

File No.: 04-1000-20-2020-162

August 20, 2020

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of February 29, 2020 for:

- **Records related to the creation of RFP No. PS20191554 and the decision to select the final applicant, in particular the rationale for stating the Board's preference for proposals from a non-profit or not-for-profit organization.**
- **Records of communication between Parks Board staff and Tennis BC related to the provision of services for Stanley Park tennis court management. Date range: January 1, 2019 to May 5, 2020.**

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.13(1), s.14, s.15(1), s.17(1), s.21(1) and s.22(1) of the Act. You can read or download these sections here:

http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00.

Under section 52 of the Act you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your request. The Act allows you 30 business days from the date you receive this notice to request a review by writing to: Office of the Information & Privacy Commissioner, info@oipbc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number assigned to your request (#04-1000-20-2020-162); 2) a copy of this letter; 3) a copy of your original request for information sent to the City of Vancouver; and 4) detailed reasons or grounds on which you are seeking the review.

Please do not hesitate to contact the Freedom of Information Office at foi@vancouver.ca if you have any questions.

Yours truly,

[Signature on file]

Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca

453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

:kt



From: "McDonald, Erica"

To: "Collins, Tim" <Tim.Collins@vancouver.ca>

"Li, Jessica" <jessica.li@vancouver.ca>

BCC: "Park Board - Maple Room (max 6 persons)" <ParkBoard.MapleRoommax6persons@vancouver.ca>

Date: 1/29/2020 9:46:58 PM

Subject: Confirmed: Meeting re Stanley Park TC RFP with Leading Proponent

Attachments: Meeting with Tennis BC re Stanley Park TC RFP.docx

Meeting with Tennis BC re Stanley Park TC RFP

AGENDA

Jessica Li to welcome everyone, introductions and overview purpose of today's meeting and topic areas

Erica and Tim to ask questions and explore options as follows:

1. Schedule (Erica)

- a. s.13(1)
- b.
- c.
- d.

2. Signage (Erica)

- a. s.13(1)
- b.
- c.
- d.

3. Amendment request – locating a trailer on site (Tim)

- a. s.13(1)
- b.
- c.

4. Amendment request – resurfacing the courts in time for the 2021 Stanley Park Open (Erica)

- a. s.13(1)
- b.
- c.

5. Sponsorship (Tim)

- a. s.13(1)
- b.
- c.
- d.
- e.

6. Pro Shop/Retail

- a. s.13(1)

b. s.13(1)

c.

7. Expansion to Other Tennis Courts in the City

a. s.13(1)

b.

c.

From: "Mark Roberts" <mroberts@tennisbc.org>
To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>
CC: "Howard, Katherine" <katherine.howard@vancouver.ca>
"Anita Comella" <acomella@tenniscanada.com>
Date: 8/14/2019 11:12:07 AM
Subject: Follow up

Hi Erica

I hope that you have been able to take some time off during the summer. I know you have been terribly busy. Did you get some support finally?

I am sure you have seen the results and impact of Bianca Andreescu, we anticipate that these results and the positive men's results will drive even more people to the sport. The Odlum Brown tournament this week at Hollyburn is sold out for the first time ever!!! I have never heard the kind of radio and television coverage that Canadian Tennis is getting right now.

Tennis Canada has put together a terrific plan and very detailed resources for communities to develop indoor tennis facilities. As you may know, this week Tennis Canada held a press conference in Burnaby to announce the Western Canada National Training Centre. I am hopeful we can move forward with our indoor partnership potential with the Vancouver School Board for next year as well.

I am trying to get a head start on next years outdoor public court potential partnership with Tennis BC and the Park Board/Community Centres. I am really hoping we could pilot a program next year where Tennis BC leads on court programming on public courts. As you know we believe we can make a significant contribution to public court tennis in the city by brining our resources to the forefront. We know there has never been broad based organized tennis on public courts, however most other sports have the ability to use public facilities to develop their sport through leagues and we think it's time to have tennis do the same. We have the desire, the systems and the resources to make this a great pilot that leads to more kids and adults getting active and playing tennis. We can assist in Safe Sport Practices, certified professional identification, court maintenance requirements, tracking of use of courts and other programs that both the city and the public will benefit from. Our goal is to have thousands of lower mainland tennis players involved in league tennis during our outdoor season.

I am hoping to set up another meeting with you at your earliest convenience and discuss with plenty of lead time for next summer.

Best regards
Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



From: "McDonald, Erica"
To: "Downie, Alex" <alex.downie@vancouver.ca>
Date: 2/6/2020 5:42:40 PM
Subject: FW: [EXTERNAL] Re: Your Inquiry Re Stanley Park Tennis Courts

Alex,
I forgot to copy you on my response to s.22(1)

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945
s.15(1)(l)

From: McDonald, Erica
Sent: 28 January 2020 17:05
To: s.22(1)
Subject: RE: [EXTERNAL] Re: Your Inquiry Re Stanley Park Tennis Courts

Hi s.22(1)

All I can offer is that the only courts we are looking to have managed are the bottom 6 courts at Stanley Park. This is consistent with the practice for the last 25 years. I have not heard of any desire to expand this arrangement to all 17 courts.

There will always be rumours and speculation.

Happy you reached out and I hope I was able to address your questions.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945
s.15(1)(l)

From: s.22(1)
Sent: 28 January 2020 12:19
To: McDonald, Erica
Subject: [EXTERNAL] Re: Your Inquiry Re Stanley Park Tennis Courts

City of Vancouver Cybersecurity WARNING: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Erica, s.22(1) again. It seems Gail (along with Gord who have run the pay tennis at the park for years) came down to the courts a while ago saying she had a conversation with Mark Roberts from Tennis BC about the courts. I wasn't there for this. Saying along the lines of working together to take over the courts. With my email with Mark (about all the courts) he only really talks about the RFP for the courts. Which is of course for the bottom 6 courts. This rumour has been around for a couple of years. My few talks with Mark during the SP Open he has hinted at the desire to have all the courts. BTW they are apparently taking over the Steve Nash indoor courts in Richmond?
Thanks.

On Jan 27, 2020, at 10:37 AM, s.22(1) wrote:

Hello Ms McDonald, s.22(1) So is this a possibility in the future that Tennis BC will take over all (17) courts at Stanley Park?

Thanks.

s.22(1)

On Jan 23, 2020, at 2:55 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

Hello s.22(1)

My name is Erica McDonald and as part of my city-wide portfolio in Recreation, I have the privilege of working with many sport groups and associations which use our fields, diamonds and courts. Alex Downie forwarded your email to him on January 10th where you stated that there are rumours about Tennis BC taking over courts. I was hoping we could chat about your inquiry. Is there a number I could call you at? Alternatively, feel free to call me on my office or cell number listed below in my signature.

Looking forward to talking with you.

Thanks.

<image002.png>Erica McDonald | Manager Recreation Services

My pronoun is: she/her/hers

Vancouver Board of Parks and Recreation

Hillcrest Centre

4575 Clancy Loranger Way, V5Y 2M4

t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

<image003.jpg> <image004.jpg>

-----Original Message-----

From: s.22(1)

Sent: Friday, January 10, 2020 12:57 PM

To: Downie, Alex

Subject: [EXTERNAL] Stanley Park tennis courts/tennis bc

Hello Alex, s.22(1) We locals are hearing rumours of tennis BC taking over our courts. Do you have any info on this?

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>

"Collins, Tim" <Tim.Collins@vancouver.ca>

"Marousek, Michael" <Michael.Marousek@vancouver.ca>

CC: "Su, Susan Jing" <Susanjing.Su@vancouver.ca>

"Quayle, Bruce" <bruce.quayle@vancouver.ca>

Date: 3/12/2020 5:53:43 PM

Subject: FW: Proposal

Attachments: Park Board Proposal March 12 2020.docx

Hi Erica, Tim and Michael,

Please see email below and attached counter proposal from Tennis BC.

I've also attached a price comparison excel spreadsheet which includes the original proposed price estimates; pricing based on our new fee structure and percentages; and now their counter proposal using the new fee structure.

I spoke with Mark today and he said they're just completing the contract for their Richmond courts which involves 4 indoor courts. Their fee structure also includes a base + percentage. Let's talk tomorrow and see how best to move forward.

Thanks,

Jessica

From: Mark Roberts [mailto:mroberts@tennisbc.org]

Sent: Thursday, March 12, 2020 5:09 PM

To: Li, Jessica

Subject: Proposal

Hello Jessica

Thanks for the phone call.

Here is our response to your proposal.

As you can imagine we have had a crazy couple of days but I have been able to work with our treasurer to review your proposal and understand the financial impact potential. We had build some very good financial models for our Richmond Hub and the Stanley Park RFP and we have a strong understanding of the cost side of the business.

The recent proposal from the park board is a significant change from our proposal and would have major risk to Tennis BC. I have summarized our position on a number of points in the attached and added our counter proposal.

As I have been working with Tennis Canada, International tennis federations, our clubs and our facility today on the Coronavirus issues, please excuse any spelling mistakes or any unclear language, I wanted to quickly get this to you.

Feel free to call for clarification or better yet I could try and make it down to discuss. To be honest tomorrow might be a challenge and I know you are going away but let me know.

You can reach my cel at s.22(1).

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

Park Board Proposal

Tennis BC developed its original proposal with all of the costs estimated as closely as we could. We want to summarize our position on the proposal's contents and other relevant information.

- The format that the park board required for the financial proposal was an open book format of costs and was presented as a shared profit and cost model with shared risks, effectively a profit share model. Tennis BC raised the question about the format that was required and how it made more sense to go with a % of revenue format. We see that the new financial proposal is in that format however all the cost risks have now shifted to Tennis BC
- Our sales estimates were based upon assumptions having not run this program before and we originally did not submit year 3 assumptions as we were cautious about projecting that far out. While we have a variety of scenarios, we internally reviewed for year 3, we realize that there are many variables we don't yet know.
- In our discussions at the park board offices, we discussed Tennis BC's concern about the paid courts not being resurfaced and how that might influence players to not want to book on the bottom courts. This raises the risk of court rental income. It appears that those courts will not be resurfaced in the immediate future and that will further create sales doubt into year 2 and 3.
- The RFP required the addition of low-cost programs and price sensitivity of programs. Tennis BC included programs that will be subsidized by our organization and that we make no money on. In the old format of the financial submission, the Park Board shared in the cost of those programs. In the new financial proposal, Tennis BC absorbs the cost of those programs and we would lose money on them. With both a fixed cost rent plus a % of sales, low cost program will lose money.
- Tennis BC proposed lower cost rental costs for booking courts during non-prime time than in past years. The park board proposal would impact Tennis BC's ability to keep those prices low
- We are very concerned about the short-term impact of the Coronavirus and what impact that could have to the coming summer sales. Just today three major tennis tournaments in Vancouver have been cancelled, the world Tennis tour has been shelved for 6 weeks and all major tennis events cancelled. While we knew this would be a last-minute decision to award the RFP, we have obviously not marketed any programs nor hired any staff. Will people be willing to sign up for any tennis lessons? Will the Stanley Park Tournament be cancelled? Will tourism be seriously impacted this summer? There are many scenarios that make the risk of short-term financials concerning.

We have reviewed the latest park board financial proposal, if we agreed to these terms, we would lose money in year 2 and year 3. We planned on year 1 being a break-even year at best. In our original proposal we did not “keep” any hidden numbers. We have included costs where we can best run a professional facility at Stanley Park. While past operators may have had a different profit model as a mom and pop, we want this to be a great example of what can happen on public courts with professional management. We recognize that operating at the park is a challenge with regards to having no real office space, a challenge to support players/kids who are sick or injured with a place to rest/lie down, no significant signage allowed etc. However, all of these challenges add up to additional costs of doing business to run a professional facility.

Here is our counter proposal to the park board.

Year 1 We accept the \$10,000 fixed amount. However it needs to be subject to renegotiation pending the Coronavirus impact. We are prepared to have open book review of this but need to build in this unknown to our proposal. Should we not be able to run programming or events this would be a significant problem.

Year 2. \$12,500 base sum minimum, 12% of revenues

Year 3 \$15,000 base sum minimum, 12 % of revenues

Tennis BC is assuming all the risk in the proposal. As a not for profit, we cannot risk losing money and need to be prudent. We believe we can do a great job there and want to make sure we don't run a under-staffed facility just to avoid losses. In order for us to grow our sport we need our resources to be placed where they can positively impact players. We think we can grow sales significantly over a 2-3 year period and the sharing of higher revenues will add income to the park board. We also believe that we can add future sites, thus adding revenue to the park board. All of this allows us to put more resources to our programs, run better programs and reduce player costs over time.

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "Collins, Tim" <Tim.Collins@vancouver.ca>

"Quayle, Bruce" <bruce.quayle@vancouver.ca>

CC: "McDonald, Erica" <Erica.McDonald@vancouver.ca>

"Marousek, Michael" <Michael.Marousek@vancouver.ca>

"Su, Susan Jing" <Susanjing.Su@vancouver.ca>

Date: 3/31/2020 6:07:54 PM

Subject: FW: PS20191554 - Agreement (draft) - Stanley Park Tennis Courts

Attachments: PastedGraphic-1.tiff

PS20191554 - Agreement - Stanley Park Tennis Courts 1-6 (draft) v2 .doc

Hi Tim and Bruce,

Please see Tennis BC's comments below along with the attached tracked changes they made to the agreement.

Here is a summary with my questions/comments

- ☐ Page 2 I think it southeasterly is correct
- ☐ Page 2 iv Tim, is this ok?
- ☐ Page 3 term ends Dec 31, 2022? (3 years)
- ☐ Page 4 Tim, is this ok?
- ☐ Page 7 Revenues - My understanding is base fee or percentage of gross revenue, whichever is higher Is that correct?
- ☐ Page 7 What do you think of the additions in section 21 and 22?
- ☐ Page 7 Bruce, how do we respond to his question in section 23?
- ☐ Page 10 section 32 Bruce, is this wording ok? Do subcontractors also include any volunteers?
- ☐ Page 11 section 36 Is this wording ok?

Thank you,

Jessica

From: Mark Roberts [mailto:mroberts@tennisbc.org]

Sent: Monday, March 23, 2020 2:31 PM

To: Li, Jessica

Subject: Re: PS20191554 - Agreement (draft) - Stanley Park Tennis Courts

Hi Jessica

I hope you are having a nice time away given the circumstances. I hope you at least get to do some fun things.

Attached is our response to the contract. There are a couple of key issues that I have highlighted in the lease with some clarification written which you can delete as needed. I want to explain them here in this letter as well.

1. Financial terms. As per our conversation on the phone, I don't know if I explained well enough our proposal and as such have adjusted the wording slightly. If you did understand it then there is no explanation needed but I will outline it anyhow.

Our financial proposal includes the guaranteed minimums as outlined but the 12% is over and above the minimum rent. In other words, once the minimum rent threshold is met, then we pay the 12% on sales over the natural breakpoint

ie $\$12,500/12\% = \$104,166.67$. From that point on the park board received 12% of all revenue as outlined in the contract.

Hopefully that's how you understood that portion but that was our intent.

2. For obvious reasons, the current tennis season is in real jeopardy. I believe the park board locked the courts today. We clearly won't be running any programs April 1 and likely not until July earliest. We believe the Stanley Park Tennis Tournament will not be held due to planning requirements, sponsor challenges and the fact that we will likely be laying off some staff until we know what happens with our funding.

We propose that this current year be on a 12% fee basis only starting two weeks after we can operate the courts (that allows us to get staffing organized and programs marketed).

We have also added in future years to some kind of prorated fees in case, god forbid, something like this happens again.

I know the park board has its hands full right now, as do we, but eventually this will be a great program and I look forward to the partnership.

Best regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

On Mar 20, 2020, at 3:36 PM, Li, Jessica <jessica.li@vancouver.ca> wrote:

Hi Mark,

I hope you are all doing well. I'm pleased to let you know we have approval to move forward and contract with Tennis BC for PS20191554 Provision of Services for Stanley Park Tennis Court Management. Please see attached Agreement for your review. Let me know if you have any questions. I will be away next week, returning March 30th.

Take care,

Jessica Li
Buyer, Supply Chain Management
City of Vancouver
604.257.8411
jessica.li@vancouver.ca

From: Mark Roberts [<mailto:mroberts@tennisbc.org>]
Sent: Thursday, March 12, 2020 5:09 PM
To: Li, Jessica
Subject: CM: Proposal

Hello Jessica

Thanks for the phone call.

Here is our response to your proposal.

As you can imagine we have had a crazy couple of days but I have been able to work with our treasurer to review your proposal and understand the financial impact potential. We had build some very good financial models for our Richmond Hub and the Stanley Park RFP and we have a strong understanding of the cost side of the business.

The recent proposal from the park board is a significant change from our proposal and would have major risk to Tennis BC. I have summarized our position on a number of points in the attached and added our counter proposal.

As I have been working with Tennis Canada, International tennis federations, our clubs and our facility today on the Coronavirus issues, please excuse any spelling mistakes or any unclear language, I wanted to quickly get this to you.

Feel free to call for clarification or better yet I could try and make it down to discuss. To be honest tomorrow might be a challenge and I know you are going away but let me know.

You can reach my cel at s.22(1)

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

<PS20191554 - Agreement - Stanley Park Tennis Courts 1-6 (draft).doc>

s.13(1)



s.13(1)



s.13(1)



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s.13(1)



s.13(1)



s.13(1)



s.13(1)



From: "Li, Jessica" <jessica.li@vancouver.ca>
To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>
Date: 4/29/2020 12:46:57 PM
Subject: FW: PS20191554 - CAS (draft) - SP Tennis
Attachments: PS20191554 - CAS (updated draft).docx

Hi Erica,

Please see attached updated CAS, and let me know if it's good to circulate or if any changes are required.

Thanks
Jessica

From: Li, Jessica
Sent: Tuesday, April 28, 2020 3:28 PM
To: McDonald, Erica
Subject: RE: PS20191554 - CAS (draft) - SP Tennis

Thanks Erica. Susan wants me to make more updates to include more detail. I'm working on that now and will send to you for review. Please call me when you have a chance, 604-257-9411.

From: McDonald, Erica
Sent: Tuesday, April 28, 2020 3:23 PM
To: Li, Jessica
Subject: RE: PS20191554 - CAS (draft) - SP Tennis

I made suggested **edits** to the increased services section.

Can we set up a meeting to discuss:

- ☐ your conversation with G&G
- ☐ the response to the email from the community that Susan would have forwarded to you?

Erica McDonald | Manager Recreation Services
t. 604.257.6945 | c. **s.15(1)(l)**

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

-----Original Message-----

From: Li, Jessica
Sent: Monday, April 27, 2020 4:59 PM
To: McDonald, Erica
Subject: FW: PS20191554 - CAS (draft) - SP Tennis

Hi Erica,

Please see contract approval summary below and let me know if any changes are required. I sent a copy to Susan as well. This will be circulated by email and I'm hoping to do this tomorrow.

Thanks,

Jessica

-----Original Message-----

From: Li, Jessica

Sent: Monday, April 27, 2020 3:54 PM

To: Su, Susan Jing

Subject: PS20191554 - CAS (draft) - SP Tennis

Hi Susan,

Please see below a draft CAS for SP Tennis. Let me know if any changes are required. Also, is the concurrence routing correct?

Thanks

Jessica

s.13(1)















From: "McDonald, Erica"

To: "Marousek, Michael" <michael.marousek@vancouver.ca>

Date: 1/21/2020 1:15:43 PM

Subject: FW: PS20191554 - Evaluation form (draft) - SP Tennis

Attachments: PS20191554 - Evaluation form (draft).xlsx

Can you make this a priority today – we are under the gun on this as you know.

Erica McDonald | Manager, Recreation Services

Hillcrest Centre

604.257.6945

s.15(1)(l)

From: Li, Jessica

Sent: 21 January 2020 11:39

To: Marousek, Michael

Cc: McDonald, Erica

Subject: PS20191554 - Evaluation form (draft) - SP Tennis

Hi Michael,

Attached is a draft evaluation form for the tennis RFP. Please review and make any changes to update the wording or the weighting.

Thanks

Jessica

PS20191554 - PROVISION OF SERVICES FOR STANLEY PARK TENNIS COURT MANAGEMENT Evaluation Committee for this section: Erica McDonald Michael Marousek Sev Araujo	Excellent	5	***Please provide evaluator remarks as these are important for debriefs. Evaluator Additional Remarks/Assessment must be provided for any scores at 0 or 5
	Very Good	4	
	Good	3	
	Average	2	
	Poor	1	
	Unsatisfactory	0	

			Vendor 1		Vendor 2	
Evaluation Criteria			Remarks	Score (0-5)	Remarks	Score (0-5)
Category Point	Weight	Criteria	Evaluator Remarks		Evaluator Remarks	
5	UNDERSTANDING OF PROJECT SCOPE					
	5	Demonstrated understanding of project requirements - The proponent's comprehension of the project, including our requirements to align with Park Board Strategic Objectives				
20	QUALIFICATIONS					
	10	Company Profile and Experience - The consultant's reputation, qualifications, expertise and ability to provide relevant examples of prior successes. Does the proponent demonstrate substantial expertise to perform the tennis court management services as outlined?				
	10	Key Personnel - Qualifications and experience of key personnel and/or sub-consultants assigned to the project based on the submitted resume and relevance to this project. Are there professionals with relevant expertise in tennis court programming, relevant experience in providing sound management/business practices, and professional coaching staff?				
45	METHODOLOGY					
	15	Work Plan - Methodology Did the proponent identify the resources available and dedicated for completing the scope of work and deliverables? How complete and appropriate are the processes and methods described to perform and coordinate the work, control the scope, quality, schedule and costs? Are the projected revenues and costs reasonable?				
	15	Programming and Program Fees - Are the programs offered suitable, inclusive and accessible to a diverse population? Are fees are reasonable and competitive? Is there an adequate operational oversight, safety and risk mitigation plan in place?				
	15	Administrative and Operational Efficiency - Is the level of effort and staffing sufficient to address the project needs across all areas? Is the tennis court booking system appropriate? Is the accounting and reporting system accurate and verifiable by Park Board? Is there a sufficient promotions/marketing/communications plan?				
30	FINANCIAL					
	30	Proponent's Financial Offering - Net Revenue to the City/Park Board Any financial deviations in Year 2 and/or Year 3?				
	Total Cost of Product (Supply Chain to Complete this Section)					
	n/a	Proponents Financial Offering, total cost of ownership				
	Yes/No	Deviations & Exceptions on Terms & Conditions				
	Yes/No	Conflicts, Collusion, Lobbying				
	Yes/No	Insurance				
	Yes/No	Proposal Form				
	Yes/No	Declaration of Supplier Code of Conduct				
100						

***Evaluator General Remarks/Assessment

- Note:**
1. Evaluation must be done impartial without any bias
 2. Evaluators are not to discuss the evaluation or any issues of the RFP with any of the Proponents

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>

"Collins, Tim" <Tim.Collins@vancouver.ca>

"Marousek, Michael" <Michael.Marousek@vancouver.ca>

CC: "Quayle, Bruce" <bruce.quayle@vancouver.ca>

Date: 2/21/2020 3:18:08 PM

Subject: FW: PS20191554 - Stanley Park Tennis - Clarification on pricing

Attachments: PastedGraphic-1.tiff

TABLE D FINANCIALS YEAR 3.xlsx

Detailed costs and revenue breakdown for submission RFP.pdf

Hi, just following up on this email with updated financial section from Tennis BC. Please let me know your comments.

Bruce, I've cc'd you here so you can have a look as well.

Thanks,

Jessica

From: Li, Jessica

Sent: Wednesday, February 12, 2020 1:34 PM

To: McDonald, Erica; Collins, Tim; Marousek, Michael

Subject: FW: PS20191554 - Stanley Park Tennis - Clarification on pricing

See email below from Tennis BC along with attachments. I've asked them to clarify their financial submission so we could have Year 3 estimates and a breakdown of how the revenues are structured. We should also look to see how their management fees and the revenue to the Park Board is calculated so we can understand the change from year to year.

Jessica

From: Mark Roberts [mailto:mroberts@tennisbc.org]

Sent: Wednesday, February 12, 2020 12:36 PM

To: Li, Jessica

Subject: Re: PS20191554 - Stanley Park Tennis - Clarification on pricing

Hi Jessica

s.22(1)

Here is the information you require. I have a one page document with details and then the third year estimates. As I have previously stated the financial model we are filling out does not reflect any way that Tennis BC would share in the profits so we include that under the management fee area. The way this reads is that the City would participate in the bottom line versus the sales area which requires more details and more accounting detail which adds to the cost during the season.

I would be happy to discuss the financial arrangements and ensure we have this clear. As a not for profit any of our positive bottom line would be put back into growing the sport on public courts and or ensuring the courts are properly used and maintained.

Regards

Mark

Mark Roberts

CEO Tennis BC

www.tennisbc.org

On Feb 7, 2020, at 5:30 PM, Li, Jessica <jessica.li@vancouver.ca> wrote:

Hi Mark,

To follow on our phone conversation, so we can better understand your commercial proposal, especially as we look ahead to future years, please send me a breakdown including pricing/activities for the different sections within the Pricing Table D, including:

Revenue from operations

Expenses

Management fees

Please clarify:

Unit pricing for the various activities, such as rental rates, lessons, coaching rates, etc,

Staffing fees ☐ Hourly rates

Allocation of staff labour hours

How are the management fees determined? (There is an increase from Year 1 to Year 2)

Please complete a pricing table D for Year 3 projection.

Let me know if you have any questions.

Thank you,

Jessica Li

Buyer, Supply Chain Management

City of Vancouver

604.257.8411

[Jessica.li@vancouver.ca](mailto:jessica.li@vancouver.ca)

TABLE D YEAR 3

DESCRIPTION OF ACTIVITY	ANNUAL AMOUNT
GROSS REVENUE:	
Revenue from operations	
court rentals s.17(1)	
Lessons	
Leagues in court rental	
Ladders in court rental	
Tournaments s.17(1)	
Other	
TOTAL GROSS REVENUE (A)	\$257,341
EXPENSES	
Operating expenses (provide detailed description of activities/expenses)	
Labour (Coaching and staff labour on site) s.17(1)	
Variable operating costs (balls, supplies, charge cards)	
Variable marketing costs (3% of Revenue)	
Fixed Costs (repairs, cleaning, technology) s.17(1)	
MANAGEMENT FEES (Provide Description)	
Corporatate overhead allocation recovery 5% s.17(1)	s.17(1)
Tennis BC Operating Income	
TOTAL EXPENSES (B):	\$218,220
NET REVENUE TO THE CITY/PARK BOARD (A-B)	
Total Gross Revenue minus total expenses	\$39,121
NOTE: We have a formula for net revenue sharing with a minimum 10,000 to the city, 50% profit sharing up to \$50,000 and then 25% oroft share to the city over \$50,000.	
What Financial deviations could occur in Year two and/or three of the contract? YEAR 3 COULD GROW SIGNIFICANTLY WITH THE ADDITION OF NEW COURTS. NOTE THIS MODEL DOES NOT TAKE INTO ACCOUNT ANY ADDITIONAL LOCATIONS.	

RATES

Court Rental Rates

Prime Time
Non Prime
Early
Ladder
League

When

TBD likely 4-8pm weekdays, Weekends 9-8 pm
TBD, likely 9-4 pm weekdays
no charge
Prime time rate
Prime time rate

Cost/Hour

\$ s.17(1)
\$
\$
\$

Programs Costs

Private (Average)
Semi Private 2-4
Group 5+
Progressive 1 kids
Progressive 2 kids
Community Outreach subsidized

Coaches

Low \$70 High \$90
1 coach/court
1 coach/court
2 coaches/court
2 coaches/court
1 coach/court

Students ratio

1
4
6
8
8
4

Cost per person/hour

\$ s.17(1)
\$
\$
\$
\$

Mgmt Costs estimated overhead costs

Marketing Manager (estimated 10% extra time)
Accounting (estimated 20% extra time)
IT Support costs (estimated 10% extra time)
CEO Support costs
Player Development Director costs
Total mgmt cost

Allocation of Time

hard cost to Tennis BC as this is outsourced
hard cost to Tennis BC as this is outsourced
hard cost to Tennis BC as this is outsourced
No charge to Stanley Park, estimated 5%
No charge to Stanley Park, estimated 5%
TBC Recovery negative until year 3

Annual

s.17(1)
\$13,000.00

Year 1 Year 2 Year 3
Net recovery at %5 s.17(1)

Coaching Costs

Head coach 1
Assistant coach 2
Assistant coach 3
Assistant coach 4
Head Coach admin retainer Apr-Sept

per hour

s.17(1)

Coaching costs roughly 35%-45% of revenue

Staff Requirement Minimum

9 am - 4 pm
9 am - 4 pm weekend
4 pm - 9 pm
Base Total Costs
Benefits 13% (stat holiday included)
Total costs of Staff

Days	hours	per hour	Total	Weeks/Yr	Annual
1	0	18	0	23.1	\$ s.17(1)
2	7	18	252	23.1	\$
7	5	18	630	23.1	\$
			882		\$
					\$

\$ 23,023

Expenses Breakdown

Coaching balls & Equipment (% of Program Rev)
Supplies (% of Total Rev)
Charge Cards (% of Total Rev)
Total

Percentage of sales

s.17(1)
5.20%

FIXED OPERATING COSTS 6 Months

Court and building cleaning Fee
Building maintenance & supplies
Repairs & Maintenance estimate
Utilities Outdoors
Insurance
Communication/Technology fees (cel, tech fees, web mgmt)

s.17(1)
18400

Marketing Budget

Printed materials
Radio promotion 5 weeks
Signage
Total year 1

s.17(1)
7000

Note recovery is only \$3782 year 1

From: "Li, Jessica" <jessica.li@vancouver.ca>
To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>
Date: 1/9/2020 4:24:25 PM
Subject: FW: Question re pricing table - Stanley Park Tennis Courts Management

Hi Erica,
Please see updates to the pricing table, per Susan.
Jessica

From: Su, Susan Jing
Sent: Thursday, January 09, 2020 3:06 PM
To: Li, Jessica
Subject: RE: Question re pricing table - Stanley Park Tennis Courts Management

Hi Jessica,

Please see below. I leave to you to tweak a bit further to ensure formatting consistency.

Thanks

Susan

From: Li, Jessica
Sent: Thursday, January 09, 2020 11:51 AM
To: Su, Susan Jing
Subject: Question re pricing table - Stanley Park Tennis Courts Management

Hi Susan,

The following question came in regarding the pricing table for the Stanley Park Tennis Court Management project, and I need to post a Q&A. I agree it's a bit confusing. What's the best way to respond in the Q&A and should I revise the Pricing Table? Does it make more sense if I remove the words in brackets highlighted in red ? – "NET REVENUE TO THE CITY/PARK BOARD (**Gross revenue minus total costs**):"

s.13(1)



Thanks
Jessica

















From: "Araujo, Sev" <Sev.Araujo@vancouver.ca>

To: "Li, Jessica" <jessica.li@vancouver.ca>

CC: "McDonald, Erica" <erica.mcdonald@vancouver.ca>

"Marousek, Michael" <michael.marousek@vancouver.ca>

Date: 10/29/2019 4:22:35 PM

Subject: FW: SP Tennis RFEOI v2 Expectations

Attachments: SP Tennis RFEOI v2.docx

Hi Jessica,

Attached is scope of work Erica and team worked on for RFEOI and sent Friday. Let me know if and when we should coordinate a meeting with you

Sev Araujo

Manager, Commercial Operations

Vancouver Park Board, City of Vancouver

o. 604 257 8436 / f. 604 257 8427

Email: Sev.Araujo@vancouver.ca

From: McDonald, Erica

Sent: Friday, October 25, 2019 1:37 PM

To: Araujo, Sev; Collins, Tim

Cc: Marousek, Michael

Subject: SP Tennis RFEOI v2 Expectations

Hello Sev and Tim,

Michael and I have drafted our RFEOI list of expectations.

Turns out we expect a lot. ☺

We hope this doesn't overwhelm an RFEOI process, perhaps it pushes it into other territory?

We just felt that this relationship or partnership need to better aligned with PB priorities and additional expectations that we find important.

You will note yellow shaded areas that either need to be filled in later or need proper wording or need your input. Perhaps there are other items you want to add that we haven't thought of or better ways to express expectations. Feel free to use the edit tool to make those suggested changes.

We realized that the list of what services PB provides to the proponent is a bit skimpy and should be mentioned earlier in the document perhaps. Let us know what you think.

Erica

Request for Expression of Interest

Stanley Park Tennis Court Management

The Park Board is seeking a partner whose values and operations are aligned with the Park Board Mission, Vision, and Strategic Objectives. Our partner should also be able demonstrate sound business practices balanced with a desire to serve all populations within our community.

To assess your organization ability and compatibility with PB priorities and expectations, we ask that you prepare responses and provide information in the following key areas. An outline of expected information is provided below and a template for required and optional information is provided in Appendix X. Proponents are to fill out and submit Appendix X in full. Incomplete submissions may be disqualified.

Required Information	Park Board Strategic Objective
A. The Applicant/Organization – Please fill in Chart A	
The proponent is to describe the organization and governance structure (i.e. for-profit, PSO, society, etc.).	Recreation's relationships are strong and productive
The proponent is to list each principle operator/owner and describe the qualifications and background of each principle operator.	Recreation's relationships are strong and productive
The proponent is to disclose their plan for staffing the licensed premises in Chart A. Please identify the minimum certifications, licenses, police reference checks, etc. required by your principles, instructors, volunteers, and other workers.	Recreation offers excellent services to all
The proponent is to confirm that all principles, staff, guest instructors and volunteers will [need proper wording here] complete a police reference check and that such documents will be made available to the PB liaison upon receipt.	Recreation offers excellent services to all
B. Programing and Charges	
The proponent is to complete Chart B to illustrate proposed service/program offerings broken down into % mix in the chart accompanied by the fees to be charged in each of the 3 years of the license period.	Recreation is inclusive and accessible
The proponent is to provide a description of the services and intended target markets in CHART C.	Recreation is inclusive and accessible
The proponent is to illustrate their approach to integrate and accommodate different genders, indigenous people, people with disabilities and those with low income into their activities.	Recreation is inclusive and accessible
Proponent is to outline any additional plans that will enhance their services and program mix.	Recreation offers excellent services to all

C. Revenue Proposals	
The proponent is to propose a financial model (i.e. revenue sharing, flat fee per court per day, etc.) that will benefit the Park Board.	Recreation is financially healthy and administratively effective
D. Administration and Operations	
The proponent is to describe the reservation management/program registration system they will utilize to manage reservation, enrollments, payments, etc.	Recreation is financially healthy and administratively effective
The proponent is to describe or supply their risk management policies and procedures (i.e. cash handling, staff safety, first aid & emergency response, inclement weather, etc.).	Recreation is dynamic, healthy, and safe workplace environment
The proponent is to confirm [insert proper wording here on insurance requirements]	Recreation is financially healthy and administratively effective
The proponent is to confirm that a written report of all seasonal operations will be submitted to a PB designate no later than November 15 th of each program year completed. The report will include but is not limited to program and operations achievements and challenges (quantity and quality analysis), populations served, a financial report on costs and revenues ...	Recreation offers excellent services to all
The proponent is to confirm assumption of costs during the licensed season of the minor maintenance or preventative maintenance of the courts and related areas (e.g. net replacement, minor court repairs)	Recreation is financially healthy and administratively effective
The proponent will confirm their understanding of a defined list of provision of services and supports from Park Board staff in CHART F.	Recreation offers excellent services to all
The proponent will provide in CHART D, if not already listed, their expectations of additional services from the Park Board in and their willingness to contribute to the cost of these services should there be an associated expense.	Recreation is financially healthy and administratively effective
E. Operating Season/Schedules	
The proponent is to outline the intended start/end dates for each season and daily operating schedules in CHART E.	Recreation offers excellent services to all
The proponent is to confirm that they will be ready to deliver their programming starting at the beginning of the tennis season (April – May, weather dependant).	Recreation offers excellent services to all
The proponent is to confirm that they will fully accommodate the Stanley Park Tennis Open during their operational season as a rental client.	Recreation offers excellent services to all
F. Promotions/Marketing	
The proponent is to describe or to supply a marketing and/or promotions plan.	Recreation offers excellent services to all
The proponent is to confirm that they will supply all	Recreation's relationships

promotional material and links to websites and registration sites to their PB liaison no later than April 1 st of each program year.	are strong and productive
The proponent is to confirm that they will include on all promotion materials and websites any required statements and/or logos related to the licensing of the facility by the Park Board	Recreation's relationships are strong and productive
G. Optional Information	Park Board Strategic Objective
Alternate Site	
The proponent is to explain their plans and intentions in regards to the possibility to operate at other Park Board Tennis facility if such opportunity became available.	Recreation's relationships are strong and productive

Proposal Submission Template

SECTION A ORGANIZATION AND STAFF INFORMATION

CHART A

Legal Name of Organization		
Commonly Used Name of Organization		
Type of Organization	<input type="checkbox"/> Aaa <input type="checkbox"/> bbb	<input type="checkbox"/> Ccc <input type="checkbox"/> Other
Non Profit Society #		
Principle's Name and Title		
Background/Qualifications		
Principle's Name and Title		
Background/Qualifications		
Principle's Name and Title		
Background/Qualifications		
Staff and Volunteer Information		
Staff Position Title	# of Staff in Position	Min. Certifications
Volunteer Position Title	# of Vol in Position	Min. Certifications

Additional Notes:

SECTION B PROGRAM AND FEE INFORMATION

CHART B

Service	% of Seasonal Schedule	Proposed Fees \$		
		2020	2021	2022
Programming/Lessons				
Court Rentals				
Leagues				
Ladders				
Tournaments				
Other				
TOTAL	100%			

Describe each service area and which market you are targeting (age group, ability, gender, etc.)

CHART C

Service	Description	Target Market
Programming/Lessons	Please ensure age groups are identified	
Court Rentals	Length of Rental Period:	
Leagues		
Ladders		
Tournaments		
Other, pls describe:		

Please describe your programming/access plan for the following populations:

Male, Female, LGBTQ, Gender Neutral Populations

Disabled

Indigenous

Low Income

Please describe any additional programming or service offerings that you may introduce.

SECTION C REVENUE SHARING / PAYMENT TO PARK BOARD

Outline in detail your revenue sharing proposal. Please indicate total revenues that the Park Board may receive through your proposal.

If not already listed, please list your expectations of additional services to be supplied to assist with your operations in the chart below and please indicate your willingness to contribute to the cost of these services should there be an associated expense. Add more rows if required.

CHART D

Service Season	Service Expectation	Willingness to Cost Share
Pre-Season		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only
		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only
During Season		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only
		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only
Post Season		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only
		<input type="checkbox"/> Willing to Bear Cost <input type="checkbox"/> Willing to Share Cost <input type="checkbox"/> This is a PB Cost Only

SECTION D ADMINISTRATION AND OPERATIONS

Describe your reservation management/program registration/Point of Sale system that you plan to use.

Please describe your risk management policies and/or processes. If you wish to submit copies of those policies/processes please list what is being supplied below and indicate that they are being supplied separately.

SECTION E OPERATING SEASON/SCHEDULES

CHART E

In 2020 ...

The season will ...	start on –	end on –
On Monday the courts will	open at –	close at –
On Tuesday the courts will	open at –	close at –
On Wednesday the courts will	open at –	close at –
On Thursday the courts will	open at –	close at –
On Friday the courts will	open at –	close at –
On Saturday the courts will	open at –	close at –
On Sunday the courts will	open at –	close at –
We will be closed/non-operational on the following days	<input type="checkbox"/> Victoria Day <input type="checkbox"/> Labour Day	<input type="checkbox"/> Canada Day Other – <input type="checkbox"/> BC Day
Other Schedule Info		

What changes will or could occur in 2021?

What changes will or could occur in 2022?

SECTION F PROMOTIONS/MARKETING

Describe your promotions and marketing plan.

SECTION G ALTERNATE SITE Optional

This RFEOI is requesting information on a Tennis Court Management **partnership** at the lower six courts at Stanley Park. If an opportunity to provide a similar service at another Park Board multi-court site is desirable and feasible the Park Board may consider it. If your organization has such an interest, please submit a separate proposal and please provide as much detail as possible using Appendix **X** as a guideline.

ACKNOWLEDGEMENT OF EXPECTATIONS FROM THE PARK BOARD

In this section please provide your acknowledgement of and intention to comply with Park Board expectations as presented below.

SECTION A

☐ I understand and agree that if I am/my organization is the successful proponent, that I am to submit, no later than May 1st of each year of the license term, copies of the signed police reference checks on all principles, staff, guest instructors, and volunteers who will be operating out of the Stanley Park location

Initials _____

SECTION D

☐ I understand and agree that if I am/my organization is the successful proponent, that I am to submit a written summary report of the seasonal operations to a PB designate no later than November 15th of each year. At a minimum, the report will include a quantitate and qualitative overview of the programming delivered, clients served, operations insights, and an assessment of the successes and challenges. The summary will be accompanied by a budget statement which will include all costs and revenues achieved.

Initials _____

☐ I understand and agree that if I am the successful proponent, that I am to submit proof in insurance to the PB liaison no later than **4 weeks** prior to commencement of the operational season as outlined below:

Initials _____

Details to be inserted here

☐ I understand and agree that if I/my organization is the successful proponent, that all costs during the licensed season related to the minor maintenance or preventative maintenance of the courts and related areas are the sole responsibility of the successful proponent. These costs are to include but are not limited to minor court repairs, purchase of cleaning materials and tools, net replacement, operational signage, etc.

Initials _____

☐ I understand and agree that if I/my organization is the successful proponent, that the following services will be provided to me by the Park Board with associated fees as indicated below:

CHART F

Service/Provision	Cost to Proponent	Initials
Power Cleaning of the Courts prior to start of season	0	
Designated PB liaison for access to information and for any requested changes or modifications to expectations	0	
What else?		
Storage space – [description]	Insert cost	
Option for outside storage beside court – Greenly box??	cost	

SECTION E

☐ I understand and agree that if I/my organization is the successful proponent, that we will commence programming/operations starting at the beginning of the tennis season (April – May, weather dependant).

Initials _____

☐ I understand and agree that if I/my organization is the successful proponent, that we will fully accommodate the Stanley Park Tennis Open during their annual tournament dates which will be supplied to us by the PB at a later date.

Initials _____

SECTION F

☐ I understand and agree that if I/my organization is the successful proponent, that I will supply all promotional material and links to websites and registration sites to their PB liaison no later than April 1st of each program year.

Initials _____

☐ I understand and agree that if I/my organization is the successful proponent, that I will include or post any required statements and/or logos related to the licensing of the facility as requested by the Park Board

Initials _____

DRAFT

Proposed Scoring Matrix (sample):

MICHAEL TO REALIGN WITH NEW STRUCTURE ABOVE)

Item	Criteria	Weight (%)	Score (1-5)	Result (Weight * Score)
1	Proponent's Profile	15	4	60
2	Proponent's alignment with Park Board strategic objectives	25	3	75
3	Proposed Programming Mix	25	5	125
4	Financial Commitment	10	2	20
5	Operational Efficiency and Risk Management	25	3	75
	TOTAL	100	N/A	355

In the sample above, the organization would have scored 385.0 out of a possible total of 500. This total will be compared against all other submissions. The proposal with the highest total will be deemed the winning proposal.

The Park Board recognizes that "Best Value" is the essential part of licensing a service and therefore the Park Board may prefer a proposal with a lower score, if it offers greater value and better serves the Park Board's mission and vision and it better aligns with the Park Board's Strategic Objectives. The Park Board's decision shall be final.

The Park Board may, at its sole discretion, invite one or more proponents for an interview or request further clarification to address any questions relating to their proposal(s).

Proponents will be responsible for any costs associated with the preparation for, and attendance at the interview to take place at a specified location in Vancouver, BC. The Park Board may, at its sole discretion, select the format for the interview (i.e. in-person, telephone, video-conference, etc.)

The Park Board may, if necessary, re-evaluate and adjust the previously determined scores based on the results of the interview(s).

Proposed Timeline: (SEV – realize that these may not be realistic but provided here to stimulate discussion)

Activity	Date
Issuance of RFEOI:	November 15 th , 2019
Close of Questions Deadline:	November 29 th , 2019
Close of RFEOI:	January 10 th , 2020
Anticipated Award Date:	January 24 th , 2020

From: "McDonald, Erica"

To: "Chin, Daisy" <daisy.chin@vancouver.ca>

Date: 9/18/2019 11:56:04 AM

Subject: FW: Stanley Park Tennis Club and Court Management

Attachments: RE: Stanley Park Pay Tennis Court Management: In House or REFOI.msg
Ground Floor 8901 Stanley Park Dr. FINAL 2019.07.13.pdf
Pay Tennis Board Report at Kits beach June 7 1995.pdf
Pay Tennis Board Report at Stanley Park November 26 2008.pdf

Perhaps we can discuss this in our phone call on Friday.

Specifically,

- ☐ Do we charge for the tennis club for storage – small monthly fee is suggested by Sev
- ☐ Do we write a Board memo to give the board a heads up on an REFOI process OR do we go through the process and then go to the Board for approval – I don't know which one Malcolm would prefer

From: Araujo, Sev

Sent: Tuesday, September 17, 2019 7:54 PM

To: McDonald, Erica

Cc: Marousek, Michael; Collins, Tim; Chin, Daisy

Subject: Stanley Park Tennis Club and Court Management

Thanks Erica.

For our meeting next week some things to consider and requiring action:

Stanley Park Tennis Club

We can do a basic licence agreement for storage. Attached is a drawing of the main floor of the site and Room 124A (120 ft²) which would be used for storage.

How long are you thinking?

Will there be a fee? If so \$50 - \$100/month is not unreasonable which works out to \$5-\$10/ ft² annually. As per their bylaws and the information they sent us, with 124 members and membership fees ranging from \$65.00 - \$80.00 they could afford to contribute something as they annually have about \$9K but I'll look to you to advise

It will be important to meet with them and establish a relationship. Who in Rec will be point? Tim or I can come to meeting also so they know who from a contract admin side they would deal with

Stanley Park Tennis Court Management

This time last year the decision was to go out for an REFOI (see attached email) but due to timing same operator was sole sourced. As discussed before an REFOI is put out a decision should be made if a Board memo should be sent to give them a heads up or just go through process and then go to Board for approval. I suggest Daisy discuss with Malcolm and /or Shauna as to best course of action before Procurement is engaged.

s.13(1)

. Once REFOI process is complete as mentioned it will need to go to Board for approval. Attached for reference is the Board report for tennis at Kits courts in 1995 prepared by Rec and the 1998 report for Stanley Park courts prepared by the Stanley District.

Tim and I can certainly help on the procurement and contract side

Sev Araujo

From: McDonald, Erica
Sent: Monday, September 16, 2019 8:36 PM
To: Araujo, Sev; Collins, Tim; Chin, Daisy
Cc: Marousek, Michael
Subject: RE: Stanley Park Pay Tennis

Hi Sev,

Daisy and I did discuss this item and we concluded that we should continue to provide space for the Stanley Park Tennis Club in the building.

We should have some type of legal document to govern the conditions and relationship. I trust that you or Tim can initiate that document.

We have so many groups utilizing space in PB facilities across the city under many different arrangements, many having been made 20 or 30 years ago without any type of documentation. To change the arrangement for the Tennis Club without a more wholistic approach is not desirable. Neither your unit or mine has the capacity for any major shifts at this time.

The Tennis Court Management Plan is identified as a 2020 PB priority. Hopefully we will get some help through VanPlay to support this Plan. So we will carry on with a pay tennis arrangement at Stanley Park for at least 2-3 more years. We are prepared to work with you to update the RFEI for issuance this fall. I have sent a meeting request to start the conversation.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945
s.15(1)(l)

From: Araujo, Sev
Sent: 27 August 2019 12:03
To: Collins, Tim; Chin, Daisy; McDonald, Erica
Subject: RE: Stanley Park Pay Tennis

Hi Tim,

While you were on holidays I met with Daisy about the following outstanding issues since 2016

- 1) Stanley Park Tennis Club and their request to obtain space for their club in one of the 2 PB spaces at 8001 Stanley Park Drive (Stanley Park Brewing building)
- 2) Management of Stanley Park Tennis Courts

Erica is away and once they discuss they will get back to us with next steps/suggestions

I have reached out to the tennis club and you get back to Gordo and Gayle and let them know Park Board will get back to the toward end of September

Thank you

Sev Araujo
Manager, Commercial Operations
Vancouver Park Board, City of Vancouver

-----Original Message-----

From: Collins, Tim
Sent: Tuesday, August 27, 2019 11:51 AM
To: Araujo, Sev; Chin, Daisy; McDonald, Erica
Subject: FW: Stanley Park Pay Tennis

Hello Daisy and Erica,

G+G Tennis are inquiring into your plans for the tennis program that they offer at the SP tennis courts.

Can you please respond to them.

Thanks

Tim Collins
604-257-8437

-----Original Message-----

From: G-G [mailto:g-g@telus.net]
Sent: Tuesday, August 27, 2019 11:49 AM
To: Collins, Tim
Cc: Gordon Cheng
Subject: Stanley Park Pay Tennis

Hello Tim,

You emailed us last year about the Operating Agreement for 2019 and at the end of the email you made mention of a tennis program strategy from the recreation department. Can you let us know if there is a new plan or whether the pay courts will operate as usual? I already have been asked about bookings etc for next year. And I am very interested in returning.

Thanks

Gayle Dobson
and Gordon Cheng

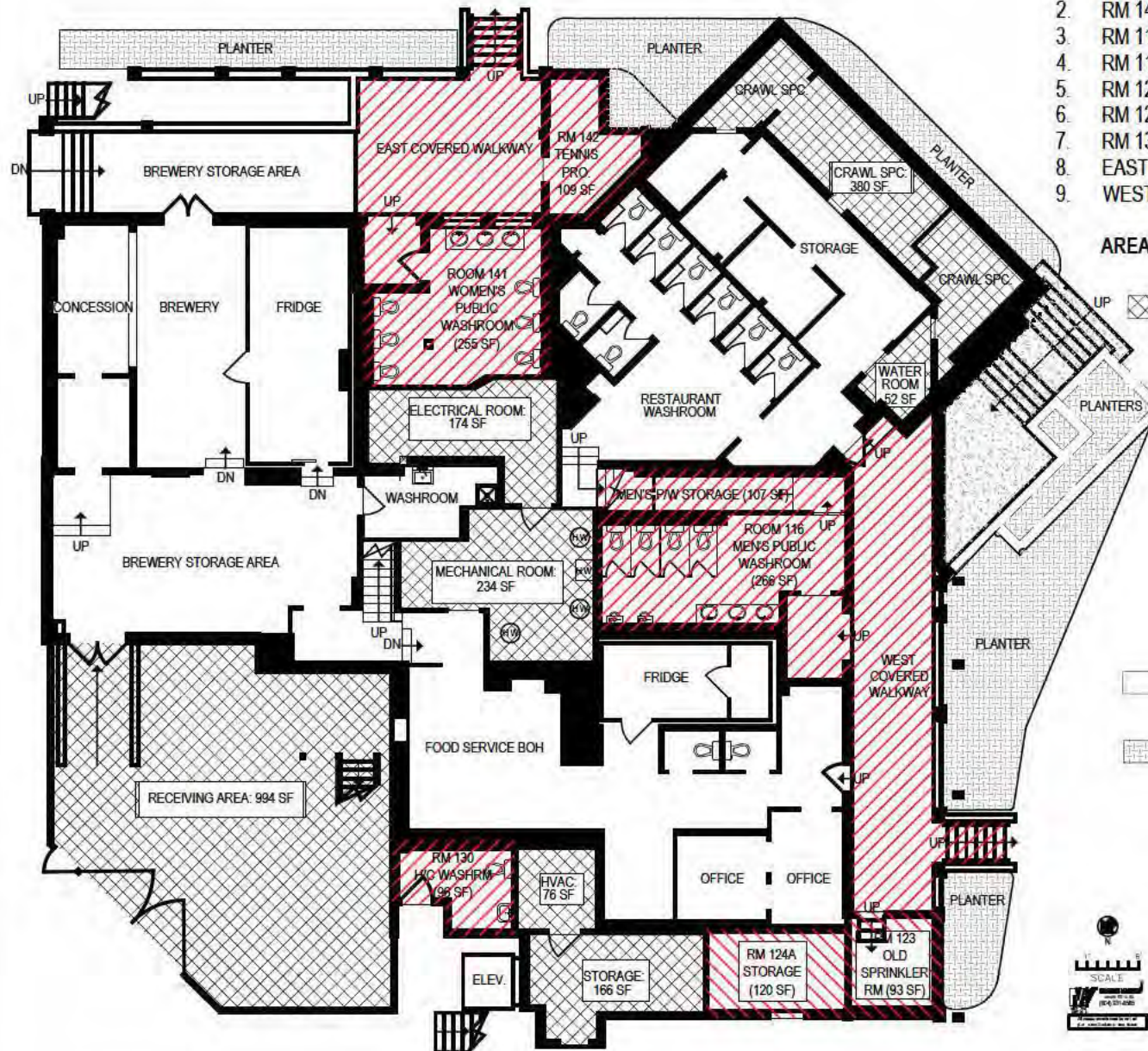
Sent from my iPhone

SCHEDULE A: GROUND FLOOR

PARK AREA TOTALS INDICATED IN DIAGONAL HATCH
NOT PART OF THE "PREMISES"

1. RM 142 TENNIS PRO SHOP 109 SF
2. RM 141 WOMEN'S PUBLIC WASHROOM 255 SF
3. RM 116A MEN'S PUBLIC WASHROOM STORAGE 107 SF
4. RM 116 MEN'S PUBLIC WASHROOM 266 SF
5. RM 123 OLD SPRINKLER ROOM 93 SF
6. RM 124A EXTERIOR STORAGE AREA 120 SF
7. RM 130 HANDICAP PUBLIC WASHROOM 96 SF
8. EAST COVERED WALKWAY 250 SF
9. WEST COVERED WALKWAY 503 SF

AREA TOTAL FOR THE PARK: 1,799 SF



PILT AREAS -
PART OF THE "PREMISES"

RECEIVING: 994 SF
ELECTRICAL ROOM: 174 SF
MECHANICAL ROOM: 234 SF
CRAWL SPACE: 380 SF
WATER ROOM: 52 SF
STORAGE ROOM: 166 SF
HVAC ROOM: 76 SF

PILT TOTAL: 2,076 SF

PART OF "PREMISES"

PLANTERS - PART OF "PREMISES"

TOTAL LEVEL ONE FLOOR AREA :
5760 SF ROOM AREAS
+ 753 SF WALKWAYS
+ 994 SF LOADING AREA
= 7,507 SF



Board - June 19/95

SUBJECT: PAY TENNIS CONCESSION AT KITSILANO BEACH

The following people are to receive a copy of this Board Report prior to 12:00 noon, Friday, June 9, 1995.

No.	Name	Organization	Address	Telephone
1.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	s.22(1)
2.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	
3.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	
4.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	s.22(1)
5.	PATRICIO GONZALEZ	PROFESSIONAL TENNIS SERVICES LTD.		FAX: 263-9796
6.	TOM FAWCETT	TENNIS BC	1367 W. BROADWAY VANCOUVER, B.C.	FAX: 737-6043
7.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	
8.	s.22(1) tennis player		s.22(1) VANCOUVER, B.C.	

Signature
Section Manager

A. Argent per AB

Board Report will be accepted for printing without this signed cover sheet.

Board - June 19/95

DATE: June 7, 1995

SUBJECT: PAY TENNIS CONCESSION AT KITSILANO BEACH

RECOMMENDATION

That the Park Board continue the Pay Tennis Concession at Kitsilano Beach for the duration of the concessionaire's contract

POLICY

That the Board allow a variety of tennis activities including lesson programs, tournaments, tennis clubs and pay tennis on Park Board tennis courts.

That the Board annually evaluate the operation of pay tennis concessions (e.g., hours of operation, season of play, etc.).

That the Board investigate establishing additional pay tennis concessions.

- 1994 Tennis Policy

BACKGROUND

Pay tennis has been in effect in Stanley Park, May to September, since the early 1980's. Designed originally to resolve disputes during prime hours, to equitably distribute playing time and maximize court usage, pay tennis has proven successful in the Stanley Park location although there was initial resistance.

The operation of pay tennis concessions was reviewed as a part of the Board's 1994 Tennis Policy Review. Players opinions ranged from eliminating to expanding the pay tennis operation. Players in favour of pay tennis stated that reserved court access allows people with time constraints to play tennis (e.g., work commitments, childcare, etc.). In addition, pay tennis procedures allow for reserving more than the 1/2 hour of court time permitted under the conditions of use for casual tennis play. Players who were not in favour of pay tennis suggested that the existence of pay courts place more pressure on adjacent public courts. There was some consensus that if pay tennis is to be programmed, at least 50% of the courts at the site remain public (no charge) courts.

As a result of the Tennis Policy Review, the Board adopted the recommendations (as outlined above) made in the 1994 Vancouver Park Board Tennis Policy report.

H:\RECREAT\WORK\IPBR\KITS

As part of the Budget Management Plan, the Board approved the expansion of pay tennis to include Kitsilano Beach and Queen Elizabeth Park. Resurfacing of the Queen Elizabeth tennis courts, situated on the Kersland Reservoir has been delayed for over two years pending a G.V.R.D. seismic study. Once the results of this study are known and it is possible to resurface these courts, it is planned to include Queen Elizabeth in the pay tennis program.

It is important to note that the Board's primary reason for operating pay tennis concessions relates to the provision of service (e.g., reserved court time option, lessons, tennis ladders, childrens' "camps") rather than revenue generation. This is reflected in the recommendations made in the 1994 Vancouver Park Board Tennis Policy:

- 50% of the courts at the concession site must operate as public courts;
- fee schedule is based on similar Park Board facilities (racketball, squash);
- demand for service will influence the concession's season of operation, hours of operation (evaluated annually).

At the April 10, 1995 meeting, the Board granted Professional Tennis Services Limited (Patricio Gonzalez) approval to operate a pay tennis concession on 5 courts at Kitsilano Beach and 9 courts at Stanley Park.

DISCUSSION

The pay tennis concession at Kitsilano Beach has been in operation for less than 1 month. Staff feel that in order to fairly evaluate the effectiveness of any operation there should be a longer review period. A monthly review of prime and non prime time bookings, and total revenues will be conducted with the potential for an adjustment in hours of operation or prime time designations.

The Board is bound by a contract agreement with Professional Tennis Services Limited to operate the concession but they have indicated a willingness to evaluate hours of operation as the summer progresses. Such a review will be done regularly through the Recreation Services Committee.

The following information is provided for clarification on some of the issues raised at the June 5th meeting of the Park Board:

H:\RECREAT\WORK\PB\BKITS

Kitsilano Concession Revenue Estimates:

In terms of revenue generation, pay tennis has annually provided the Board with an average of \$12,000 in revenues from the Stanley Park operation. Based on per court revenues in Stanley Park, averaged over the past 3 years of operation and in consideration of associated costs, staff estimated \$4,700 in potential gross revenue per court to the Board from the Kitsilano location. Given the opportunity to run a tennis concession unimpeded, staff believe this is still possible.

The Kitsilano Pay Tennis Program:

While the show of support against the pay tennis facility at Kitsilano Beach is impressive it should also be noted that staff have received a number of calls and letters in support of pay tennis at Kitsilano. A number of these individuals have also reported intimidation and a level of discomfort which continues in the form of anti pay tennis signage and continuing verbal abuse. This situation makes assessment of the real potential of pay tennis in this location difficult to determine.

The Tennis Concession & Contract:

There appears to be some misunderstanding about the status of a concession operation and the governing contract with the Board. Staff examined the feasibility of hiring staff on an hourly basis to operate pay tennis but determined that a contract agreement would provide a higher level of financial return to the Board as well as a better level of service to the user. Lessons are a part of this agreement. The Board receives its share of the court rental for the lesson and a percentage of the lesson fee. Lessons are limited to non prime hours. The contract is an incentive to the contractor to maximize the rental potential but it also increases the revenue to the Board at the same time.

The contract for the Tennis Concession followed the procedures required by the City. The individual engaged by the Board has a 15 year history working for community centres in the operation of tennis programs. All credentials and references have been checked and rechecked.

Tennis Concession Procedures:

The tennis concession operates on the basis of numbered tickets. This is a system used in a number of Park Board facilities, namely the pitch and putt courses and until recent computerization, the ice rinks and pools. It is an approved procedure by the City Auditor. Staff are satisfied that all procedures are being followed as required. The Board receives financial accounting statements on a monthly basis but staff and the operator communicate on a daily basis regarding the status of both locations. All staff hired through the tennis concession have legal work permits if they are not Canadian citizens.

CONCLUSION

This new program requires a longer period of unimpeded operation before it can be objectively evaluated. Recognizing the current low usage of the pay tennis courts at Kitsilano, a monthly review of the situation, both of revenue and prime/non prime usage, is a viable solution given the variety of issues surrounding this matter. The existing contract with the concessionaire is for the 1995 season only. Pay tennis in this location and the nature of the contract will be thoroughly reviewed at the end of the season.

Prepared by:
Recreation Division
Vancouver Board of Parks & Recreation

Date: November 26, 2008



TO: Board Members – Vancouver Park Board
FROM: General Manager – Parks and Recreation
SUBJECT: AWARD OF STANLEY PARK PAY TENNIS CONCESSION FOR 2009-2013

RECOMMENDATION

- A) THAT the Board award the Stanley Park Pay Tennis Concession to Gayle Dobson and Gordon Cheng dba G & G Tennis Services, for the 2009 season, to be renewed annually for 2010 and subsequent seasons up to and including 2013, by mutual consent of the Board and the Operators.*
- B) THAT no legal rights shall arise and no consents, permissions or licenses are granted hereby and none shall arise or be granted hereafter unless and until all contemplated legal documentation has been executed and delivered by all parties.*
- C) THAT once the form of all legal documentation has been approved by the General Manager and Director of Legal Services for the city of Vancouver, that the General Manager be authorised to execute and deliver such documentation on behalf of the Board.*

BACKGROUND

Pay Tennis has operated at six of the 17 tennis courts in front of the Fish House Restaurant in Stanley Park in the spring and summer months since the early 1980s. The Board awards the pay tennis concession to an operator on a revenue sharing basis. The Operator rents out the courts, provides lessons and runs programs. The Board provides the Operator with a small office underneath the Fish House Restaurant out of which to operate.

These six courts are the only Board tennis courts where this type of arrangement is in effect. There are approximately 170 other tennis courts throughout the City that are available to the public for play, year-round, free of charge. They are also the only tennis courts in Vancouver which can be booked by the public without requiring them to have a tennis club membership or purchase a booking card.

The Board sets the court rental fee as part of its annual fees and charges. The fee for 2009 will be \$5.85 per half hour. The Operator plans and delivers lessons and programs and sets the fees for them. These fees depend on factors such as lesson type and group size and because lessons and programs are also offered by community centres, tennis facilities and clubs, they are competitive in comparison to fees at these other facilities.

DISCUSSION

Request for Expressions of Interest (REOI)

The REOI was advertised, and Tennis BC was notified of the opportunity. One key requirement was that the prospective Operator commit to spending a significant amount of time personally at the courts. Previous experience has shown that this is the most effective style of operation at this location.

The only expression of interest received was from the existing operators, Gayle Dobson & Gordon Cheng. No serious enquiries have been received by staff in recent years from anyone else potentially interested in running this operation.

Ms. Dobson & Mr. Cheng submitted a proposal and were interviewed by staff. Ms. Dobson operated this concession from 1986 to 1993 and Ms. Dobson & Mr. Cheng have jointly run it from 1999 to 2008. They are both certified coaches and are active in local tennis. Amongst the tennis programs that they have been running at these courts is one for the Roundhouse Community Centre.

Award of Concession

Amounts to be paid to the Board by the Operator are as follows:

% of gross receipts from court rentals	50%
% of gross receipts from lessons & programs	15%

These are the same percentages as have been paid to the Board by this Operator over each of the past 10 years. Over these 10 years, revenues to the Board from the pay tennis concession have increased annually, from \$6,800 in 1999 to \$17,000 in 2008. The Operator anticipates a continued steady growth in revenues over this next five year term, with projected revenues to the Board in 2013 of over \$19,000.

The contract will be awarded for the 2009 season, renewable annually for up to four additional years by mutual consent. This would allow either the Board or the Operator the ability not to renew, should circumstances change for either party or the arrangement not work out as anticipated.

SUMMARY

Ms. Dobson & Mr. Cheng have been good operators of this concession over the last 10 years and have built up a regular clientele. They have the experience and ability to offer coaching for different age groups and at different ability levels. Revenues paid to the Board have consistently increased annually.

Prepared by:

Stanley District
Vancouver Board of Parks and Recreation
Vancouver, BC

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>

"Collins, Tim" <Tim.Collins@vancouver.ca>

CC: "Quayle, Bruce" <bruce.quayle@vancouver.ca>

Date: 2/13/2020 2:00:30 PM

Subject: FW: Stanley Park Tennis Courts 1 to 6 - Tennis BC Agreement

Attachments: Stanley Park Tennis Courts 1 to 6 (01323393-2).doc

Hi Erica and Tim,

s.14

A large rectangular area of the email body is redacted with a solid grey fill.

Thank you,

Jessica

s.14

A large rectangular area of the email body is redacted with a solid grey fill.





From: "McDonald, Erica"
To: "Marousek, Michael" <michael.marousek@vancouver.ca>
Date: 2/18/2020 11:00:03 AM
Subject: FW: Stanley Park Tennis Courts 1 to 6 - Tennis BC Agreement

Keeping you in the loop

Erica McDonald | Manager Recreation Services
t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

From: Collins, Tim
Sent: Tuesday, February 18, 2020 9:43 AM
To: McDonald, Erica; Li, Jessica
Cc: Quayle, Bruce
Subject: RE: Stanley Park Tennis Courts 1 to 6 - Tennis BC Agreement

Good Morning All,

My apologies for the delayed response.

I believe Erica is correct, we are not paying the Proponent any monies to undertake these services, therefore the wording for Provisions 2.2 and 6.2, 6.3 will need to be amended.

Provision 3, any subcontractors commissioned by the Proponent shall be paid for by Proponents.

With regards to police checks for subcontractors, perhaps Jessica can confirm that the Proponents level of diligence matches that of the VPB.

Once confirmed we can amend this provision to clarify the expectations.

Under Provision 5; do we want to include more specific language around maintenance of the Licence Area i.e: repair of netting, who sweeps the courts etc?

Provision 6.2 will need to be amended to match what the proponent has proposed, Jessica can you please provide Bruce with the remittance structure from the RFP for consistency.

I would like to see how this crafted, it is noted that there is not a lot of money here, however, we should define the minimum expectations and prepare for addition growth.

Provision 6.5 could also have the date amended to reflect January 31 of the next calendar year, this will allow them to close out their yearend.

Provision 6.6, from an administrative perspective and consistent with how we received payment from the previous tenant operators, instead of monthly payments we structure this as a yearly submittal along with the audited financial statement. This would mean that we receive one (1) cheque each year that is accompanied with an audited statement. I would however like to clarify what the COV standards are for audited financial statements? Jessica?

Provision 13 – Termination, mostly this is non-performance issue

I would also suggest that we include a Schedule B of the Licence Area that illustrates the area that we are granting the Proponent to use.

I would also like to include language around consultation with the Special Events Team in terms of Tournaments at the site.

(Tennis BC will coordinate all Tournaments through the VPB Special Events team no less than 90 days in advance of the event)

Also we should include language that Tennis BC also agrees to only display approved sponsor signage and banners at the site, approval is at the sole discretion of the VPB

Under the Notice provision can we please include the department and title of whom the notices should be directed to.

A no retail provision should be included as well.

Thanks and have a great day!
Tim

From: McDonald, Erica
Sent: Thursday, February 13, 2020 2:47 PM
To: Li, Jessica; Collins, Tim
Cc: Quayle, Bruce
Subject: RE: Stanley Park Tennis Courts 1 to 6 - Tennis BC Agreement

I have made some comments and suggested edits.
Tim there are areas under your prevue to review.

Question – there is no reference to signage, sponsorship requirements/processes, to the storage room access or to adherence to the program plan as supplied by the vendor in response to the RFP in this document. Should there be?

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945
s.15(1)(l)

From: Li, Jessica
Sent: 13 February 2020 14:01
To: McDonald, Erica; Collins, Tim
Cc: Quayle, Bruce
Subject: FW: Stanley Park Tennis Courts 1 to 6 - Tennis BC Agreement

Hi Erica and Tim,

s.14

A large rectangular area of the email body is redacted with a solid grey background.

Thank you,

Jessica

s.14

A large rectangular area at the bottom of the email body is redacted with a solid grey background.

From: "McDonald, Erica"

To: "Chin, Daisy" <daisy.chin@vancouver.ca>

Date: 10/15/2019 1:55:57 PM

Subject: FW: Tennis Court RFEOI Memo

Attachments: Memo to Board Stanley Park Tennis October 8 19 Draft.docx

From: McDonald, Erica

Sent: Monday, October 7, 2019 5:35 PM

To: Chin, Daisy

Cc: Araujo, Sev; Marousek, Michael; Land, Jessica

Subject: RE: Tennis Court RFEOI Memo

Daisy,

As requested, I have revised the memo to the Commissioners with additional info on changes in emphasis anticipated in the new RFEOI. The changes are stated in general terms access, risk management, inclusion and equity. I also removed any explanation associated with the upcoming Tennis Court Mgmt Plan as it may serve to confuse.

The main reason to reissue remains the need to comply with COV procurement process requirements.

Erica McDonald | Manager, Recreation Services

Hillcrest Centre

604.257.6945

s.15(1)(l)

From: McDonald, Erica

Sent: 01 October 2019 19:45

To: Chin, Daisy

Cc: Araujo, Sev

Subject: Tennis Court RFEOI Memo

Hi Daisy,

Could you review the attached memo and provide your comments. We would like to move this forward so that we can work with Sev's team on developing the RFEOI as soon as possible.



Erica McDonald | Manager Recreation Services

My pronoun is: she/her/hers

Vancouver Board of Parks and Recreation

Hillcrest Centre

4575 Clancy Loranger Way, V5Y 2M4

t. 604.257.6945 | c. s.15(1)(l)

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VANCOUVER
BOARD OF
PARKS AND
RECREATION

October 1, 2019

MEMO TO : Park Board Commissioners

FROM : Malcolm Bromley
General Manager, Vancouver Board of Parks and Recreation

SUBJECT : Stanley Park Tennis Court Management

s.13(1)

Regards,

Malcolm Bromley
General Manager - Vancouver Board of Parks and Recreation

/em

From: "McDonald, Erica"
To: g-g@telus.net
CC: "Li, Jessica" <jessica.li@vancouver.ca>
BCC: "Chin, Daisy" <daisy.chin@vancouver.ca>
Date: 4/16/2020 5:39:04 PM
Subject: FW: Tennis

Hello Gayle and Gord,

I hope you are both healthy and coping as best you can during these COVID dominated times.

Could you please call Jessica Li tomorrow morning regarding the Stanley Park Tennis Court Management contract? Unfortunately she can't call you but can receive calls on her business line.

Her number is in her signature line below.

Regards,

Erica McDonald | Manager Recreation Services
t. 604.257.6945 | c. s.15(1)(l)

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From: Li, Jessica
Sent: Thursday, April 16, 2020 5:12 PM
To: McDonald, Erica
Subject: Tennis

Hi Erica,

You mentioned G&G Tennis are inquiring of the status of the Stanley Park Courts contract?

Could you ask them to call me tomorrow morning and I can provide them with an update?

Thanks,

Jessica Li
Buyer, Supply Chain Management
City of Vancouver
604.257.8411
Jessica.li@vancouver.ca

From: "McDonald, Erica"

To: "Chin, Daisy" <daisy.chin@vancouver.ca>

Date: 5/5/2020 4:31:57 PM

Subject: FW: Urgent - Concurrence for PS20191554 – Provision of Services for Stanley Park Tennis Court Management

Attachments: PS20191554 - CAS.docx

I concur.

Erica McDonald | Manager Recreation Services
t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

From: Li, Jessica

Sent: Tuesday, May 5, 2020 4:02 PM

To: McDonald, Erica

Subject: Urgent - Concurrence for PS20191554 – Provision of Services for Stanley Park Tennis Court Management

Hi Erica,

Please see Contract Approval Summary attached for RFP PS20191554 – Provision of Services for Stanley Park Tennis Court Management. If you concur, please state your concurrence and FORWARD the email and attachment to Daisy Chin for further concurrences in the following order:

- ☐ Erica McDonald to Daisy Chin
- ☐ Daisy Chin to Steve Jackson
- ☐ Steve Jackson to Susan Jing Su

Thank you,

Jessica

1. RECOMMENDATION

Recommendation to enter into a contract in relation to RFP – PS #20191554 - Provision of Services for Stanley Park Tennis Court Management with Tennis British Columbia. The recommended term of the contract is 3 years, with the option to extend for 2 additional 1-year terms. The estimated net revenue from this contract is \$74,747.66, plus any applicable taxes, for the initial 3-year term.

2. BACKGROUND

The Vancouver Park Board requires services for the management of Stanley Park tennis courts # 1-6, which are operated as pay courts during the tennis season, generally from late Spring through Summer. (The remaining Courts 7-17 are free for use year round on a first-come, first-served basis). The Park Board seeks to partner with an organization with sound business practices, whose values and operations are aligned with the Park Board Mission, Vision and Strategic Objectives. The Park Board prefers to work with a non-profit or not-for-profit organization but will consider applications from all types of organizations.

Scope of work includes, but is not limited to:

1. Management of tennis courts
 - a. Tennis court bookings
 - b. Tournament bookings
 - c. Tennis lessons
2. Promotions/Marketing/Communications
3. Administration and other requirements

3. FINANCIAL SECTION

Estimated proposed revenues from G & G and Tennis BC for the total 3 year term are relatively equal:

- G & G Tennis Services - \$75,966.00
- Tennis British Columbia - \$74,747.66

However, the growth curve for Tennis BC is higher, as Tennis BC offers more diversity of programs to more people, and thus provides a higher potential financial return to the Park Board for the following reasons.

- As Tennis BC will be launching their program newly this year, their estimated revenues for Year 1 are conservative as the amount of programs offered will be on a limited scale.
- As Tennis BC programs are established and expanded after the initial learning curve, gross revenues are expected to increase, and that is directly correlated to revenue sharing to Park Board

Park Board and SCM met with the highest scoring proponent, Tennis BC, to clarify requirements and to negotiate a fee structure that is streamlined and minimizes risk to the Park Board, through a guarantee base payment to Park Board, while sharing in revenue as the program grows.

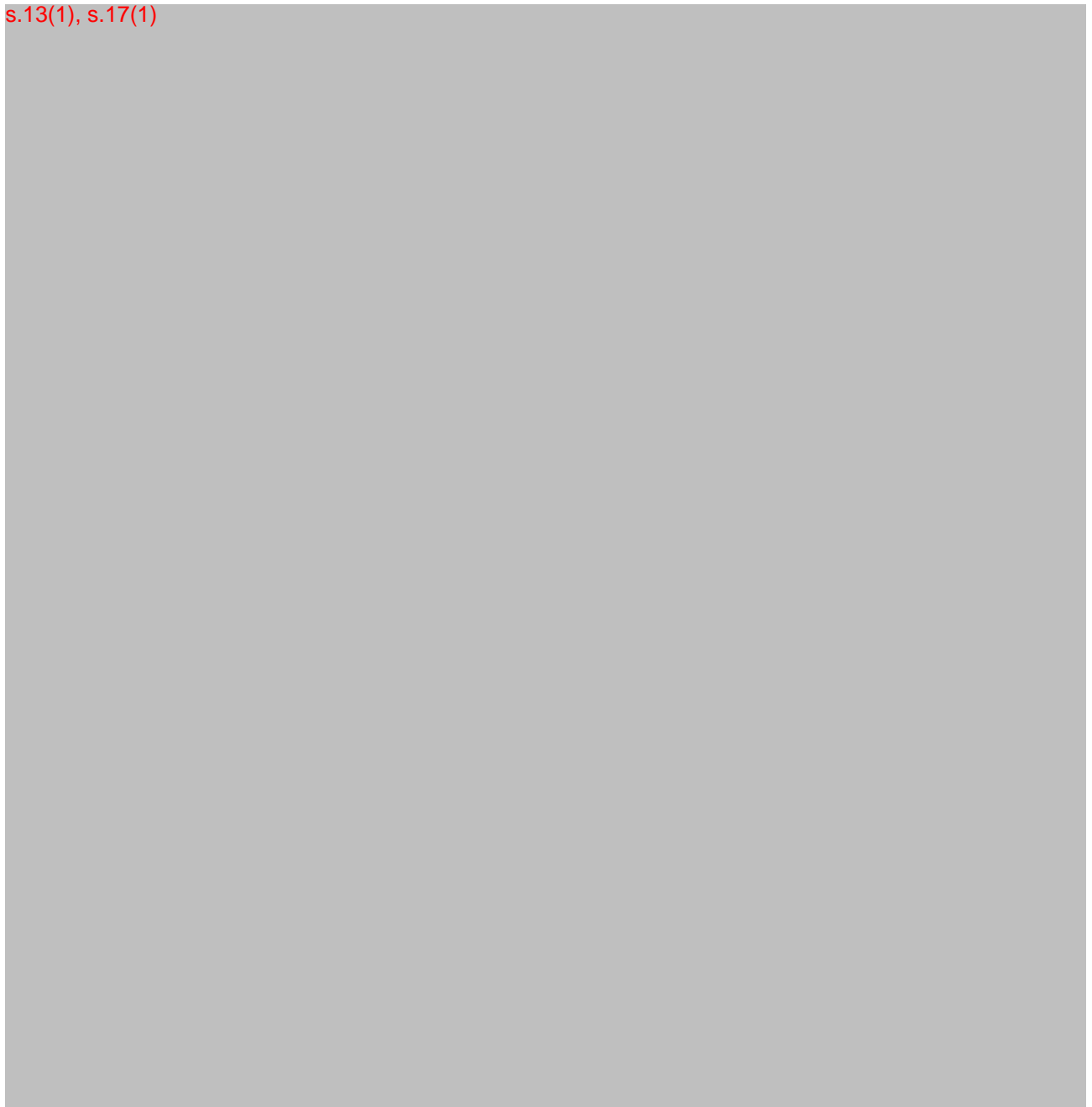
3 YEAR ESTIMATED REVENUE TO PARK BOARD FEE STRUCTURE (Greater of guaranteed base rent or % of gross revenue):				
TENNIS BC - Net Revenue to Park Board:				
TENNIS BC	BASE RENT:	% GROSS REVENUE	GROSS REVENUE SHARING TO PARK BOARD \$	NET REVENUE TO PARK BOARD
Year 1 - 2020	\$ 10,000.00	n/a	n/a	\$ 10,000.00
Year 2 - 2021	\$ 15,000.00	13%	\$ 26,146.51	\$ 26,146.51
Year 3 - 2022	\$ 20,000.00	15%	\$ 38,601.15	\$ 38,601.15
Total				\$ 74,747.66

4. PROCUREMENT SUMMARY

Date of Issuance of RFP:	December 6, 2019	
Notices Sent:	Supply Chain Management (SCM) posted an RFP publicly, and sent notices to 3 Proponents.	
Closing Date:	January 14, 2020	
Responses Received:	<u>Vendor Name:</u>	<u>Price:</u>
	G & G Tennis Services	\$75,966.00
	Tennis British Columbia	\$74,747.66
Departments:	Supply Chain Management (SCM); and Park Board, with the assistance of Legal Services.	
Compliance Checks:	Insurance, WCB, Internet Search	

5. EVALUATION SUMMARY

s.13(1), s.17(1)





6. SUSTAINABLE & ETHICAL PROCUREMENT

N/A

7. RISKS

Risk	H/M/L	Prevention / Mitigation Plan
Financial	Low	Park Board is paid a guaranteed base fee plus percentage of revenue.
Covid-19	Low	Programs are to meet the BC Health guidelines prior to commencing
PCI Compliance	Low	PCI Attestation of Compliance has been submitted and filed with COV PCI Compliance Officer.

8. CHANGE ORDERS

Any changes to either the project scope or to the value of the contract must be documented in a Contemplated Change Notice (CCN), and follow the City of Vancouver standard change order process.

9. CONTRACT MANAGEMENT

The contract will be managed by Park Board. Any issues with contractor performance are to be forwarded to Supply Chain Management for review and remedy as necessary.

Contract Management	Person/Team Responsible	Frequency
Financials (e.g. Review costs, revenues, fees, etc)	Park Board	At the end of the Tennis Season
Administration (e.g. start & end dates, compliance, programs offered, customers served, etc.)	Park Board	At the end of the Tennis Season
A cheque will be issued from Tennis BC to the Park Board once per year within 60 days from the close of the tennis season.	Park Board	At the end of the Tennis Season

10. LEGAL

The solicitation document used for the RFP, including the form of agreement included therein, was based on a template prepared by Legal Services, as required by the City's Procurement Policy ADMIN-008.

Contract Type: Tennis Courts Use Agreement, drafted by Legal Services

From: "Mark Roberts" <mroberts@tennisbc.org>
To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>
Date: 1/30/2019 9:09:31 AM
Subject: Meeting

Hello Erica

I hate to be a pest as I know you are incredibly busy. I am just hoping to connect and discuss the public court initiative with you. We are working with James De Hoop now on potential indoor facilities and it would be great to also have some opportunity on a few outdoor courts this summer. If you have a few minutes for me I would appreciate it.

Best regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



From: "Mark Roberts" <mroberts@tennisbc.org>
To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>
CC: "Jeannie Rohr" <jrohr@tennisbc.org>
Date: 1/14/2019 1:28:21 PM
Subject: Meeting

Hi Erica

I hope you had a wonderful vacation and Christmas season.

Jeannie and I are hoping to get back together with you at your earliest convenience to hopefully move forward with our public court proposal to you. This good weather season is coming soon and we would like to start preparing our programs, coaches and other requirements as soon as possible, assuming of course you give us the green light.

We have also submitted a proposal to the school board (at James' request) to start discussions on a potential indoor facility which is really exciting. With any luck we could engage with some great school and public recreation programs that run year round on both indoor and outdoor courts.

Looking forward to meeting again when you have time.

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



From: "McDonald, Erica"

To: "Li, Jessica" <jessica.li@vancouver.ca>

Date: 1/23/2020 9:13:25 AM

Subject: My Evaluation

Attachments: PS20191554 - Evaluation form E. McDonald.xlsx

Jessica,

I will not have time to get my comments in by your deadline.

Here are my scores

I will work on those after my morning meeting.



Waututh Nations



Erica McDonald | Manager Recreation Services

My pronoun is: she/her/hers

Vancouver Board of Parks and Recreation

Hillcrest Centre

4575 Clancy Loranger Way, V5Y 2M4

t. 604.257.6945 | c. s.15(1)(l)

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PS20191554 - PROVISION OF SERVICES FOR STANLEY PARK TENNIS COURT MANAGEMENT		Excellent	5	***Please provide evaluator remarks as these are important for debriefs. Evaluator Additional Remarks/Assessment must be provided for any scores at 0 or 5
Evaluation Committee for this section: Erica McDonald Michael Marousek Tim Collins		Very Good	4	
		Good	3	
		Average	2	
		Poor	1	
		Unsatisfactory	0	

Evaluation Criteria			G&G Tennis		Tennis BC	
			Remarks	Score (0-5)	Remarks	Score (0-5)
Category Point	Weight	Criteria	Evaluator Remarks		Evaluator Remarks	
5	UNDERSTANDING OF PROJECT SCOPE					
	5	Demonstrated understanding of project requirements - The proponent's comprehension of the project, including our requirements to align with Park Board Strategic Objectives		s.13(1)		s.13(1)
20	QUALIFICATIONS					
	10	Company Profile and Experience - The consultant's reputation, qualifications, expertise and ability to provide relevant examples of prior successes. Does the proponent demonstrate substantial expertise to perform the tennis court management services as outlined?				
	10	Key Personnel - Qualifications and experience of key personnel and/or sub-consultants assigned to the project based on the submitted resume and relevance to this project. Are there professionals with relevant expertise in tennis court programming, relevant experience in providing sound management/business practices, and professional coaching staff?				
45	METHODOLOGY					
	15	Work Plan - Methodology Did the proponent identify the resources available and dedicated for completing the scope of work and deliverables? How complete and appropriate are the processes and methods described to perform and coordinate the work, control the scope, quality, schedule and costs? Are the projected revenues and costs reasonable?				
	15	Programming and Program Fees - Are the programs offered suitable, inclusive and accessible to a diverse population? Are fees are reasonable and competitive? Is there an adequate operational oversight, safety and risk mitigation plan in place?				
	15	Administrative and Operational Efficiency - Is the level of effort and staffing sufficient to address the project needs across all areas? Is the tennis court booking system appropriate? Is the accounting and reporting system accurate and verifiable by Park Board? Is there a sufficient promotions/marketing/communications plan?				
30	FINANCIAL					
	30	Proponent's Financial Offering - Net Revenue to the City/Park Board Any financial deviations in Year 2 and/or Year 3?				
	Total Cost of Product (Supply Chain to Complete this Section)					
	n/a	Proponents Financial Offering, total cost of ownership				
	Yes/No	Deviations & Exceptions on Terms & Conditions				
	Yes/No	Conflicts, Collusion, Lobbying				
	Yes/No	Insurance				
	Yes/No	Proposal Form				
	Yes/No	Declaration of Supplier Code of Conduct				
100						

***Evaluator General Remarks/Assessment

- Note:
1. Evaluation must be done impartial without any bias
 2. Evaluators are not to discuss the evaluation or any issues of the RFP with any of the Proponents
 3. Each evaluator will do the evaluation individually and will not share the scoring with another evaluator
 4. Comments will need to be provided if an evaluation item is given a score of 0 or 5.
 5. The evaluators will need to enter their names, sign and date each evaluation sheet

Evaluated by:	Signature:
---------------	------------

Date:

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>

Date: 1/7/2020 1:33:18 PM

Subject: PS20191554 - SP Tennis - QA1 (draft)

Attachments: PS20191554 - QA1 (draft).doc

Hi Erica,

Some questions came in from Tennis BC and set up a Q&A to be posted on our website. Please see attached QA1 (draft) and make any updates. I wasn't sure how to respond to Question 3 and Question 5.

In looking at the Table D of the RFP, I agree with his question that it's a bit confusing. What's the best way to clarify? Should I revise the table?

Thanks

Jessica

REQUEST FOR PROPOSAL “RFP” NO. PS20191554
PROVISION OF SERVICES FOR STANLEY PARK TENNIS COURT MANAGEMENT

QUESTIONS AND ANSWERS NO. 1

ISSUED ON: January 8, 2020

Q1	<i>Can you please tell me if we are supposed to submit anything for Section D form of agreement? I am confused by this.</i>
A1	No. The form of agreement will be drafted using a City of Vancouver template, of which a sample will be provided.
Q2	<i>The areas on the form such as Table B and C that we are supposed to fill in are very small, do we just attach all the documents in these areas?</i>
A2	You may add additional documents as required.
Q3	As a not for profit society we have not operated a tennis centre before as such our references would be our funding or partner agencies only. We don't have any “clients” just partner groups. Should we ask our partner groups for references?
A3	
Q4	<i>As this has been the end of the year we have not received our 2020 business license or worksafe documents, can we submit 2019?</i>
A4	Yes. We will require current documents at the time of contracting.
Q5	I am confused by what is considered Gross Revenue. I don't understand if that is exactly the same number as in the top box labeled Revenue? Or, is that the Revenue box LESS Operating costs and management fees? It appears to me that the NET REVENUE TO THE CITY should be the latter of the above gross revenue formats otherwise all the profits would be to the city?
A5	

END OF Q&A No. 1

From: "McDonald, Erica"

To: G-G <g-g@telus.net>

CC: "Gordon Cheng" s.22(1)

"Marousek, Michael" <michael.marousek@vancouver.ca>

s.22(1)

"David PSA:EX Horan" <David.Horan@gov.bc.ca>

s.22(1)

"Chan, Cheryl" <cheryl.chan@vancouver.ca>

"Chin, Daisy" <daisy.chin@vancouver.ca>

Date: 11/28/2019 8:02:34 PM

Subject: RE: Stanley Park Pay Tennis 2020

Hell Gord and Gayle,

Thank you for email correspondence.

We acknowledge and understand your frustration with the timelines of the RFP process and appreciate your acknowledgement of our efforts to expedite it. We try our best to meet the expectations of the community while also complying with internal requirements such as procurement processes. In response to your earlier emails we have responded by expediting the process as much as we can to reach a result earlier than originally anticipated.

We are happy to continue to dialogue directly with both of you on any matter related to the Stanley Park Tennis Court management arrangement. I have some time available on Monday to schedule a call. Let me know of your availability that day and I can set it up.

Erica McDonald | Manager, Recreation Services

Hillcrest Centre

604.257.6945

s.15(1)(l)

-----Original Message-----

From: G-G [mailto:g-g@telus.net]

Sent: 28 November 2019 13:13

To: McDonald, Erica

Commissioners; Collins, Tim; s.22(1)

Subject: Re: Stanley Park Pay Tennis 2020

Erica,

Thank you for your phone calls. We appreciate the expedition of the RFP, however feel very disappointed and frustrated with the timeline still. As numerous emails to the Parks Board pointed out, January 1 is a deadline for many of us. This is going to put hundreds of tennis players in a bind. They may not be able to get their leagues and groups organized for 2020, leaving them unable to participate. Organized sport has deadlines that can not be altered.

I am not sure why it is imperative to do the RFP now, at this late date, considering the job has been rolled over to us for many years.

I thought "the Parks Board's mission is to provide, preserve, and advocate for parks and recreation services to benefit all people, communities, and the environment." Our extensive tennis community will suffer greatly if we cannot meet our January 1 deadlines.

Thanks

Gayle Dobson

Sent from my iPhone

> On Nov 27, 2019, at 5:24 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

>

> Hello Gayle and Gord,

>

> Thanks for today's telephone conversation Gord.

>

> To recap, PB staff have been working diligently to expedite the procurement process for next year's Stanley Park Tennis Court Management contract. We hope to issue an RFP next week. And we hope to issue a contract by end of January or beginning of February barring any unforeseen circumstances. If I become aware of any circumstances that could elongate the process along the way I will update you.

>

> Please don't hesitate to call Michael or myself should you have any further questions.

>

>

> Erica McDonald | Manager Recreation Services

> t. 604.257.6945| c. s.15(1)(l)

>

> I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

>

>

>

> -----Original Message-----

> From: Gayle & Gordon [mailto:g-g@telus.net]

> Sent: Monday, September 30, 2019 1:28 PM

> To: McDonald, Erica; Marousek, Michael; Gordon Cheng

> Cc: s.22(1)

> Subject: Stanley Park Pay Tennis 2020

>

> Hello,

> Thanks for your reply. We did have a successful 2019 Tennis season, despite the difficulty of not having a Tennis Pro Shop to work out of all season and not having nearby washroom facilities for most of the season. The Stanley Park tennis community is now so grateful to have the restaurant open and new washroom facilities below. But I also think it goes hand in hand, the restaurant is lucky to have such a large enthusiastic crowd of tennis players at Stanley Park who will also be patrons of the restaurant.

> Further to your email to us, we were unclear whether the possible issuance of the RFEOI meant there may not be a job or whether you might roll it over to us for 1 more season? If there is a RFEOI we are definitely interested in applying but we feel that the process you mentioned is supposed to happen all too late! Ideally we would like to start organizing for the season now to maximize the business. In past, we at least knew by December. Various things that need to be done early are acquiring the same telephone number, getting our spring group lesson program into the community centre, applying for licences and insurance, keeping an active website, and giving groups assurances of court availability for leagues and in house play.

> Is it possible for us to be renewed for 2020 now and for you to begin the RFEOI process at an earlier date next season?

> Thank you in advance,

> Gayle Dobson s.22(1)

> Gordon Cheng s.22(1)

> And I have copied just a few of our concerned patrons.

>>>>> On Sep 27, 2019, at 12:52 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

>> Hello Gayle and Gordon,

>> I hope you had a successful 2019 session.

>> The Park Board is in the process of reviewing the issuance of an RFEOI for the Stanley Park Tennis Courts for the 2020 season. If we proceed with the RFEOI it would be issued later this fall and it would identify the term of opportunity in the document.

>> If the RFEOI is pursued, it is likely that the successful proponent would not be finalized until late winter 2020.

>> If you have any further questions please contact Michael Marousek (604.257.6963) or myself.

>> Erica McDonald | Manager, Recreation Services

>> Hillcrest Centre

>> 604.257.6945

>> s.15(1)(l)

>> -----Original Message-----

>> From: Gayle & Gordon [mailto:g-g@telus.net]

>> Sent: 23 September 2019 13:21

>> To: McDonald, Erica

>> Subject: Stanley Park Pay Tennis

>> Hello Erica,

>> Tim Collins suggested we get in touch with you towards the end of September. We are just finishing up our Tennis season at Stanley Park on courts #1-6. And we are hoping to do some planning for next year. Many of our patrons have asked us questions regarding court bookings and programs for next year. We are very interested in returning to the Pay Tennis Operation in 2020. Can you let us know what to expect for 2020 in regards to the Pay Tennis?

>> Thank you.

>> Sincerely,

From: "Li, Jessica" <jessica.li@vancouver.ca>

To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>

CC: "Marousek, Michael" <michael.marousek@vancouver.ca>
"Collins, Tim" <Tim.Collins@vancouver.ca>

Date: 2/12/2020 1:28:06 PM

Subject: RE: [EXTERNAL] SP Tennis

Attachments: CM: FW: [EXTERNAL] RFP No. PS20191554 Provision of Services For Stanley Park Tennis Court Management .msg

G&G reach out to me directly. Attached is the correspondence.

Jessica

-----Original Message-----

From: McDonald, Erica

Sent: Wednesday, February 12, 2020 1:23 PM

To: Li, Jessica

Cc: Marousek, Michael; Collins, Tim

Subject: RE: [EXTERNAL] SP Tennis

Jessica,

Could you send me a copy of the correspondence please?

Are you suggesting that I don't respond to Gayle?

Erica McDonald | Manager Recreation Services

t. 604.257.6945| c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

-----Original Message-----

From: Li, Jessica

Sent: Wednesday, February 12, 2020 1:21 PM

To: McDonald, Erica

Cc: Marousek, Michael; Collins, Tim

Subject: RE: [EXTERNAL] SP Tennis

Hi Erica,

I have updated G&G that we are at the evaluation stage.

We can't provide them a date of when a decision will be made as we are going through our required process.

Could you speak with Roundhouse directly? Perhaps you can let them know we're at the evaluation stage of this process and working towards a decision.

Thanks

Jessica

-----Original Message-----

From: McDonald, Erica
Sent: Wednesday, February 12, 2020 1:16 PM
To: Li, Jessica
Cc: Marousek, Michael; Collins, Tim
Subject: FW: [EXTERNAL] SP Tennis

Please see below for email from Gail on status of RFP process.
Please provide me with messaging to convey back.

Erica McDonald | Manager Recreation Services
t. 604.257.6945| c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

-----Original Message-----

From: G-G [mailto:g-g@telus.net]
Sent: Wednesday, February 12, 2020 11:38 AM
To: McDonald, Erica
Subject: [EXTERNAL] SP Tennis

City of Vancouver Cybersecurity WARNING: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Erica,
It's Gayle Dobson, do you have any idea when the 2020 decision will be made? The Roundhouse CC now wants me to get my scheduling information into them this week for spring and summer.
Thank you,
Gayle Dobson

Sent from my iPhone

From: [Li, Jessica](#)
To: g-g@telus.net
Subject: CM: FW: [EXTERNAL] RFP No. PS20191554 Provision of Services For Stanley Park Tennis Court Management
Date: Monday, February 10, 2020 10:06:00 AM

Hi Gayle and Gordon,

Thank you for your RFP submission. We are still currently at the evaluation stage.

Regards,

Jessica Li
Buyer, Supply Chain Management
City of Vancouver
604.257.8411
Jessica.li@vancouver.ca

-----Original Message-----

From: Purchasing
Sent: Monday, February 10, 2020 9:32 AM
To: Li, Jessica
Subject: FW: [EXTERNAL] RFP No. PS20191554 Provision of Services For Stanley Park Tennis Court Management

Hi Jessica,

I checked ZBID and it looks like this is at awarding stage, but forwarding to you just in case.. :)

Thank you,

Jessica Li
Buyer, Supply Chain Management
City of Vancouver
604.257.8411
Jessica.li@vancouver.ca

-----Original Message-----

From: G-G [<mailto:g-g@telus.net>]
Sent: Sunday, February 09, 2020 1:36 PM
To: Purchasing
Subject: [EXTERNAL] RFP No. PS20191554 Provision of Services For Stanley Park Tennis Court Management

City of Vancouver Cybersecurity WARNING: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Is there any information on or any decisions made on this job yet?

Thanks

Gayle Dobson & Gordon Cheng

Sent from my iPhone

From: G-G <g-g@telus.net>

To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>

CC: "Chin, Daisy" <daisy.chin@vancouver.ca>

"Gordon Cheng" s.22(1)

"Li, Jessica" <jessica.li@vancouver.ca>

Date: 3/2/2020 6:14:36 PM

Subject: Re: [EXTERNAL] SP Tennis 2020

Thank you for the update. I hope the Roundhouse CC will be able to accommodate our uncertainty at this time.

Also, I will be going out of town for 2 weeks, March 5-19. My apologies, however I thought the evaluation would be done by now.

You should be able to reach us if needed though, at this email address or s.22(1) or at the phone numbers as follows.

Thank you,

Gayle Dobson, s.22(1)

and Gordon Cheng, s.22(1)

Sent from my iPhone

> On Mar 2, 2020, at 5:27 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

>

> Hi Gayle,

>

> As an update, we are still at the evaluation stage.

> We are hopeful to move the contract award stage soon.

>

> I am sorry that I am unable to confirm a date for you at this time but please be assured that we are making our best effort to move through the process with all the checks and balances accomplished.

>

> Is there an option for you to identify the location as 'to be determined' or 'will advise'?

>

> Erica McDonald | Manager Recreation Services

> t. 604.257.6945| c. s.15(1)(l)

>

> I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

>

>

> -----Original Message-----

> From: G-G [mailto:g-g@telus.net]

> Sent: Wednesday, February 26, 2020 10:40 AM

> To: McDonald, Erica; Chin, Daisy

> Cc: Gordon Cheng

> Subject: [EXTERNAL] SP Tennis 2020

>

>

> City of Vancouver Cybersecurity WARNING: This is an external email. Do not click links or open attachments unless you recognize the sender and know the content is safe.

>

>

> Sorry to contact you, but you were helping us with this before. The Roundhouse program guide for spring and summer is going to print any time now. Our location of instruction depends on the decision of who will be running the pay courts for 2020.

> Can you help us in any way on this?

> Thanks

> Gayle Dobson

>

> Sent from my iPhone

From: "Mark Roberts" <mroberts@tennisbc.org>
To: "McDonald, Erica" <erica.mcdonald@vancouver.ca>
Date: 7/9/2019 7:07:39 PM
Subject: Re: Catching Up

Hi Erica

Sorry for the delay back to you this time.

We are at Stanley Park now and the weather is creating a bit of a headache with the rain so far and what we see coming at us for the next few days.

I know you have been swamped and completely understand the challenges you face. I have been hoping we can connect as I think we could probably help you with our resources for the tennis decisions and or research and potentially other things.

The meetings you have been invited to are meetings that I sit in on to discuss the status of indoor tennis potentials. We wanted to include you to have you be able to access support you might need from either me or Anita at Tennis Canada. Tennis Canada has put a strong program together for indoor tennis to try and make it turn-key. Let me know if you can/want to do that. Usually we are half an hour.

Yes we have submitted a proposal in general terms to the VSB to cover courts on their properties. It will be submitted to their council when school returns later in the summer and hopefully that will be taken to the next level.

As for the courts at Stanley Park those are great questions. The starting point would be to speak with Tomko (I am assuming it is them) and see what I can arrange. I had discussions with them a couple years back about sponsorship as they get a lot of business from the Tennis Community. While I don't suspect they would do \$50k worth, it does not hurt to ask the question. As to whether Tennis BC would pay as well that would not be my call, our board would need to be involved. However, if there was a long term commitment to Tennis BC and organized play at the park, run by Tennis BC then we would likely participate. I know that contract was extended this year for another year but we see ourselves as a long term partner of the park board in operating great tennis programming and it would be a great place to start.

I am prepared to call Tomko asap if you see fit.

Let me know about your status for our calls and if and when you might want to me with myself and Jeannie again. I really do think we could support you in your efforts to have a broad tennis program. I would like to speak about covered courts at various locations in addition to the school program. Tennis Canada has recently launched a very aggressive Safe Sport program for our certified coaches and I think it would be wise for the park board to work with Tennis BC on this initiative given how many unknown coaches are working on public courts (I have seen three coaches down at Stanley Park on the court with baskets of balls within the past week). Also we have really moved forward with the software for clubs that Tennis BC will be adopting and that could be used very effectively for booking courts, programs, certified pros with background checks, ladders, leagues etc.

I am sorry to always be on the "pitch" side but I know we can help.

Let me know and I will proceed with your directions. Hope you get a chance for some downtime this summer.

Best regards
Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



On Jul 7, 2019, at 11:24 AM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

Hi Mark,

Hope all is well with you and that all is in order for this year's version of the Stanley Park Open.

I know you have reached out to me several times in the past few months and I apologize for not being more responsive.

The simple explanation is that there is far too much on my plate and the unexpected keeps happening, most notably the loss of key members of my staff. The plugging of those holes has required a lot of attention along with a number of other time bound and Park Board level priorities. Subsequently we had to move any significant work related to tennis court management to 2020.

I am still moving ahead with undertaking some research related to tennis courts, when I can find the time. As you can see I am writing to you on a Sunday because I simply cant find enough time during the week to catch up with all of my outstanding projects.

I understand you are in discussions with the VSB on covered tennis courts. I may attend one of these meetings to understand what is happening and to assess our involvement. I also am in receipt of an invitation to a series of meetings on national and provincial covered courts starting this coming Friday. I have not accepted as I am unclear what this is about and again, because I have so many other priorities that I am juggling. I have reached out to the meeting organizer to get some clarity so I can further asses attendance at these meetings.

I am also aware of the declining conditions of some of the 'paid' courts at Stanley Park and your offer to work with the contractor to perhaps cover the costs of upgrading the courts as per the 'free' court project slated to start later this summer. I have asked that we investigate the cost of repairs because, as you note, it is far more economical to get the work done while the contractor is already in close proximity. I don't know what the quote will be but some guess the work may amount to about \$50k in value. At this point I don't believe we have the budget to get this work done but staff are also looking into it.

You have offered to contact the contractor and possibly work out a sponsorship arrangement with them. My questions to you are:

- ☐ how confident are you in terms of securing it
- ☐ if the cost is \$50k how much of that do you feel you might be able to secure
- ☐ if we could broker this arrangement and you still wish to assist the PB in covering the cost of upgrading the 6 courts, we would look to Tennis BC to donate the money under a donation agreement; the PB does recognize such donations from a non-profit. I believe there is a reluctance to receive a donation from a for profit organization. Does this pose a problem from your end? The contractor would become a sponsor of your event, I assume?

I hope you don't mind me asking these questions but it would be helpful to know.

I appreciate your diligence in promoting all things tennis and look forward to working with you more closely in the future.

<image005.png> Erica McDonald | Manager Recreation Services

My pronoun is: she/her/hers

Vancouver Board of Parks and Recreation

Hillcrest Centre

4575 Clancy Loranger Way, V5Y 2M4

t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

<image003.jpg> <image004.jpg>

From: "McDonald, Erica"

To: "Li, Jessica" <jessica.li@vancouver.ca>

Date: 1/30/2020 11:35:35 AM

Subject: RE: Confirmed: Meeting re Stanley Park TC RFP with Leading Proponent

Attachments: ATT27340

ATT94866

In a meeting until 12 so not sure I can make it there for a premeeting confab.

I have resurfacing info but can hold it back

Erica McDonald | Manager Recreation Services

t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

From: Li, Jessica

Sent: Thursday, January 30, 2020 10:26 AM

To: McDonald, Erica; Collins, Tim

Subject: RE: Confirmed: Meeting re Stanley Park TC RFP with Leading Proponent

Hi Erica,

Thanks for the list of discussion topics. Let's meet for a few minutes before we meet with Mark Roberts.

A couple comments regarding the Agenda:

- s.13(1)
- 3c. – We'll let them know the trailer possibility is unlikely (don't ask if it's a dealbreaker, assume they understand as it is outside the original scope)
- 4b and 4c. – The resurfacing is an unknown right now and outside the scope of this contract. Let's leave that door open for discussion later so that this contract is separate from court resurfacing and any funding contribution.
- 6 – Pro shop/Retail – I don't recall this activity being part of the RFP. As you mentioned we'll need to clarify whether it is part of their costing and revenue estimates.

Thanks

Jessica

-----Original Appointment-----

From: McDonald, Erica

Sent: Wednesday, January 29, 2020 9:47 PM

To: Collins, Tim; Li, Jessica

Subject: Confirmed: Meeting re Stanley Park TC RFP with Leading Proponent

When: Thursday, January 30, 2020 12:00 PM-1:30 PM (UTC-08:00) Pacific Time (US & Canada).

Where: Beach Ave

From: "McDonald, Erica"
To: "Mark Roberts" <mroberts@tennisbc.org>
CC: "Marousek, Michael" <michael.marousek@vancouver.ca>
Date: 9/19/2019 6:47:30 PM
Subject: RE: Follow up

Hi Mark,
It has been a very interesting and long summer.

Lets find an hour to catch up and address the items below.
Here are some suggested dates from my end:
Monday Sept 30 at 9 or 10
Tuesday Oct 1 @ 4
Monday Oct 28 @ 3

At the meeting I will introduce you to Michael Marousek our Sport and Wellness Supervisor. Michael directly oversees the outdoor sport facility booking office and will be involved in the future tennis court management plan.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945

s.15(1)(l)

From: Mark Roberts [mailto:mroberts@tennisbc.org]
Sent: 19 September 2019 11:55
To: McDonald, Erica
Subject: Follow up

Hi Erica

I hope summer went well for you and you have some help!!!

I know I am a pain in the ass for you but I am hoping we can get together and get next year on the radar. Do you have any time for me?

Here are a couple of items.

1. Can we please please please have just a few courts next year that we can do some programming on....if there is a particular community centre we can work with I will do the work
2. We have presented our rough plan to the school board and are waiting for the next steps for indoor courts. In conjunction with that we would like to pitch adding Champlain heights to this indoor mix. Who could I work with on that project? That area is going through incredible growth with the river district and it is a great opportunity to support the community
3. Stanley Park bottom six courts are up for renewal I think and I was told that falls into your area of control, can we discuss that please.
4. 2021 will be the 90th annual Stanley Park Tennis Tournament, we intend on making that a big deal in the city, the bottom courts will need to be resurfaced as they are in rough shape and did not get resurfaced this time around, how can I help support that and whom can I work with.

Thanks a lot, I know you are crazy busy so I am happy to do the work to facilitate.

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



From: "Chin, Daisy" <daisy.chin@vancouver.ca>
To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>
Date: 5/5/2020 2:23:44 PM
Subject: RE: follow-up to our conversation

Thanks Erica,

Appreciate your follow up on this I spoke with Christine about Mr. Georg – she'll be contacting him to inform him of our media protocols.

Will keep you posted if I hear anything else.....

Daisy

From: McDonald, Erica
Sent: Tuesday, May 5, 2020 1:58 PM
To: Chin, Daisy
Subject: RE: follow-up to our conversation

In brief,

- ☐ I will be getting a contract approval summary (CAS) this afternoon, which I will concur with and send to you, then you to Steve and Steve to Susan.
- ☐ Once all concurrences are received, hopefully by end of today, Jessica will award the contract to Tennis BC; they will need to return it signed to be official
- ☐ Jessica confirmed that she spoke to Gail a couple of weeks ago to provide her with an update; let her know that they were not the successful proponent but advised nothing was official yet; she said the conversation was amiable; she advised that we can provide them with feedback on their proposal once the contract has been awarded
- ☐ we receive a link from a member of the public who claimed they Tennis BC was advertising that they had the courts at Stanley Park; Jessica spoke to Tennis BC last week and they said they weren't; I asked Jessica to ask again as the info in the link does not advertise it but I believe the graphics used suggest it; if Tennis BC has done something inappropriate, they will be asked to correct it
- ☐ the same member of the public has expressed concerns that the Park Board is biased toward Tennis BC and that the recent RFP process was flawed; I have forwarded their inquiry to Jessica for a response as the questions being asked are mostly procurement related; at the same time Jessica will also respond to the individual's follow up email regarding advertising by Tennis BC
- ☐ I have also received a voicemail from Mr. Georg asking for an interview with topics similar to what is outlined below. I am forwarding to you and asking for direction
- ☐ I have gone to Tennis BC website and found their strategic plan - http://www.tennisbc.org/wp-content/uploads/2019/08/Tennis_BC_Strategic-Plan-2019-_Aug19_2019-final.pdf; initiative #8 does outline a 4 year goal to create a working relationship with Vancouver Park Board to pilot a public court programming, maintenance, court booking initiative and does identify an escalation of the number of courts desired. Organizations often create strategic plans, goals and objectives outlining what they intend to do. That does not imply our concurrence. As far as I know, we did not participate in or contribute to the development of this goal. Jessica will be inquiring with Tennis BC to see if they have made any other announcements to this effect.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945

s.15(1)(l)

-----Original Message-----

From: Chin, Daisy
Sent: 05 May 2020 11:47

To: McDonald, Erica
Subject: FW: follow-up to our conversation

FYI - Let me know what you find out from procurement and Tennis BC

Thanks,
Daisy

-----Original Message-----

From: s.22(1)
Sent: Tuesday, May 5, 2020 10:50 AM
To: Chin, Daisy
Subject: [EXT] follow-up to our conversation

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Hello,

It was good to speak to you just now. I look forward to continuing our conversation.

Some background behind my reaching out to you: recently, some members of Vancouver's tennis community contacted me about concerns that Tennis BC's plan to partner with the City to pilot a public court programming, maintenance, and court booking initiative. Tennis BC's Strategic plan mentions that this initiative would involve 12 courts in 2020, escalating annually to 70 courts by 2023. Also, people have mentioned concerns about the process followed in awarding the contract for running the Stanley Park tennis courts. On a happier note, are you able to provide any good news about plans for reopening tennis courts in Vancouver?

I hope that we can continue our conversation about these matters. You can reach me at s.22(1). Or we can set a time for me to call you.

About me: I am co-host of It Takes a Village, which airs on Thursdays 4-5 pm. The Village showcases goings-on in the community. Covid-19 forces us to prerecord our shows, so I would appreciate it very much if we could speak today or tomorrow.

Thank you,

Rick Georg

s.22(1)

From: "Li, Jessica" <jessica.li@vancouver.ca>
To: "McDonald, Erica" <Erica.McDonald@vancouver.ca>
Date: 5/5/2020 4:04:16 PM
Subject: RE: follow-up to our conversation

Hi Erica,

I spoke with Mark. Please call me when you have a chance.

I also sent you the contract approval summary – Could you follow up with Daisy and ask to forward her concurrence to Steve? Then Steve to Susan.

Thanks,

Jessica

From: McDonald, Erica
Sent: Tuesday, May 5, 2020 12:36 PM
To: Li, Jessica
Subject: FW: follow-up to our conversation

Hi Jessica,

See the highlighted area below for context on what the reporter has been told that Tennis BC has said.
Looks like its taken from their strategic plan but I am not sure.
You could ask Mark about this specifically and let me know what he says.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945

s.15(1)(l)

-----Original Message-----

From: Chin, Daisy
Sent: 05 May 2020 11:47
To: McDonald, Erica
Subject: FW: follow-up to our conversation

FYI - Let me know what you find out from procurement and Tennis BC

Thanks,
Daisy

-----Original Message-----

From: s.22(1)
Sent: Tuesday, May 5, 2020 10:50 AM
To: Chin, Daisy
Subject: [EXT] follow-up to our conversation

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Hello,

It was good to speak to you just now. I look forward to continuing our conversation.

Some background behind my reaching out to you: recently, some members of Vancouver's tennis community contacted me about concerns that Tennis BC's plan to partner with the City to pilot a public court programming, maintenance, and court booking initiative. Tennis BC's Strategic plan mentions that this initiative would involve 12 courts in 2020, escalating annually to 70 courts by 2023. Also, people have mentioned concerns about the process followed in awarding the contract for running the Stanley Park tennis courts. On a happier note, are you able to provide any good news about plans for reopening tennis courts in Vancouver?

I hope that we can continue our conversation about these matters. You can reach me at s.22(1). Or we can set a time for me to call you.

About me: I am co-host of It Takes a Village, which airs on Thursdays 4-5 pm. The Village showcases goings-on in the community. Covid-19 forces us to prerecord our shows, so I would appreciate it very much if we could speak today or tomorrow.

Thank you,

Rick Georg

s.22(1)

From: "McDonald, Erica"
To: "Li, Jessica" <jessica.li@vancouver.ca>
CC: "Marousek, Michael" <michael.marousek@vancouver.ca>
"Chin, Daisy" <daisy.chin@vancouver.ca>
Date: 2/6/2020 10:49:54 AM
Subject: RE: Informing the Unsuccessful Proponent

Jessica, we are responding by advising that we are in the evaluation phase.

Can you confirm the next few steps in this process so I am clear what has to happen in sequence? I need to fully prepare our Board for further inquiries, comments from the community.

Erica McDonald | Manager Recreation Services
t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

From: Li, Jessica
Sent: Thursday, February 6, 2020 10:46 AM
To: McDonald, Erica
Cc: Marousek, Michael; Chin, Daisy
Subject: RE: Informing the Unsuccessful Proponent

Hi Erica,

What kind of calls are coming in? We can only say we are still at the evaluation stage. Please keep it plain and only say this much if people are inquiring.

We need to keep a clean process if we get any FOI inquiries. I guess public pressure is to be expected but this is our process, and we need to go through the right steps.

I will contact Bruce Quayle to see where he is with the draft of the contract.

Thanks,

Jessica

From: McDonald, Erica
Sent: Thursday, February 06, 2020 10:19 AM
To: Li, Jessica
Cc: Marousek, Michael; Chin, Daisy
Subject: RE: Informing the Unsuccessful Proponent

Hi Jessica,

I haven't heard back from you on this request.

And

I need your assistance with the messaging to share with the Park Board.

Please provide me with wording that I can use in a memo I am preparing for the Park Board to inform them of our decision.

We need to share this info with the Park Board in the next week or so.

In the last few days, Michael has been responding to multiple emails from Gord and Gayle's clients – they all identify that Tennis BC is rumoured to take over the Stanley Park courts and they have all expressed their displeasure at that possibility. If not communicated properly to the Park Board, this has the potential to become a challenging experience for all of us.

Erica McDonald | Manager Recreation Services

t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations

From: McDonald, Erica

Sent: Thursday, January 30, 2020 9:21 PM

To: Li, Jessica

Subject: Informing the Unsuccessful Proponent

Hi Jessica

Please make sure that you give me a heads up when you plan to inform G&G.

I will be following up with them to let them know that I am available should they wish to speak and also to assure them that their clients can work with the successful proponent.



Erica McDonald | Manager Recreation Services

My pronoun is: she/her/hers

Vancouver Board of Parks and Recreation

Hillcrest Centre

4575 Clancy Loranger Way, V5Y 2M4

t. 604.257.6945 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations



From: "McDonald, Erica"
To: "Mark Roberts" <mroberts@tennisbc.org>
Date: 11/1/2018 11:16:14 PM
Subject: RE: Meeting request

Hey Mark, I just noted this – sorry I didn't reply earlier.

Next time I will come to you.

Meeting tomorrow is at Hillcrest second floor meeting room at end of hallway.

See you tomorrow.

From: Mark Roberts [mailto:mroberts@tennisbc.org]
Sent: Wednesday, October 31, 2018 10:19 AM
To: McDonald, Erica
Subject: Re: Meeting request

Hi Erica

We are at Broadway and Columbia, a couple of blocks from city hall but I can come to you which is probably easier for you. If that works just let me know where to go at Hillcrest and I will be there.

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9



On Oct 31, 2018, at 9:45 AM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

Hi Mark,

Where is the tennis office?

Depending on location I can come there.

I have an appointment downtown at 1230.

Otherwise I have booked a room at Hillcrest.

From: Mark Roberts [mailto:mroberts@tennisbc.org]
Sent: Wednesday, October 31, 2018 8:17 AM
To: McDonald, Erica
Subject: Re: Meeting request

Hi Erica

I am looking forward to seeing you on Friday. Can you please confirm where you would like to meet. I can come to you or we can meet at the tennis office or we can have lunch etc. Just let me know what you prefer.

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

<image001.png>

On Oct 12, 2018, at 2:24 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

Hi Mark,

Look forward to meeting with you to understand what you want to pilot next summer.

The next time I have any real opening is Friday Nov 2 or Thursday Nov 8.

And then I am on vacation from Nov 11 to 30th.

I am happy to start the dialogue with you in December if that works better for you.

In any case it would be best to book the times in my calendar as they fill quickly.

I don't mind a longer meeting time say 2 hours if that helps things get going.

Erica

From: Mark Roberts [<mailto:mroberts@tennisbc.org>]

Sent: Wednesday, October 10, 2018 9:38 AM

To: McDonald, Erica

Subject: Meeting request

Hi Erica

I hope you had a really nice Thanksgiving and got some time off.

I am wondering if we could set up a meeting now that I have our AGM and bylaws requirements behind me. That was a lot of work but we got everything passed and are on our way.

I would like to present a plan to you for community tennis for next year. As you know we are very keen to get involved with public court programming and with all the progress at the Park Board level with indoor tennis I am hopeful we could pilot some things next year with you.

Best for me after our strategic planning sessions on the 19th and 20th of this month. Let me know what works for you and I will work it into my schedule. I do have a couple of trips to Tennis Canada lined up but other than that I am relatively free.

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

<image001.png>

From: "Mark Roberts" <mroberts@tennisbc.org>

To: "Marousek, Michael" <michael.marousek@vancouver.ca>

CC: "McDonald, Erica" <erica.mcdonald@vancouver.ca>

Date: 10/9/2019 1:55:14 PM

Subject: Re: Meeting with Tennis BC

Attachments: PastedGraphic-1.tiff
websites for map overview of courts.docx
BC Public Tennis Courts - Rating.xlsx

Hi Michael

Great to hear from you and thank you for your kind words.

Attached you will find our rating of all the courts in BC, you can cut and paste as you wish. I also have included a document that has google maps attached. This has not been fine tooth combed but it has good info,

Can I ask that you forward me your list of the community centre and contacts as per our meeting as I would like to reach out to them as soon as possible.

As for the \$30 per hour, that might be a tall task however I do think, it limited locations that have been upgraded and have lit courts we can definitely recover costs for future maintenance as well as have happier players. Let's stay in touch.

Best regards
Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

On Oct 8, 2019, at 7:55 AM, Marousek, Michael <Michael.Marousek@vancouver.ca> wrote:

Good Morning Mark,

It was great meeting you and hear about your mission and vision for Tennis BC and the sport of tennis in Canada. It is truly refreshing to see a sport executive with a solid plan in place!

I appreciate you sharing the links with us - \$30/hour tennis court rental surely helps with the cost of ongoing maintenance!

I am looking forward to seeing the court ratings and hope that your office move is going smoothly.

Cheers,

<image002.png>Michael Marousek | Sport & Wellness Supervisor

My pronoun is: he/him/his
Vancouver Board of Parks and Recreation
Hillcrest Centre - Recreation Office
4575 Clancy Loranger Way
t. 604.257.6963 | c. s.15(1)(l)

I am grateful to live and work on the unceded, ancestral territories of the Musqueam, Squamish and Tsleil Waututh Nations
<image003.jpg> <image004.jpg>

From: Mark Roberts [<mailto:mroberts@tennisbc.org>]
Sent: Monday, September 30, 2019 7:11 PM
To: McDonald, Erica; Marousek, Michael
Subject: Re: Meeting with Tennis BC

Hi Erica and Michael

Thank you very much for meeting with me today. I appreciate your update and what we can expect in the next few years.

I understand the RFEOI will be coming out at some point and that a decision will be made by March for next summer. I can assure you we will be able to handle a short turn around. I hope that you do add multiple locations to this program as that is what will allow Tennis BC to show what we can do for the park board.

Our intention is to get more people playing, give them simple ways to learn to play, give them ease of access to courts and to ensure that the courts are in excellent condition. With multiple locations we can provide the best service and reduce our overhead costs thereby allowing for the best return on investment and put revenue to best use.

As per our action plans, attached you will find two links; one to the code locks used in England and the other to one of the London parks that have booking systems. As you will see, the part of the tennis revenue goes to court maintenance however court booking is also convenience for tennis players. They also offer great services for a variety of levels, ages etc.

Please note the lock link is from the lock company. I will try to get more information from the tennis association as well. The CEO of Tennis Canada also was CEO of the LTA (lawn tennis association of England which runs Wimbledon) and he has first hand knowledge of the success of the program.

Also as a follow up I will find our most recent court finder ratings and send that to you. As I mentioned we are in the middle of a move of offices so these follow up items might take me a little bit to get to you.

<https://www.codelocks.co.uk/casestudy-parks-tennis-case-study>

<https://www.willtowin.co.uk/hyde-park-pay-play/>

Best regards
Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org

<image005.png>

On Sep 23, 2019, at 6:48 PM, McDonald, Erica <Erica.McDonald@vancouver.ca> wrote:

Items for Discussion:

1. Can we please please please have just a few courts next year that we can do some programming oné.if there is a particular community centre we can work with I will do the work
2. We have presented our rough plan to the school board and are waiting for the next steps for indoor courts. In conjunction with that we would like to pitch adding Champlain heights to this indoor mix. Who could I work with on that project? That area is going through incredible growth with the river district and it is a great opportunity to support the community
3. Stanley Park bottom six courts are up for renewal I think and I was told that falls into your area of control, can we discuss that please.
4. 2021 will be the 90th annual Stanley Park Tennis Tournament, we intend on making that a big deal in the city, the bottom courts will need to be resurfaced as they are in rough shape and did not get resurfaced this time around, how can I help support that and whom can I work with.

Birds' eye view of tennis courts Vancouver

Vancouver

Tiger community TC

<https://www.google.ca/maps/place/Tiger+Community+Tennis+Club/@49.2506272,-123.0954145,373m/data=!3m1!1e3!4m5!3m4!1s0x548673648e0cd2cd:0x84db400691ec6446!8m2!3d49.2507095!4d-123.0942291>

Sutcliffe park

<https://www.google.ca/maps/place/Sutcliffe+Park/@49.2696192,-123.134888,373m/data=!3m1!1e3!4m5!3m4!1s0x548673cf1585cb8b:0x30834aa812383eb2!8m2!3d49.2689629!4d-123.1348236>

Queen Elisabeth park

<https://www.google.ca/maps/place/Queen+Elizabth+Park/@49.2391872,-123.1140842,373m/data=!3m1!1e3!4m5!3m4!1s0x548673f54e6bc621:0xb4b7ef4d0fe7a488!8m2!3d49.241757!4d-123.1126193>

Mcspadden park

<https://www.google.ca/maps/place/McSpadden+Park/@49.2661038,-123.068721,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486714876a8c2d9:0x5e73035bd05dd717!8m2!3d49.2661003!4d-123.0665323>

John Hendry park

<https://www.google.ca/maps/place/John+Hendry+Park+Booth/@49.2546492,-123.065578,187m/data=!3m1!1e3!4m5!3m4!1s0x548676b347603735:0xc9d29043c2776cb0!8m2!3d49.2571745!4d-123.0648753>

Kitsilano beach park

<https://www.google.ca/maps/place/Kitsilano+Beach+Park/@49.2737662,-123.1539314,187m/data=!3m1!1e3!4m5!3m4!1s0x548672357b6c519d:0x4e436eee3dbe937f!8m2!3d49.2739771!4d-123.1545805>

Heather park

<https://www.google.ca/maps/place/Heather+Park/@49.2546921,-123.1222075,747m/data=!3m1!1e3!4m5!3m4!1s0x548673eb8ab54199:0xabcf1886fe56b831!8m2!3d49.2547586!4d-123.1214565>

Jericho beach park

<https://www.google.ca/maps/place/Jericho+Beach+Park/@49.2749533,-123.2002186,373m/data=!3m1!1e3!4m5!3m4!1s0x548672f6fcfe11e7:0xe733bcb7a0b38cda!8m2!3d49.2722376!4d-123.1985241>

Garden park

<https://www.google.ca/maps/place/Garden+Park/@49.2682106,-123.0592689,373m/data=!3m1!1e3!4m5!3m4!1s0x5486713768de5d67:0x53892e25ca470e1!8m2!3d49.2681634!4d-123.0590275>

David lam park

<https://www.google.ca/maps/place/David+Lam+Park/@49.2712782,-123.1267994,187m/data=!3m1!1e3!4m5!3m4!1s0x548673d0eb17edc5:0xc6a408ee13abc637!8m2!3d49.2721471!4d-123.1249916>

Andy Livingstone park

<https://www.google.ca/maps/place/Andy+Livingstone+Park/@49.2779538,-123.1032095,187m/data=!3m1!1e3!4m5!3m4!1s0x5486717b1cab1115:0x2c3991a696599501!8m2!3d49.2788226!4d-123.1057978>

False Creek tennis club

<https://www.google.ca/maps/place/False+Creek+Public+Tennis+Club/@49.2663332,-123.1191455,373m/data=!3m1!1e3!4m5!3m4!1s0x548673dc7eb1fa51:0x1598a6afcf70da8a!8m2!3d49.26658!4d-123.1185822>

North Vancouver (north shore) tc

<https://www.google.ca/maps/place/North+Vancouver+Tennis+Centre/@49.3200063,-123.1047747,93m/data=!3m1!1e3!4m5!3m4!1s0x548671cedb4a9acb:0xcc595ed92eeff8c8!8m2!3d49.3197672!4d-123.1047921>

The Arbutus club

<https://www.google.ca/maps/place/The+Arbutus+Club/@49.2487613,-123.1524465,187m/data=!3m1!1e3!4m5!3m4!1s0x5486739ed1a2d295:0xeef3fd96da5ccbfe!8m2!3d49.2486393!4d-123.1518289>

South Cowichan lawn tennis club

<https://www.google.ca/maps/place/South+Cowichan+Lawn+Tennis+Club/@48.7551551,-123.6558278,189m/data=!3m1!1e3!4m5!3m4!1s0x548f45b0db605a43:0x57bb8d98b9b4013f!8m2!3d48.7552197!4d-123.6556722>

Langara golf course (tc bottom right corner of golf)

<https://www.google.ca/maps/place/Langara+Golf+Course/@49.2191247,-123.1067577,187m/data=!3m1!1e3!4m5!3m4!1s0x54867466f1b9da01:0x90e4869012935836!8m2!3d49.22399!4d-123.112773>

Stanley park tennis courts(more slightly right of the main ones)

<https://www.google.ca/maps/place/Stanley+Park+Tennis+Courts/@49.2921918,-123.1464367,373m/data=!3m1!1e3!4m5!3m4!1s0x54867189e336dc21:0xe1c0cfbff4db0417!8m2!3d49.2935851!4d-123.1393054>

Riverfront park

<https://www.google.ca/maps/place/Riverfront+Park/@49.2056369,-123.0510618,187m/data=!3m1!1e3!4m5!3m4!1s0x548675cf97e95b69:0x75677495b6b1a33!8m2!3d49.2054871!4d-123.0516948>

Memorial south park

<https://www.google.ca/maps/place/Memorial+South+Park/@49.2313047,-123.0858974,187m/data=!3m1!1e3!4m5!3m4!1s0x54867416be8b5ffd:0x266237df7159253f!8m2!3d49.2309343!4d-123.0850069>

Memorial west park

<https://www.google.ca/maps/place/Memorial+West+Park/@49.2437522,-123.1877808,187m/data=!3m1!1e3!4m5!3m4!1s0x5486731436c7a5cb:0x9da5aa103bf0cc80!8m2!3d49.2433206!4d-123.1882448>

Oak park

<https://www.google.ca/maps/place/Oak+Park/@49.2150623,-123.1297878,747m/data=!3m1!1e3!4m5!3m4!1s0x5486748c6241f833:0x6eaf75fc51d1e872!8m2!3d49.2155231!4d-123.128448>

Mcbride park

<https://www.google.ca/maps/place/McBride+Park/@49.2682874,-123.1800492,373m/data=!3m1!1e3!4m5!3m4!1s0x54867254441d87a9:0x659c6fba7a8b4068!8m2!3d49.2680826!4d-123.1786705>

Melbourne park

<https://www.google.ca/maps/place/Melbourne+Park/@49.2363013,-123.0312753,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486769300def01b:0xe9fc9a734a7a1372!8m2!3d49.2362978!4d-123.0290866>

Elm park

<https://www.google.ca/maps/place/Elm+Park/@49.2336992,-123.1656717,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548673653fb15b93:0x506c365d43eb998b!8m2!3d49.2336957!4d-123.163483>

Clark park

<https://www.google.ca/maps/place/Clark+Park/@49.2572685,-123.0758237,747m/data=!3m1!1e3!4m5!3m4!1s0x548671527101f927:0xb608d2d39062a98a!8m2!3d49.257265!4d-123.0736431>

Brewers park

<https://www.google.ca/maps/place/Brewers+Park/@49.2477295,-123.0686237,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548676aee9a02a67:0xdc49bf193222e53f!8m2!3d49.247726!4d-123.0664351>

Hastings community park

<https://www.google.ca/maps/place/Hastings+Community+Park/@49.2806533,-123.0434209,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548670d8b510aead:0xee3dd65488516e24!8m2!3d49.2806498!4d-123.0412323>

Strathcona park

<https://www.google.ca/maps/search/Strathcona+park/@49.2752215,-123.0858773,373m/data=!3m1!1e3>

Tatlow park

<https://www.google.ca/maps/place/Tatlow+Park/@49.2700684,-123.171809,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486725281e6d28f:0xc5a71b6ab6fe2b31!8m2!3d49.2700649!4d-123.1696203>

Rupert park

<https://www.google.ca/maps/place/Rupert+Park+Pitch+%26+Putt/@49.2714472,-123.0313601,373m/data=!3m1!1e3!4m5!3m4!1s0x5486712a07888a95:0xb72df5fb2eaa9473!8m2!3d49.2730065!4d-123.0308263>

Pandora park

<https://www.google.ca/maps/place/Pandora+Park+Tennis+Courts/@49.2825481,-123.0604547,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54867118eeeff345:0xcebbf65db8a7e7c5!8m2!3d49.2825446!4d-123.058266>

Robson park

<https://www.google.ca/maps/place/Robson+Park/@49.2579764,-123.094162,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54867157f96c0fe3:0xc247052749addf9a!8m2!3d49.2579729!4d-123.0919733>

Moberly park

<https://www.google.ca/maps/place/Moberly+Park,+7646+Prince+Albert+St,+Vancouver,+BC+V5X+3Z4/@49.2155928,-123.0866203,374m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548674461b02ba75:0x489c7c9ce2b36d85!8m2!3d49.215748!4d-123.0866302>

Macdonald park

<https://www.google.ca/maps/place/MacDonald+Park/@49.2297209,-123.0987825,187m/data=!3m1!1e3!4m8!1m2!2m1!1smacdonald+park!3m4!1s0x5486746ce98ed431:0x6fadedba01635b65!8m2!3d49.2296232!4d-123.0984377>

Kaslo park

<https://www.google.ca/maps/place/Kaslo+Park/@49.2641618,-123.0463301,187m/data=!3m1!1e3!4m5!3m4!1s0x54867133031be77d:0x2a0a1011c417fab8!8m2!3d49.2641207!4d-123.0459224>

Trimble park

<https://www.google.ca/maps/place/Trimble+St,+Vancouver,+BC/@49.2663092,-123.2049752,187m/data=!3m1!1e3!4m5!3m4!1s0x548672e5574e991b:0x5ee0301b51aac695!8m2!3d49.2655207!4d-123.2059944>

Humm park

<https://www.google.ca/maps/place/Humm+Park/@49.2186525,-123.0642352,374m/data=!3m1!1e3!4m5!3m4!1s0x54867431c8eaaaab:0x1f1d379f79efb85c!8m2!3d49.2187664!4d-123.0632106>

Granville loop park

<https://www.google.ca/maps/place/Granville+Loop+Park/@49.2670384,-123.1374818,187m/data=!3m1!1e3!4m5!3m4!1s0x548673c8968eb8e3:0xe5c28a66c84d8e4d!8m2!3d49.2672423!4d-123.1375408>

Granville park

<https://www.google.ca/maps/place/Granville+Park/@49.2585142,-123.1452054,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548673bc1ca4b971:0x154ae0335e56c990!8m2!3d49.2585107!4d-123.1430167>

Grays park

<https://www.google.ca/maps/place/Grays+Park/@49.2408803,-123.0860218,187m/data=!3m2!1e3!4m5!3m4!1s0x5486740453f98fd1:0x4cc47b66b09323fa!8m2!3d49.2411299!4d-123.0849865>

Guelph park (dude chilling park)

<https://www.google.ca/maps/place/Dude+Chilling+Park/@49.2638926,-123.0959821,187m/data=!3m2!1e3!4m5!3m4!1s0x5486715f20fab0e1:0xf33925ae609354b2!8m2!3d49.264107!4d-123.0964139>

Eburne park

<https://www.google.ca/maps/place/Eburne+Park/@49.2065462,-123.1313712,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548674ee791b538b:0x47b583511b26ad28!8m2!3d49.2065427!4d-123.1291824>

Captain cook park

<https://www.google.ca/maps/place/Captain+Cook+Park/@49.2181676,-123.0357328,374m/data=!3m2!1e3!4m5!3m4!1s0x5486767e4502e863:0x56d3ba682446664!8m2!3d49.2185513!4d-123.0343005>

Champlain heights park

<https://www.google.ca/maps/place/Champlain+Heights+Park/@49.2164947,-123.0348489,747m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486767f2be6c43f:0x2bda49f4a14c9b3!8m2!3d49.2164912!4d-123.0326602>

Almond park

<https://www.google.ca/maps/place/Almond+Park/@49.2607446,-123.1856644,373m/data=!3m2!1e3!4m5!3m4!1s0x5486730196bc2ecf:0x446a49697e0cb0dd!8m2!3d49.2608864!4d-123.1845593>

Burrard view park

<https://www.google.ca/maps/place/Burrard+View+Park/@49.2908503,-123.0514397,373m/data=!3m1!1e3!4m5!3m4!1s0x548670e3ac1ed625:0x7a3419c319ea7c8c!8m2!3d49.2912614!4d-123.0504312>

West Vancouver

McKechnie park

<https://www.google.ca/maps/place/McKechnie+Park/@49.342667,-123.2204408,186m/data=!3m1!1e3!4m5!3m4!1s0x54866dd2d733d487:0xa259a20b3a561794!8m2!3d49.342046!4d-123.2195715>

Normanby park

<https://www.google.ca/maps/place/Normanby+Park,+West+Vancouver,+BC/@49.3531952,-123.1627308,186m/data=!3m1!1e3!4m5!3m4!1s0x54866e5a4c2c9755:0xdaa7f23213da88eb!8m2!3d49.3531145!4d-123.1627611>

Parc Verdun

<https://www.google.ca/maps/place/Parc+Verdun/@49.3534301,-123.2625132,373m/data=!3m1!1e3!4m5!3m4!1s0x54866c6ac2ad9103:0x31e76d73d1e1bc72!8m2!3d49.3536031!4d-123.2619231>

Plateau park

<https://www.google.ca/maps/place/Plateau+Park,+West+Vancouver,+BC/@49.3489016,-123.2600528,745m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54866c40e3d98645:0xc09ad9eb5d1e2111!8m2!3d49.3489863!4d-123.2580756>

Westridge park

<https://www.google.ca/maps/place/Westridge+Park/@49.2906376,-123.0580506,11939m/data=!3m1!1e3!4m5!3m4!1s0x548679fc560d47af:0xc96088b1618941fc!8m2!3d49.281323!4d-122.958251>

Cypress falls park

<https://www.google.ca/maps/place/Cypress+Falls+Park/@49.3517033,-123.2417762,186m/data=!3m1!1e3!4m5!3m4!1s0x54866c3b65ab36a9:0x9debe7b48ce8ac35!8m2!3d49.3521044!4d-123.2407525>

Cypress park school

<https://www.google.ca/maps/place/Cypress+Park+Primary+School/@49.3414897,-123.237706,186m/data=!3m1!1e3!4m5!3m4!1s0x54866c344ce9386b:0x81dfb74dcef0d0c3!8m2!3d49.3411358!4d-123.2385938>

Benbow park

<https://www.google.ca/maps/place/Benbow+park+Tennis+Courts/@49.3451494,-123.2037424,186m/data=!3m1!1e3!4m13!1m7!3m6!1s0x54866e7fa9be26bd:0xc3814afbccbb49bf!2sBenbow+Park,+West+Vancouver,+BC!3b1!8m2!3d49.3449191!4d-123.2035389!3m4!1s0x54866e7e4de443db:0xa22a3fc67e7f5a07!8m2!3d49.34547!4d-123.2034107>

Burley drive park

<https://www.google.ca/maps/place/Burley+Drive+Park,+Burley+Dr,+West+Vancouver,+BC+V7T+2E1/@49.3377243,-123.1422785,373m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54866e3a471730db:0x2effda8a8061f3e0!8m2!3d49.3377784!4d-123.1410783>

29th street courts

<https://www.google.ca/maps/dir/49.3416499,-123.1944118/West+Vancouver,+British+Columbia/@49.3417611,-123.1945231,373m/data=!3m1!1e3!4m8!4m7!1m0!1m5!1m1!1s0x54866e153fed7cd3:0x468dd2eb0790eb95!2m2!1d-123.1601982!2d49.3286251>

Altamont park

<https://www.google.ca/maps/place/Altamont+Park,+West+Vancouver,+BC/@49.3440206,-123.1960111,186m/data=!3m1!1e3!4m13!1m7!3m6!1s0x54866e7c7a2f0523:0x826a9d4a56a40267!2sAltamont+Crescent,+West+Vancouver,+BC!3b1!8m2!3d49.345659!4d-123.1938044!3m4!1s0x54866e7be2e90475:0xd85e616c56d9908c!8m2!3d49.343629!4d-123.195692>

Ambleside park(above the market)

<https://www.google.ca/maps/place/Ambleside+Artisan+Farmer's+Market/@49.3269105,-123.1520285,373m/data=!3m1!1e3!4m12!1m6!3m5!1s0x54866e1f0f7e33d7:0x7434951f9f046b50!2sAmbleside+Park!8m2!3d49.3248075!4d-123.1506779!3m4!1s0x0:0x111eebd577f0aebb!8m2!3d49.3260719!4d-123.1510409>

Glenmore park

<https://www.google.ca/maps/place/Glenmore+Park,+West+Vancouver,+BC/@49.3606364,-123.1214613,186m/data=!3m1!1e3!4m13!1m7!3m6!1s0x54866fbb43bc042f:0x19e898237403ae4b!2sGlenmore+Dr,+West+Vancouver,+BC!3b1!8m2!3d49.3624854!4d-123.1216364!3m4!1s0x54866fbb029aeee3:0x23c6eab4f9f3a88b!8m2!3d49.3602054!4d-123.121482>

Larson Bay park (tree coverage over court)

<https://www.google.ca/maps/place/Larson+Bay+Park,+West+Vancouver,+BC/@49.362572,-123.2820211,186m/data=!3m1!1e3!4m5!3m4!1s0x54866c76abadd929:0x634795784ebb1f75!8m2!3d49.3623965!4d-123.2815546>

Whytecliff park

<https://www.google.ca/maps/place/Whytecliff+Park+Playground/@49.3736315,-123.2906426,372m/data=!3m1!1e3!4m12!1m6!3m5!1s0x54866b8cdef12231:0xf3984903587a8e3e!2sWhytecliff+Park+%7C+West+Vancouver!8m2!3d49.3731338!4d-123.2885612!3m4!1s0x54866b8cfba00ec3:0x7249ca2d4c23a56d!8m2!3d49.3733518!4d-123.2898007>

Cedardale park

<https://www.google.ca/maps/place/Cedardale+Park,+West+Vancouver,+BC/@49.333349,-123.1231457,93m/data=!3m1!1e3!4m8!1m2!2m1!1scederdale+park!3m4!1s0x54866e2955b2fa75:0xa24a26e95bb42898!8m2!3d49.3335113!4d-123.1228698>

Chelsea close park

<https://www.google.ca/maps/place/Chelsea+Close,+West+Vancouver,+BC+V7S+3E9/@49.3484852,-123.1912739,745m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54866e631a6c030f:0x833d84409b6b6cc8!8m2!3d49.3484817!4d-123.1890852>

Caulfeild elementary

<https://www.google.ca/maps/place/Caulfeild+Elementary+School/@49.3453178,-123.2512853,373m/data=!3m1!1e3!4m5!3m4!1s0x54866c47b7a9c991:0x9046c798d08b2c52!8m2!3d49.3448619!4d-123.2519351>

Westwood park (not west Vancouver)

<https://www.google.ca/maps/place/Westwood+Park/@49.1931051,-123.1710711,23925m/data=!3m1!1e3!4m5!3m4!1s0x54867f489a974e65:0xc14a21a16bd57e7b!8m2!3d49.2766107!4d-122.7780846>

North Vancouver

Tempe heights park

<https://www.google.ca/maps/place/Tempe+Heights+Park/@49.3323244,-123.058608,186m/data=!3m1!1e3!4m5!3m4!1s0x548670114584fee5:0xf9b5f849df926386!8m2!3d49.3324756!4d-123.0590988>

Princess park

<https://www.google.ca/maps/place/Princess+Park/@49.3404763,-123.0565132,373m/data=!3m1!1e3!4m5!3m4!1s0x548670056fe2ca23:0x8b60e880b7ae0ba4!8m2!3d49.3407157!4d-123.0549414>

Rey Sargent park

<https://www.google.ca/maps/place/Rey+Sargent+park/@49.3285992,-123.0747908,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486703c3f83719f:0xf2c99fd4d0dda98c!8m2!3d49.3285957!4d-123.0726021>

Ridgeway elementary

<https://www.google.ca/maps/place/Ridgeway+Elementary/@49.3150366,-123.0627596,373m/data=!3m1!1e3!4m5!3m4!1s0x54867044e7ac325d:0x99e8c896047aa229!8m2!3d49.3151817!4d-123.0616545>

Myrtle park

<https://www.google.ca/maps/place/Myrtle+Park/@49.3203165,-122.9524317,746m/data=!3m1!1e3!4m5!3m4!1s0x54867a48e1050719:0xa90655ed63db04c5!8m2!3d49.3202711!4d-122.9503235>

Karen Magnussen

<https://www.google.ca/maps/place/Karen+Magnussen+Community+Recreation+Centre/@49.3307039,-123.0462429,186m/data=!3m1!1e3!4m5!3m4!1s0x54867012aa8e7013:0x40ce7a99ab8c5bbd!8m2!3d49.3306856!4d-123.0459827>

Indian river park

<https://www.google.ca/maps/place/Indian+River+Park,+North+Vancouver,+BC/@49.319529,-122.9659217,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54867a4381ffd4ff:0xd45ea6430741245b!8m2!3d49.3195545!4d-122.9625366>

Eldon park

<https://www.google.ca/maps/place/Eldon+Park/@49.3459418,-123.1061013,745m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54866fc52c172289:0x5cb28ad511ed6d93!8m2!3d49.3459383!4d-123.1039126>

Garibaldi park

<https://www.google.ca/maps/place/Garibaldi+Park,+Garibaldi+Dr,+North+Vancouver,+BC/@49.3133334,-122.9767526,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x54867a6955c76dc5:0x56d1d358654a3532!8m2!3d49.3133342!4d-122.9747338>

Cates park

<https://www.google.ca/maps/place/Little+Cates+Park/@49.3057976,-122.9509884,373m/data=!3m1!1e3!4m12!1m6!3m5!1s0x54867a1785500c1d:0xec466ee15bf91165!2sCates+Park!8m2!3d49.3030496!4d-122.9552922!3m4!1s0x54867a3cd929dc4d:0x387c40c5f6e36fbb!8m2!3d49.3051888!4d-122.9494303>

Cleveland park

<https://www.google.ca/maps/place/Cleveland+Park,+North+Vancouver,+BC/@49.3577378,-123.1075944,745m/data=!3m1!1e3!4m5!3m4!1s0x54866fbfd2da159f:0x15048a186340126e!8m2!3d49.358972!4d-123.106382>

Delbrook park

<https://www.google.ca/maps/place/Delbrook+Park/@49.3373057,-123.0909427,745m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486702736e1848f:0xc31ce162d13df919!8m2!3d49.3373022!4d-123.088754>

Derek Inman

<https://www.google.ca/maps/place/Derek+Inman+Public+Tennis+Courts/@49.3104799,-123.07687,746m/data=!3m2!1e3!4m8!1m2!2m1!1sderek+inman!3m4!1s0x5486704d927f5b27:0xad6de4f35f904e!8m2!3d49.3102766!4d-123.0742517>

North shore winter club

<https://www.google.ca/maps/place/North+Shore+Winter+Club/@49.3116878,-123.03923,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x548670610c4b2aab:0x5c9a6d80b7bebf26!8m2!3d49.3116843!4d-123.0370413>

Cloverley park

<https://www.google.ca/maps/place/Cloverly+Park/@49.3116877,-123.050907,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486705e9bd6f5a9:0x8926736ccaade115!8m2!3d49.3116842!4d-123.0487183>

Draycott park

<https://www.google.ca/maps/place/Draycott%2FWestover+Park,+North+Vancouver,+BC/@49.3385217,-123.024476,186m/data=!3m1!1e3!4m8!1m2!2m1!1sDarycott+park!3m4!1s0x54867aa26f009ad3:0xf3ba4c3069870a11!8m2!3d49.3380118!4d-123.0240816>

McDougall field

<https://www.google.ca/maps/place/Mickey+McDougall+Gym/@49.3305725,-123.0694163,746m/data=!3m2!1e3!4b1!4m5!3m4!1s0x5486701623ce5acb:0x8bed64685d533a10!8m2!3d49.330569!4d-123.0672276>

Murdo Frazer park

<https://www.google.ca/maps/place/Murdo+Frazer+Park/@49.3347583,-123.1082298,746m/data=!3m1!1e3!4m5!3m4!1s0x54866fd6ab70ebaf:0x5624ba52c4e77afd!8m2!3d49.3357423!4d-123.1091149>

Handsworth secondary school

<https://www.google.ca/maps/place/Handsworth+Secondary/@49.3518407,-123.1018237,373m/data=!3m1!1e3!4m5!3m4!1s0x54866fc3b42d00ff:0xdbc07e4c7a008378!8m2!3d49.3513805!4d-123.1010153>

Welch park

<https://www.google.ca/maps/place/Upward+Construction+%26+Renovation/@49.31803,-123.1111297,373m/data=!3m1!1e3!4m13!1m7!3m6!1s0x548671db08341c33:0x7fe7af03ce61219a!2s>

[Welch+St,+North+Vancouver,+BC!3b1!8m2!3d49.3177183!4d-123.1212101!3m4!1s0x548673e7bde5acdf:0xa17735b2add1a44e!8m2!3d49.3174609!4d-123.1109671](https://www.google.ca/maps/place/Welch+St,+North+Vancouver,+BC!3b1!8m2!3d49.3177183!4d-123.1212101!3m4!1s0x548673e7bde5acdf:0xa17735b2add1a44e!8m2!3d49.3174609!4d-123.1109671)

Evelyn park

<https://www.google.ca/maps/place/Evelyn+Park,+North+Vancouver,+BC+V7K+3B9/@49.3483907,-123.023597,186m/data=!3m1!1e3!4m5!3m4!1s0x54867aba0a3e23ef:0x888fcc1bde21d1e1!8m2!3d49.3485211!4d-123.0234688>

Glenwood park

<https://www.google.ca/maps/place/Glenwood+Park,+North+Vancouver,+BC/@49.3535967,-123.1055482,186m/data=!3m1!1e3!4m8!1m2!2m1!1sglenwood+avenue!3m4!1s0x54866fc11c16e273:0x981a771231442b42!8m2!3d49.3535199!4d-123.1049569>

Blueridge elementary school

<https://www.google.ca/maps/place/Blueridge+Elementary/@49.3242103,-123.0008295,186m/data=!3m1!1e3!4m5!3m4!1s0x54867a87d21d0829:0x8b5066847b475c7a!8m2!3d49.3241553!4d-123.0007249>

Arglye secondary school

<https://www.google.ca/maps/place/Argyle+Secondary/@49.3409687,-123.0423744,186m/data=!3m1!1e3!4m5!3m4!1s0x5486700821d62599:0x7f5d80079e94ea10!8m2!3d49.341195!4d-123.042082>

Institute park

<https://www.google.ca/maps/place/Institute+Park,+North+Vancouver,+BC+V7K+2K9/@49.3393367,-123.0358382,186m/data=!3m1!1e3!4m13!1m7!3m6!1s0x54867aa73726fe1f:0xe0d7d2da9db228e5!2s!nstitute+Park,+North+Vancouver,+BC+V7K+2K9!3b1!8m2!3d49.3394492!4d-123.0364829!3m4!1s0x54867aa73726fe1f:0xe0d7d2da9db228e5!8m2!3d49.3394492!4d-123.0364829>

Westover road

<https://www.google.ca/maps/place/Westover+Rd,+North+Vancouver,+BC/@49.3388083,-123.0249017,186m/data=!3m1!1e3!4m8!1m2!2m1!1swestover+school+vancouver!3m4!1s0x54867aa3cb2d357d:0x6dac65bf206e36a0!8m2!3d49.3391657!4d-123.0263152>

Windsor secondary

<https://www.google.ca/maps/place/Windsor+Secondary/@49.3137978,-122.9979742,186m/data=!3m1!1e3!4m5!3m4!1s0x54867a799f0920f7:0x4051e9ec8d7dc6f0!8m2!3d49.3142428!4d-122.9975585>

Harry Jerome rec centre

<https://www.google.ca/maps/place/Harry+Jerome+Community+Centre+Tennis+Courts/@49.3295558,-123.0721542,373m/data=!3m1!1e3!4m12!1m6!3m5!1s0x5486703da88dae77:0xb9b20e8c7274142e!2sHarry+Jerome+Community+Recreation+Centre!8m2!3d49.3297673!4d-123.0708399!3m4!1s0x5486703dcb27e39b:0x54bd9bf5295a9e1d!8m2!3d49.3290155!4d-123.0708446>

Eagle Mountain Park	Abbotsford	Excellent	Painted, clean, good nets	Good conditions	1
Swensson Park	Abbotsford	Poor-Good	Unpainted, clean, net	Good-playable conditions	1
Larch Park	Abbotsford	Poor	Unpainted, dirty (some parts)	nets, playable conditions	1
Matsqui Village Park	Abbotsford	Poor	Unpainted, dirty (some parts)	nets, playable conditions	1
Barrowtown School	Abbotsford	Unplayable	Unpainted, shared place with a basketball court		1
Jubilee Park	Abbotsford	Good	Painted, nets, dirty (some parts)	Good conditions	2
Bradner Community Park	Abbotsford	Poor-Good	Unpainted, clean, nets	Good-playable conditions	2
Mt Lehman Community Park	Abbotsford	Poor	Unpainted, cracked	nets, playable conditions	2
Upper Sumas School	Abbotsford	Poor	Unpainted, cracked (some parts)	nets, playable conditions	2
M.E.I. School	Abbotsford	Excellent	Painted, clean, good nets	Good conditions	4
M.S.A. Arena	Abbotsford	Good	Painted, clean, nets	Good conditions	4
Robert Bateman School	Abbotsford	Poor	Unpainted, cracked/dirty	Playable-bad conditions, nets	4
Yale Court Park	Abbotsford	Excellent	Painted, clean, good nets	Good conditions	6
Anmore Elementary School	Anmore	Excellent	Painted, clean, good nets	Good conditions	2
Ashcroft Secondary School	Ashcroft	Excellent	Painted, clean, good nets	Good conditions	2
No public courts	Blind Bay	/	/	/	/
Bowen Island Community School	Bowen Island	Good	Painted, nets, dirty (some parts)	Good conditions	1
Burnaby Heights Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	1
East Grove Park	Burnaby	Good	Painted, looks used	Nets, good conditions	1
Westridge Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions, unnecessary lines	2
Mary Avenue Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
Keswick Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
Stoney Creek Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
David Gray Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
Cariboo Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
Bonsor Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	2
Maywood School Site	Burnaby	Good	Painted, nets, dirty (some parts)	Good conditions	2
Ernie Winch Park	Burnaby	Good	Painted, nets, dirty (some parts)	Good conditions	2
Edmonds Park	Burnaby	Good	Painted, nets, dirty (some parts)	Good conditions	2
Brentwood Park	Burnaby	Good	Painted, nets, dirty (some parts)	Good conditions	2
Confederation Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Squint Lake Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Robert Burnaby Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Ron McLean	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Forest Grove Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Kensington Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Broadview Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Burnaby South Memorial Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	3
Willingdon Heights Park	Burnaby	Excellent	Painted, clean, good nets	Good conditions	4
Central Park-Bonsor Tennis Courts	Burnaby	Excellent	Painted, clean, good nets	Good conditions	12
Cameron Recreation Complex	Burnaby	Indoor	/	/	/
BC Secondary Schools Tennis Asso.	Burnaby	Indoor	/	/	/
South Parksites Burnaby	Burnaby	not found	/	/	/
Coquitlam Tennis Club	Burnaby	not found	/	/	/
Robron Park	Campbell River	Excellent	Painted, clean, good nets	Good conditions	2
Centennial Park	Campbell River	Excellent	Painted, clean, good nets	Good conditions	4
Willow Point Park	Campbell River	Excellent	Painted, clean, good nets	Good conditions	4
Zinio Park	Castlegar	Good	Painted (one colour), dirty (some parts)	Good conditions, nets	4
Strathcona Elementary School	Chilliwack	Poor	Unpainted, bad visible lines, looks used	Playable-bad conditions, net?	1
Wells Landing	Chilliwack	Poor	Unpainted	nets, playable conditions	1
Ashwell Park	Chilliwack	Poor	Unpainted	nets, playable conditions	1
Greendale Elementary	Chilliwack	Poor	Unpainted, dirty (some parts)	nets, playable conditions	2
Yarrow Community Centre	Chilliwack	Poor	Unpainted, bad visible lines, looks used	Playable-bad conditions, nets	2
Meadowbrook Park	Chilliwack	Poor	Unpainted, bad visible lines, looks used	Playable-bad conditions, nets	2
Mountview Park	Chilliwack	Poor	Unpainted, dirty (some parts), looks used	nets, playable conditions	2
Corwell Park	Chilliwack	Poor	Unpainted, unnecessary lines	nets, playable conditions	2
Rosedale Community	Chilliwack	Poor	Unpainted	nets, playable conditions	3
Watson Glen Park	Chilliwack	Excellent	Painted (one colour), clean, good nets	Good conditions	4
Portage Park	Chilliwack	Excellent	Painted, clean, good nets	Good conditions	4
Sardis Senior Secondary School	Chilliwack	Good	Painted (one colour), good nets	Good conditions	4
Graham School	Chilliwack	Poor	Unpainted, unnecessary lines	nets, playable conditions	4
Twin Rinks	Chilliwack	not found	/	/	/
Location	City	Court Rating	Reason	Notes	#of courts
Kalamalka High School	Coldstream	Excellent	Painted, clean, good nets	Good conditions	3
Village Park	Comox	Good	Painted, nets, dirty (some parts)	Good conditions	2
Comox Valley TC	Comox/Courtenay	Good	Painted, nets, dirty (some parts)	Good conditions	6
Maillard Middle School	Coquitlam	Poor	Unpainted, dirty, looks used	nets, playable conditions	1
Burquitlam Park	Coquitlam	Excellent	Painted (one colour), clean, good nets	Good conditions	2
Porlier Civic Grounds/Park	Coquitlam	Excellent	Painted, clean, good nets	Good conditions	2
Mariner Park	Coquitlam	Excellent	Painted, clean, good nets	Good conditions, unnecessary lines	2
Panorama Heights Park	Coquitlam	Good	Painted (one colour), good nets	Good conditions	2
Mackin Park	Coquitlam	Poor	Unpainted	nets, playable conditions	2
Blue Mountain Park	Coquitlam	Poor	Unpainted	nets, playable conditions	3
Bramble Park	Coquitlam	Poor	Unpainted	nets, playable conditions	3
Eagle Ridge Pool Grounds and Park	Coquitlam	Excellent	Painted (one colour), clean, good nets	Good conditions	4
Town Centre Park	Coquitlam	Good-average	Painted, nets, dirty	Good-playable conditions	4
Hickey Reservoir Park	Coquitlam	Excellent	Painted (one colour), clean, good nets	Good conditions	6
Lewis Park	Courtenay	Excellent	Painted, clean, good nets	Good conditions	4
Coverdale Watson Park	Cowichan	Poor	Unpainted	nets, playable conditions	1
Highland Elementary School	Cranbrook	Not found	/	/	/
Endersby Park	Delta	Poor	Painted, very dirty, unnecessary lines	Playable conditions, net	1
North Delta Community Park	Delta	Excellent	Painted, clean, good nets	Good conditions	2
Annieville Lions Park	Delta	Poor	Unpainted, cracked (some parts)	nets, playable conditions	2
Chalmers Park	Delta	Excellent	Painted, clean, good nets	Good conditions	3
Brandrith Park	Delta	Poor	Unpainted	nets, playable conditions	3
Cromie Park	Delta	Poor	Unpainted, unnecessary lines	nets, playable conditions	3
Hawthorne Park	Delta	Good	Painted, dirty (some parts)	nets, good conditions	5
Sunshine Hills Park	Delta	Excellent	Painted, clean, good nets	Good conditions	10
Egmont Park	Egmont	Unplayable	Unpainted, no net	non-playable conditions	1

Elkford Recreation Centre	Elkford	Excellent	Painted, clean, good nets	Good conditions	2
City Courts	Fernie	Excellent	Painted, clean, good nets	Good conditions	4
Art Fraser Park	Fort Nelson	Excellent	Painted, clean, good nets	Good conditions	2
Dougall Park	Gibsons	Excellent	Painted, clean, good nets	Good conditions	2
Blair Pond Park	Glenmore	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	1
Crossglen Park	Glenmore	Poor	Unpainted, cracked, no/ bad visible lines	Playable-bad conditions, net	1
Jack Robertson Memorial Park	Glenmore	Excellent	Painted, clean, good nets	Good conditions	2
Mount 7 Recreation Complex	Golden	Excellent	Painted, clean, good nets	Good conditions	3
Grand Forks Secondary School	Grand Forks	Excellent	Painted, clean, good nets	Good conditions	6
Spring Park	Harrison Hot Springs	Excellent	Painted, clean, good nets	Good conditions	2
Honeymoon Bay Community Hall	Honeymoon Bay	Poor	Unpainted, unnecessary lines	nets, playable conditions	2
no courts	Invermere	/	/	/	/
Westsyde Centennial Park	Kamloops	Poor	Unpainted	nets, playable conditions	1
Todd Hall Park	Kamloops	Poor	Unpainted, cracked (some parts)	nets, playable conditions	1
Rose Hill Park	Kamloops	Excellent	Painted (one colour), clean, good nets	Good conditions	2
McBeth Park	Kamloops	Poor	Unpainted, dirty (some parts)	nets, playable conditions	2
Brocklehurst Rec Centre	Kamloops	Poor	Unpainted	nets, playable conditions	2
Overlanders Park	Kamloops	Poor	Painted, dirty, cracked	nets, playable conditions	3
Exhibition Park	Kamloops	Poor	Painted, dirty, cracked	nets, playable conditions	3
Riverside Park	Kamloops	Excellent	Painted, clean, good nets	Good conditions	4
Kaslo Tennis Club	Kaslo	Good	Painted, dirty (some parts)	Nets, good-playable conditions	2
Quilchena Park	Kelowna	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	1
Gertsmar Park	Kelowna	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	1
Hartwick Park	Kelowna	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	1
Birkdale Park	Kelowna	Good	Painted, looks used (some parts)	Nets, good conditions	1
Summerside Park	Kelowna	Good-Poor	Painted, dirty	Nets, good-playable conditions	1
Kinsmen Park	Kelowna	Excellent	Painted, clean, good nets	Good conditions	2
City Park	Kelowna	Good	Painted (one colour), dirty (some parts)	Nets, good conditions	2
Parkinson Rec Centre	Kelowna	Excellent	Painted, clean, good nets	Good conditions	6
Knox Mountain Park	Kelowna	Not found	/	/	/
Rotary Park	Kimberley	Good	Painted (one colour), dirty (some parts)	Nets, good conditions	4
West Langley Park	Langley	Poor	Unpainted	nets, playable conditions	1
McClughan Park	Langley	Poor	Unpainted	nets, playable conditions	1
Nicholas Park	Langley	Poor	Unpainted	nets, playable conditions	1
Noel Booth Park	Langley	Poor	Unpainted	nets, playable conditions	1
Milner Park	Langley	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, net	1
Philip Jackman Park	Langley	Excellent	Painted, clean, good nets	Good conditions	2
McLeod Athletic Park	Langley	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	2
Denny Ross Park	Langley	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	2
Forest Hills Park	Langley	Excellent	Painted, clean, good nets	Good conditions	2
Fort Langley Park	Langley	Excellent	Painted, clean, good nets	Good conditions	2
Aldergrove Athletic Park	Langley	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	2
Douglas Park	Langley	Good	Painted (one colour), dirty (some parts)	Nets, good conditions	2
Meadow Park	Langley	Poor	Unpainted	nets, playable conditions	2
Willoughby Community Park	Langley	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, nets	2
Mitchell Road Park	Maple Ridge	Poor	Unpainted, cracked (some parts)	nets, playable conditions	1
Somerset Park	Maple Ridge	Poor	Unpainted	nets, playable conditions	1
Belle Morse Park	Maple Ridge	Poor	Unpainted, cracked, incomplete lines	Playable-bad conditions, nets	1
Thornhill Park	Maple Ridge	Poor	Unpainted	nets, playable conditions	1
Kin Park	Maple Ridge	Poor	Unpainted, dirty (some parts)	nets, playable conditions	1
Fairview Park	Maple Ridge	Poor	Unpainted, dirty (some parts)	nets, playable conditions	1
Hammond Park	Maple Ridge	Poor	Unpainted, unnecessary lines	nets, playable conditions	1
Brickwood Park	Maple Ridge	Excellent	Painted (one colour), clean, good nets	Good conditions	2
Maple Ridge Secondary	Maple Ridge	Poor	Unpainted, dirty (some parts), looks used	nets, playable conditions	2
Garibaldi Secondary School	Maple Ridge	Good	Painted, dirty (some parts),	Nets, good conditions	3
Westview Secondary	Maple Ridge	Poor	Unpainted	nets, playable conditions	4
Thomas Haney/MR Lawn Bowling	Maple Ridge	Excellent	Painted, clean, good nets	Good conditions	5
no courts	Mayne Island	/	/	/	/
no courts	Merrit	/	/	/	/
no courts	Mill Bay	/	/	/	/
Centennial Park	Mission	Excellent	Painted, clean, good nets	Good conditions	3
John Weeks Park	Nanaimo	Poor	Unpainted, dirty, looks used	nets, playable conditions	1
Hammond Bay Elementary	Nanaimo	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
May Richards Bennet Pioneer Park	Nanaimo	Poor	Unpainted, unnecessary lines	nets, playable conditions	2
Morningside Park	Nanaimo	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Cinnabar Valley Park	Nanaimo	Poor	Unpainted, cracked (some parts)	nets, playable conditions	2
Diver Lake Park	Nanaimo	Poor	Unpainted, cracked (some parts)	nets, playable conditions	2
Departure Bay Centennial Park	Nanaimo	Poor	Unpainted, unnecessary lines	nets, playable conditions	2
McGirr Sports Complex	Nanaimo	Poor	Unpainted	nets, playable conditions	2
Beaufort Park	Nanaimo	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, nets	2
Beban Park	Nanaimo	Excellent	Painted, clean, good nets	Good conditions	5
Bowen Park	Nanaimo	Excellent	Painted, clean, good nets	Good conditions	6
Harewood Centennial Park	Nanaimo	no courts	/	/	/
Rotary Lakeside Park	Nelson	not found	/	/	/
Old Schoolhouse Park	New Westminster	Excellent	Painted, clean, good nets	Good conditions,unnecessary lines	1
Connaught Heights Park	New Westminster	Excellent	Painted (one colour), clean, good nets	Good conditions	2
Grimston Park	New Westminster	Good	Painted (one colour), dirty (some parts)	Good conditions, nets	2
Ryall Park	New Westminster	Poor	Unpainted	nets, playable conditions	2
Simcoe Park	New Westminster	Poor	Unpainted	nets, playable conditions	2
Moody Park	New Westminster	Excellent	Painted, clean, good nets	Good conditions	3
Hume Park	New Westminster	Poor	Unpainted, dirty (some parts)	nets, playable conditions	3
Queens Park	New Westminster	Excellent	Painted, clean, good nets	Good conditions	4
Westburnco Sports Courts	New Westminster	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, nets	4
Tempe Heights Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Princess Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
R. Sargent Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Ridgeway Elementary School	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Karen Magnussen	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Indian River Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2

Eldon Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Garibaldi Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Cleveland Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Delbrook Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Derek Inman	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	2
Darycott Park	North Vancouver	Good	Painted, dirty (some parts)	Good conditions, nets	2
McDougall Field	North Vancouver	Good	Painted, dirty (some parts)	Good conditions, nets	2
Welch Park	North Vancouver	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Evelyn Park	North Vancouver	Poor	Unpainted	nets, playable conditions	2
Glenwood Park	North Vancouver	Poor	Unpainted, dirty	nets, playable conditions	2
Blueridge Elementary School	North Vancouver	Poor	Unpainted, dirty (some parts)	nets, playable conditions	2
Institute Park	North Vancouver	Poor	Unpainted, unnecessary lines	nets, playable conditions	2
Balmoral Secondary School	North Vancouver	Unplayable	Unpainted, no nets, almost no lines	non-playable conditions, cracked	2
Handsworth Secondary School	North Vancouver	Poor	Unpainted, multisport court, dirty	nets, playable conditions	3
Myrtle Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	4
Cates Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	4
Boulevard Park	North Vancouver	Excellent	Painted, clean, good nets	Good conditions	4
North Shore Winter Club	North Vancouver	Excellent	Painted, clean, good nets	Good conditions, lights	4
Cloverley Park	North Vancouver	Good	Painted, looks used (some parts)	Good conditions, nets	4
Murdo Frazer Park	North Vancouver	Good	Painted, dirty (some parts)	Good conditions, nets	6
Arglye Secondary School	North Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions	6
Westover School	North Vancouver	Unplayable	Unpainted, no lines, no nets	there were courts in the past	/
Windsor Secondary School	North Vancouver	Unplayable	Unpainted, no nets, there were courts in the past, now there are parking lots	/	/
William Lucas Centre	North Vancouver	is closed	/	/	/
Inter-River Park	North Vancouver	not found	/	/	/
Carson Graham Secondary School	North Vancouver	not found	/	/	/
Boundary Community School	North Vancouver	not found	/	/	/
Norseman Park	North Vancouver	not found	/	/	/
Maplewood School	North Vancouver	not found	/	/	/
Seymour Heights School	North Vancouver	not found - Indoor?	/	/	/
Sutherland Secondary	North Vancouver	not found - Indoor?	/	/	/
Harry Jerome Rec Centre	North Vancouver	not found - Indoor?	/	/	/
Windsor Park	Oak Bay	Good	Painted, looks used (some parts)	Good conditions, nets	3
Henderson Park	Oak Bay	Good-Poor	Painted, dirty, cracked (some parts)	Nets, good-playable conditions	6
no courts	Osoyoos	/	/	/	/
no courts	Parksville	/	/	/	/
McLaren Park	Penticton	Good	Painted, dirty (some parts)	Good conditions, nets	2
Columbia Park	Penticton	Good	Painted, dirty (some parts)	Good conditions, nets	2
Lakawanna Park	Penticton	Good	Painted, looks used (some parts)	Good conditions, nets	2
Princess Margaret School	Penticton	Excellent	Painted, clean, good nets	Good conditions	3
Skaha Park	Penticton	Good	Painted, dirty (some parts)	Good conditions, nets	3
McNicoll Park School	Penticton	Poor	Painted, dirty, looks used	nets, playable conditions	3
Penticton Secondary School	Penticton	Excellent	Painted, clean, good nets	Good conditions	4
Pitt Meadows Secondary School	Pitt Meadows	Poor	Painted, dirty, looks used	nets, playable conditions	2
Gyro Recreation Park	Port Alberni	Excellent	Painted, clean, good nets	Good conditions	5
Routley Park	Port Coquitlam	Excellent	Painted, clean, good nets	Good conditions	1
Evergreen Park	Port Coquitlam	Excellent	Painted, clean, good nets	Good conditions	1
Imperial Park	Port Coquitlam	Good	Painted, dirty (some parts)	Good conditions, nets	1
Westwood Park	Port Coquitlam	Poor	Unpainted	nets, playable conditions	2
Eastern Drive Park	Port Coquitlam	Poor	Painted, dirty, looks used	nets, playable conditions	2
Terry Fox Park	Port Coquitlam	Excellent	Painted, clean, good nets	Good conditions	4
Gates Park	Port Coquitlam	Excellent	Painted, clean, good nets	Good conditions	6
Port Hardy Recreation Centre	Port Hardy	Poor	Unpainted	nets, playable conditions	2
North Island Secondary School	Port McNeill	Poor	Unpainted, cracked (some parts)	nets, playable conditions	2
Easthill Park	Port Moody	Excellent	Painted, clean, good nets	Good conditions	1
North Shore Community Park	Port Moody	Unplayable	Unpainted, no nets	non-playable conditions	2
Recreation Complex/Town Centre Park	Port Moody	Good	Painted, dirty (some parts)	Good conditions, nets	5
Art Wilkinson Park	Port Moody	not found	/	/	/
Vanway Elementary School	Prince George	Poor	Unpainted	nets, playable conditions	2
Carrie Jane Gray Park	Prince George	Excellent	Painted (one colour), clean, good nets	Good conditions	3
John McInnis Junior Secondary	Prince George	Poor	Unpainted, cracked (some parts)	nets, playable conditions	3
Lakewood Junior Secondary	Prince George	Poor	Unpainted	nets, playable conditions	3
DP Todd Secondary	Prince George	Poor	Unpainted	nets, playable conditions	3
Ridgeview Park	Prince George	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, nets (at two courts)	3
Kelly Road Secondary	Prince George	Poor	Unpainted	nets, playable conditions	4
College Heights Secondary	Prince George	Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, dirty	4
Haldi Road Park	Prince George	not found	/	/	/
Fort George Central Elementary	Prince George	Poor	Unpainted	nets, playable conditions	2, extra wall
no courts	Qualicum Beach	/	/	/	/
Queen Elizabeth Park	Revelstoke	Good	Painted, dirty (some parts)	Good conditions, nets	3
Burkeville Neighbourhood Park	Richmond	Poor	Unpainted	nets, playable conditions	1
Terra Nova Neighbourhood Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Oldlinwood Neighbourhood Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
London/Stevston Neighbourh. Park	Richmond	Poor	Unpainted	nets, playable conditions	2
Odlin Neighbourhood Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Dover Neighbourhood Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Hamilton Community Park	Richmond	Poor	Unpainted, dirty (some parts)	nets, playable conditions	2
Katsura Neighbourhood	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2
Minoru Park	Richmond	Excellent	Painted, clean, good nets	Good conditions	3
McNair Neighbourhood Park	Richmond	Poor	Unpainted, dirty (some parts)	nets, playable conditions	3
Palmer/Garden City Neighbourh. Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	3
King George/Cambie Community P.	Richmond	Poor	Unpainted	nets, playable conditions	3
Thompson/Burnett Community Park	Richmond	Poor	Unpainted, looks used (some parts)	nets, playable conditions	4
Blundell Neighbourhood Park	Richmond	Poor	Unpainted	nets, playable conditions	4
Hugh Boyd Community Park	Richmond	Poor	Unpainted	nets, playable conditions	6
Southarm Tennis Courts	Richmond	Good-average	Painted, nets, dirty	Good-playable conditions	8
Steve Nash TC	Richmond	Excellent	Painted, clean, good nets	Good conditions, Indoor Bubble	?
River Club	Richmond	Indoor	/	/	/
BC Wheelchair Sports Association	Richmond	Indoor?	/	/	/

Steveston Community Park	Richmond	Poor	Unpainted	nets, playable conditions	2, extra wall	
Chilliwack Tennis Society	Rosedale	Poor	Unpainted	nets, playable conditions		3
Rossland Tennis Courts	Rossland	Excellent	Painted, clean, good nets	Good conditions	3, extra wall	
Saanich Tennis Club	Royal Oak	Excellent	Painted, clean, good nets	Good conditions		2
Edith Gay Park	Rutland	Excellent	Painted (one colour), clean, good nets	Good conditions, unnecessary lines		2
Lambrick Park	Saanich	Excellent	Painted, clean, good nets	Good conditions		4
Blackburn Park	Salmon Arm	not found	/	/	/	
Fulford Tennis Court	Salt Spring Island	Excellent	Painted, clean, good nets	Good conditions, unnecessary lines		1
Portlock Park	Salt Spring Island	Good	Painted, dirty (some parts)	Good conditions, nets		4
Saltspring Tennis Association	Salt Spring Island	Indoor	/	/	/	
Hackett Park	Sechelt	Excellent	Painted, clean, good nets	Good conditions		2
Suncoast Racquet Club	Sechelt	Indoor	/	/	/	
no courts	Sidney	/	/	/	/	
no courts	South Cowichan	/	/	/	/	
no courts	South Delta	/	/	/	/	
Boulevard Park	Squamish	Excellent	Painted, clean, good nets	Good conditions		1
Brennan Park	Squamish	Excellent	Painted, clean, good nets	Good conditions		4
Lakeshore Raquet Club	Summerland	Excellent	Painted, clean, good nets	Good conditions		3
Cloverdale Heights Park	Surrey	Poor	Unpainted, unnecessary lines	nets, playable conditions		1
Bridgeview Park	Surrey	Poor	Unpainted	nets, playable conditions		1
Hummingbird Park	Surrey	Poor	Unpainted	nets, playable conditions		1
Morgan Creek Park	Surrey	Excellent	Painted, clean, good nets	Good conditions		2
Meridian by the Sea	Surrey	Good	Painted, looks used (some parts)	Good conditions, nets		2
Bob Rutledge Park	Surrey	Good	Painted, dirty (some parts)	Good conditions, nets		2
Goldstone Park	Surrey	Poor	Unpainted	nets, playable conditions		2
Royal Kwantlen Park	Surrey	Poor	Unpainted, dirty (some parts)	nets, playable conditions		2
Sullivan Park	Surrey	Poor	Unpainted, looks used (some parts)	nets, playable conditions		2
Sunnyside Park	Surrey	Poor	Unpainted, cracked (some parts)	nets, playable conditions		2
Robson Park	Surrey	Poor	Unpainted	nets, playable conditions		2
Greenaway Park	Surrey	Poor	Unpainted	nets, playable conditions		2
Alderwood Park	Surrey	Poor	Unpainted, looks used (some parts)	nets, playable conditions		2
Bell Park	Surrey	Poor	Unpainted, dirty, looks used	nets, playable conditions		2
Whalley Reservoir Grounds	Surrey	Poor	Unpainted, cracked (some parts)	nets, playable conditions		2
South Surrey Athletic Park	Surrey	Poor	Painted, dirty, looks used	nets, playable conditions		4
Cloverdale Athletic Park	Surrey	Poor	Painted, very dirty	nets, playable conditions		4
Crescent Park	Surrey	Poor	Unpainted, looks used (some parts)	nets, playable conditions		4
Newton Athletic Park	Surrey	Excellent	Painted, clean, good nets	Good conditions		8
Fleetwood Park	Surrey	Good	Painted, dirty (some parts)	Good conditions, nets	2+1 with wall	
Maple Green Park	Surrey	Poor	Unpainted, looks used (some parts)	nets, playable conditions	2+1 with wall	
Clayton Park	Surrey	Poor	Unpainted, dirty (some parts)	nets, playable conditions	2+1 with wall	
Fraser Heights Park	Surrey	Poor	Painted, very dirty	nets, playable conditions	4+1 with wall	
Kenneday Park	Surrey	Good	Painted, dirty (some parts)	Good conditions, nets	6+1 with wall	
Village Green	Tofino	Poor	Unpainted	nets, playable conditions		2
Beach Grove Park	Tsawwassen	Poor	Unpainted	nets, playable conditions		2
Mcpadden Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Garden Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
David Lam Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Andy Livingstone Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Senior Tennis Association of North S.	Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Riverfront Park	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		2
Oak Park	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		2
Melbourne Park	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		2
Elm Park	Vancouver	Poor-Good	Unpainted	nets, playable conditions		2
Clark Park	Vancouver	Poor	Unpainted, looks used, nets	Good-playable conditions		2
Brewers Park	Vancouver	Poor	Unpainted, looks used, nets	Good-playable conditions		2
Hastings Community Park	Vancouver	Poor	Unpainted	nets, playable conditions		2
Kaslo Park	Vancouver	Poor	Unpainted, cracked/dirty	Playable-bad conditions, nets		2
Humm Park	Vancouver	Poor	Unpainted, cracked, no/ bad visible lines	Playable-bad conditions, nets		2
Granville Loop Park	Vancouver	Poor	Unpainted, dirty, looks used	nets, playable conditions		2
Greys Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		2
Guelph Park	Vancouver	Poor	Unpainted, cracked/dirty	Playable-bad conditions, nets		2
Captain Cook Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		2
Almond Park	Vancouver	Poor	Unpainted	nets, playable conditions		2
Burrard View Park	Vancouver	Poor	Unpainted	nets, playable conditions		2
Sutcliffe Park	Vancouver	Excellent	Painted, clean, good nets, lights	Good conditions		3
John Hendry Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		3
Tatlow Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		3
Robson Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		3
MacDonald Park	Vancouver	Poor	Unpainted, cracked	nets, playable conditions		3
Tiger Community TC	Vancouver	Excellent	Painted, clean, good nets	Good conditions		4
Heather Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		4
Jericho Beach Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		4
Langara Golf Course	Vancouver	Good	Painted, clean, nets	Good conditions		4
Memorial South Park	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		4
Mcbride Park	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		4
Strathcona Park	Vancouver	Poor	Cracked, unpaintend	nets, playable conditions		4
Rupert Park	Vancouver	Poor	Unpainted, dirty (some parts)	nets, playable conditions		4
Pandora Park	Vancouver	Poor	Unpainted, cracked/dirty	nets, playable conditions		4
Moberly Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		4
New Brighton Park	Vancouver	Poor	Unpainted, cracked	nets, playable conditions		4
Trimble Park	Vancouver	Poor	Unpainted, cracked, incomplete lines	Playable-bad conditions, nets		4
Granville Park	Vancouver	Poor	Unpainted	nets, playable conditions		4
Eburne Park	Vancouver	Poor	Unpainted	nets, playable conditions		4
Champlain Heights Park	Vancouver	Poor	Unpainted	nets, playable conditions		4
False Creek Tennis Club	Vancouver	Excellent	Painted, clean, good nets	Good conditions		5
Kerrisdale Park	Vancouver	Poor	Unpainted, cracked (some parts)	nets, playable conditions		5
Memorial West Park-Dunbar	Vancouver	Poor-Good	Unpainted, clean, nets	Good-playable conditions		6
The Arbutus Club	Vancouver	Excellent	Painted, clean, good nets	Good conditions		8
South Cowichan Lawn Tennis Club	Vancouver	Excellent	Painted/Lawn, clean, good nets	Good conditions		9

Queen Elizabeth Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions		17
Kitsilano Beach Park	Vancouver	Excellent	Painted, clean, good nets	Good conditions	11 (one with a wall)	
Stanley Park	Vancouver	Poor-Good	Some are unpainted, good nets	clean courts	16 (one with a wall)	
Kalview Park	Vernon	Poor	Unpainted, looks used (some parts)	nets, playable conditions		1
Kalvista Park	Vernon	Excellent	Painted, clean, good nets	Good conditions		2
Paddlewheel Park	Vernon	Excellent	Painted, clean, good nets	Good conditions		2
Polson Park	Vernon	Good	Painted, dirty (some parts)	Good conditions, nets		2
Sawicki Park	Vernon	Poor	Painted, dirty, looks used	nets, playable conditions		2
MacDonald Park	Vernon	Poor	Unpainted	nets, playable conditions		2
Lavington Park	Vernon	Poor	Unpainted	nets, playable conditions		2
Marshall Fields	Vernon	Good	Painted, dirty (some parts)	Good conditions, nets		4
Banfield Park	Victoria	Excellent	Painted, clean, good nets	Good conditions		2
Westin Bear Mountain Resort	Victoria	Good	Painted, dirty (some parts)	Good conditions, nets		2
Hollywood Park	Victoria	Good	Painted, dirty (some parts)	Good conditions, nets		2
Central Park	Victoria	Poor	Painted, dirty, looks used	nets, playable conditions		2
Todd Park	Victoria	Excellent	Painted, clean, good nets	Good conditions		3
Beacon Hill Park	Victoria	Good	Painted, dirty (some parts)	Good conditions, nets		3
Topaz Park	Victoria	Poor	Painted, dirty, looks used	nets, playable conditions		3
Juan de Fuca Recreation Centre	Victoria	Excellent	Painted, clean, good nets	Good conditions		4
Victoria Tennis Club	Victoria	Excellent	Painted, clean, good nets	Good conditions		4
Oaklands (King) Park	Victoria	Good	Painted, dirty (some parts)	Good conditions, nets		4
Stadacona Park	Victoria	Good-average	Painted, nets, dirty	Good-playable conditions		5
Carnarvon Park	Victoria	Poor	Painted, dirty, looks used	nets, playable conditions		5
South Island Tennis League	Victoria	Indoor?	/	/	/	
Society For Kids At Tennis	Victoria	not found	/	/	/	
South Island Tennis Association	Victoria	not found	/	/	/	
Recreation Oak Bay	Victoria	Excellent	Painted, clean, good nets	Good conditions	7 (bubble)	
no courts	West Kelowna	/	/	/	/	
Westridge Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		1
Burley Drive Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		1
Altamont Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		1
Larson Bay Park	West Vancouver	Good	Painted, cracked (some parts)	Good conditions, nets		1
Cedardale Park	West Vancouver	Good	Painted, looks used (some parts)	Good conditions, nets		1
Chelsea Close Park	West Vancouver	Good-Poor	Painted, shared place with a basketball court, net, good-playable conditions			1
Caufield Elementary	West Vancouver	Poor	Unpainted	nets, playable conditions		1
McKechnie Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Normanby Park	West Vancouver	Excellent	Painted (one colour), clean, good nets	Good conditions		2
Parc Verdun	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Plateau Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Cypress Falls Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
Cypress Park School	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		2
29th Street Courts	West Vancouver	Excellent	Painted, clean, good nets	Good conditions, unnecessary lines		2
Glenmore Park	West Vancouver	Good	Painted, looks used (some parts)	Good conditions, nets		2
Whytecliff Park	West Vancouver	Good	Painted, dirty (some parts)	Good conditions, nets		2
Benbow Park	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		3
Ambleside Park	West Vancouver	Good	Painted, looks used (some parts)	Good conditions, nets		3
Civic Site-Where is this?	West Vancouver	Excellent	Painted, clean, good nets	Good conditions		5
Westwood Park	West Vancouver	not rateable	/	/	/	
White Gold Park	Whistler	Excellent	Painted, clean, good nets	Good conditions		1
Brio Park	Whistler	Good	Painted, dirty (some parts)	Good conditions, nets		1
Alpha Lake Park	Whistler	Good	Painted (one colour), dirty (some parts)	Good conditions, nets		1
Millers Pond Park	Whistler	Excellent	Painted, clean, good nets	Good conditions		2
Bayly Park	Whistler	not found	/	/	/	
Centennial Park Tennis Courts	White Rock	Excellent	Painted, clean, good nets	Good conditions		4
		Poor	Unpainted	nets, playable conditions		1
		Unplayable	Unpainted, cracked (some parts), no net	non-playable conditions		1
		Unplayable	Unpainted, no net	non-playable conditions		1
		Unplayable	Unpainted, no net	non-playable conditions		1
		Poor	Unpainted	nets, playable conditions		1
		Unplayable	Unpainted, no net	non-playable conditions		1
		Unplayable	Unpainted, no net	non-playable conditions		1
		Unplayable	Painted, no net	non-playable conditions		1
		Poor-unplayable	Unpainted, bad visible lines, looks used	Bad conditions, nets, unnecessary lines		2
		Unplayable	Unpainted, no net, cracked (some parts)	non-playable conditions		2

From: Li, Jessica
Sent: Friday, March 13, 2020 1:03 PM
To: McDonald, Erica; Collins, Tim; Marousek, Michael
Cc: Su, Susan Jing; Quayle, Bruce
Subject: RE: Proposal

Hi Erica,

I've spoken with Mark Roberts and let him know we accept their updated fee proposal and are moving forward on award to Tennis BC, and that we will be sending him a contract for review soon, possibly later today. He's aware that I'll only be in on Thursday next week.

Thanks,

Jessica

From: McDonald, Erica
Sent: Friday, March 13, 2020 12:21 PM
To: Collins, Tim; Li, Jessica; Marousek, Michael
Cc: Su, Susan Jing; Quayle, Bruce
Subject: RE: Proposal

Folks, I am deep into COVID 19 planning for all of our recreation spaces, programs, etc.

So if Tim is good with the changes then I am as well.

If there is anything non financial just let me know and I will try to look at it later this afternoon.

Erica McDonald | Manager, Recreation Services
Hillcrest Centre
604.257.6945
s.15(1)(l)

From: Collins, Tim

Sent: 13 March 2020 09:20

To: Li, Jessica; McDonald, Erica; Marousek, Michael

Cc: Su, Susan Jing; Quayle, Bruce

Subject: RE: Proposal

Jessica,

Can you please clarify that Tennis BC is proposed 12% on Net or Gross revenues (I suspect that it is Net)?

Language in the agreement will need to be amended to include the C-19 impact (renegotiation of the \$10K subject to financial review) on year one and that 12% on revenues for years 4 and 5 may also be subject to renegotiation.

I am comfortable with accepting and proceeding with their counter offer with the caveats above.

Thanks Everyone

Tim

From: Li, Jessica

Sent: Thursday, March 12, 2020 5:54 PM

To: McDonald, Erica; Collins, Tim; Marousek, Michael

Cc: Su, Susan Jing; Quayle, Bruce

Subject: FW: Proposal

Hi Erica, Tim and Michael,

Please see email below and attached counter proposal from Tennis BC.

I've also attached a price comparison excel spreadsheet which includes the original proposed price estimates; pricing based on our new fee structure and percentages; and now their counter proposal using the new fee structure.

I spoke with Mark today and he said they're just completing the contract for their Richmond courts which involves 4 indoor courts. Their fee structure also includes a base + percentage. Let's talk tomorrow and see how best to move forward.

Thanks,

Jessica

From: Mark Roberts [mailto:mroberts@tennisbc.org]

Sent: Thursday, March 12, 2020 5:09 PM

To: Li, Jessica

Subject: Proposal

Hello Jessica

Thanks for the phone call.

Here is our response to your proposal.

As you can imagine we have had a crazy couple of days but I have been able to work with our treasurer to review your proposal and understand the financial impact potential. We had build some very good financial models for our Richmond Hub and the Stanley Park RFP and we have a strong understanding of the cost side of the business.

The recent proposal from the park board is a significant change from our proposal and would have major risk to Tennis BC. I have summarized our position on a number of points in the attached and added our counter proposal.

As I have been working with Tennis Canada, International tennis federations, our clubs and our facility today on the Coronavirus issues, please excuse any spelling mistakes or any unclear language, I wanted to quickly get this to you.

Feel free to call for clarification or better yet I could try and make it down to discuss. To be honest tomorrow might be a challenge and I know you are going away but let me know.

You can reach my cel at s.22(1)

Regards

Mark

Mark Roberts
CEO Tennis BC
www.tennisbc.org
604 737 3086 #9

s.13(1), s.14

