary			Notes
Total Number of Dates: 1				—	
Total Time: 36 hours					

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		George Wainborn Seawall	George Wainborne Park	—	
Type: Park Event - Private and commercial events			450 Beach Crescent		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
			--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
		Summary			Notes
Total Number of Dates: 1				--	
Total Time: 12 hours					

## RESERVATIONS

Event		Resource	Center	Notes
SeaWheeze Half Marathon 2019		Devonian Seawall	Devonian Park	—
Type: Park Event - Private and commercial events			1929 West Georgia Street	
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4	
			—	
Days Requested		Event Begins	Event Ends	
Day	Date	Duration	Date	Time
Saturday	Aug 17, 2019	5:00 AM 12 hours	Aug 17, 2019	5:00 PM
		Summary		Notes
Total Number of Dates: 1			—	
Total Time: 12 hours				

## RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Half Marathon 2019		David Lam Seawall	David Lam Park	--	
Type: Park Event - Private and commercial events			1300 Pacific Boulevard		
Attend/Qty: 0			Vancouver, BC, CA V6G 1Z4		
			--		
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
		Summary			Notes
Total Number of Dates: 1				--	
Total Time: 12 hours					

## RESERVATIONS

Event		Resource	Center	Notes
		Creekside Seawall		--

SeaWheeze Half Marathon 2019  
 Type: Park Event - Private and commercial events  
 Attend/Qty: 0

Creekside Park  
 1455 Quebec Street  
 Vancouver, BC, CA V6G 1Z4

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
		Summary		Notes	
Total Number of Dates: 1					
Total Time: 12 hours					

#### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Ceperley/Second Beach -Picnic Site		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 0				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		Notes
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	11 hours	Aug 17, 2019	4:00 PM	
		Summary				
Total Number of Dates: 1						
Total Time: 11 hours						

#### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Cardero Park		Cardero Park		--
Type: Park Event - Private and commercial events				1601 Bayshore Drive		
Attend/Qty: 0				Vancouver, BC, CA V6G 1Z4		
				-		
Days Requested		Event Begins	Duration	Event Ends		Notes
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				
Total Number of Dates: 1						
Total Time: 12 hours						

#### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Third Beach Area		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins	Duration	Event Ends		Notes
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				
Total Number of Dates: 1						
Total Time: 12 hours						

#### RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Third Beach -Wedding Site		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	

Summary	Notes
Total Number of Dates: 1 Total Time: 19 hours	--

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Rowing Club Parking Lot		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 1 Total Time: 19 hours						--

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Rose Garden -Wedding Site		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 1 Total Time: 19 hours						--

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Railway -Picnic Site #2		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 1 Total Time: 19 hours						--

RESERVATIONS						
Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Railway -Picnic Site #1		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary				Notes
Total Number of Dates: 1 Total Time: 19 hours						--

RESERVATIONS						
Event		Resource		Center		Notes

SeaWheeze Half Marathon 2019		Stanley Park Lumberman's Arch Perimeter		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1				—		
Total Time: 12 hours						

## — RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Lumberman's Arch Foodtruck		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1				—		
Total Time: 12 hours						

## — RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Lumberman's Arch Beach Area		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1				—		
Total Time: 12 hours						

## — RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Lumberman's Arch Area		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
		Summary				Notes
Total Number of Dates: 1				—		
Total Time: 12 hours						

## — RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Georgia St. Overpass		Stanley Park		—
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				—		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	



Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM
			Summary		
Total Number of Dates: 1			Notes		
Total Time: 12 hours					

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Chilco Plaza		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
			Summary	Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Chilco Loop		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
			Summary	Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Chilco Grass Area		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
			Summary	Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Ceperley Field Area		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5:00 PM	
			Summary	Notes		
Total Number of Dates: 1						
Total Time: 12 hours						

## RESERVATIONS

Event		Resource		Center	Notes
SeaWheeze Half Marathon 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Pt -Wedding Site Attached equipment: 1 Parking: Pay Lot - No Translink Tax		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4	--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM
Summary		Notes			
Total Number of Dates: 1 Total Time: 19 hours	The permit holder shall indemnify the City of Vancouver and its Board of Parks and Recreation and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with the permitted activities or the use of the facilities identified in this Facility Permit.				
LULULEMON ATHLETICA - LULULEMON SEAWHEEZE HALF MARATHON CONTACT: ANDREW DURHAM, 778.868.4059 INSURANCE: \$10M CGL PARTICIPANTS: 15,000 CITY ACCOUNT: Z020076468					
CONTAINER STORAGE DELIVERY: THURSDAY, AUGUST 15 8AM - NOON PARKING LOTS AT NORTH FOOT OF DENMAN ST.; THIRD BEACH; PARK DR. NORTH OF LUMBERMAN'S ARCH WATER PARK AND AT BIDWELL AND BEACH AVE. THIRD BEACH LOCATION DELIVERY ON WEDNESDAY, AUGUST 14. BIDWELL LOCATION DELIVERY ON FRIDAY, AUGUST 16. ALL CONTAINERS MUST BE PICKED UP BY TUESDAY, AUGUST 20 (REGULAR PARKING FEES APPLY: 2 STALLS AT 1 LOCATION X 7 DAYS + 2 STALLS AT 2 LOCATIONS X 6 DAYS + 2 STALLS AT 1 LOCATION X 5 DAYS = 48)					
FINISH LINE SET-UP: FRIDAY, AUGUST 16 8AM - NOON SEAWALL ALONG AND EAST OF HARBOUR GREEN PARK					
HALF MARATHON: SATURDAY, AUGUST 17 4:30AM - 3PM ENGLISH BAY, STANLEY PARK, DEVONIAN HARBOUR PARK AND HARBOUR GREEN PARK (PATHWAYS AND SEAWALL) SET-UP: 4:30AM - 7AM RUN: 7AM - NOON STRIKE: NOON - 3PM					
-----					
**LOCATION** PERMISSION TO HOLD HALF-MARATHON ON SEAWALL AND THROUGH STANLEY PARK.					
**ROAD AND SEAWALL CLOSURES** SEAWALL CLOSED FOR PEDESTRIAN TRAFFIC AT HARBOUR GREEN PARK ON FRIDAY, AUGUST 16 BETWEEN 8AM - NOON. BIKE LANE TO REMAIN OPEN. ALTERNATE ROUTE MUST BE PROVIDED AND COMMUNICATED TO SEAWALL USERS BY TCPS.					
PARK DRIVE REDUCED TO ONE LANE ON SATURDAY, AUGUST 17 BETWEEN 6AM - 11AM AND 7PM - 11PM.					
SEAWALL CLOSED TO PEDESTRIAN AND CYCLING TRAFFIC BETWEEN ENGLISH BAY AND CHILDREN'S WATER PARK AT LUMBERMAN'S ARCH ON SATURDAY, AUGUST 17 BETWEEN 6AM - 11AM. BIKE DETOUR PLAN IN PLACE. CYCLING TRAFFIC FROM CHILDREN'S WATER PARK AT LUMBERMAN'S ARCH GETS DIVERTED TO PARK DRIVE, PIPELINE ROAD, BACK TO THE SEAWALL OR GEORGIA ST. BIKE LANE. THE DETOUR ROUTE MUST BE CLEARLY SIGNED AND MARSHALLS STATIONED AT KEY POINTS TO DIRECT CYCLISTS.					
ALL OTHER AREAS ARE SHARED USE. POST RACE SWEEP MUST BE COMPLETED AND SEAWALL OPENED BY NOON. SECTION OF SEAWALL AT THE FINISH LINE BY HARBOUR GREEN PARK MUST BE RE-OPENED BY 1PM.					
ALL CLOSURES AND TRAFFIC MODIFICATIONS SUBJECT TO CITY OF VANCOUVER TRAFFIC MANAGEMENT APPROVAL (604) 873-7182.					
**RUN ROUTE** HALF MARATHON STARTS AT 7AM AT HASTINGS/BURRARD. THE ROUTE ENTERS THE SEAWALL AT CARRALL ST. TRAVELLING WEST AND OVER BURRARD BRIDGE ONTO CORNWALL AND BACK TO PACIFIC. THE RUNNERS ENTER THE STANLEY PARK SEAWALL AT ENGLISH BAY AT BIDWELL AND CONTINUE ALONG SEAWALL TO LUMBERMAN'S ARCH WATER PARK, TURNING ONTO THE PATHWAY WEST OF AQUARIUM PAST PAINTER'S CIRCLE, OVER PEDETRIAN OVERPASS AND ALONG SEAWALL THROUGH DEVONIAN HARBOUR					



PARK. THE ROUTE CONTINUES ALONG COAL HARBOUR SEAWALL AND FINISHES AT HARBOUR GREEN PARK. MARSHALLS IN HIGH VISIBILITY VEST REQUIRED ALONG ROUTE TO DIRECT PARTICIPANTS AND PARK USERS.

**\*\*SAFETY\*\***

TCPS REQUIRED AT KEY POINTS ALONG THE COURSE AS PER 2019 TMP. TCPS ARE ALSO REQUIRED AT THE FINISH LINE. ALL TRAFFIC CONTROL DEVICES INSTALLED BY ANSAN.

THROUGH TRAFFIC LANE ON PARK DRIVE MUST HAVE A CLEAR LANE FOR LARGE VEHICLES INCLUDING BUSES AND AAA HORSE AND CARRIAGE.

USE OF CITY STREETS FOR RACE ROUTE SUBJECT TO CITY OF VANCOUVER ENGINEERING DEPARTMENT APPROVAL (604) 257-8850.

COURSE MARSHALLS, PARK RANGERS AND TCPS TO MANAGE CLOSURE OF SEAWALL FROM ENGLISH BAY TO LUMBERMAN'S ARCH AND PROVIDE INFORMATION TO PUBLIC ABOUT ALTERNATE ROUTES ON PATHWAYS CONNECTING TO CLOSURE AREA. MARSHALLS AND PARK RANGER TO MONITOR AND GUIDE PUBLIC ACCESS TO BEACH AND SEAWALL THROUGH ENGLISH BAY AREA.

**\*\*SET-UP (TEMPORARY STRUCTURES/GENERATORS/POTTA-POTTIES)\*\***

FINISH LINE ON AUGUST 16 AND 17 AT HARBOUR GREEN PARK SEAWALL:

PERMISSION TO DRIVE TWO EVENT VEHICLES ALONG THE BIKE LANE FOR LOADING AND UNLOADING SUPPLIES AND EQUIPMENT BETWEEN CONVENTION CENTRE AND HARBOUR GREEN PARK. VEHICLES ARE NOT PERMITTED TO DRIVE ON THE PEDESTRIAN SIDE OF THE SEAWALL DUE TO WEIGHT RESTRICTIONS. 2 TCPS ARE REQUIRED TO DIRECT VEHICLE MOVEMENT FOR SAFETY. TWO VEHICLE MARSHALLS (ONE IN FRONT AND ANOTHER AT BACK) IN HIGH VISIBILITY VEST TO ESCORT WHILE THE VEHICLE IN MOTION. VEHICLE MUST DRIVE WITH FOUR-WAY EMERGENCY LIGHTS TURNED ON AND AT LESS THAN 5K/H.

PERMISSION TO SET UP AS PER 2019 FINISH LINE SITE PLAN.

HALF MARATHON COURSE ON AUGUST 17, SATURDAY:

PERMISSION TO SET UP ACTIVATIONS AS BELOW UNDER "ACTIVATION SITES". PERMISSION TO SET UP AID STATIONS AT THIRD BEACH, CHILDREN'S WATERPARK AT LUMBERMAN'S ARCH AND DEVONIAN HARBOUR PARK. PERMISSION TO PLACE PORTABLE TOILETS AT ENGLISH BAY, THIRD BEACH, AND CHILDREN'S WATERPARK AREA AT LUMBERMAN'S ARCH. ALL SERVICE ROADS AND PATHWAYS ARE NOT TO BE OBSTRUCTED.

ALL TEMPORARY STRUCTURES ON GRASS OR PAVEMENT MUST BE WEIGHTED DOWN; SPIKING NOT PERMITTED. PLYWOOD REQUIRED FOR FLOORING UNDER TENTS, HIGH TRAFFIC AREAS AND UNDER HEAVY EQUIPMENT.

ALL TENTS LARGER THAN 20' x 30' (645 SQ FT) AND STAGES LARGER THAN 20' x 20' (430 SQ FT) SUBJECT TO COV DEVELOPMENT SERVICES APPROVAL – PLEASE CONTACT PAOLO VOLPI (604) 871-6184. ALL GENERATORS REQUIRE ELECTRICAL DEPARTMENT APPROVAL – PLEASE CALL THE ENQUIRY CENTRE (604) 873-7611.

**\*\*SOUND\*\***

PERMISSION TO HAVE AMPLIFIED SOUND AT VARIOUS CHEERING STATIONS LISTED BELOW UNDER "ACTIVATION SITES". SPEAKERS MUST FACE AWAY FROM RESIDENTIAL AREA. SOUND LEVEL MUST BE KEPT AT A MINIMAL (MUST NOT EXCEED 65 DB @ 150 FT FROM THE FRONT OF THE SPEAKER). PLEASE BE MINDFUL OF NEIGHBOURHOOD IMPACT IN EARLY MORNING. EVENT ORGANIZER TO ENSURE ALL CORDS AND WIRES ARE COVERED TO PREVENT ANY TRIPPING HAZARDS.

**\*\*FOOD**

PERMISSION TO PROVIDE REFRESHMENTS AND PRE-PACKAGED FOOD TO PARTICIPANTS ONLY. ALL FOOD PREPARATION SUBJECT TO VANCOUVER COASTAL HEALTH APPROVAL. PLEASE CONTACT SHELLEY BEAUDET (604) 675-3807.

**\*\*PERSONAL SERVICES**

ALL PERSONAL SERVICES, WHERE A PERSON PROVIDES AN APPLICATION TO SKIN OR ON THE BODY OF ANOTHER PERSON, SUBJECT TO VANCOUVER COASTAL HEALTH APPROVAL. PLEASE CONTACT SAMSON WONG (604) 675-3836.

**\*\*SPONSORS**

NO COMMERCIAL SALES OF ANY KIND PERMITTED ON SITE - PERMISSION TO HAND OUT PRODUCT SAMPLES; FOR PASSIVE DISTRIBUTION ONLY. EACH SPONSOR IS PERMITTED TO ONE BANNER AND BANNER CANNOT EXCEED 3' X 10'.

**\*\*NOTIFICATION\*\***

2' x 3' SIGNS TO BE POSTED AT ALL ENTRANCES OF THE PARK AT LEAST ONE WEEK PRIOR TO THE EVENT.

SIGNAGE ON TRAILS AND PATHWAYS AS SHOWN IN TRAFFIC MANAGEMENT PLAN.

**\*\*VEHICLE ACCESS/PARKING\*\***

NO VEHICLES ALLOWED TO PARK ON GRASS AREAS OR SERVICE LANES AT ANY TIME UNLESS OTHERWISE SPECIFIED IN THIS PERMIT.

**\*\*PARK STAFF SERVICES\*\***

NINE PARK RANGERS TO ASSIST WITH THE RACE:

1 @ COMMAND CENTRE AT CONVENTION CENTRE  
 1 @ ENGLISH BAY  
 1 @ SECOND BEACH  
 1 @ THIRD BEACH  
 1 @ WATER PARK AT LUMBERMAN'S ARCH  
 1 @ PIPELINE ROAD & PARK DRIVE  
 2 @ CHILCO & DEVONIAN HARBOUR PARK  
 1 @ HARBOUR GREEN PARK

**\*\*NO UAV DRONES OR SKY LANTERNS PERMITTED OVER PARK LAND.\*\***

**\*\*ACTIVATION SITES\*\***

PERMISSION TO SET UP ACTIVATIONS IN LOCATIONS BELOW:

DAVID LAM PARK  
 7:17AM - 8:51AM  
 YOGA/RUN/PARTY LETTERS (NO MUSIC)

GEORGE WAINBORN PARK  
 7:19AM - 8:59AM  
 ROVING PERFORMERS (NO MUSIC)

SECOND BEACH (WEST OF POOL)  
 7:49AM - 10:51AM  
 VPD/VFRS/BCEHS CHEER STATION

THIRD BEACH  
 7:53AM - 11:11AM  
 INDIGENOUS MUSICIANS (EAGLE SONG DANCERS)

NEAR SIWASH ROCK  
 7:55AM - 11:16AM  
 DJ MUSIC

NORTH FOOT OF PIPELINE ROAD  
 7:59AM - 11:27AM  
 PEOPLE WITH CHEER SIGNS

NORTH FOOT OF RAVINE TRAIL  
 8:00AM - 11:34AM  
 CHEER STATION WITH FABRIC ARCHWAY (NO MUSIC)

LUMBERMAN'S BEACH AREA  
 8:02AM - 11:37AM  
 MERMAIDS PERFORMERS (NO MUSIC)

LUMBERMAN'S ARCH  
 8:03AM - 11:38AM  
 CHEER STATION WITH WAVE SCULPTURE  
 DJ MUSIC

SOUTH OF JAPANESE MONUMENT  
 8:04AM - 11:44AM  
 TAIKO DRUMMERS

PEDESTRIAN OVERPASS  
 8:05AM - 11:48AM  
 CHEER STATION WITH INFLATABLE ARCHWAY  
 PRE-RECORDED MUSIC

DEVONIAN HARBOUR PARK  
 8:07AM - 11:53AM  
 GIRLS BRAND CHEER STATION



## DJ MUSIC

DEVONIAN HARBOUR PARK  
8:07AM - 11:55AM  
PACER CHEER STATION

HOUSE ON STILTS WEST OF HARBOUR GREEN PARK  
8:10AM - 12:07PM  
BC LIONS CHEERLEADERS  
PRE-RECORDED MUSIC

**\*\*CLEAN UP AND WASTE MANAGEMENT PLAN\*\***

FULL CLEAN UP REQUIRED. WASTE MANAGEMENT PLAN SUBJECT TO CITY OF VANCOUVER SANITATION APPROVAL.

WASTE REMOVAL SERVICES AVAILABLE AS REQUIRED - ADDITIONAL CHARGES APPLICABLE.

ANY DAMAGES INCURRED SUBJECT TO ADDITIONAL REPAIR CHARGES - TO BE NEGOTIATED WITH PARK SUPERVISOR POST EVENT.

NOTE: PLEASE CARRY A COPY OF THIS PERMIT AT ALL TIMES DURING EVENT.

PLEASE NOTE: VANCOUVER'S PARK AND BEACHES ARE NOW SMOKE-FREE. THE SMOKING REGULATION BYLAW PROHIBITS SMOKING IN ALL VANCOUVER PARKS, BEACHES, SEAWALLS, TRAILS AND PUBLIC GOLF COURSES.

ENFORCEMENT OF THE BYLAW WILL BE CARRIED OUT BY PARK RANGERS WHO NOW HAVE THE AUTHORITY TO ISSUE INFRACTION TICKETS TO OFFENDERS. FINES FOR A FIRST OFFENCE ARE \$250. FOR MORE INFORMATION, PLEASE VISIT [WWW.VANCOUVER.CA/SMOKEFREEPARKS](http://WWW.VANCOUVER.CA/SMOKEFREEPARKS)

If a situation arises on the day of the event and require Park Board assistance, please call 311 and ask to talk to a Park Ranger in the area.

**RESERVATIONS**

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Stanley Park Ferguson Pt -Wedding Site		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	19 hours	Aug 18, 2019	12:00 AM	
		Summary		Notes		
Total Number of Dates: 1						--
Total Time: 19 hours						

**RESERVATIONS**

Event		Resource		Center		Notes
SeaWheeze Half Marathon 2019		Sunset Beach -Wedding Site		Sunset Beach Park 1204 Beach Avenue Vancouver, BC, CA V6E 1V3 (604) 873-7000		--
Type: Park Event - Private and commercial events						
Attend/Qty: 0						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Saturday	Aug 17, 2019	5:00 AM	12 hours	Aug 17, 2019	5 00 PM	
		Summary		Notes		
Total Number of Dates: 1						--
Total Time: 12 hours						

**CHARGES**

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Park Event - Parking	SeaWheeze Half Marathon 2019 #72472 Parking: Pay Lot - No Translink Tax	\$15.71	48.00	GST PB: \$37.70	\$791.78

Park Event (1001-5000) Private	SeaWheeze Half Marathon 2019 #72472 Stanley Park Brockton Pt -Wedding Site	\$2,425.00	3.00	GST PB: \$7,638.75 \$363.75
Park Event - Set Up / Take Down - Event	SeaWheeze Half Marathon 2019 #72472 Stanley Park Brockton Pt -Wedding Site	\$365.00	1.00	GST PB: \$18.25 \$383.25
Park Event - Recovery Fee: Park Ranger	SeaWheeze Half Marathon 2019 #72472 Stanley Park Brockton Pt -Wedding Site	\$76.00	90.00	GST PB: \$7,182.00 \$342.00

▼ **Payment Schedule for Original Balance of \$15,995.78**

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Aug 17, 2019	\$15,995.78	\$0	\$0	\$15,995.78
			<b>Current Balance</b>	<b>\$15,995.78</b>

▼ **CUSTOM QUESTIONS**

Question	Answer
Will you have amplified sound (eg. music, announcements, etc.)?	Yes
Specify:	Entertainment

▼ **WAIVERS**

**Event in Parks - Application Requirements**

Due Date: Aug 17, 2019

THE FOLLOWING ITEMS MAY BE REQUIRED AS PART OF YOUR APPLICATION PROCESS:

\* 30 APPLICATION FEE is required in order to process your request. Payment can be made by credit card or cheque (payable to "Vancouver Park Board") and delivered or mailed to the address at the top of this application form. Once your permit application has been approved, this amount will be deducted from your permit fee.

\* A SITE PLAN and ROUTE MAP (Walk/Run) clearly indicating the area(s) you intend to use and the setup for your event.

\* A copy of your INSURANCE or a signed SPECIAL EVENTS INSURANCE CERTIFICATE form (attached).

\* A copy of your current BUDGET for your event.

\* Completion of the WASTE MANAGEMENT FORM best suited to your event's waste management requirements. This form can be filled out from the Park Board Special Events web page.

PLEASE NOTE: Upon approval of your Park Board Special Event Permit application, additional applications and permits may be required for other City of Vancouver Departments.

**Event in Parks - Standard Permit Requirement**

Due Date: Aug 17, 2019

All fees and projected costs must be paid within fifteen (15) days of booking confirmation unless other arrangements have been agreed upon. Sites are not reserved until payment has been received. Please make cheques payable to the VANCOUVER BOARD OF PARKS AND RECREATION. Current fees, charges and refund policy can be viewed on our website: <http://vancouver.ca/doing-business/event-permits.aspx>

THE FOLLOWING ARE INCORPORATED INTO, AND FORM PART OF, THE PERMIT AGREEMENT:

\* **INSURANCE REQUIREMENTS:** THE LICENSEE MUST OBTAIN COMPREHENSIVE GENERAL LIABILITY INSURANCE PROTECTING THE CITY OF VANCOUVER, VANCOUVER BOARD OF PARKS RECREATION, AND THE VANCOUVER POLICE BOARD AGAINST LIABILITY FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE, ARISING OUT OF THE EVENT. MINIMUM LIMIT OF \$2,000,000 COMMERCIAL GENERAL LIABILITY INSURANCE AGAINST THIRD PARTY CLAIMS FOR BODILY INJURY, DEATH, PROPERTY AND LOSS OF USE. (NOTE: A HIGHER LIMIT OF LIABILITY INSURANCE MIGHT BE REQUIRED DEPENDING ON EVENT SPECIFIC DETAILS (TRAFFIC IMPACTS, ATTENDANCE NUMBERS, LOCATION, LENGTH OF EVENT). MAXIMUM DEDUCTIBLE \$5,000.00 PER OCCURRENCE, WITH A CROSS LIABILITY CLAUSE. ACCEPTABLE PROOF OF INSURANCE MUST BE RECEIVED BY THE BOARD OF PARKS AND RECREATION PRIOR TO THE USE OF ANY FACILITIES COVERED UNDER THIS PERMIT.

\* **NOTE:** THE FOREGOING SATISFIES THE CITY'S MINIMUM INSURANCE REQUIREMENTS. THE CITY DOES NOT WARRANT THAT THIS INSURANCE IS ADEQUATE FOR THE LICENSEE'S NEEDS. BY ACCEPTING THIS PERMIT, THE LICENSEE ACKNOWLEDGES SOLE RESPONSIBILITY FOR OBTAINING WHATEVER COVERAGE THE LICENSEE DEEMS

NECESSARY. \* INSURANCE CAN BE OBTAINED THROUGH ANY INSURANCE AGENT. FOR YOUR CONVENIENCE, THE FOLLOWING AGENT IS FAMILIAR WITH THE INSURANCE REQUIREMENTS: SPORT B.C. INSURANCE, (604.737.3018).

TERMS AND CONDITIONS:

1. THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT: THE ASSIGNED AREA IS APPROPRIATE FOR THE ACTIVITY; THE ACTIVITY IS CONDUCTED IN A SAFE, ORDERLY MANNER; THE ACTIVITY IS RESTRICTED TO THE ASSIGNED AREA; THE EVENT ACTIVITIES DO NOT INTERFERE WITH OTHER PARK USERS.
2. ANY PROPERTY DAMAGE WHICH OCCURS DURING THE PERMITTED EVENT, SET-UP OR TAKE-DOWN, IS THE RESPONSIBILITY OF THE LICENSEE. DAMAGE TO PARK PROPERTY SHOULD BE REPORTED IMMEDIATELY. IT WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE.
3. THE LICENSEE IS RESPONSIBLE FOR LEAVING THE AREA CLEAN AND LITTER-FREE AND MAY BE BILLED FOR ANY SUBSEQUENT COST INCURRED BY THE BOARD FOR CLEAN-UP.
4. IF TRAFFIC CONTROL IS REQUIRED, THE VANCOUVER POLICE DEPARTMENT AND THE CITY ENGINEERING DEPARTMENT MUST BE CONSULTED.
5. ALL PERMITTED GROUPS MUST USE SPORTS FIELD WHITING (NON-TOXIC) WHEN MARKING VANCOUVER PARK BOARD FIELDS/PARKS.
6. BARBECUES MAY BE USED PROVIDED THEY ARE THIRTY (30) INCHES FROM THE GROUND, BUT NOT ABOVE, OR ON ASPHALT, CONCRETE OR PICNIC TABLES. COALS ARE TO BE TAKEN OFF-SITE.
7. ONLY PAPER OR PLASTIC CUPS MAY BE USED FOR BEVERAGES. FOR SAFETY REASONS, NO GLASS CONTAINERS ARE PERMITTED.
8. THE CITY OF VANCOUVER RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. VEHICLES ARE NOT TO BE DRIVEN ONTO GRASSED AREAS OR RESTRICTED ACCESS AND SERVICE ROADS AT ANY TIME. NON-PERMITTED VEHICLES MAY BE TOWED.
2. SERVICE OF FOOD IS SUBJECT TO BY-LAW REQUIREMENTS OF THE CITY HEALTH DEPARTMENT.
3. THE SALE OF GOODS, THE COLLECTION OF AN ADMISSION FEE, OR THE OPERATION OF A CONCESSION IS PROHIBITED.
4. THE OPERATION OF A PUBLIC ADDRESS SYSTEM, OR AMPLIFIED MUSIC, IS NOT PERMITTED.
5. "NO ALCOHOLIC BEVERAGES ARE TO BE DISPENSED, SOLD OR CONSUMED ON THE PARK AT ANY TIME." (SECTIONS 42 AND 43 OF THE LIQUOR CONTROL AND LICENSING ACT.)
6. SIGNAGE, BANNERS OR ADVERTISEMENTS ARE NOT PERMITTED.
7. THE ERECTION OF STRUCTURES, FENCES, POLES, TENTS, STAGES, BLEACHERS, PORTABLE TOILETS, THE USE OF FIRE OR FIREWORKS, OR THE INSTALLATION OF ELECTRICITY IS PROHIBITED.

PARK USERS MUST CARRY THE PERMIT AND PRESENT IT UPON REQUEST. PERMITS WILL BE REVOKED WITHOUT PAYMENT OF ANY COMPENSATION IN THE EVENT OF A BREACH OF ANY LAWS, BY-LAWS, OR CONDITIONS SET UP HEREIN OR IN FORCE. NON-COMPLIANCE MAY ALSO RESULT IN ADDITIONAL CHARGES.

**\*Event or Filming - Park Use Agreement**

Waiver for: Matthew Jackson

Due Date: Aug 17, 2019

RENTAL AGREEMENT PAYMENT OPTIONS:

- 1) ONLINE: with the proper online account access, you can pay your balance due. If you need assistance with online access, please contact [parkevents@vancouver.ca](mailto:parkevents@vancouver.ca).
- 2) MAIL A CHEQUE: only cheque payments can be processed by mail. Please DO NOT mail cash or credit card information. All cheques are payable to the City of Vancouver and can be sent to Vancouver Park Board Special Events and Filming, 2099 Beach Avenue, Vancouver BC, V6G 1Z4.
- 3) IN PERSON: please reference your rental agreement # and staff will be able to process a cash, cheque, debit or credit card payment in person during regular operating hours at any Vancouver Park Board community centre.

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The Vancouver Park Board hereby grants the permit holder and/or representative permission to use the facilities outlined, subject to the terms and conditions of his agreement contained herein and attached hereto all of which form part of this agreement. In consideration of this permit, the permit holder and/or representatives on behalf of the permit holder agrees:

To comply and to cause those using the facilities under this permit to comply with all of the terms and conditions of this permit;

To inspect the premises and facilities covered by this permit prior to any use by the permit holder to ensure that the facilities are suitable for the permit's holder's intended use;

That all Park Board premises and facilities are accepted "as is" and are used entirely at the permit holder's own risk;

Accepting this permit from the Park Board constitutes an acknowledgement from the permit holder and/or representative that he/she has read and understands the conditions and undertakings contained herein and further that he/she has the authority to represent and bind the licensee on all matters pertaining to this permit.

The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred or contempt.

Vancouver's parks and beaches will be smoke-free effective September 1, 2010.

TERMS AND CONDITIONS: The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly manner; the activity is restricted to the assigned area; the event/activities do not interfere with other park users.
2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.
3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.
4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.
5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.
7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

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5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.
6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.
7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated



costs or damages.

#### INSURANCE REQUIREMENTS FOR EVENT:

The permittee/licensee must obtain Commercial General Liability Insurance protecting the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board against third party claims for bodily injury, death or property damage arising out of the activities conducted by or behalf of the permittee/licensee. The minimum limits shall be up to \$5,000,000 inclusive per occurrence with a deductible no greater than \$500.00 The policy shall contain a cross liability clause and name the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board as "additional insureds" with respect to liability arising out of the Event. Satisfactory evidence of insurance must be received by the Board of Parks and Recreation prior to use of any facilities covered under his permit.

#### PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. Vehicles are not to be parked or driven onto grassed areas or restricted access and service roads at any time. Non-permitted vehicles may be towed.
2. Service of food is subject to by-law requirements of the City Health Department.
3. The sale of goods, the collection of an admission fee, or the operation of a concession is prohibited.
4. The operation of a public address system or amplified music is not permitted.
5. "No alcoholic beverages are to be dispensed, sold or consumed on the park at any time." (Sections 42 and 43 of the Liquor Control and Licensing Act).
6. Signage, banners or advertisements are not permitted.
7. The erection of structures, fences, poles, tents, stages, bleachers, portable toilets, chairs, the use of fire or fireworks, or the installation of electricity is prohibited.

#### PARK BOARD GUIDELINES FOR PRIVATE/COMMERCIAL RECREATION OPERATORS:

1. All activities must be in accordance with all City of Vancouver and Vancouver Park Board Municipal Codes and Bylaws.
2. All activities must remain in the approved area of the park.
3. The permit holder must be prepared to present the valid permit at all times.
4. The permit holder is responsible for:
  - Inspecting the area for hazardous materials/conditions.
  - Removing and properly disposing of refuse.
  - Ensuring that any unsafe conditions are properly addressed prior to any use of the area.
  - Rotating locations within the designated area in the park to minimize wear and tear on the landscaping.
5. Maximum of 20 participants per class unless otherwise approved and included in the permit.
6. The Park Board reserves the right to limit the amount of park use by any given Operator, dependent on demand and wear and tear on the landscaping.
7. No financial transactions, registration, flyer distribution, active advertising or other forms of business to be conducted on parkland. Signage of any type is not permitted.
8. No refunds for cancelled permit time due to inclement weather. Cancellations for other purposes must be requested in writing with a minimum of 5 business days' notice. In this case, a full refund minus a \$30 administration fee will be issued.
9. No amplified sound unless otherwise approved and included in the permit.
10. No additional lighting will be provided or supplied by either the Vancouver Park Board or permit holder.
11. Areas where commercial recreation activities are not permitted:
  - On or adjacent to playgrounds, park furnishings, waterparks and wading pools
  - Skateboard bowls, basketball courts, tennis courts, sports fields and other sports pads
  - Designated dog off-leash areas
  - Pedestrian pathways, boardwalks, seawall and linkages
  - Picnic areas
  - Cultural displays
  - Memorials
  - Horticultural display areas or ornamental gardens
  - Natural or environmentally sensitive areas including: designated ravines, wooded areas, sites of natural and/or scientific

interest, areas which have undergone significant habitat restoration, wetlands or their buffer zones

#### REFUND POLICY FOR SPECIAL EVENTS, WEDDING CEREMONIES, FILMING & COMMERCIAL PHOTOGRAPHY:

##### 1. Special Events:

- Level 1, Level 2: a minimum of 30 calendar days notice prior to date of reservation for refund minus a \$30.00 administration fee.
- Level 3, Level 4, and Level 5: a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.
- No refunds issued for Special Event permit cancellations less than 30 calendar days from event date.

##### 2. Wedding Ceremonies:

- a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.

##### 3. Filming:

- A minimum notice of 5 working days is required for a refund, minus the equivalent of 4 hours of staffing time (at the posted staff rate). No refunds will be issued if less than 5 working days notice is provided.

##### 4. Commercial Photography:

- Minimum notice of 5 working days is required for a refund, minus a \$30.00 administration fee.

Vancouver Park Board GST# R121361042

#### Vancouver Board of Parks and Recreation

2099 Beach Avenue

Vancouver BC V6G 1Z4

Contact us for information:

Tel. Phone: 3.1.1 or Outside Vancouver: 604.873.7000

Email: [recreation@vancouver.ca](mailto:recreation@vancouver.ca)

#### Methods of Payment

Visa, MasterCard, American Express, JCB

#### Have Questions?

[Online Registration FAQs](#)

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Vancouver Board of Parks and Recreation's Policies: [Terms of Use](#) | [Your Privacy Rights](#)

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# Rental Agreement Contract

**Park Board Special Events and Filming**  
 2099 Beach Avenue  
 Vancouver, BC V6G 1Z4  
 Phone: (604) 257-8400  
 FAX: --  
 Email: parkevents@vancouver.ca

Print

Send Email

**Rental Agreement #72464, Approved**

Oct 31, 2018 12:34 PM



Customer Type: Customer

Prepared By: PBYF 003 PBYF

**Company:** Lululemon Athletica  
 #400-1818 Cornwall Avenue  
 Vancouver, BC V6J 1C7

**Agent:** Matthew Jackson  
 Email: matthewjackson@lululemon.com

Contact: (604) 355-6469

Charges	Taxes	Discounts	Total Charges	Deposits	Deposit Taxes	Total Payments	Refunds	Balance
\$31,902.06	\$1,595.11	\$0	\$33,497.17	\$0	\$0	\$0	\$0	\$33,497.17

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Bleachers		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				--		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
Summary						Notes
Total Number of Dates: 7						--
Total Time: 112 hours						

## RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Clubhse Perimeter		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				--		
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	

Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Field SW		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				--		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Grass Area W		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		
Attend/Qty: 15000				Vancouver, BC, CA V6G 1Z4		
				--		
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Oval Perimeter		Stanley Park		--
Type: Park Event - Private and commercial events				Stanley Park Drive		



Attend/Qty: 15000

Vancouver, BC, CA V6G 1Z4

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Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 7					--
Total Time: 112 hours					

## ▼ RESERVATIONS

Event		Resource	Center	Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Oval Road Parking	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --	--
Days Requested		Event Begins	Duration	Event Ends
Day	Date			
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019 11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019 11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019 11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019 11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019 11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019 11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019 11:00 PM
Summary				Notes
Total Number of Dates: 7				--
Total Time: 112 hours				

## ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Oval Track		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
Summary				Notes		

Total Number of Dates: 7  
Total Time: 112 hours

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Oval Trail		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 15000						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
Summary					Notes	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Paved Pathway		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 15000						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
Summary					Notes	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464		Stanley Park Brockton Perimeter		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Type: Park Event - Private and commercial events						
Attend/Qty: 15000						
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	



Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Point Forest		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --		--
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Washrooms		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --		--
Days Requested		Event Begins		Event Ends		
Day	Date		Duration	Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource	Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Cricket Pavillion Prkg Lot	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
Summary					Notes
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource	Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Drive E	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
Summary					Notes
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource	Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Nine O'clock Gun	Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4		--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM



Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 #72464 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Totem Pole Parking Lot		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event		Resource		Center		Notes
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events Attend/Qty: 15000		Stanley Park Brockton Cricket Field N		Stanley Park Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --		--
Days Requested		Event Begins	Duration	Event Ends		
Day	Date			Date	Time	
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM	
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM	
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM	
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM	
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM	
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM	
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM	
<b>Summary</b>					<b>Notes</b>	
Total Number of Dates: 7					--	
Total Time: 112 hours						

### ▼ RESERVATIONS

Event	Resource	Center	Notes
SeaWheeze Festival	Stanley Park Brockton Cricket Field S	Stanley Park	--

2019 Type: Park Event - Private and commercial events Attend/Qty: 15000	Attached equipment: 1 Parking: Pay Lot - No Translink Tax, 1 Parking: Pay Lot with Translink Tax, 1 Service: Event Horticulture, 1 Service: Event Janitorial, 1 Service: Event Set up / Take Down	Stanley Park Drive Vancouver, BC, CA V6G 1Z4 --
---	---	---

Days Requested		Event Begins		Event Ends	
Day	Date		Duration	Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM

#### Summary Notes

Total Number of Dates: 7  
Total Time: 112 hours

The permit holder shall indemnify the City of Vancouver and its Board of Parks and Recreation and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with the permitted activities or the use of the facilities identified in this facility permit.

LULULEMON ATHLETICA - SEAWHEEZE SUNSET FESTIVAL 2019

#### CONTACTS:

Stephanie Mihalatos - s.22(1) cell (Lululemon Global Event Specialist - Venue Manager)  
Tim Furness - 604-830-5929 cell (event logistics)  
Rachel Kelly - s.22(1) cell (Lululemon Global Event Manager)

#### INSURANCE: required

Must obtain minimum \$5 million in liability insurance coverage with the 'The City of Vancouver, its Board of Parks & Recreation and City of Vancouver, their officials, officers, employees, servants and agents have been added as Additional Insureds with respect to liability arising out of the operation of the Named Insured pursuant to the governing contract, agreement, lease, permit or license'. Insurance form attached.

received July 25 2019, Marsh Canada Limited

Certificate of Insurance No: LULU- 2018-264-CDN

Limits of Liability = \$10 million

PARTICIPANTS: 15,000

CITY ACCOUNT: Z0# 20076468

LOCATION: BROCKTON FIELDS - BROCKTON OVAL

Stanley Park

PB Events Liaison - Ian Su - 604-830-5929 work cell, 604-257-8681 office (Festival)

PB Events Liaison - Yuna Flewin - s.22(1) cell, 604-257-8498 office (Half-Marathon Run)

#### \*\*\* EVENT SITE / DATE / DETAILS / PRODUCTION SCHEDULE \*\*\*

EVENT DATE = Saturday August 17 2019

#### SET UP:

Monday August 12, 2019 - 7:00am-7:00pm

Tuesday August 13, 2019 - 7:00am-7:00pm

Wednesday August 14, 2019 - 7:00am-7:00pm

Thursday August 15, 2019 - 7:00am-10:00pm

Friday August 16, 2019 - 7:00am-10:00pm \*soundcheck PM (including Kevin Woo - Theatre Underthe Stars)

Saturday August 17, 2019 - 7:00am-12:00pm

#### EVENT:

Saturday August 17, 2019 - 12:00pm-11:00pm

4:00pm - gates open  
6:00pm-7:00pm - Yoga with Baron Baptiste  
7:15pm-10:30pm - Main Stage  
Big Wild - opening  
Kaskade - feature artist

WRAP:

Sunday August 18, 2019 - 8:00am to 10:00pm  
Monday August 19, 2019 - 7:00am to 7:00pm  
Tuesday August 20, 2019 - 7:00am to 7:00pm (\*if necessary)  
PB Stanley Park Superintendent will do a final site inspection

(\*above times listed approximate)

\*\*\*\*\*  
\*\*\*\*\*

\*\*Any changes to event requirements subject to on-site Parks Board Special Events Liaison (staff) approval.\*\*

\*\*In the event of a disagreement, on-site Parks Board Special Events Liaison (staff) approval overrules permit conditions.\*\*

LOADING ZONES (see below Parking for stall count, fees/charges per Lot area)

NORTH LOT (aka Cricket Lot): Monday August 12, 2019 (7:00am) to Tuesday August 20, 2019 (7:00pm)

SOUTH LOT (aka Totem Lot): Monday August 12, 2019 (7:00am) to Tuesday August 20, 2019 (7:00pm)

LOWER AVISON WAY: Monday August 12, 2019 (7:00am) to Tuesday August 20, 2019 (7:00pm)

VPD Traffic Authority - Pipeline Road and Stanley Park Drive - east circuit, reverse escort for overheight vehicles that cannot fit under bridge height.

various set-up and wrap dates

\*\*\* EVENT AREA \*\*\* BROCKTON FIELDS \*\*\*

Zone 1 - upper field North

Zone 2 - upper field east

Zone 3 - lower field South

Brockton Track - south

Brockton Pavilion - command centre, first aid

Permission to have a 15,000 person capacity site licensed area at the Brockton Upper and Lower Field. Security plan required approved by VPD and BCLC.

Permission to set up stanchions for queuing for egress at following entrance points:

GATE 2 - south lot (Totem Poles)

GATE 1 - Lower Avison Way entrance

Permission to set up pathway and trail lighting as required for visibility.

GATE 3 - Brockton Pavilion Service Lane - Exit/Staff VFRS only

NOTE:

Brockton Track and Oval - not used for event area

Brockton Southwest corner grass area - not used for event area (\*soft boggy area, caution tape zone with buffer)

\*\* No trucks exceeding 5-tonne weight to navigate on the Upper Fountain Plaza (north west half). Weight load limitations and waterworks substation below.

\*\* Waterworks substation access door on ground level cannot be blocked or obstructed. No event tables, chairs and temporary structures can be set-up facing entrance and door access.

\*\*\* SET UP \*\*\*

Permission to load-in pick-up trucks via North Lot (Cricket Lot) and South Lot (Totem Pole Lot) and Lower Avison Way pathway (to Brockton Oval track)

Pickup Trucks, Personal size/weight vehicles, Golf Carts and Gators permitted to navigate at safe operating speeds on grass surface

One (1) Tonne and Three (3) Tonne Trucks/vehicles permitted to navigate at safe operating speeds on grass surface

Five (5) Tonne Trucks/Vehicles require duradeck or plywood highway to bear vehicle weight and protect the grass surface.

Trucks can park on grass with plywood or duradeck to stage vehicles (load and unload contents).

\*\*\* CRICKET PITCH SURFACE PROTECTION \*\*\*

Permission to cover two (2) cricket pitch playing surface area with landscape fabric, portable flooring or astro turf. Every effort to be made by organizers (Lululemon) to keep participants off these areas. Art and furniture seating areas approved.

Cricket pitch playing surface must remain cordoned off during set-up and take-down.

Delineators to be rotated each day to ensure grass does not suffocate under the plastic.

\*\*\* MAIN STAGE AREA - temporary structure \*\*\*

Permission to setup 64ft x 40ft main stage and sheltered area canopy at south end of park. E2 and E3 forms submitted to CoV Engineering

Permission to setup two (2) 24ft x 24ft secondary stages and sheltered canopy area, adjacent to main stage.

NOTE:

All TENTS larger than 20ft x 30ft (645 square feet) and STAGES larger than 20ft x 30ft x 3ft (430 square feet) subject to CoV Developmental Services (Engineering) Approval. PLEASE CONTACT PAOLO VOLPI (604) 871-6184.

\*\*\* ROLLER RINK - interactive activity area - temporary structure \*\*\*

Permission to setup 30ft x 60ft surface area with modular interlocking panels to create roller rink skating surface. E2 and E3 forms submitted to CoV Engineering

Frame surface setup with leveling shims on Wednesday August 14 2019 thru Friday August 16 2019.

Surface panels to be installed as late as possible with considerations to grass surface.

Surface panels to be lifted off as soon as possible, post event with considerations to grass surface.

Operating Times - 4:00pm (gates open) - 9:30 pm (closure when it begins to get dark - surface will have site lighting as well). Rolla City Club will provide instructors, equipment and safety gear.

Staff will monitor participation counts (max. 50 at a time), participation times (10-15 minute duration)

Participants will be required to sign waiver upon entering site which will extend to their engagement in the activity. Staff from Rolla Skate Club will be on-site to support lacing skates, offer safety equipment and safety etiquette.

ADULT (19+) PARTICIPATION ONLY, NO MINORS

In the event of rain or slippery surface, tent will be placed to cover the surface.

Staff to Participant Ratio - Max 50 participants on the surface at one time with 8 staff members (mix of on-site safety and roller professionals).

Safety Equipment - Guests will be offered helmet, padding - this comes as part of the activation.

PENDING >>> CERTIFICATE OF LIABILITY INSURANCE

CoV Risk Management approval - Elvis Chan

\*\*\* TENTS - temporary structure \*\*\*\*

Permission to place small pop-up tents throughout event area (artisan market, service areas, food and beverage areas, arcade interactive area, vendor area, etc)

Recommend plywood or duradeck to protect the grass surface

- Place protection (plywood/duradeck) the entire tent area surface and entrance to the tent.

- No vehicle driving or parking in the park.

- No tent spiking only weights.

- Do not prune or damage any trees or shrubs.

- No obstruction to pathways, service lanes and sidewalks at any time.

- Minimal impact to park or park users.

- Please maintain pedestrian traffic at all times during set up and event session.

PLYWOOD HIGHWAY REQUIRED FOR ALL VEHICLES ON THE GRASS. TRUCK MUST NOT DRIVE UNDER DRIP LINE OF TREES

\*\*\* LIGHTING \*\*\*

Permission to set up lights stand and wayfinding lights (vertical) in event area (Brockton Fields, Brockton Oval, adjacent pathways, pedestrian and trails) as per traffic management plan.

- Duradeck and/or plywood to protect the surface.

- Public must be able to navigate safely around any equipment.

- No obstruction to pathways, service lanes and sidewalks at any time.



- Minimal impact to park or park users.
- Please maintain pedestrian traffic at all times during set up and event session.
- Public must be able to navigate safely around any equipment.
- No obstruction to pathways, service lanes and sidewalks at any time.
- Care and attention must be taken to ensure grass, sand and pathways are not damage

\*\*\* GENERATOR and CABLE LINES \*\*\*

Permission to place one (1) generator in Upper Field (Zone 1) and one (1) generator in Lower Field (near Main Stage).

CoV Electrical Permit - EP 2019-06733 Special Event Commercial

Applicant 0880441 BC Ltd DBA: Eventpower PO Box PO Box 2837 Stn Station Terminal, Vancouver BC V6B 3X2

Contractor: 0880441 BC Ltd William Peacock 8838 Heather Street Unit 104 604-524-1967

Specific Location: Stanley Park near Brockton Oval Field House

Legal Description: Stanley Park

Land Coordinate: 56110825

Work Description:

Work Description

The event name: "Sea Wheeze"

Provide temporary electrical distribution fed from generators for stage, audio, video and lighting as well as miscellaneous food vendors and

activation's. Set up Aug 16th, event runs one day only Aug 17th, 2019

NOTE:

Upon excavation, if an archaeological site is encountered during development, activities MUST BE HALTED and the Archaeology Branch

contacted at 250-953-3334 for direction. If an archaeological site is encountered during development and the appropriate permits are not in

place, proponents will be in contravention of the Heritage Conservative Act and will experience development delays while the appropriate

permits are obtained. COV must be contacted and will issue a STOP WORK ORDER until all concerns are resolved.

Permission to places small generator for use in event area

Surface of generator placement to be protected with drip tray or catch basin for any leakage.

Generators to be grounded to surface pole/clamp or metal structure.

NO DIGGING OR PLATING IN GROUND ALLOWED.

Generator and cable lines must not obstruct and clear of tripping hazards.

Recommend cable bridge or ramp covers for pedestrian/cyclist pathways.

Must have plywood and duradeck to protect surface and bear weight load.

Generator placement and cable lines will not impede or pedestrian pathways.

NOTE: ALL GENERATORS REQUIRE CoV ELECTRICAL DEPARTMENT APPROVAL -- PLEASE CONTACT CATHY BAWN (604) 873-7608.

\*\*\* FOOD SERVICES AND HANDLING \*\*\*

Lululemon and/or food vendor to obtain Vancouver Coastal Health Department food service permit. - Shelley Beaudet - VCH Senior Environmental Health Officer (604-675-3807)

Onsite catering provided by Forage Catering (Vancouver BC)

Operator(s): Welbert Choi

Permission to place reefer trucks for food and beverage services as per site map. Plywood required to protect surface and bear weight load.

Say Hello Sweets - Food Truck Vendor on-site with prepackaged frozen desserts - no cooking or heating on-site.

Naomi Rose Arnaut - operator - Food Safe Level 1 Certificate received - expiry March 14 2021

Food Truck Matric and Safety documents to be sent to Tim Brown VFRS for on-site inspection.

\*\*\* HOST LIQUOR \*\*\*

- BCLD Special Event Permit is required, and a copy must be submitted to PB Events Office = received (#2019-02272 Licence Number 016911 Expiry Date Nov 30 2019)

Licensee: Listel Canada Ltd.

Phone: 604-661-1404

Event Contact Information:

Contact Name: Kerren Bottay  
Phone: 604-902-0528

Host Name: Lululemon Athletica  
Event Start/End Date: 2019-08-17  
Event Hours: 12:00pm to 11:00pm  
Liquor Hours 12:00pm to 10:00pm

Event Type: Community

Lululemon's SeaWheeze Sunset Festival. A festival in Stanley Park in celebration of Lululemon's SeaWheeze half-marathon. Featuring yoga, music, activities, and food & drink.

Event Description:

Food Service Type: Food concession from various points of sale.

Proposed Entertainment: Live Music

Number in Attendance: 15400

Event is Being Held: Outdoors

Minors in Attendance: YES

Liquor Inspector Contact Information

Name: Gage Bonneville 778-572-5356

PERMISSION TO SERVE ALCOHOL TO PARTICIPANTS ONLY. ALCOHOL MUST BE PRE-PAID AND SERVED BY STAFF.

SPECIAL OCCASION LICENCE (SOL) IS REQUIRED FROM THE LIQUOR CONTROL & LICENSING BOARD. POLICE APPROVAL IN WRITING FROM THE VPD EMERGENCY & OPERATIONS PLANNING SECTION IS REQUIRED. ORGANIZERS TO SET UP 4 FT HIGH FENCE LINE AROUND PERIMETER OF PARK SPACE. SECURITY STAFF REQUIRED ON SITE TO BE STATIONED ALONG THE FENCE LINE EVERY 10-15 FEET. MINIMUM 3 EMERGENCY EXITS REQUIRED PER SITE.

\*\*\* AUDIO EQUIPMENT \*\*\* AV EQUIPMENT - NOISE LEVEL \*\*\*

Main stage speakers facing NORTH (Burrard Inlet) direction.

PERMISSION TO HAVE AMPLIFIED SOUND FOR ENTERTAINMENT AND ANNOUNCEMENTS. SPEAKERS MUST FACE AWAY FROM RESIDENTIAL AREA.

SOUND LEVEL MUST BE KEPT AT A MINIMUM (MUST NOT EXCEED 70 DB @ 150 FT FROM THE FRONT OF THE SPEAKER). SOUND LEVEL TO BE REDUCED DURING MUSIC; TO PARTICIPANTS ONLY.

PLEASE ENSURE ALL CORDS AND WIRES ARE COVERED TO PREVENT TRIPPING HAZARDS. NO AMPLIFIED SOUND PRIOR TO 9AM.

Must adhere to CoV Noise By-Laws:

11. A person in any commercial premises must not make, cause, or permit to be made or caused continuous or non-continuous bass noise or bass sound of a radio, television, player or other sound playback device, public address system, or any other music or voice amplification equipment, musical instrument, whether recorded or live, whether amplified or not, the level of which:

- (a) during the daytime, exceeds a rating of 70 dBC (Leq); or
- (b) during the nighttime, exceeds a rating of 65 dBC (Leq);

"daytime" means:

(i) unless otherwise provided in this by-law, from 7 o'clock in the morning (0700 hours) to 10 o'clock in the evening (2200 hours) on any weekday or Saturday, and from 10 o'clock in the morning (1000 hours) to 10 o'clock in the evening (2200 hours) on any Sunday or holiday, and

(ii) in the case of B.C. Place Stadium, Rogers Arena, and a civic plaza in the event zone, from 7 o'clock in the morning (0700 hours) to 11 o'clock in the evening (2300 hours) on any weekday or Saturday, and from 10 o'clock in the morning (1000 hours) to 11 o'clock in the evening (2300 hours) on any Sunday or holiday;

\*\*\* SPONSORSHIP and PROMOTIONAL SIGNAGE \*\*\*

Permission to place event Lululemon promotional banners, sponsorship and branding materials facing inside of event area and directed towards participants.

Signage to be discreet and kept to a minimal level.

\*\*\* WASTE MANAGEMENT \*\*\*

Lululemon will be responsible for event waste management and sustainable removal plan.

Waste management bins/sorting located at Brockton Oval track (south end) 4 bins and loader in designated area.

Waste management bins and containers to be load out via Lower Avison Way (Brockton Oval gate exit)

Lululemon responsible for CoV Green Events application.

\*\*\* WASHROOMS \*\*\* PORTABLE \*\*\*

Lululemon will be responsible for washroom facilities. Requirements based on: event duration, provision of foods and beverage services.

The following ratio:

- two water closets for every 50 participants over 400 participants

NOTE: no washrooms/public facilities existing onsite - Brockton Oval Track public washrooms will remain open on regular service hours.

\*\*\* SAFETY \*\*\*

Lululemon to have first aid attendants onsite.

Lululemon to have emergency safety plan, via VPD approval.

\*\*\* TRANSPORTATION PLAN \*\*\*

Participants to arrive at event site (Brockton Field) via walking, cycling, driving, public transit, car share and shuttle transport.

Via PB Special Events and Filming office for various street use and traffic management plan.

VPD Traffic Authority - Stanley Park Drive - east circuit

Event Day - Saturday August 17 2019

VPD Traffic Authority - Stanley Park east circuit reverse escort for overheight vehicles that cannot fit under bridge height.

via Pipeline Road, Stanley Park Drive, Lower Avison Way

various set-up and wrap dates

\*\*\* BIKE VALET \*\*\*

Permission to setup bike racks (\*temporary structures) on the gravel surface, southeast of pedestrian crosswalk, between Stanley Park Drive and Seawall, adjacent to tree line (opposite of South Lot exit)

\*\*\* PARKING \*\*\* Various occupancies for pre-paid parking, per daily (24 hour duration)

Parking Lot allocation as follows:

LOWER AVISON WAY \*parking not to obstruct or block accessible stalls\*

Mon Aug 12 = 11 stalls

Tue Aug 13 = 11 stalls

Wed Aug 14 = 11 stalls

Thu Aug 15 = 21 stalls

Fri Aug 16 = 26 stalls

Sat Aug 17 = 81 stalls

Sun Aug 18 = 26 stalls

Mon Aug 19 = 21 stalls

Tue Aug 20 = 5 stalls

Total = 213 stalls

NORTH LOT

Mon Aug 12 = 10 stalls

Tue Aug 13 = 55 stalls

Wed Aug 14 = 55 stalls

Thu Aug 15 = 55 stalls

Fri Aug 16 = 55 stalls

Sat Aug 17 = 55 stalls

Sun Aug 18 = 55 stalls

Mon Aug 19 = 55 stalls

Tue Aug 20 = 55 stalls

Total = 450 stalls

SOUTH LOT

Tue Aug 13 = 10 stalls

Wed Aug 14 = 10 stalls  
Thu Aug 15 = 8 stalls  
Fri Aug 16 = 8 stalls  
Sat Aug 17 = 10 stalls  
Sun Aug 18 = 8 stalls  
Mon Aug 19 = 5 stalls  
Total = 59 stalls

SOUTH LOT - tour bus lane (equivalent to 3 vehicle stalls per single bus lane)

Thu Aug 15 = 1 tour bus lane

Fri Aug 16 = 2 tour bus lane

Sat Aug 17 = 1 tour bus lane

4 lanes x 3 stalls = 12 count (for billing units)

\*\*UPDATED - deleted 6 stalls x 8 days = 48 stalls ? for Avison Lot (work trucks relocated to another location) Ian Su (SPEF - Sept 6 2019)

Temporary parking for production transport shuttles in Avison Lot and South Lot (Totem Pole Lot)  
Please keep vehicle idling to minimum.

Please put a dash card "LULULEMON" inside each event/staff/production associated vehicle, so Easy Park Enforcement can easily view.

Note: effective April 2019 new dash card guidelines for our Easy Park managed lots/areas:

PRODUCTION DASH CARDS (effective April 2019)

Please have clear visible dash cards displayed on ALL associated production vehicles.

- Minimum 4x6, 5x7 (or larger) dash card size

- Current production company name OR production working title in clear LARGE FONT SIZE

- place dash card in a clear unobstructed easily identifiable visible location INSIDE vehicle.

Window decals and hanging mirror decals will not qualify.

Hand-written notes and business cards will not qualify.

Notices on windshield wipers or vehicle exterior will not qualify.

Easy Park Enforcement will document violation issue and take pictures of vehicle dash area for records.

Vehicles that receive at parking violation without a visible INSIDE dash card, will not have ticket waived by the Vancouver Parks Board.

Registered vehicle owner will be responsible for any violations/fines at owners expense.

\*\*\* RESIDENTIAL / NEIGHBOURHOOD NOTIFICATION \*\*\*

NONE required

\*\*\* SPFX \*\*\* FIREWORKS \*\*\*

2019 NONE

\*\*\* PARKS BOARD MAINTENANCE and SERVICES \*\*\*

Lululemon will be responsible for any fees/charges/costs associated for PB Maintenance Service, such as: turning off irrigation for tent placement, sign posts removal (cut and sleeve), painting, bench removals, lighting, waterworks, etc. Production company ZO2 account will be billed for above service(s).

PB Events staff schedule:

Tue Aug 13 - 7am to 3pm - Greg Carlson 604-861-5756 cell

Wed Aug 14 - 7am to 3pm - Greg Carlson 604-861-5756 cell

PB Superintendent Stanley Park notified

PB Signage notified (tourbus)

PB Rangers Services notified

Production advised to arrange own biohazardous materials removal and pet waste removal.



\*\*\*\*\* EVENT GENERAL GUIDELINES \*\*\*\*\*

Unless otherwise specified in this permit:

- Plywood required for all equipment used on grass to evenly distribute weight and protect grass.
- No obstruction to pathways, service lanes and sidewalks at any time.
- Generators and condors must be coned.
- Tents must be weighed down; spiking not permitted. Tents must be at least 3 meters (10 feet) away from other structures due to fire safety regulations.
- Cables to run along perimeter of park; cable mats required to prevent tripping hazards.
- Minimal impact to park or park users.
- Please maintain pedestrian traffic at all times during set up and event. Maximum 3-minute intermittent pedestrian control during event.
- PAs required on site to assist.
- Notification of event signs required around event area to notify public of your activities.
- Permission to move fallen branches and debris no alteration and impact of existing vegetation, trees, branches and foliage within the area.

\*\*\* PARKING \*\*\*

No parking requirements from Park Board.

All vehicles must display dash cards to prevent parking violations. - See dash card guidelines above.

\*\*\* VEHICLE ACCESS \*\*\*

No vehicles on grass or pathways at any time unless otherwise specified in this permit. Vehicles must park in designated parking stalls. 5 minute stopping at loading zones only. All equipment must be carted or carried over.

All moving vehicles entering and exiting the park can only drive a maximum of 5KM/H and must be escorted by a pathway assistant.

\*\*\* CLEAN UP/SET-UP \*\*\*

Full clean-up required. No impact to existing vegetation, trees, branches and foliage within the area. Plywood required for all activities and set up on grass. Any damages incurred subject to additional repair charges to be negotiated with Park Supervisor post-event.

\*\*\* DRONE and AERIAL (UAV) FILMING/PHOTOGRAPHY \*\*\*

We do not allow the use of drone and aerial (Unmanned Air Vehicles) without permission, authorized Transport Canada approval and Parks Board Filming Permit.

We cannot allow for disturbance or damage to migratory birds and other wildlife in their natural breeding habitat and feeding grounds within Stanley Park.

\*\*\* FEES AND CHARGES \*\*\*

Permit fees are applicable as per current Vancouver Park Board Fees and Charges. For more information, please visit <http://vancouver.ca/doing-business/fees.aspx>.

\*\*\*\*\*

Please carry a copy of this permit at all times during event.

Vancouver Parks and Beaches are smoke-free. The Smoking Regulation Bylaw prohibits smoking in all Vancouver parks, beaches, seawalls, trails and public golf courses.

Enforcement of the bylaw will be carried out by Park Rangers who now have the authority to issue infraction tickets to offenders. Fines for a first offence are \$250. For more information, please visit <http://vancouver.ca/your-government/park-board-smoking-regulation-bylaw.aspx>.

Event organizers are responsible for compliance of all bylaws including the Smoking Regulation Bylaw.

\*\*\*\*\*

If a situation arises on the day of the event that requires Park Board assistance, please call 311 and ask to talk to a Park Ranger in the area

**INDEMNITY** The renter must abide by all laws and regulations applicable to the holding of the function and will obtain insurance to indemnify and save harmless the City of Vancouver and the Vancouver Park Board from any claims or charges arising from the renter's use of the facility.

If any of these conditions are breached in any way by you the renter, your exhibitors, members, staff, volunteers, guests or any other person not named herein, but connected to your rental, we, the City of Vancouver, Vancouver Park Board, will retain the full damage deposit. Any costs over and above the damage deposit needed to repair, replace or attend to damages caused to the Garden or the premises as a result of your rental will be invoiced to you.

The permit holder shall indemnify the City of Vancouver and its Board of Parks and Recreation and all their respective officials, officers, employees and agents for and against any loss, injury, damage or expense they or any of them may suffer, incur or experience and shall indemnify them for and against any and all complaints, demands, claims, actions, suits and judgments for any loss, injury, damage or expense anyone else may suffer, incur or experience arising out of or in any way connected with the permitted activities or the use of the facilities identified in this Facility Permit.

### ▼ RESERVATIONS

Event		Resource	Center		Notes
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events Attend/Qty: 1		Parking: Pay Lot - No Translink Tax	Vancouver Park Board Special Events & Filming 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 (604) 873-7000		--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
Summary					Notes
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource	Center		Notes
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events Attend/Qty: 1		Parking: Pay Lot with Translink Tax	Vancouver Park Board Special Events & Filming 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 (604) 873-7000		--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
Summary					Notes
Total Number of Dates: 7					--
Total Time: 112 hours					

### ▼ RESERVATIONS

Event		Resource	Center	Notes
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events		Service: Event Horticulture	Vancouver Board of Parks and Recreation 2099 Beach Avenue	--



Attend/Qty: 1

Vancouver, BC, CA V6G 1Z4  
+1 (604) 873-7000

Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
<b>Summary</b>					<b>Notes</b>
Total Number of Dates: 7					--
Total Time: 112 hours					

## ▼ RESERVATIONS

Event		Resource	Center	Notes	
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events Attend/Qty: 1		Service: Event Janitorial	Vancouver Board of Parks and Recreation 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 +1 (604) 873-7000	--	
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
Wednesday	Aug 14, 2019	7:00 AM	16 hours	Aug 14, 2019	11:00 PM
Thursday	Aug 15, 2019	7:00 AM	16 hours	Aug 15, 2019	11:00 PM
Friday	Aug 16, 2019	7:00 AM	16 hours	Aug 16, 2019	11:00 PM
Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM
Summary					Notes
Total Number of Dates: 7					--
Total Time: 112 hours					

## ▼ RESERVATIONS

Event		Resource		Center	Notes
SeaWheeze Festival 2019 Type: Park Event - Private and commercial events  Attend/Qty: 1		Service: Event Set up / Take Down		Vancouver Board of Parks and Recreation 2099 Beach Avenue Vancouver, BC, CA V6G 1Z4 +1 (604) 873-7000	--
Days Requested		Event Begins	Duration	Event Ends	
Day	Date			Date	Time
Tuesday	Aug 13, 2019	7:00 AM	16 hours	Aug 13, 2019	11:00 PM
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Saturday	Aug 17, 2019	7:00 AM	16 hours	Aug 17, 2019	11:00 PM
Sunday	Aug 18, 2019	7:00 AM	16 hours	Aug 18, 2019	11:00 PM
Monday	Aug 19, 2019	7:00 AM	16 hours	Aug 19, 2019	11:00 PM

Summary	Notes
Total Number of Dates: 7	--
Total Time: 112 hours	

### ▼ CHARGES

Description	Event / Resource	Unit Fee	Units	Tax	Charge
Park Event (1001-5000) Private	SeaWheeze Festival 2019 #72464 Stanley Park Brockton Bleachers	\$2,425.00	3.00	GST PB: \$363.75	\$7,638.75
Park Event - Event Alcohol Permit	SeaWheeze Festival 2019 #72464 Stanley Park Brockton Bleachers	\$610.00	1.00	GST PB: \$30.50	\$640.50
Park Event - Parking	SeaWheeze Festival 2019 #72464 Parking: Pay Lot with Translink Tax	\$12.67	165.00	GST PB: \$104.53	\$2,195.08
Park Event - Parking - Translink Tax	SeaWheeze Festival 2019 #72464 Parking: Pay Lot with Translink Tax	\$3.04	165.00	GST PB: \$25.08	\$526.68
Park Event - Parking	SeaWheeze Festival 2019 #72464 Parking: Pay Lot - No Translink Tax	\$15.71	521.00	GST PB: \$409.25	\$8,594.16
Park Event - Set Up / Take Down - Event	SeaWheeze Festival 2019 #72464 Service: Event Set up / Take Down	\$365.00	8.00	GST PB: \$146.00	\$3,066.00
Park Event - Recovery Fee: Trades Work Order	SeaWheeze Festival 2019 #72464 Service: Event Horticulture	\$10,000.00	1.00	GST PB: \$500.00	\$10,500.00
Park Event - Recovery Fee: Janitorial	SeaWheeze Festival 2019 #72464 Service: Event Janitorial	\$40.00	8.00	GST PB: \$16.00	\$336.00

### ▼ Payment Schedule for Original Balance of \$33,497.17

Due Date	Amount Due	Amount Paid	Withdrawal Adjustment	Balance
Aug 13, 2019	\$33,497.17	\$0	\$0	\$33,497.17
Current Balance				\$33,497.17

### ▼ CUSTOM QUESTIONS

Question	Answer
Will you have amplified sound (eg. music, announcements, etc.)?	Yes
Specify:	Entertainment

### ▼ WAIVERS

#### Event in Parks - Application Requirements

Due Date: Aug 13, 2019

THE FOLLOWING ITEMS MAY BE REQUIRED AS PART OF YOUR APPLICATION PROCESS:

\* 30 APPLICATION FEE is required in order to process your request. Payment can be made by credit card or cheque (payable to "Vancouver Park Board") and delivered or mailed to the address at the top of this application form. Once your permit application has been approved, this amount will be deducted from your permit fee.

\* A SITE PLAN and ROUTE MAP (Walk/Run) clearly indicating the area(s) you intend to use and the setup for your event.

\* A copy of your INSURANCE or a signed SPECIAL EVENTS INSURANCE CERTIFICATE form (attached).

\* A copy of your current BUDGET for your event.

\* Completion of the WASTE MANAGEMENT FORM best suited to your event's waste management requirements. This form can be filled



out from the Park Board Special Events web page.

PLEASE NOTE: Upon approval of your Park Board Special Event Permit application, additional applications and permits may be required for other City of Vancouver Departments.

### **Event in Parks - Standard Permit Requirement**

Due Date: Aug 13, 2019

All fees and projected costs must be paid within fifteen (15) days of booking confirmation unless other arrangements have been agreed upon. Sites are not reserved until payment has been received. Please make cheques payable to the VANCOUVER BOARD OF PARKS AND RECREATION. Current fees, charges and refund policy can be viewed on our website: <http://vancouver.ca/doing-business/event-permits.aspx>

THE FOLLOWING ARE INCORPORATED INTO, AND FORM PART OF, THE PERMIT AGREEMENT:

\* INSURANCE REQUIREMENTS: THE LICENSEE MUST OBTAIN COMPREHENSIVE GENERAL LIABILITY INSURANCE PROTECTING THE CITY OF VANCOUVER, VANCOUVER BOARD OF PARKS RECREATION, AND THE VANCOUVER POLICE BOARD AGAINST LIABILITY FOR BODILY INJURY, DEATH OR PROPERTY DAMAGE, ARISING OUT OF THE EVENT. MINIMUM LIMIT OF \$2,000,000 COMMERCIAL GENERAL LIABILITY INSURANCE AGAINST THIRD PARTY CLAIMS FOR BODILY INJURY, DEATH, PROPERTY AND LOSS OF USE. (NOTE: A HIGHER LIMIT OF LIABILITY INSURANCE MIGHT BE REQUIRED DEPENDING ON EVENT SPECIFIC DETAILS (TRAFFIC IMPACTS, ATTENDANCE NUMBERS, LOCATION, LENGTH OF EVENT). MAXIMUM DEDUCTIBLE \$5,000.00 PER OCCURRENCE, WITH A CROSS LIABILITY CLAUSE. ACCEPTABLE PROOF OF INSURANCE MUST BE RECEIVED BY THE BOARD OF PARKS AND RECREATION PRIOR TO THE USE OF ANY FACILITIES COVERED UNDER THIS PERMIT.

\* NOTE: THE FOREGOING SATISFIES THE CITY'S MINIMUM INSURANCE REQUIREMENTS. THE CITY DOES NOT WARRANT THAT THIS INSURANCE IS ADEQUATE FOR THE LICENSEE'S NEEDS. BY ACCEPTING THIS PERMIT, THE LICENSEE ACKNOWLEDGES SOLE RESPONSIBILITY FOR OBTAINING WHATEVER COVERAGE THE LICENSEE DEEMS NECESSARY. \* INSURANCE CAN BE OBTAINED THROUGH ANY INSURANCE AGENT. FOR YOUR CONVENIENCE, THE FOLLOWING AGENT IS FAMILIAR WITH THE INSURANCE REQUIREMENTS: SPORT B.C. INSURANCE, (604.737.3018).

TERMS AND CONDITIONS:

1. THE LICENSEE IS RESPONSIBLE FOR ENSURING THAT: THE ASSIGNED AREA IS APPROPRIATE FOR THE ACTIVITY; THE ACTIVITY IS CONDUCTED IN A SAFE, ORDERLY MANNER; THE ACTIVITY IS RESTRICTED TO THE ASSIGNED AREA; THE EVENT ACTIVITIES DO NOT INTERFERE WITH OTHER PARK USERS.
2. ANY PROPERTY DAMAGE WHICH OCCURS DURING THE PERMITTED EVENT, SET-UP OR TAKE-DOWN, IS THE RESPONSIBILITY OF THE LICENSEE. DAMAGE TO PARK PROPERTY SHOULD BE REPORTED IMMEDIATELY. IT WILL BE ASSESSED AND REPAIR COSTS BILLED TO THE LICENSEE.
3. THE LICENSEE IS RESPONSIBLE FOR LEAVING THE AREA CLEAN AND LITTER-FREE AND MAY BE BILLED FOR ANY SUBSEQUENT COST INCURRED BY THE BOARD FOR CLEAN-UP.
4. IF TRAFFIC CONTROL IS REQUIRED, THE VANCOUVER POLICE DEPARTMENT AND THE CITY ENGINEERING DEPARTMENT MUST BE CONSULTED.
5. ALL PERMITTED GROUPS MUST USE SPORTS FIELD WHITING (NON-TOXIC) WHEN MARKING VANCOUVER PARK BOARD FIELDS/PARKS.
6. BARBECUES MAY BE USED PROVIDED THEY ARE THIRTY (30) INCHES FROM THE GROUND, BUT NOT ABOVE, OR ON ASPHALT, CONCRETE OR PICNIC TABLES. COALS ARE TO BE TAKEN OFF-SITE.
7. ONLY PAPER OR PLASTIC CUPS MAY BE USED FOR BEVERAGES. FOR SAFETY REASONS, NO GLASS CONTAINERS ARE PERMITTED.
8. THE CITY OF VANCOUVER RESERVES THE RIGHT TO CANCEL AN EVENT OR ACTIVITY FOR ANY REASON AND SHALL NOT BE RESPONSIBLE FOR ANY ASSOCIATED COSTS OR DAMAGES.

PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. VEHICLES ARE NOT TO BE DRIVEN ONTO GRASSED AREAS OR RESTRICTED ACCESS AND SERVICE ROADS AT ANY TIME. NON-PERMITTED VEHICLES MAY BE TOWED.
2. SERVICE OF FOOD IS SUBJECT TO BY-LAW REQUIREMENTS OF THE CITY HEALTH DEPARTMENT.

3. THE SALE OF GOODS, THE COLLECTION OF AN ADMISSION FEE, OR THE OPERATION OF A CONCESSION IS PROHIBITED.
4. THE OPERATION OF A PUBLIC ADDRESS SYSTEM, OR AMPLIFIED MUSIC, IS NOT PERMITTED.
5. "NO ALCOHOLIC BEVERAGES ARE TO BE DISPENSED, SOLD OR CONSUMED ON THE PARK AT ANY TIME." (SECTIONS 42 AND 43 OF THE LIQUOR CONTROL AND LICENSING ACT.)
6. SIGNAGE, BANNERS OR ADVERTISEMENTS ARE NOT PERMITTED.
7. THE ERECTION OF STRUCTURES, FENCES, POLES, TENTS, STAGES, BLEACHERS, PORTABLE TOILETS, THE USE OF FIRE OR FIREWORKS, OR THE INSTALLATION OF ELECTRICITY IS PROHIBITED.

PARK USERS MUST CARRY THE PERMIT AND PRESENT IT UPON REQUEST. PERMITS WILL BE REVOKED WITHOUT PAYMENT OF ANY COMPENSATION IN THE EVENT OF A BREACH OF ANY LAWS, BY-LAWS, OR CONDITIONS SET UP HEREIN OR IN FORCE. NON-COMPLIANCE MAY ALSO RESULT IN ADDITIONAL CHARGES.

**\*Event or Filming - Park Use Agreement**

Waiver for: Matthew Jackson

Due Date: Aug 13, 2019

**RENTAL AGREEMENT PAYMENT OPTIONS:**

1) ONLINE: with the proper online account access, you can pay your balance due. If you need assistance with online access, please contact [parkevents@vancouver.ca](mailto:parkevents@vancouver.ca).

2) MAIL A CHEQUE: only cheque payments can be processed by mail. Please DO NOT mail cash or credit card information. All cheques are payable to the City of Vancouver and can be sent to Vancouver Park Board Special Events and Filming, 2099 Beach Avenue, Vancouver BC, V6G 1Z4.

3) IN PERSON: please reference your rental agreement # and staff will be able to process a cash, cheque, debit or credit card payment in person during regular operating hours at any Vancouver Park Board community centre.

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The Vancouver Park Board hereby grants the permit holder and/or representative permission to use the facilities outlined, subject to the terms and conditions of this agreement contained herein and attached hereto all of which form part of this agreement. In consideration of this permit, the permit holder and/or representatives on behalf of the permit holder agrees:

To comply and to cause those using the facilities under this permit to comply with all of the terms and conditions of this permit;

To inspect the premises and facilities covered by this permit prior to any use by the permit holder to ensure that the facilities are suitable for the permit's holder's intended use;

That all Park Board premises and facilities are accepted "as is" and are used entirely at the permit holder's own risk;

Accepting this permit from the Park Board constitutes an acknowledgement from the permit holder and/or representative that he/she has read and understands the conditions and undertakings contained herein and further that he/she has the authority to represent and bind the licensee on all matters pertaining to this permit.

The Vancouver Park Board is publicly funded and the use of parks and facilities must reflect this fact. Users must comply with all applicable City by-laws and Federal and Provincial legislation, including the British Columbia Human Rights Code which prohibits discriminatory conduct including conduct that would expose persons or groups to hatred or contempt.

Vancouver's parks and beaches will be smoke-free effective September 1, 2010.

TERMS AND CONDITIONS: The following "Terms and Conditions" are incorporated into and form part of this permit agreement.

1. The licensee is responsible for ensuring that: the assigned area is appropriate for the activity; the activity is conducted in a safe, orderly

manner; the activity

is restricted to the assigned area; the event/activities do not interfere with other park users.

2. Any property damage which occurs during the permitted activity, set-up or take down, is the responsibility of the licensee. Damage to park property should be reported immediately. It will be assessed and repair costs billed to the licensee.

3. The licensee is responsible for leaving the area clean and litter free and may be billed for any subsequent cost incurred by the Board for clean-up.

4. If traffic control is required, the Vancouver Police Department and the City Engineering Department must be consulted.

5. Barbeques may be used provided they are thirty (30) inches from the ground, but not above or on asphalt, concrete or picnic tables. Coals are to be taken off site or placed in hot coal disposal pits.

6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.

7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

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6. Only paper or plastic cups may be used for beverages. For safety reason, no glass container are permitted.

7. The City of Vancouver reserves the right to cancel an activity for any reason and shall not be responsible for any associated costs or damages.

#### INSURANCE REQUIREMENTS FOR EVENT:

The permittee/licensee must obtain Commercial General Liability Insurance protecting the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board against third party claims for bodily injury, death or property damage arising out of the activities conducted by or behalf of the permittee/licensee. The minimum limits shall be up to \$5,000,000 inclusive per occurrence with a deductible no greater than \$500.00 The policy shall contain a cross liability clause and name the City of Vancouver, Vancouver Board of Parks and Recreation and the Vancouver Police Board as "additional insureds" with respect to liability arising out of the Event. Satisfactory evidence of insurance must be received by the Board of Parks and Recreation prior to use of any facilities covered under this permit.

#### PARK BOARD BY-LAWS REQUIRE THAT UNLESS SPECIFICALLY PERMITTED:

1. Vehicles are not to be parked or driven onto grassed areas or restricted access and service roads at any time. Non-permitted vehicles may be towed.

2. Service of food is subject to by-law requirements of the City Health Department.

3. The sale of goods, the collection of an admission fee, or the operation of a concession is prohibited.

4. The operation of a public address system or amplified music is not permitted.

5. "No alcoholic beverages are to be dispensed, sold or consumed on the park at any time." (Sections 42 and 43 of the Liquor Control and

Licensing Act).

6. Signage, banners or advertisements are not permitted.

7. The erection of structures, fences, poles, tents, stages, bleachers, portable toilets, chairs, the use of fire or fireworks, or the installation of electricity is prohibited.

#### PARK BOARD GUIDELINES FOR PRIVATE/COMMERCIAL RECREATION OPERATORS:

1. All activities must be in accordance with all City of Vancouver and Vancouver Park Board Municipal Codes and Bylaws.

2. All activities must remain in the approved area of the park.

3. The permit holder must be prepared to present the valid permit at all times.

4. The permit holder is responsible for:

- Inspecting the area for hazardous materials/conditions.
- Removing and properly disposing of refuse.
- Ensuring that any unsafe conditions are properly addressed prior to any use of the area.
- Rotating locations within the designated area in the park to minimize wear and tear on the landscaping.

5. Maximum of 20 participants per class unless otherwise approved and included in the permit.

6. The Park Board reserves the right to limit the amount of park use by any given Operator, dependent on demand and wear and tear on the landscaping.

7. No financial transactions, registration, flyer distribution, active advertising or other forms of business to be conducted on parkland. Signage of any type is not permitted.

8. No refunds for cancelled permit time due to inclement weather. Cancellations for other purposes must be requested in writing with a minimum of 5 business days' notice. In this case, a full refund minus a \$30 administration fee will be issued.

9. No amplified sound unless otherwise approved and included in the permit.

10. No additional lighting will be provided or supplied by either the Vancouver Park Board or permit holder.

11. Areas where commercial recreation activities are not permitted:

- On or adjacent to playgrounds, park furnishings, waterparks and wading pools
- Skateboard bowls, basketball courts, tennis courts, sports fields and other sports pads
- Designated dog off-leash areas
- Pedestrian pathways, boardwalks, seawall and linkages
- Picnic areas
- Cultural displays
- Memorials
- Horticultural display areas or ornamental gardens
- Natural or environmentally sensitive areas including: designated ravines, wooded areas, sites of natural and/or scientific interest, areas which have undergone significant habitat restoration, wetlands or their buffer zones

#### REFUND POLICY FOR SPECIAL EVENTS, WEDDING CEREMONIES, FILMING & COMMERCIAL PHOTOGRAPHY:

1. Special Events:

- Level 1, Level 2: a minimum of 30 calendar days notice prior to date of reservation for refund minus a \$30.00 administration fee.
- Level 3, Level 4, and Level 5: a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.
- No refunds issued for Special Event permit cancellations less than 30 calendar days from event date.

2. Wedding Ceremonies:

- a minimum of 30 calendar days notice prior to date of reservation for refund minus an administration charge equal to 50% of the permit fee.

3. Filming:

- A minimum notice of 5 working days is required for a refund, minus the equivalent of 4 hours of staffing time (at the posted staff rate). No refunds will be issued if less than 5 working days notice is provided.

4. Commercial Photography:



- Minimum notice of 5 working days is required for a refund, minus a \$30.00 administration fee.

Vancouver Park Board GST# R121361042