

File No.: 04-1000-20-2020-504

October 15, 2020

s.22(1)

Dear s.22(1)

RE: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")

I am responding to your request of September 16, 2020 under the ***Freedom of Information and Protection of Privacy Act*** for:

Records regarding the \$316,805 in furniture costs from Brooks Corning, Heritage Office and COI: all purchase orders and invoices for goods and services related to the furniture, including, but not limited to, the items, their delivery and their installation.

All responsive records* are attached.

*Please note, the department involved in the record collection for this request advised us some of the invoices have not been received from all of the vendors and verified to date. In order to ensure we can meet the required statutory deadlines, please re-submit your request for the invoices in 30 business days.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2020-504); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signature on file]

Barbara J. Van Fraassen, BA
Director, Access to Information & Privacy

Barbara.vanfraassen@vancouver.ca

453 W. 12th Avenue Vancouver BC V5Y 1V4

*If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604.871.6584.

:dp



Heritage Office Furnishings Ltd
1588 Rand Avenue
Vancouver BC V6P 3G2

Salesperson / Telephone / Fax
STEVE COX/604-689-6730/604-689-5388
Vendor reference STNDG OFFER

Please bill to:
Accounts Payable
PO Box 7757
Vancouver, BC, V6B 0L5
Tel/Fax : 604-673-8355, 604-673-8356
Remit to: APInvoice@vancouver.ca
Inquiry : APCentral@vancouver.ca

CITY OF VANCOUVER Purchase Order

PO number/date
4500599409 / Apr 22, 2020
Issuing employee/Telephone
Elana Walker / 604 871 3179
Our fax number Created by
604 873 7057 WALKEEL
Our email address
elana.walker@vancouver.ca
Our reference PS20151854

Please deliver to:
Attention: CHERRY DEARING
Real Estate & Facilities Management
City of Vancouver
2F East 453 W 12th Avenue
Vancouver BC V5Z 0B4

Delivery date Apr 03, 2020

Payment terms : Net 30 days

Currency CAD

Supply, delivery and installation of office furniture/systems
Terms and Conditions as per PS20151854

In order to avoid having your invoice rejected and returned to you, be sure to quote the following information on each invoice:

PO# 4500599409

Contact: Cherry Dearing

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
00010	1.000	Perf. unit	CH 2F HR fit out System Furniture	152,564.49	Apr 03, 2020 152,564.49	IB

Apply all labour, material and equipment to supply and install system furniture at City Hall, 453 W 12th Avenue, 2L East Human Resources in accordance with attached pricing from Heritage Office Furnishings dated March 20, 2020 and updated Schedule A dated March 27, 2020. City Contact is Cherry Dearing.

Expected value of unplanned services: 152,564.49

Total net item value excluding tax 152,564.49

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
			HST		0.00	
			Parking Tax		0.00	
			GST		7,628.22	
			PST		10,679.51	
			Total Including tax		170,872.22	
Tax code legend: IB - GST&PST Applied						
IG - GST Applied						
IM - GST Applied, PST Self-Assessed						
IN - Non-Taxable						
SB - GST&PST Applicable Self-Assessed						
SG - GST Applicable Self-Assessed						



Contemporary Office Interiors Ltd.
2206 Portland Street SE
Calgary AB T2G 4M6

Salesperson / Telephone / Fax
/403-234-1117/
Vendor reference Standing Off

Please bill to:
Accounts Payable
PO Box 7757
Vancouver, BC, V6B 0L5
Tel/Fax : 604-673-8355, 604-673-8356
Remit to: APInvoice@vancouver.ca
Inquiry : APCentral@vancouver.ca

CITY OF VANCOUVER Purchase Order

PO number/date
4500599715 / May 07, 2020
Issuing employee/Telephone
Elana Walker / 604 871 3179
Our fax number Created by
604 873 7057 WALKEEL
Our email address
elana.walker@vancouver.ca
Our reference PS20151854

Please deliver to:
Attention: Ryan Snikvalds
Real Estate & Facilities Management
City of Vancouver
320 - 507 W Broadway
Vancouver BC V5Z 0B4

Delivery date May 04, 2020

Payment terms : Net 30 days

Currency CAD

Supply, delivery & installation of
various office furnitures/system
Terms and Conditions as per PS20151854
Quote# 61401

In order to avoid having your invoice rejected and returned to you, be sure to quote
the following information on each invoice:

PO# 4500599715

Contact: Ryan Snikvalds

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
00010	1.000	Perf. unit	CH 2F HR System Furniture - Secondary	106,267.77	May 04, 2020 106,267.77	IB

Supply all labour, material, and equipment to new secondary furniture at City
Hall 2nd Floor HR in accordance with Budget Quote No.

61401 as per attached PDF dated 04/15/20. City contact is Ryan Snikvalds.

Expected value of unplanned services: 106,267.77

Total net item value excluding tax

106,267.77

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
			HST		0.00	
			Parking Tax		0.00	
			GST		5,313.39	
			PST		7,438.74	
			Total Including tax		119,019.90	
Tax code legend: IB - GST&PST Applied						
IG - GST Applied						
IM - GST Applied, PST Self-Assessed						
IN - Non-Taxable						
SB - GST&PST Applicable Self-Assessed						
SG - GST Applicable Self-Assessed						



Contemporary Office Interiors Ltd.
2206 Portland Street SE
Calgary AB T2G 4M6

Salesperson / Telephone / Fax
/403-234-1117/

Vendor reference Standing Off

Please bill to:

Accounts Payable
PO Box 7757
Vancouver, BC, V6B 0L5
Tel/Fax : 604-673-8355, 604-673-8356
Remit to: APInvoice@vancouver.ca
Inquiry : APCentral@vancouver.ca

CITY OF VANCOUVER Purchase Order

PO number/date
4500597719 / Feb 18, 2020
Issuing employee/Telephone
Kseniia Marko / 604-829-2088
Our fax number Created by
604-873-7057 MARKOKS
Our email address
kseniia.marko@vancouver.ca
Our reference PS20151854

Please deliver to:

Attention: Ryan Snikvalds
Real Estate & Facilities Management
City of Vancouver
320 - 507 W Broadway
Vancouver BC V5Z 0B4

Delivery date Feb 18, 2020

Payment terms : Net 30 days

Currency CAD

CITY DEPARTMENT CONTACT: Ryan Snikvalds/ ryan.snikvalds@vancouver.ca/ 604.673.8491

PRICING PER: Quote #57099

VENDOR CONTACT: Stephanie Edwards/ sedwards@coi.bz/ 604-629-6972

ALL TERMS AND CONDITIONS: As per Agreement PS20151854 Dated April 13, 2016

VENDOR TO ENSURE:

1. Purchase Order number is referenced and visible on any packing slip/ service ticket, invoice and/or correspondence.
2. All invoices are emailed in PDF format directly to APInvoice@vancouver.ca.
Invoices must include:
 - a. The purchase order number
 - b. Invoice Workflow Recipient: Ryan Snikvalds
3. There will be one invoice per PDF file and per email.

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
00010	1.000	Perf. unit	Supply and Deliver New Furn - HR Exec.	32,214.78	Feb 18, 2020 32,214.78	IB

Vendor to supply all labour, material, and equipment to new furniture at City Hall 2nd Floor HR Exec. Team Space in accordance with Quote No. 57099 dated 01/21/20.

City contact is Ryan Snikvalds.

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
Expected value of unplanned services:				32,214.78		
Total net item value excluding tax					32,214.78	
HST					0.00	
Parking Tax					0.00	
GST					1,610.74	
PST					2,255.04	
Total Including tax					36,080.56	
Tax code legend: IB - GST&PST Applied						
IG - GST Applied						
IM - GST Applied, PST Self-Assessed						
IN - Non-Taxable						
SB - GST&PST Applicable Self-Assessed						
SG - GST Applicable Self-Assessed						



Brooks Corning Co. Ltd
200-380 West 2nd Avenue
Vancouver BC V5Y 1C8

Salesperson / Telephone / Fax
George/688 6655/604-688-7544
Vendor reference STNDG OFFER

Please bill to:
Accounts Payable
PO Box 7757
Vancouver, BC, V6B 0L5
Tel/Fax : 604-673-8355, 604-673-8356
Remit to: APInvoice@vancouver.ca
Inquiry : APCentral@vancouver.ca

CITY OF VANCOUVER Purchase Order

PO number/date
4500600232 / Jun 03, 2020
Issuing employee/Telephone
Elana Walker / 604 871 3179
Our fax number Created by
604 873 7057 WALKEEL
Our email address
elana.walker@vancouver.ca
Our reference PS20151854

Please deliver to:
Attention: Ryan Snikvalds
Real Estate & Facilities Management
City of Vancouver
320 - 507 W Broadway
Vancouver BC V5Z 0B4

Delivery date May 25, 2020

Payment terms : Net 30 days

Currency CAD

Supply, delivery and installation of office furniture/systems
Terms and Conditions as per PS20170357

In order to avoid having your invoice rejected and returned to you, be sure to quote the following information on each invoice:

PO# 4500600232

Contact: Ryan Snikvalds

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
00010	1.000	Perf. unit	CH 2F HR Furniture - Shared Informal Spc	25,758.91	May 25, 2020 25,758.91	IB

Supply all labour, material, and equipment to new informal meetings space furniture at City Hall 2nd Floor HR in accordance with Bud
get Quote No. 9510-41257 as per attached PDF dated 04/21/20. City contact is Ryan Snikvalds.

Expected value of unplanned services: 25,758.91

Total net item value excluding tax	25,758.91
HST	0.00
Parking Tax	0.00

Item	Material # Order qty.	U/M	Description	Unit price	Delivery Date Ext. price	Tx
			GST		1,287.95	
			PST		1,803.12	
			Total Including tax		28,849.98	
Tax code legend: IB - GST&PST Applied						
IG - GST Applied						
IM - GST Applied, PST Self-Assessed						
IN - Non-Taxable						
SB - GST&PST Applicable Self-Assessed						
SG - GST Applicable Self-Assessed						
