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To: ["Direct to Mayor and Council - DL"](#)

Date: 4/26/2022 6:04:41 PM

Subject: [Type A Advisory Committee Work Plans, 2021-2022](#)

Attachments: [CCO - Memo to Mayor and Council - AB Work Plans 2021-2022.pdf](#)

Dear Mayor and Council,

Please see the attached memo from Katrina Leckovic, City Clerk. A short summary of the memo follows:

- Type A Advisory Body work plans are publicly available for information at respective committee webpages, under the [Our Progress](#) tab.
- Four Committees have not yet submitted work plans, but continue to fulfill mandates and provide recommendations to Council and staff.

Should you have any questions, please contact Katrina Leckovic, City Clerk (Katrina.Leckovic@vancouver.ca).

Best,
Paul

Paul Mochrie (he/him)
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The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔ (Tsleil-Waututh) Nations.

MEMORANDUM

April 26, 2022

TO: Mayor and Council

CC: Paul Mochrie, City Manager
Paul Mochrie, City Manager
Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager
Lynda Graves, Administration Services Manager, City Manager's Office
Maria Pontikis, Chief Communications Officer, CEC
Anita Zaenker, Chief of Staff, Mayor's Office
Neil Monckton, Chief of Staff, Mayor's Office
Alvin Singh, Communications Director, Mayor's Office
Tina Penney, Director, Legislative Operations
Kevin Burris, Manager, Civic Agencies

FROM: Katrina Leckovic, City Clerk

SUBJECT: Type A Advisory Committee Work Plans, 2021-2022

Introduction

The purpose of this memorandum is to provide City Council with a list of Work Plans approved by Type A Advisory Committees in the 2021-2022 term, for information. Type A Advisory Committees each have their own specific mandate (provided in the table below) and also adopt common terms of reference as follows:

- Provide input to City Council and City staff about issues of concern;
- Consider any matters which may be referred to the Committee by Council or staff;
- May take positions on policy initiatives from other levels of government within the mandate of the Committee;
- Work cooperatively with other agencies, whose activities affect constituent communities, including initiating and developing relevant projects;
- Act as a resource for staff doing public involvement process and/or civic events;
- Exchange information with the constituent communities and the general public about relevant programs and issues of interest; and
- Engage in outreach to disseminate information and encourage participation from constituent communities.

In most cases, Work Plans were formulated and approved in Fall 2021, and Committees have been working toward their objectives since then. In limited cases, staff provided additional time for Committees to develop and approve Work Plans, explaining the delay in delivering the present memorandum. Four Committees, noted in the table below, have not yet officially approved a work plan, though they continue to fulfill mandates and provide recommendations and advice to Council and staff.

Advisory Committee Work Plans

The table below provides an overview of each Committee’s mandate and, where applicable, a link to its work plan. These documents are publicly available on the Committees’ respective [webpages](#) under the “Our Progress” tab.

Committee	Mandate	Link to Work Plan
2SLGBTQ+ Advisory Committee	<ul style="list-style-type: none"> Exchanges information with the lesbian, gay, bisexual, transgender, two-spirit and queer communities and the general public about relevant programs and issues of interest; Engages in outreach to the 2SLGBTQ+ communities to disseminate information and encourage participation; Works co-operatively with other civic agencies whose activities affect 2SLGBTQ+ communities, including initiating and developing relevant projects; Provides input to City Council and city staff about issues of concern, including matters that require action by the City; Acts as a resource for staff doing public involvement processes; Works with city staff to ensure that City facilities and events are accessible for people who identify as outside the gender binary. 	Not yet submitted
Arts and Culture Advisory Committee	<ul style="list-style-type: none"> Advises Council and staff on all civic programs that relate to arts and culture, and ensures that arts and culture is appropriately represented in City plans and policy initiatives; Advises Council and staff on <i>Culture/Shift</i>, the City’s culture plan for 2020–2029, as it is implemented and updated. 	Work Plan
Children, Youth and Families Advisory Committee	<ul style="list-style-type: none"> Considers any matters which may be referred to the committee by Council or staff and take under consideration matters proposed by the Vancouver Board of Education; Reviews and advises Council and staff on the development, implementation and assessment of City policies and services related to children, youth and families; Identifies barriers to participation and engagement for children, youth and families; Advocates for the best interests of children, youth and families; 	Not yet submitted

	<ul style="list-style-type: none"> • Initiates and works on projects that enhance access, inclusion and engagement of children, youth and families; • Identifies opportunities and empower children and youth to have a voice in civic decision making; • Provides recommendations to staff and Council on issues affecting children, youth and families; • May take positions on policy initiatives from other levels of government within the mandate of the committee; • Acts as a family court committee under the BC Provincial Court Act, Section 5 and/or a youth justice committee under the Youth Criminal Justice Act, Section 18. 	
Civic Asset Naming Committee	<ul style="list-style-type: none"> • Approves names to be added to the Civic Asset Name Reserve List based on input from staff regarding compliance with naming policies and guidelines; • Recommends names for streets and roads, development areas, pedestrian and cycling infrastructure, City-owned assets and facilities (excluding Parks, School and Library assets). 	Work Plan
Persons with Disabilities Advisory Committee	<ul style="list-style-type: none"> • Provides input to City Council and staff about issues of concern, including matters that require action by the City; • Exchanges information with persons with disabilities and the general public about relevant programs and issues of interest; • Engages in outreach to persons with disabilities to disseminate information and encourage participation; • Works cooperatively with other civic departments, agencies, and boards whose activities affect persons with disabilities; • Works with city staff to ensure that civic events are accessible for persons with disabilities. 	Work Plan
Racial and Ethno-Cultural Equity Advisory Committee	<ul style="list-style-type: none"> • Reviews and advises Council and staff on the development, implementation and assessment of City policies and services related to strengthening ethno-cultural engagement, addressing racism and racial inequities and promoting racial justice and equity in the City; • Supports and advises on cultural celebrations and events in the City; • Works with Council and staff to identify and research issues, and advocate on behalf of residents to remove barriers to City services and enhance participation in civic life for racial minorities communities; • Meaningfully engages with Council, staff, residents and other organizations as 	Not yet submitted

	appropriate to advance Racial and Ethno-Cultural Equity in the City.	
Renters' Advisory Committee	<ul style="list-style-type: none"> • Advises Council on strategic City priorities relating to renters; • Monitors and responds to the impacts of provincial and federal legislation affecting tenants; • Advises Council on enhancing access and inclusion for renters in developing City policy and civic life. 	Work Plan
Seniors' Advisory Committee	<ul style="list-style-type: none"> • Advises Council and staff on enhancing access and inclusion for seniors' to fully participate in City services and civic life; • Monitors City programs to ensure that the needs of the elderly and their families are considered. 	Work Plan
Transportation Advisory Committee	<ul style="list-style-type: none"> • Provides feedback on transportation planning and projects such as Broadway Corridor Transportation Planning, Citywide Plan, and more detailed projects like Gastown Complete Streets and the Granville Bridge Connector; • Considers any matters which may be referred to the Advisory Committee by Council or staff; • May take positions on policy initiatives from other levels of government within the mandate of the Advisory Committee; • Advises Council and staff on Transportation 2040 and Active Transportation Master Plan as they are developed, implemented and updated. 	Work Plan
Urban Indigenous Peoples' Advisory Committee	<p>The committee will:</p> <ul style="list-style-type: none"> • Ensure that effective communication and consultation of Vancouver's Urban Indigenous communities play a major role in the efforts of the committee to fulfill its mandate; • Strive to develop and maintain a positive relationship with other individuals, groups, agencies, and others, who are addressing issues of concern to Vancouver Urban Indigenous Peoples; • Advise Council and staff on the <i>City of Reconciliation Framework</i> as it is developed, implemented and updated. <p>The committee may:</p> <ul style="list-style-type: none"> • Assist the efforts of other agencies, organizations, and others who are addressing issues of concern to Vancouver Urban Indigenous Peoples; • Research, study, or investigate areas of concern for Vancouver Urban Indigenous 	Work Plan

	<p>Peoples in order to develop advice and make recommendations;</p> <ul style="list-style-type: none"> • Solicit input and receive advice, recommendations, reports, or concerns from individuals or groups addressing issues of concern to Vancouver Urban Indigenous Peoples, and recommend appropriate action; • Facilitate decision making on municipal matters, such as community services, planning and design to regularize the consultation process. 	
Vancouver Food Policy Council	<ul style="list-style-type: none"> • Advises Council and staff on the Vancouver Food Strategy as it is developed, implemented and updated; • Supports groups developing projects to enhance the food system. 	Work Plan
Women's Advisory Committee	<ul style="list-style-type: none"> • Advises Council and staff on enhancing access and inclusion for women and girls to fully participate in City services and civic life; • Advises Council and staff on the Women's Equity Strategy as it is developed, implemented and updated. 	Not yet submitted

For further information, please contact Kevin Burris, Manager, Civic Agencies, at kevin.burris@vancouver.ca or 604-707-5412.

Sincerely,



Katrina Leckovic
City Clerk