

File No.: 04-1000-20-2020-461

October 20, 2020

s.22(1)

Dear s.22(1)

**RE: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of August 21, 2020 under the *Freedom of Information and Protection of Privacy Act* for:

**Records of all housing agreements (including drafts, proposed, and final agreements) emailed to/from Sandra Singh. Date range: January 1, 2017 to August 21, 2020.**

We have completed the search for responsive records for this request and no responsive records have been located.

Please note, Sandra Singh was contacted and confirms no responsive records\* have been emailed as the agreements are ultimately signed off by Legal Services.

\*Please contact our office at [foi@vancouver.ca](mailto:foi@vancouver.ca) so that we can assist you with your search regarding access to housing agreements.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-461); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Cobi Falconer, FOI Case Manager, for

[Signature on file]

**Barbara J. Van Fraassen, BA**  
**Director, Access to Information & Privacy**

[Barbara.vanfraassen@vancouver.ca](mailto:Barbara.vanfraassen@vancouver.ca)

*453 W. 12th Avenue Vancouver BC V5Y 1V4*

\*If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

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