

File No.: 04-1000-20-2019-692

February 20, 2020

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of November 6, 2019 for:

Regarding the \$4,316.76 billed by Van City Studios for web design and development, May 21, 2019, request is for a copy of the invoice(s), contract and a description of the deliverables.

All responsive records are attached.

Please note, no contract was set up for Van City Studios as they were used one time only for Web Design and Web Development Services in May 2019.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2019-692); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Cobi Falconer, Acting Director, ATIP, for



Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:ag

From: [Sebastian, Lorraine](#)
To: [AP Central](#)
Subject: FW: VanCity Studios Invoice
Date: Thursday, May 23, 2019 9:29:27 AM
Attachments: [invoice_806_van_city_studios.pdf](#)

Hello,

Could you please workflow this Invoice to me for payment.

Thank you
Lorraine

Lorraine Sebastian
Office Manager
Office of the Mayor | City of Vancouver
453 West 12th Avenue (3rd Floor)
Vancouver, BC V5Y 1V4
604.873.7622 | mayorofvancouver.ca

From: Singh, Alvin
Sent: Wednesday, May 22, 2019 5:03 PM
To: Sebastian, Lorraine
Subject: VanCity Studios Invoice

-Alvin

From **Van City Studios**

s.22(1)

Canada

Invoice ID **806**
Issue Date 05/21/2019
Due Date 05/31/2019

Invoice For **City of Vancouver**
453 West 12th Ave
Vancouver, BC
V5Y 1V4

Item Type	Description	Quantity	Unit Price	Amount
Service	Web design & web development services	1.00	\$4,316.76	\$4,316.76
			Subtotal	\$4,316.76
			Tax (5%)	\$215.84
			Amount Due	\$4,532.60

Notes

GST #: 84741 7847 RT0001

We accept payments online with Visa, MasterCard or American Express. We also accept payments via cash, cheque, bank draft, or wire transfer. Payments made via wire transfer are subject to an additional fee.