

File No.: 04-1000-20-2020-017

February 12, 2020

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of January 7, 2020 for:

Sadhu Johnston's expense reports for the period of November 1, 2019 to December 31, 2019.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.22(1) of the Act. You can read or download this section here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-017); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Cobi Falconer, Acting Director, for



Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:ma

Transaction Type	Cardholder - Forename	Cardholder - Surname	Transaction - Transaction Date	Supplier - Name	Supplier - Merchant Category Code Description	Transaction - Billing Amount	Transaction - Line Description
Purchase	Sadhu	Johnston	11/04/2019	Westjet 0001854819127	Westjet Airlines	27.00	TCV 19-26, S. Johnston, Conference in NYC, seat charge
Purchase	Sadhu	Johnston	11/04/2019	Air Can 00142121964247	Air Canada	26.25	TCV 19-26 S. Johnston, Conference in NYC, Nov 16-19, AC seat charge
Purchase	Sadhu	Johnston	11/04/2019	Westjet 0001854819126	Westjet Airlines	12.00	TCV 19-26, S. Johnston, seat charge, Conference in NYC
Purchase	Sadhu	Johnston	11/04/2019	Air Can 00142121964247	Air Canada	568.61	TCV 19-26, S Johnston, Airfare, Conference in NYC
Purchase	Sadhu	Johnston	11/04/2019	Westjet 0009462347054	Westjet Airlines	224.29	TCV 19-26, S. Johnston, Airfare, Conference in NYC
Purchase	Sadhu	Johnston	11/04/2019	Trvl Ins / Assur Voyag	Insurance Sales, Underwriting, And Premiums	16.04	TCV 19-26, S. Johnston, travel insurance, conference in NYC
Purchase	Sadhu	Johnston	11/05/2019	Direct Trave 2247723	Travel Agencies And Tour Operators	26.25	TCV 19-26, S. Johnston, processing fee, Conference in NYC
Credit			12/17/2019			(951.42)	TCV 19-26 Amount to be reimbursed by third party
Purchase	Sadhu	Johnston	11/15/2019	Shaughnessy Restaurant	Eating Places, Restaurants	334.62	CLT workshop Nov 15 for 10 members of CLT.
Purchase	Sadhu	Johnston	12/02/2019	Milestones #5245	Eating Places, Restaurants	64.58	Appreciation for ACCS staff for Balmoral/Regent expropriate (15 people)
TOTAL						348.22	

TCV No.	CMO 19 - 26
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**City of Vancouver
Travel Claim Form**
(For Travel Outside of Metro Vancouver)

For AP Department Use Only	
Vendor #	
SAP Doc #	

Name Sadhu Johnston
 Title City Manager
 Phone 604.873.7627 Employee No. S.22(1)

Date 10/30/2019
 Department City Manager's Office
 Division _____

Purpose of Travel: EMERGE Conference
 Destination: New York
 Type of Travel: _____

(use drop down)
North America

- ☒ Conference
☐ Business
☐ Training

Travel Time: Start Date/Time: Saturday, November 16, 2019
 End Date/Time: Tuesday, November 19, 2019

☒ AM ☐ PM Number of Days: 3.5
☒ AM ☐ PM (1/2 day before or after noon)

(If travel time extends beyond 1 day before and / or after conference or meeting dates please explain)

Travel Expenses All expenses to be shown in \$CDN (use Conversion Worksheet)	Account Code			Estimate	Total Actual	Pcard/Ghost/ Advanced	3rd Party Reimbursement
	Bus Area	CC/Order/WBS	Cost Element				
Airfare: (include: baggage/seat fee(s) / travel insurance)	9200	11000	536040	600.00	900.44	900.44	900.44
Ground Transportation (include taxi, car rental)	9200	11000	536040	150.00	50.98	-	50.98
Parking	9200		536040	-	-	-	-
Internet / WiFi:	9200		536040	-	-	-	-
Accommodation (rate x # of nights) \$ - X	9200		536040	-	-	-	-
Per Diem: (rate x # of days) \$ 79.20 X 2.0	9200	11000	536040	158.40	158.40	-	-
Less: # of meals provided Breakfast \$10 1				(13.20)	(66.00)		
Lunch \$15 1				(19.80)			
Dinner \$25 1				(33.00)			
Other: _____	9200		536040	-	-	-	-
Other: _____	9200		536040	-	-	-	-
Other: _____	9200		536040	-	-	-	-
Registration Fee: (Please attach original and a copy of registration form)	9200		536040	-	-	-	-
<input type="checkbox"/> Check here if separate cheque required				Total Expenses 842.40	1,043.82	900.44	951.42
Pay to: _____				Less: Pd by Pcard/Ghost/Advanced 900.44			
Address: _____				Net Amt Owing To/(From) Traveller 143.38			

For 3rd Party Reimbursements to the City, attach a copy of the City's AR invoice. **951.42**

Notes: Net Travel Costs Paid by City: **\$92.40**
 Organizers booked and paid for hotel directly.

Pre-Travel Authorization
 Travel on City business is hereby authorized for the above noted employee subject to the estimated cost and the provisions of the City's Travel Policy.

Signature _____ General Manager or designate _____ Date _____
 (Print Name)

Post - Travel Certification
 I hereby certify that the above stated travel and/or training expenses are in accordance with the City's travel policy.

(1) Sadhu Johnston Signature Employee Name Date DEC 16 2019
 (2) Patrice Impney Signature Manager/Supervisor Name Date DEC 18 2019
 (3) _____ Signature General Manager or designate Date _____



INVOICE

City of Vancouver, Revenue Services Division
PO Box 7747, VANCOUVER BC V6B 8R1

DATE: 2019/12/17
To: ROCKY MOUNTAIN INSTITUTE
ATTN: ASHLEY WILES
22830 TWO RIVERS ROAD
BASALT CO 81621
USA

AWILES@RMI.ORG

INVOICE NO: 0018226447
ACCOUNT NO: 0000343101
YOUR REFERENCE:
OUR REFERENCE: CMO-19-26

DETAILS	AMOUNT
FLIGHT AND GROUND TRANSPORTATION REIMBURSEMENT FOR SADHU JOHNSTON, CITY MANAGER TO ATTEND "EMERGE" CONFERENCE IN NEW, YORK USA (IN CANADIAN DOLLARS)	\$ 951.42

FOR QUESTIONS, PLEASE CONTACT TERESA JONG AT 604-873-7628

Total Before Taxes	\$ 951.42
P.S.T.	\$ 0.00
*G.S.T.	\$ 0.00
Translink Parking Tax	\$ 0.00
Total Amount Payable	\$ 951.42 CAD

Payment of this invoice is NOW DUE

G.S.T. NUMBER R121361042

INTEREST OF 1% PER MONTH WILL BE CHARGED ON AMOUNTS REMAINING UNPAID AFTER 30 DAYS
THE CITY OF VANCOUVER CHARGES A \$35 ADMINISTRATIVE FEE FOR ANY DISHONoured CHEQUE

REMITTANCE STUB

(*** PLEASE INCLUDE WITH PAYMENT & WRITE INVOICE # ON CHEQUE ***)

CITY OF VANCOUVER

MAIL CHEQUE TO

City of Vancouver, Revenue Services Division
PO Box 7747, VANCOUVER BC V6B 8R1

PAY BY CASH, CHEQUE OR DEBIT AT CITY HALL:
453 West 12th Ave, Vancouver, BC V5Y 1V4
(Credit Cards Are Not Accepted At This Time)

INVOICE No: 0018226447

DATE: 2019/12/17

TOTAL PAYABLE: \$951.42 CAD

ROCKY MOUNTAIN INSTITUTE