

File No.: 04-1000-20-2020-381

July 17, 2020

s.22(1)

Dear s.22(1)

Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of July 12, 2020 for:

Process map for building permit applications for new single family homes and laneway houses. Map to include:

- 1) All steps from submitting a plan for intake to building permit issuance.
- Information regarding Development, Buildings & Licensing, Engineering Services, Landscape, and Tree permits.

Attached is the most recent process map, but please note that this process map <u>does not</u> reflect recent changes that the City has made due to COVID-19 restrictions. To date, the City does not have a process document for our temporary way of operating.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-381); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signature on file]

Barbara J. Van Fraassen, BA Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca 453 W. 12th Avenue Vancouver BC V5Y 1V4 *If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

Encl.

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City of Vancouver Legend On-Page Connector O f-Page Connector Low Density Housing (LDH) - Page 1 Current State Decision Point Su -pro ss A tivity [S stem] Start 1. Landscape inquiry via Optional > email 10. Visit (optional) service centre For 2-storey Applicant laneways only 2. Planning appointment Optional > Request (PAR) (optional) 3. Submit drawings for -Mandatory → engineering review Plan Checker I Landscape 11. Create pre-6. Create pre-7. Provide P.12 submittal submittal Intake conceptual application, if application, if advice not present not present PDS 8. Create presubmittal 9. Planning application, if pre-review not present 5. Engineering 4. Create sewer & water review for sewer & water and street use Pre-visit and street use permits City of Vancouver - FOI 2020-381 - Page 1 of 5 DBL Current State Process Maps May 26 2017 (2).vsd - LDH 1







