

File No.: 04-1000-20-2020-284

July 7, 2020

s.22(1)

Dear s.22(1)

RE: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of May 25, 2020 under the *Freedom of Information and Protection of Privacy Act* for:

All policies, procedures and by-laws pertaining to marina operations, specifically moorage and requirements therein to qualify, retain or renew a moorage agreement/contract, (excluding the published contract). Date range: January 1, 2018 to May 25, 2020

We have completed the search for responsive records for this request and no responsive records have been located.

Please note, the Manager, Commercial Operations - Vancouver Board of Parks and Recreation, solely relies on an annual moorage agreement* to govern moorage and requirements therein to qualify, retain or enter into a new annual moorage agreement.

*Please note, a copy of the agreement is provided to the moorage patrons every year (in the first quarter) for signature and is returned to the marina. Portions of the agreement are posted publically on the marina bulletin board as it makes up part of the expectations of the patron while at the Marina or interacting with the Vancouver Park Board and the City of Vancouver. A copy of the agreement is provided to the moorage patrons beginning of every year for signature and is to be returned to the marina. Annual moorage is not provided to patrons without a signed agreement.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-284); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signature on file]

Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

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*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

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