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To: ["Direct to Mayor and Council - DL"](#)

Date: 3/18/2022 9:18:38 AM

Subject: [Council Memo - Events in the City - RTS 15073](#)

Attachments: [Council Memo - Events in the City - RTS 15073.pdf](#)

Dear Mayor and Council,

Please see the attached memo from Lon LaClaire. A short summary of the memo is as follows:

- Staff have developed an acceptable plan to safely proceed with permitting the Kerrisdale Little League Parade and have notified the event organizers.
- Staff have facilitated productive meetings with key members of the BIA Event Committee and have committed to ongoing collaboration and delivery of enhanced resources to aid in the event planning process.
- Staff are identifying opportunities to ease conditions of the event permitting process that are costly and challenging for event organizers while balancing public safety considerations.

If you have any questions, please feel free to contact Lon LaClaire at 604-873-7336 or lon.laclaire@vancouver.ca.

All the best,
Karen

Karen Levitt, Deputy City Manager (she/her)
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm/Musqueam, Skwxwú7mesh/Squamish and səliłwatał/Tsleil-Waututh nations.

MEMORANDUM

March 17, 2022

TO: Mayor and Council

CC: Paul Mochrie, City Manager
Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager
Katrina Leckovic, City Clerk
Lynda Graves, Administration Services Manager, City Manager's Office
Maria Pontikis, Chief Communications Officer, CEC
Anita Zaenker, Chief of Staff, Mayor's Office
Neil Monckton, Chief of Staff, Mayor's Office
Alvin Singh, Communications Director, Mayor's Office

FROM: Lon LaClaire
General Manager, Engineering Services

SUBJECT: Events in the City

RTS #: 15073

The purpose of this memo is to provide an update on some of the work underway to support a robust return of special events in Vancouver. The Film and Special Event (FASE) team within Engineering Services is providing guidance, direction and support throughout the permitting process to event organizers as we see a shift to return to events while balancing public safety considerations and requirements from internal and external stakeholders.

Kerrisdale Little League Parade

Recently, concerns were raised in the media around the potential that the Kerrisdale Little League Parade would not be able to proceed based on event permitting timelines. Events that involve the use of road space on arterial routes (such as the Kerrisdale Little League Parade) require specific planning that includes the review of traffic management plans (a Provincial requirement), safety plans, and coordination with a variety of internal and external stakeholders (including VPD, Fire, Transit). Working with our VPD partners, we have developed an acceptable plan to safely proceed with permitting the Little League parade in 2022. Staff have notified the event organizer.

Vaisakhi

The FASE team has been working closely with the Khalsa Diwan Society supporting the planning process for various Vaisakhi event models in 2022. Staff have recently learned that the Khalsa Diwan Society has voluntarily chosen to change their event to be within the Ross St. Temple in Vancouver this year. FASE looks forward to working with the Khalsa Diwan Society on a return of the regular Vaisakhi event in 2023.

Business Improvement Associations

FASE recognizes the critical partnership between the City and Business Improvement Associations and the shared goal of activating the public realm for the enjoyment of all. FASE has facilitated productive meetings with key members of the BIA Event Committee and has committed to ongoing conversation and collaboration. We aim to provide enhanced resources to aid the BIA event community in the event planning process to address the compressed timelines, and foster continued dialogue as we proceed through event recovery.

Traffic Management

Higher complexity events require advanced coordination and detailed traffic management planning. Traffic Management Plans (TMPs) can be costly and challenging to navigate for event organizers; additionally, the Province has implemented new guidance for detailed traffic management plans (TMP) that have implications for event organizers. Staff (with input from the province) have identified opportunities to ease the conditions of traffic management planning where possible while ensuring events are safe for attendees, event staff and the general public. Staff will be issuing revised guidance to the event industry to clarify TMP requirements and will share more information with Mayor and Council as we move forward.

We look forward to the return of events on City streets and plazas and will continue to partner with the event community to explore areas for process improvement.

If you have any questions, please do not hesitate to contact me directly.



Lon LaClaire, M.Eng., P.Eng.
General Manager, Engineering Services

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