

File No.: 04-1000-20-2020-193

March 24, 2020

s.22(1)

Dear s.22(1)

**RE: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of March 17, 2020 under the *Freedom of Information and Protection of Privacy Act* for:

**Agenda, minutes and audio recording of a city council conference call held during the morning of March 16, 2020 about the Coronavirus outbreak and related matters.**

We have completed the search for responsive records for this request and no responsive records have been located. The City Manager's Office confirms this was a call from the City Manager to Council, Commissioners and the Library Board. There is no agenda, minutes or audio recording of the call.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-193); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Cobi Falconer, Acting Director, ATIP, for

[Signature on file]

**Barbara J. Van Fraassen, BA**  
**Director, Access to Information & Privacy**

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\*If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

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