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To: "Direct to Mayor and Council - DL"
CC: "City Manager's Correspondence Group - DL"
"Levitt, Karen" <karen.levitt@vancouver.ca>
Date: 1/17/2020 12:59:59 PM
Subject: Second Deputy City Manager Position: to support transformation and efficiencies

Dear Mayor and Council,

I am very happy to announce that after being vacant for the last few years, I am filling the second Deputy City Manager position in the City Manager's office. This person will be working with me, Paul, the City Leadership Team and departmental staff to drive transformation initiatives to enhance the City's service delivery and cost-effectiveness, and in creating new revenue sources for the City. Council has made it clear that we need to find further efficiencies and this position will lead that work.

As you know, EY was recently engaged by the City to recommend a set of focus areas for modernization and efficiencies, in the context of the increasing growth and complexity faced by the City. This "Building Capacity for the Future" report, now nearing completion, will be a key starting point for this new work.

I am pleased to share that Karen Levitt, currently the City's Director of Business Planning and Project Support (BPPS), has been recruited to this new role. Karen is well-suited for the position: through her various roles at the City since 1990, Karen has had significant experience working with a great number of the City's business units and staff members, and has developed deep insight into the City's many businesses and lines of service.

For the last three and a half years she has been leading a team of internal business/strategic advisory consultants that lead a wide variety of projects and initiatives, the majority of which are Council priorities. She has also led the development and stewardship of the City's annual Corporate Plan since its inception in 2010 – an important strategic tool that supports the City Leadership Team and their staff focus and align our work in order to achieve Council priorities, continuously improve service delivery and ensure our regulatory obligations are met. Under this new structure, the BPPS team will report to her.

She will be starting next week. As she settles in, we'll be sending additional information about the projects she'll be pursuing. Please join me in welcoming Karen to the new role of Deputy City Manager.

Please keep this information confidential until all City staff have been informed.

Best,
Sadhu

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Pronouns: he, him, his



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the Musqueam, Squamish, and Tsleil-Waututh peoples.