

File No.: 04-1000-20-2022-199

June 1, 2022

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 19, 2022 under the ***Freedom of Information and Protection of Privacy Act, (the Act)***, for:

Records regarding the Vaisakhi event held on April 16, 2022, specifically:

- 1. Request by Khalsa Diwan Society (Ross Street Gurdwara) provided to the Special Events office; and**
- 2. Permits, notes, and correspondence to and from the Special Events office related to the no-parking zones and other arrangements for the event.**

Date range: July 16, 2021 to April 16, 2022.

All responsive records are attached. Some information in the records has been severed, (blacked out), under s.15(1)(l) and s.22(1) of the Act. You can read or download these sections here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00

Please note, the City did not receive any formal written correspondence or a supplementary application (temporary occupancy permit) regarding the event organizer's initial parking request with the Film and Special Events (FASE) department. However, FASE can confirm the organizer did verbally request assistance from the City between March 10th and 22nd for a small number of parking spots located across the temple on the 7900-8000 block of Ross Street.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2022-199); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

[Signed by Cobi Falconer]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
cobi.falconer@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604-871-6584.

Encl. (Response Package)

:ku

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
Date: 2/28/2022 12:59:42 PM
Subject: Accepted: Follow Up: Vaisakhi 2022 Plans

From: [Gill, Kelly](#)
To: [Gaitten, Desiree](#)
Subject: Please open up SE-2021-00165 - Vaisakhi
Date: Wednesday, March 2, 2022 10:01:00 AM
Attachments: [image003.jpg](#)

SE-2021-00165	20086267

Kelly Gill | [Film & Special Events](#) | Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
Date: 3/2/2022 11:16:12 AM
Subject: RE: Recap - Vaisakhi

Hi Desiree,

I made a typo – please see corrected version.

Please see below:

Vaisakhi Update & Requirements

Date: Saturday, April 16th

Route – Condensed taking place in around Ross Park as per Parks Superintendent

Critical Timelines: Organizer – TMP, Site Plan & Safety Check are of utmost importance

- Date: Wednesday, March 16, TMP - from a reputable Traffic Management company organizer
- TDM – Greg Nowak – review and approvals due by Wednesday, March 23rd
- Detailed Site Plan – with 3 stages, structure & site layout
- A robust communications plan with a dedicated liaison for Vaisakhi will be critical to ensure ample communication local residents, businesses and programming in Parks for youth that highlight the major changes in activations. **Key messages defining the new revised route & stressing there will be no booths or activations along Main or Fraser Street due to condensed plans to the Punjabi Market Association in English, Punjabi & Hindi will be key with any partner media such as Red FM, Omni news etc.**
- Jordan to work closely with VPD on safety /fire approvals for emergency access

Key Risks

- Condensed Route and anticipated increase in participants from Fraser Valley will have major congestion in area.
- Businesses traditionally will setup booths along Fraser St & Main Street – this won't be feasible this year
- Major congestion and crowding in a very small concentrated area – South Vancouver E.57th Ave & major travel roads Knight, Fraser & S.E. Marine Drive
- Language barriers
- Thanks

From: Gill, Kelly
Sent: Wednesday, March 2, 2022 11:10 AM
To: Gatten, Desiree <Desiree.Gatten@vancouver.ca>
Subject: Recap - Vaisakhi

Hi Desiree!

Please see below:

Vaisakhi Update & Requirements

Date: Saturday, April 16th

Route – Condensed taking place in around Ross Park as per Parks Superintendent

Critical Timelines: Organizer – *TMP, Site Plan & Safety Check are of utmost importance*

- ☐ Date: **Wednesday, March 16, TMP** - from a reputable Traffic Management company organizer
- ☐ TDM ☞Greg Nowak ☞review and approvals due by **Wednesday, March 23rd**
- ☐ Detailed Site Plan ☞with 3 stages, structure & site layout
- ☐ A robust communications plan with a dedicated liaison for Vaisakhi will be critical to ensure ample communication local residents, businesses and programming in Parks for youth and outlines the major changes in activations. Key messages defining the new revised route & stressing there will be booths or activations along Main or Fraser Street due to condensed plans to the Punjabi Market Association in English, Punjabi & Hindi will be key with any partner media
- ☐ Jordan to work closely with VPD on safety /fire approvals for emergency access

Key Risks

- ☐ Condensed Route and anticipated increase in participants from Fraser Valley will have major congestion in area.
- ☐ Businesses traditionally will setup booths along Fraser St & Main Street ☞this won't be feasible this year
- ☐ Major congestion and crowding in a very small concentrated area ☞South Vancouver E.57th Ave & major travel roads Knight, Fraser & S.E. Marine Drive
- ☐ Language barriers
- ☐ Thanks

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
"Myers, Jordan" <jordan.myers@vancouver.ca>
Date: 3/30/2022 10:52:40 AM
Subject: RE: CoV Insurance - Vaisakhi 2nd opinion

Sounds good, thanks Des.

From: Gatten, Desiree <Desiree.Gatten@vancouver.ca>
Sent: Wednesday, March 30, 2022 10:52 AM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>; Myers, Jordan <Jordan.Myers@vancouver.ca>
Subject: RE: CoV Insurance - Vaisakhi 2nd opinion

I don't think we can demand insurance for an event that is not city property, and it is at the request of VPD that there are extra precautions in place. However, I recommend you reach out to Calvin Chan from risk management to determine that.

Thanks,

Desiree Gatten

Branch Manager (Acting), Film & Special Events

My pronoun is: [she, her]

Engineering Services | City of Vancouver

☎ 604.257.8844

□ s.15(1)(l)



I am humbly thankful that I live and work on the territories of the xʷməθkʷəy̓əm (Musqueam), Skwx̱l̓u817 _wú7mesh (Squamish), and səlilwətaʔ / səlilwutlh (Tsleil-Waututh) Nations

From: Gill, Kelly <Kelly.Gill@vancouver.ca>
Sent: March 30, 2022 10:50 AM
To: Myers, Jordan <Jordan.Myers@vancouver.ca>
Cc: Gatten, Desiree <Desiree.Gatten@vancouver.ca>
Subject: CoV Insurance - Vaisakhi 2nd opinion

Hi Desiree,

Hoping you can help please. In speaking with Jordan, we wanted to get your input on insurance requirements for Vaisakhi. I understand they are contained to private property, however, due to the crowds, queuing etc they could spill over onto public property. What are your thoughts on this?

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Star, Kyle" <Kyle.Star@vancouver.ca>
"Parsons, Stephanie" <Stephanie.Parsons@vancouver.ca>
CC: "Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
"Myers, Jordan" <jordan.myers@vancouver.ca>
Date: 4/1/2022 12:57:11 PM
Subject: RE: SE-2021-00165: 2022 Vaisakhi

Hi team,

My apologies. Please disregard this email. No action required.

From: Gill, Kelly
Sent: Thursday, March 31, 2022 9:28 AM
To: Star, Kyle <Kyle.Star@vancouver.ca>; Parsons, Stephanie <Stephanie.Parsons@vancouver.ca>
Cc: Gatten, Desiree <Desiree.Gatten@vancouver.ca>; Myers, Jordan <jordan.myers@vancouver.ca>
Subject: SE-2021-00165: 2022 Vaisakhi

Hi Kyle & Steph,

Hope your week is going well. A couple of minor changes on this file..

This event is proceeding on private property only. @Kyle, can you please remove and close out **Z0-20086267** from this application – no charges.

We are keeping this file active but Jordan, will be providing you with a new Z02 number for you to charge to. That said, please suppress any invoices on this application and do not send to organizers. Please direct the final invoice to Jordan.

We need to keep the POSSE application open for now as we have to put through the work orders and requests.

Please reach out if you have any questions.

Thank you!

Cheers,

Kelly

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Sukhpaul Jhooty" s.22(1)
Date: 4/4/2022 3:47:50 PM
Subject: RE: [EXT] Re: On site contacts - Vaisakhi

Great, thanks.

Kelly

From: Sukhpaul Jhooty s.22(1)
Sent: Monday, April 4, 2022 3:45 PM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: [EXT] Re: On site contacts - Vaisakhi

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

You will have that information next Monday.
Paul

On Mon., Apr. 4, 2022, 3:33 p.m. Gill, Kelly, <Kelly.Gill@vancouver.ca> wrote:

Hi Sukhpal,

How are you? Hope all is going well for you and planning for Vaisakhi☺ I am just checking into ask if you could please provide names and telephone numbers of 3 dedicated on-site contacts on the day of your event that will be on location. That way, if VPD Traffic Authority and or anyone else on our team needs to reach you we can do so in a timely manner and also meet on location.

We are here to support you and wish you the best of luck with planning☺ Please reach out if there is anything I can assist you with in the meantime.

Thank you,

Sincerely,
Kelly

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
CC: "Traffic Operations" s.15(1)(l)
Date: 4/5/2022 12:58:49 PM
Subject: FW: Work Requests - Vaisakhi 2022
Attachments: VAISAKHI Work Request 2022.docx
Vaisakhi DRAFT perimeter maps & work requests 2022v2.pdf

Hi Bhapinder,

Thanks for your time earlier. I am forwarding you Jordan the public safety officer's submissions for discussion tomorrow.

Thanks

From: Myers, Jordan <Jordan.Myers@vancouver.ca>
Sent: Tuesday, April 5, 2022 8:04 AM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: Work Requests - Vaisakhi 2022

Hi Kelly

Please find attached notes for an official work request as well as maps for the work requests.

Can you please confirm with me once these have been sent

Lastly, and if there are any issues/ questions please let me know

Thanks

Jordan Myers (he/him)
Project Manager - Public Safety | Film and Special Events (FASE)
Engineering Services | City of Vancouver

604-404-5334
jordan.myers@vancouver.ca



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Sḵwxwú7mesh (Squamish), and səliłwətał (Tsleil-Waututh) Nations.

VAISAKHI Work Request

Z0-20086267

Barricades

Barricades Install/ Removal

- Dropped Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

4 barricades @ SW corner | 1000 62nd Ave & 7800 Ross St
2 barricades @ SW corner | 7800 Ross St (laneway)
4 barricades @ SW corner | 1000 63rd Ave & 7900 Ross St
2 barricades @ SW corner | 7900 Ross St (laneway)
4 barricades @ W corner | 1300 SE Marine Dr & 8000 Ross St

Parking No Stopping | No Parking

No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

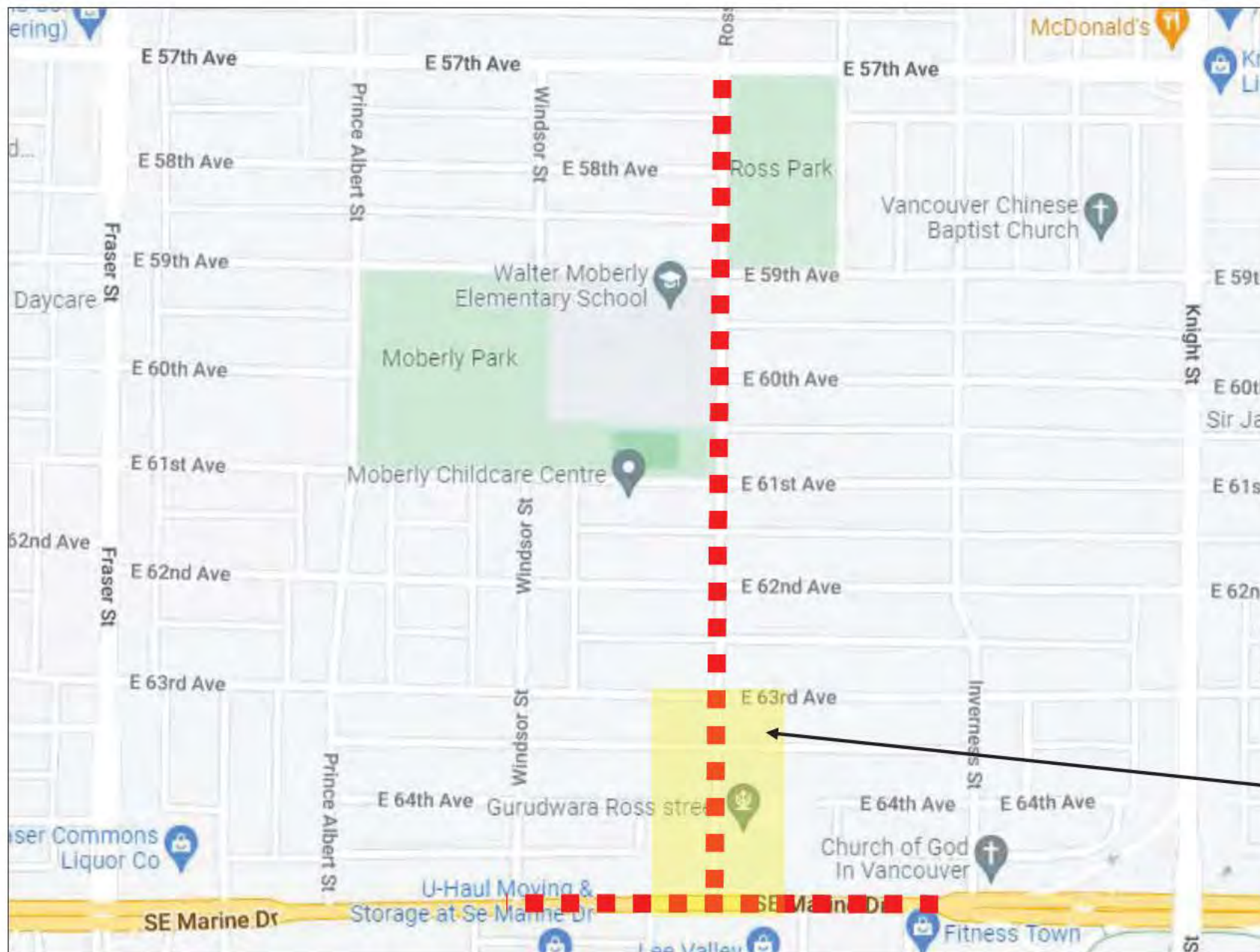
Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 700-1300 SE Marine Drive
Both sides 7300-8000 Ross St

N side 800-1400 E 64th Ave
N side 700-1400 E 63rd Ave
N side 700-1400 E 62nd Ave
N side 700-1400 E 61st Ave
N side 700-1400 E 60th Ave
N side 700-1400 E 59th Ave

W side 7300-8000 Prince Albert St
W side 7600-8000 Windsor St
W side 7300-8000 Inverness St



NO PARKING ZONE (No Vehicles)

April 16

No Parking Zone – Identified
**PRIMARY Emergency Access/
Egress routes for VFRS & BCEHS**

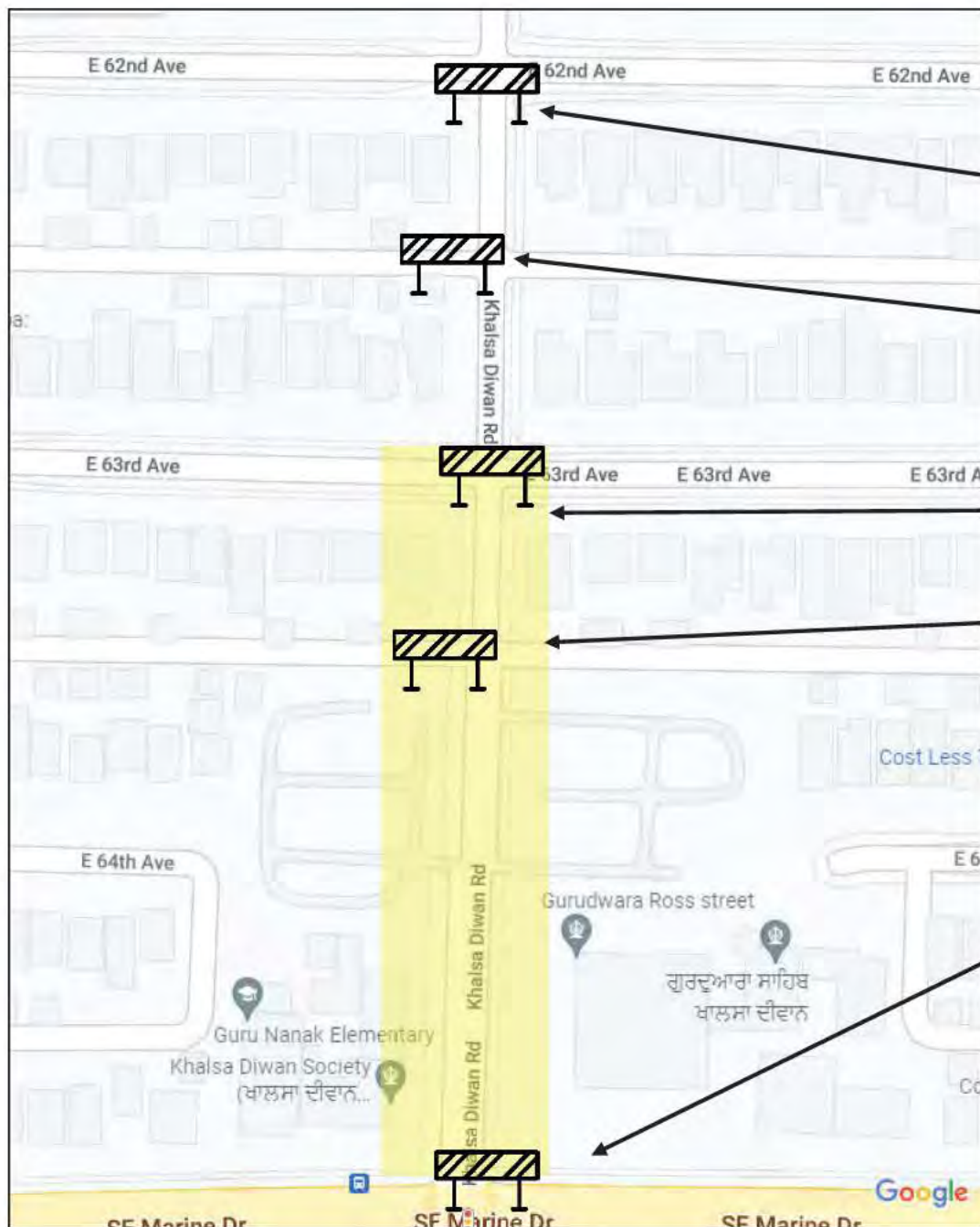
No Parking | No Stopping –
Sat, April 16 | 0800-1700

**Dropped: Wed April 13 by
1600**

**Picked Up: Tue April 19 by
1600**

- N side 700-1300 SE Marine Drive
- Both sides 7300-8000 Ross St

Pedestrian Zone requested by
Temple (Ross St Marine Dr to 63rd)

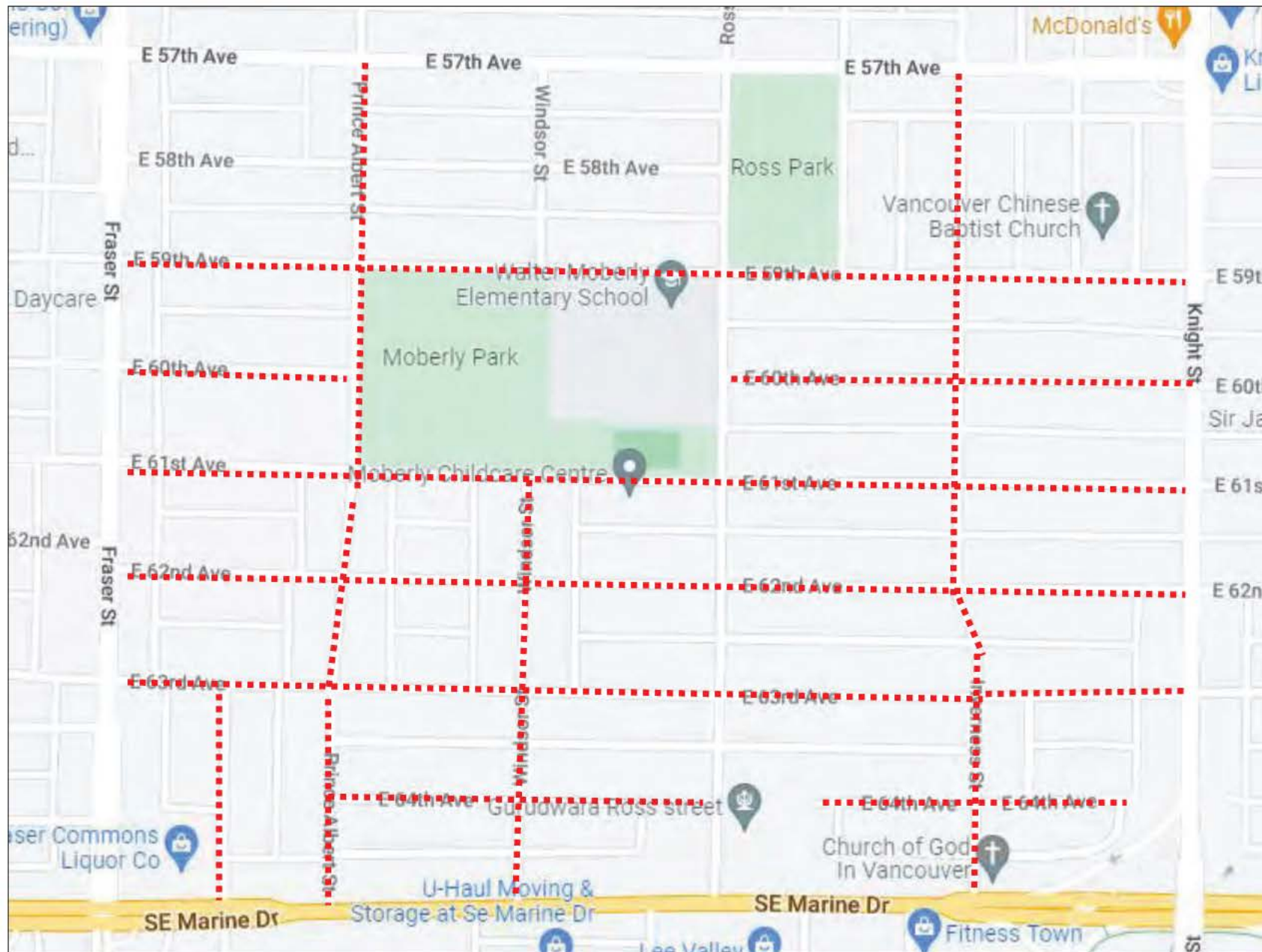


BARRICADES (for TA's) APRIL 16

Barricades
Dropped: Wed April 13 by 1600
Picked Up: Tue April 19 by 1600

- 4 barricades @ SW corner | 1000 62nd Ave & 7800 Ross St
- 2 barricades @ SW corner | 7800 Ross St (laneway)
- 4 barricades @ SW corner | 1000 63rd Ave & 7900 Ross St
- 2 barricades @ SW corner | 7900 Ross St (laneway)
- 4 barricades @ W corner | 1300 SE Marine Dr & 8000 Ross St

Pedestrian Zone requested by
Temple (Ross St Marine Dr to 63rd)



NO PARKING N. Side (East & West) W Side (North & South)

APRIL 16

additional space for anticipated
pedestrians/ crowds to temple
through narrow neighborhoods
with no sidewalks
provide access/ egress to
emergency vehicles throughout
neighborhoods and

No Parking | No Stopping – Sat,
April 16 | 0800-1700

**Dropped: Wed April 13 by
1600**

**Picked Up: Tue April 19 by
1600**

N side 800-1400 E 64th Ave
N side 700-1400 E 63rd Ave
N side 700-1400 E 62nd Ave
N side 700-1400 E 61st Ave
N side 700-1400 E 60th Ave
N side 700-1400 E 59th Ave

W side 7300-8000 Prince Albert St
W side 7600-8000 Windsor St
W side 7300-8000 Inverness St

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Cho, Gary" <Gary.Cho@vancouver.ca>
Date: 4/5/2022 4:01:53 PM
Subject: RE: Special Event Notification SE-2021-00165 - Vaisakhi - April 16, 2022

Hi Gary!

How are you? Thanks for touching base. Are you with Traffic Ops? I am in the process of creating work requests now.

From: Cho, Gary <Gary.Cho@vancouver.ca>
Sent: Tuesday, April 5, 2022 2:39 PM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: FW: Special Event Notification SE-2021-00165 - Vaisakhi - April 16, 2022

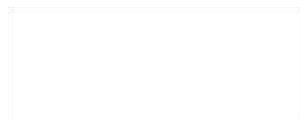
Hi Kelly,

I hope this email finds you well!

Just wondering if you have any additional information for this event and any temporary no stopping areas?

Thank you,
Gary

From: s.15(1)(l) @vancouver.ca s.15(1)(l) @vancouver.ca
Sent: Wednesday, March 2, 2022 2:59 PM
To: FASEDL006 - DL s.15(1)(l) FASEDL035 - DL s.15(1)(l)
SPECIAL.EVENTS@COASTMOUNTAINBUS.COM; FASEDL005 - DL s.15(1)(l)
FASEDL004 - DL s.15(1)(l) temporaryevents@vch.ca; TEOD Receivables
s.15(1)(l); Traffic Plan Review s.15(1)(l) Street
Operations (Internal Use) s.15(1)(l) VPD EOPS <eops@vpd.ca>
Cc: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: Special Event Notification SE-2021-00165



This is a Notification from the Film & Special Events Branch for the following permit SE-2021-00165.

Please refer to the attachment, if provided, for details and any specific actions that may be required.

Please do not reply to this message. If you wish to contact us, you can submit an inquiry at <https://vancouver.ca/doing-business/film-and-special-event-inquiry.aspx>. For faster service, please log in

to your account or contact the Officer assigned to this project. Replies to this message will not be read or responded to.

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Sibley, Marc" <Marc.Sibley@vancouver.ca>
Date: 4/5/2022 2:18:46 PM
Subject: RE: Vaisakhi Public Safety Request

Great thanks so much, Marc. Much appreciated😊

Cheers,
Kelly

From: Sibley, Marc <Marc.Sibley@vancouver.ca>
Sent: Tuesday, April 5, 2022 2:18 PM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: RE: Vaisakhi Public Safety Request

Hi Kelly,

I assume we can discuss the details of your request at tomorrow's meeting

You're welcome about this past weekend's event

Cheers
-Marc

From: Gill, Kelly <Kelly.Gill@vancouver.ca>
Sent: Monday, April 04, 2022 3:33 PM
To: Sibley, Marc <Marc.Sibley@vancouver.ca>
Subject: Vaisakhi Public Safety Request

Hi Marc😊

How are you doing? Thanks again to you and your team for helping us this past weekend with the closure of St. George Street. I am just checking into seeking your assistance with Vaisakhi, barricade drops and signage please. The event is still going forward but instead of a parade this year they are hosting an event on the temple grounds. Jordan, our Public Safety Officer, and VPD anticipate they will need support in crowds /traffic from the site to about E. 57TH Ave. I am awaiting final details on parking footprint and number of barricades and will send you my way this week. I will put through a work request as well and have a ZO2 for you to charge to.

Can you please confirm you and your team can support this request?

- ☐ *Barricade drops & signage (Thursday or Friday, April 14 & 15th)
- ☐ Event Date, Saturday, April 16th Event

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Myers, Jordan" <jordan.myers@vancouver.ca>
"Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Sibley, Marc" <Marc.Sibley@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
Date: 4/5/2022 12:57:28 PM
Subject: Vaisakhi Request - Review

Hello,

Please accept this meeting invitation to discuss the upcoming work request for Vaisakhi.

Thank you

-- Do not delete or change any of the following text. --

When it's time, join your Webex meeting here.

Meeting number (access code): s.15(1)(l)

Meeting password: s.15(1)(l)

Join meeting

Tap to join from a mobile device (attendees only)

+1-604-646-8916, s.15(1)(l) ## VANCOUVER LOCAL

1-855-699-3239, s.15(1)(l) ## CANADA/US TOLL FREE

Join by phone

1-604-646-8916 VANCOUVER LOCAL

1-855-699-3239 CANADA/US TOLL FREE

[Global call-in numbers](#) | [Toll-free calling restrictions](#)

If you are a host, [click here](#) to view host information.

Need help? Go to <https://cov.service-now.com/cov>

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

Collection Notice and Consent Statement

Personal information collected, whether via WebEx, email or telephone, will be used by the City of Vancouver only for the purpose of managing attendance and collaborating with other individuals involved in the meeting. Such personal information is collected by the City of Vancouver under the authority of s. 26(c) of the Freedom of Information and Protection of Privacy Act. Questions may be directed to the Director, Access to Information at 453 West 12th Avenue, Vancouver, British Columbia V5Y 1V4 or via telephone at 604-873-7000

NOTE THAT ANY INFORMATION SUBMITTED TO WEBEX WILL BE STORED ON SERVERS IN THE UNITED STATES AND ACCESSED IN THE UNITED STATES OR INTERNATIONALLY WHEN REQUESTED BY COV FOR TECHNICAL SUPPORT PURPOSES AND BY CISCO IN ACCORDANCE WITH WEBEX PRIVACY POLICY

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Traffic Operations" s.15(1)(l)
"Thomas, Oliver" <oliver.thomas@vancouver.ca>
"Sibley, Marc" <Marc.Sibley@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
"Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Cho, Gary" <Gary.Cho@vancouver.ca>
CC: "Myers, Jordan" <jordan.myers@vancouver.ca>
Date: 4/6/2022 5:09:31 PM
Subject: April 16 - Vaisakhi Traffic Ops Work Order
Attachments: Vaisakhi Traffic Ops Requests - ZO 20086267.xlsx
VAISAKHI Work Request 2022 - FINAL.pdf

Hi Marc and team,

Thanks for all of your time and support this morning with Vasakhi. I have spoken to Oliver, his preference was one document for ease of execution. I have created a spreadsheet summarizing our parking requests and have attached Jordan's site maps for reference. Note, as per my discussion with Oliver, he didn't require an official TO permit so we are submitting this via email.

- ☐ Date of Event ☐Saturday, April 16th from 8:00 am. ☐6:00 p.m.
- ☐ Account # **20086267**
- ☐ **Barricades & Signage can be dropped anytime on either the 13th or 14th of April .**

Please let me know if you have any questions, and please send us your day of contact for this event once assigned.

Thanks so much!

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



Street Name	Block #	Signage Area	From	To
E. 57th Ave	1000-1100	South Side	Windsor St	Sherbrooke
E. 59th Ave	700-1400	North Side	Fraser St	Knight St
E. 60th Ave	700-1400	North Side	Fraser St	Knight St
E. 61st Ave	700-1400	North Side	Fraser St	Knight St
E. 62nd Ave	700-1400	North Side	Fraser St	Knight St
E. 63rd Ave	700-1400	North Side	Fraser St	Knight St
E. 64th Ave	800-1400	North Side	Prince Albert St	Knight St
Ross Street	7300	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7400	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7500	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7600	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7700	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7800	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7900	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	8000	Both Sides	E. 57th Ave	S.E Marine Drive
Prince Albert	7300-8000	West Side	E. 57th Ave	E. 64th Ave
Windsor Street	7600-8000	West Side	E. 57th	E. 64th Ave
Inverness Street	7300-8000	West Side	E. 57th Ave	E. 64th Ave
South East Marine Drive	700	North Side	Inverness St	Fraser Street
South East Marine Drive	800	North Side	Inverness St	Fraser Street
South East Marine Drive	900	North Side	Inverness St	Fraser Street
South East Marine Drive	1000	North Side	Inverness St	Fraser Street
South East Marine Drive	1100	North Side	Inverness St	Fraser Street
South East Marine Drive	1200	North Side	Inverness St	Fraser Street
South East Marine Drive	1300	North Side	Inverness St	Fraser Street

<u>LOCATION</u>	<u>SIDE</u>	<u># OF BARRICADES</u>	<u>ADDITIONAL SIGNAGE & QTY</u>
1000 62nd Ave & 7800 Ross St	SOUTH WEST	4	
7800 Ross St (laneway)	SOUTH WEST	2	
1000 63rd Ave & 7900 Ross St	SOUTH WEST	4	
1000 63rd & 7900 Windsor St	SOUTH EAST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
1000 63rd & 7900 Inverness St	SOUTH WEST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
7900 ROSS ST (LANEWAY)	SOUTH WEST	2	
7900 WINDSOR ST (LANEWAY)	SOUTH EAST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
7900 INVERNESS ST (LANEWAY)	SOUTH WEST	1	2 -LOCAL TRAFFIC/ROAD CLOSED
1300 MARINE DRIVE & 8000 ROSS ST	WEST	4	

Contact & Department	Telephone
Vancouver Police – **Constable Mike Keller **	604-717-3081
Vancouver Fire Events Acting Captain, Randy Motkaluk	604-873-7860
	s.15(1)(l)
Film & Special Events – Operations Manager – Events – Desiree Gatten (Primary Contact)	
	s.15(1)(l)
Public Safety Officer – Jordan Myers	
	s.15(1)(l)
Film & Special Events – Officer – Kelly Gill (Operational Coordination)	
Traffic Operations Contact	

Z0-20086267

Barricades

Barricades Install/ Removal

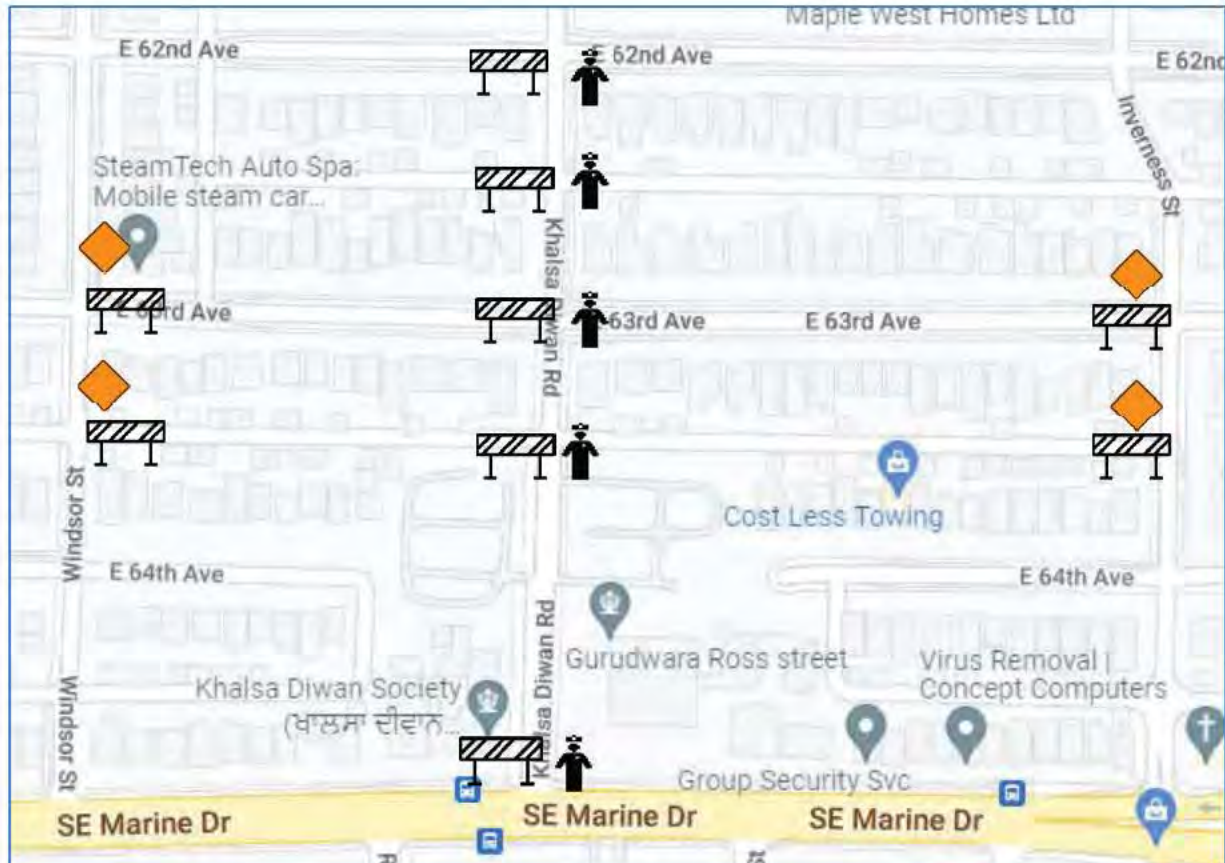
- Dropped Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

4 barricades @ SW corner | 1000 62nd Ave & 7800 Ross St
2 barricades @ SW corner | 7800 Ross St (laneway)

4 barricades @ SW corner | 1000 63rd Ave & 7900 Ross St
1 barricade & 1 local traffic only (or road closed) sign
@ SE corner | 1000 63rd & 7900 Windsor St
1 barricade & 1 local traffic only (or road closed) sign
@ SW corner | 1000 63rd & 7900 Inverness St

2 barricades @ SW corner | 7900 Ross St (laneway)
1 barricade & 1 road closed sign
@ SE corner | 7900 Windsor St (laneway)
1 barricade & 1 road closed sign
@ SW corner | 7900 Inverness St (laneway)

4 barricades @ W corner | 1300 SE Marine Dr & 8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

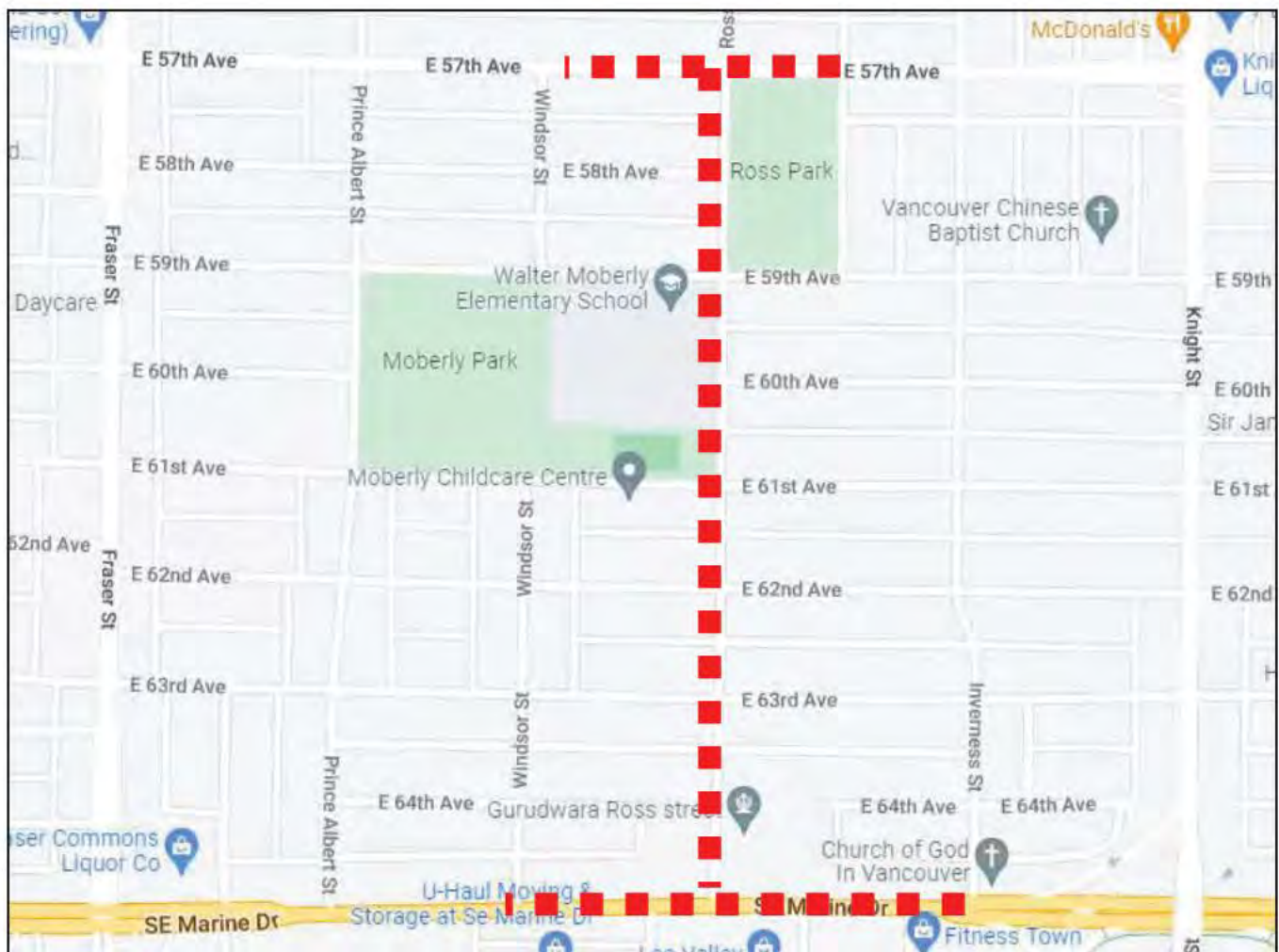
Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 700-1300 SE Marine Drive

S side 1000-1100 E 57 Ave

Both sides 7300-8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

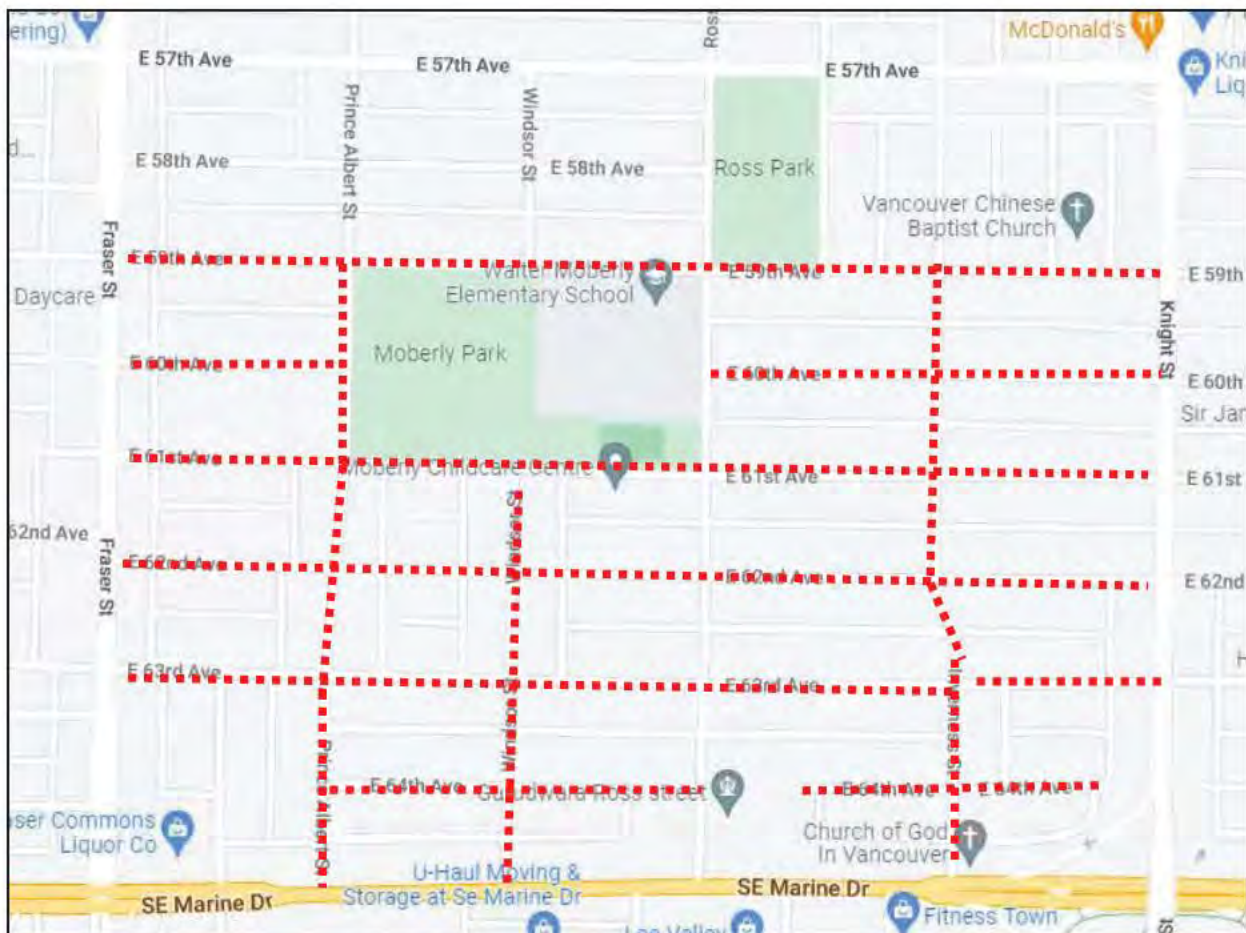
No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 800-1400 E 64th Ave
N side 700-1400 E 63rd Ave
N side 700-1400 E 62nd Ave
N side 700-1400 E 61st Ave
N side 700-1400 E 60th Ave
N side 700-1400 E 59th Ave

W side 7300-8000 Prince Albert St
W side 7600-8000 Windsor St
W side 7300-8000 Inverness St



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Fire Prev. Events Captain" <FRSEC@vancouver.ca>
tony.liew@coastmountainbus.com
"Beaudet, Shelley \VCH\" <shelley.beaudet@vch.ca>
"Sibley, Marc" <Marc.Sibley@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
"Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Traffic Operations" s.15(1)(l)
"Nowak, Greg" <Greg.Nowak@vancouver.ca>
"Elliott, Dave" <Dave.Elliott@vancouver.ca>
"Park Events" <ParkEvents@vancouver.ca>
"Flewin, Yuna" <yuna.flewin@vancouver.ca>
"Cho, Gary" <Gary.Cho@vancouver.ca>
CC: "Shebib, Jodie" <jodie.shebib@vancouver.ca>
"Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
"Myers, Jordan" <jordan.myers@vancouver.ca>
"Keller, Mike" <mike.keller@vpd.ca>
"VPD EOPS" <eops@vpd.ca>
Date: 4/6/2022 4:24:45 PM
Subject: Re: Vaisakhi Celebrations - **April 16 Event Application - SE-2021-00165**Important Update
Attachments: VAISAKHI Work Request 2022 - FINAL.pdf

Hello fellow colleagues,

□ **Event Application - SE-2021-00165 –Saturday, April 16th**

- **Event:** Vaisakhi Celebrations – **Private Event **Ross St Temple, 8000 Ross Street, Vancouver (Timing 12-5pm)**
- **Support Level** – **Modified – Perimeter** – **Z02 # 20086267**
- **Impact Areas** SE. Marine Drive, Ross Street, Ross Park, Moberly Park, Fraser & Knight Street – E. 63rd Ave to E. 57th Ave. (Site Map attached)

We recognize there has been a lot uncertainty surrounding this particular event from the organizers and we appreciate your patience throughout the planning and consultation process. We are emailing you with an important update for Vaisakhi, this year the organizers from the Khalsa Diwan Society are no longer proceeding or hosting their annual **Vaisakhi Parade** in the Sunset area.

The organizers have determined of their own volition to proceed with a **modified private celebration** this year and will be hosting Vaisakhi celebrations on their **private property**, the **Ross St Temple**, located at 8000 Ross Street. While, there is no actual parade-taking place, we recognize the religious and cultural significance of this event to our local South Asian community and as always, we will do our best to support. The on-going pandemic and

financial constraints have proven challenging for many of our annual event organizers this year and we want to be flexible as possible. We have been actively engaged in conversations with the organizers and have been supportive in all of their decisions throughout this process.

In collaboration and consensus with the organizers, as well our internal discussions, we still do anticipate mass crowds, increased traffic, potential safety risks, and congestion in the area. In effort to mitigate these risks for the organizers and our local residents, we will be deploying Vancouver Police, Traffic Operations, Parking Operations, and Sanitation to support **the perimeter of the event and surrounding areas**, and for the City to maintain emergency access for Police, Fire and Ambulance. We will also maintain open communication on the day the event directly with the organizers, VPD and our operational teams.

Our primary contacts for this event are listed below. We will defer to **Constable, Mike Keller** of the Vancouver Police Department for any contingency and emergency planning and Vancouver Fire Events Captain, Randy Motkauluk.

The primary contact for Special Events Department is **Desiree Gatten, Operations Manager**. For any media inquires please direct to media@vancouver.ca

We recognize the timing of this decision is not ideal, but Desiree, Jordan and myself are open to discuss any concerns you may have as we know this impacts each of your respective areas. As always, we want thank you for your teamwork, support, and collaboration.

Contact & Department	Telephone
Vancouver Police – **Constable Mike Keller **	604-717-3081
Vancouver Fire Events Acting Captain, Randy Motkaluk	604-873-7860
Film & Special Events – Operations Manager – Events – Desiree Gatten (Primary Contact)	s.15(1)(l)
Public Safety Officer – Jordan Myers	s.15(1)(l)
Film & Special Events – Officer – Kelly Gill (Operational Coordination)	s.15(1)(l)

Thank you

Sincerely,

Kelly

[Kelly Gill](#) | [Film & Special Events](#) | [Engineering Services](#)

[604-707-5468](tel:604-707-5468) | kelly.gill@vancouver.ca



Z0-20086267

Barricades

Barricades Install/ Removal

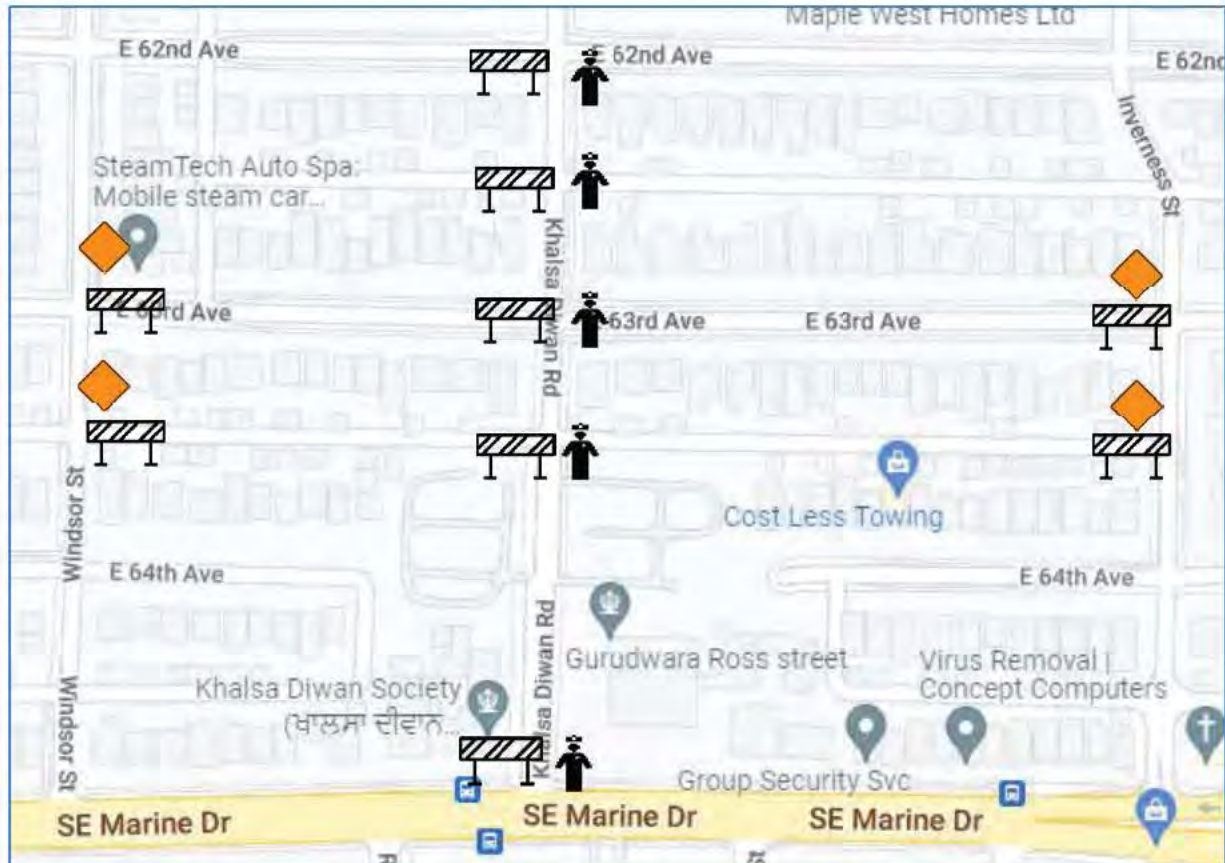
- Dropped Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

4 barricades @ SW corner | 1000 62nd Ave & 7800 Ross St
2 barricades @ SW corner | 7800 Ross St (laneway)

4 barricades @ SW corner | 1000 63rd Ave & 7900 Ross St
1 barricade & 1 local traffic only (or road closed) sign
@ SE corner | 1000 63rd & 7900 Windsor St
1 barricade & 1 local traffic only (or road closed) sign
@ SW corner | 1000 63rd & 7900 Inverness St

2 barricades @ SW corner | 7900 Ross St (laneway)
1 barricade & 1 road closed sign
@ SE corner | 7900 Windsor St (laneway)
1 barricade & 1 road closed sign
@ SW corner | 7900 Inverness St (laneway)

4 barricades @ W corner | 1300 SE Marine Dr & 8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

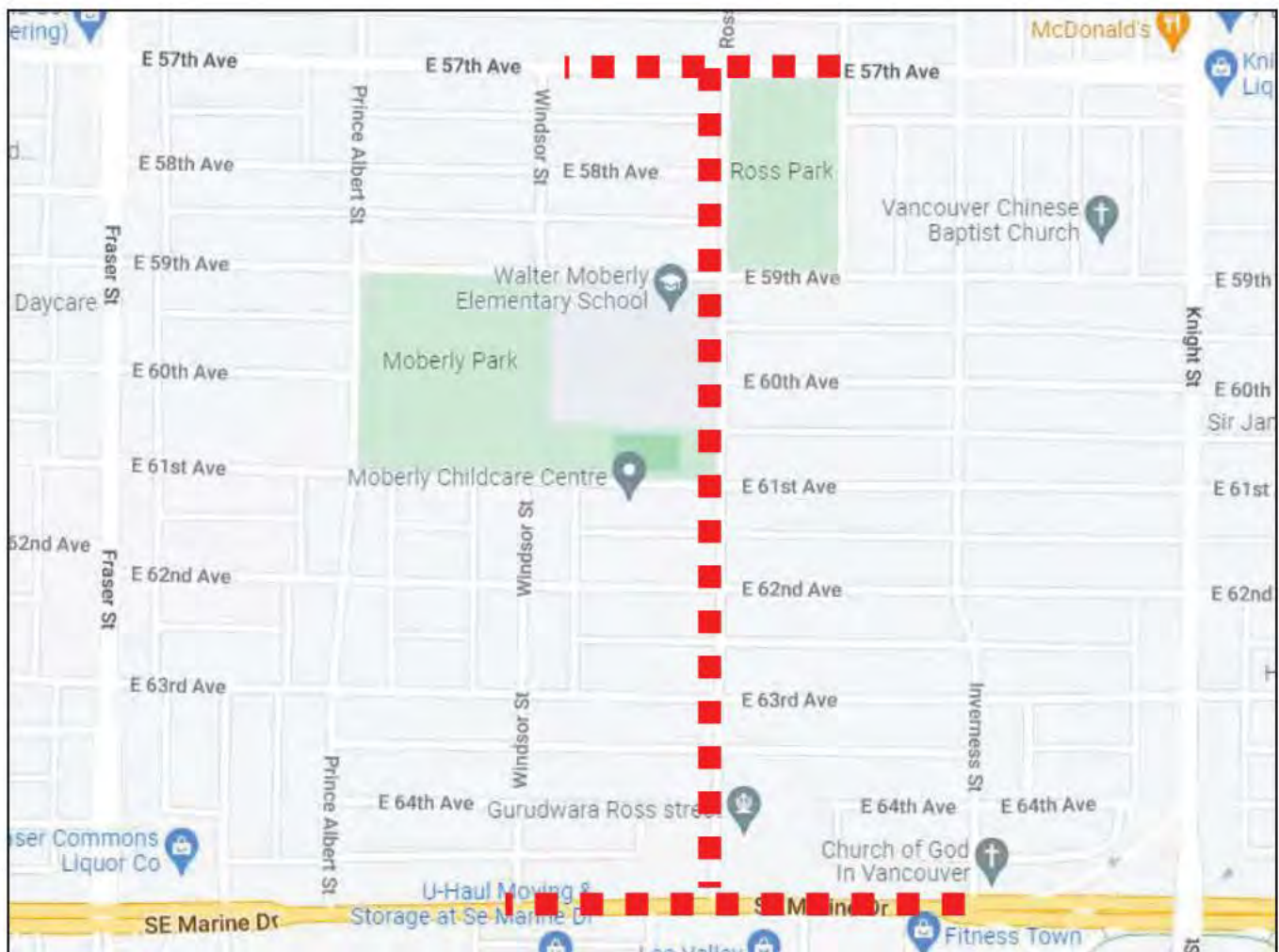
Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 700-1300 SE Marine Drive

S side 1000-1100 E 57 Ave

Both sides 7300-8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

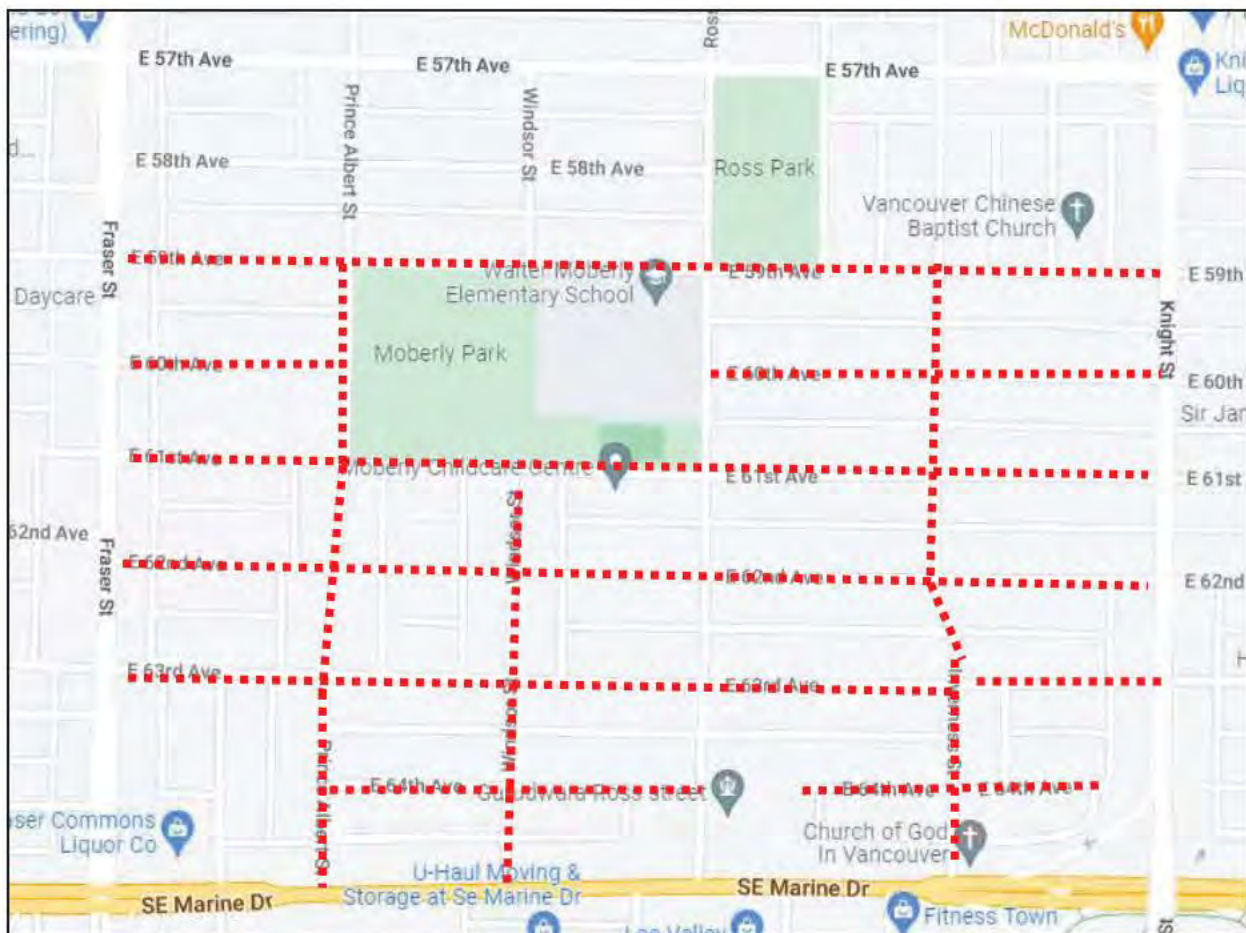
No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 800-1400 E 64th Ave
N side 700-1400 E 63rd Ave
N side 700-1400 E 62nd Ave
N side 700-1400 E 61st Ave
N side 700-1400 E 60th Ave
N side 700-1400 E 59th Ave

W side 7300-8000 Prince Albert St
W side 7600-8000 Windsor St
W side 7300-8000 Inverness St



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Myers, Jordan" <jordan.myers@vancouver.ca>
Date: 4/6/2022 8:17:48 AM
Subject: RE: Work Requests - Vaisakhi 2022

Hi Jordan,

In order to replicate the work request in our systems, I do word attachment of the map or locations if possible. Can you please send that to me?

From: Myers, Jordan <Jordan.Myers@vancouver.ca>
Sent: Tuesday, April 5, 2022 8:04 AM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: Work Requests - Vaisakhi 2022

Hi Kelly

Please find attached notes for an official work request as well as maps for the work requests.

Can you please confirm with me once these have been sent

Lastly, and if there are any issues/ questions please let me know

Thanks

Jordan Myers (he/him)
Project Manager - Public Safety | Film and Special Events (FASE)
Engineering Services | City of Vancouver

604-404-5334
jordan.myers@vancouver.ca



The City of Vancouver acknowledges that it is situated on the unceded traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwxwú7mesh (Squamish), and səlilwətaʔ (Tsleil-Waututh) Nations.

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "McLellan, Stephanie" <Stephanie.McLellan@vancouver.ca>
Date: 4/7/2022 11:08:58 AM
Subject: FW: April 16 - Vaisakhi Traffic Ops Work Order
Attachments: Vaisakhi Traffic Ops Requests - ZO 20086267.xlsx
VAISAKHI Work Request 2022 - FINAL.pdf

From: Gill, Kelly
Sent: Wednesday, April 6, 2022 5:10 PM
To: Traffic Operations **S.15(1)(l)** Thomas, Oliver
<oliver.thomas@vancouver.ca>; Sibley, Marc <Marc.Sibley@vancouver.ca>; Hatton, Rommel
<Rommel.Hatton@vancouver.ca>; Sandhu, Bhapinder <bhapinder.sandhu@vancouver.ca>; Cho,
Gary <Gary.Cho@vancouver.ca>
Cc: Myers, Jordan <jordan.myers@vancouver.ca>
Subject: April 16 - Vaisakhi Traffic Ops Work Order

Hi Marc and team,

Thanks for all of your time and support this morning with Vasakhi. I have spoken to Oliver, his preference was one document for ease of execution. I have created a spreadsheet summarizing our parking requests and have attached Jordan's site maps for reference. Note, as per my discussion with Oliver, he didn't require an official TO permit so we are submitting this via email.

- ☐ Date of Event ☐Saturday, April 16th from 8:00 am. ☐6:00 p.m.
- ☐ Account # **20086267**
- ☐ **Barricades & Signage can be dropped anytime on either the 13th or 14th of April .**

Please let me know if you have any questions, and please send us your day of contact for this event once assigned.

Thanks so much!

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



Street Name	Block #	Signage Area	From	To
E. 57th Ave	1000-1100	South Side	Windsor St	Sherbrooke
E. 59th Ave	700-1400	North Side	Fraser St	Knight St
E. 60th Ave	700-1400	North Side	Fraser St	Knight St
E. 61st Ave	700-1400	North Side	Fraser St	Knight St
E. 62nd Ave	700-1400	North Side	Fraser St	Knight St
E. 63rd Ave	700-1400	North Side	Fraser St	Knight St
E. 64th Ave	800-1400	North Side	Prince Albert St	Knight St
Ross Street	7300	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7400	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7500	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7600	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7700	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7800	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	7900	Both Sides	E. 57th Ave	S.E Marine Drive
Ross Street	8000	Both Sides	E. 57th Ave	S.E Marine Drive
Prince Albert	7300-8000	West Side	E. 57th Ave	E. 64th Ave
Windsor Street	7600-8000	West Side	E. 57th	E. 64th Ave
Inverness Street	7300-8000	West Side	E. 57th Ave	E. 64th Ave
South East Marine Drive	700	North Side	Inverness St	Fraser Street
South East Marine Drive	800	North Side	Inverness St	Fraser Street
South East Marine Drive	900	North Side	Inverness St	Fraser Street
South East Marine Drive	1000	North Side	Inverness St	Fraser Street
South East Marine Drive	1100	North Side	Inverness St	Fraser Street
South East Marine Drive	1200	North Side	Inverness St	Fraser Street
South East Marine Drive	1300	North Side	Inverness St	Fraser Street

<u>LOCATION</u>	<u>SIDE</u>	<u># OF BARRICADES</u>	<u>ADDITIONAL SIGNAGE & QTY</u>
1000 62nd Ave & 7800 Ross St	SOUTH WEST	4	
7800 Ross St (laneway)	SOUTH WEST	2	
1000 63rd Ave & 7900 Ross St	SOUTH WEST	4	
1000 63rd & 7900 Windsor St	SOUTH EAST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
1000 63rd & 7900 Inverness St	SOUTH WEST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
7900 ROSS ST (LANEWAY)	SOUTH WEST	2	
7900 WINDSOR ST (LANEWAY)	SOUTH EAST	1	1 -LOCAL TRAFFIC/ROAD CLOSED
7900 INVERNESS ST (LANEWAY)	SOUTH WEST	1	2 -LOCAL TRAFFIC/ROAD CLOSED
1300 MARINE DRIVE & 8000 ROSS ST	WEST	4	

Contact & Department	Telephone
Vancouver Police – **Constable Mike Keller **	604-717-3081
Vancouver Fire Events Acting Captain, Randy Motkaluk	604-873-7860
	s.15(1)(l)
Film & Special Events – Operations Manager – Events – Desiree Gatten (Primary Contact)	
	s.15(1)(l)
Public Safety Officer – Jordan Myers	
	s.15(1)(l)
Film & Special Events – Officer – Kelly Gill (Operational Coordination)	
Traffic Operations Contact	

Z0-20086267

Barricades

Barricades Install/ Removal

- Dropped Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

4 barricades @ SW corner | 1000 62nd Ave & 7800 Ross St
2 barricades @ SW corner | 7800 Ross St (laneway)

4 barricades @ SW corner | 1000 63rd Ave & 7900 Ross St
1 barricade & 1 local traffic only (or road closed) sign
@ SE corner | 1000 63rd & 7900 Windsor St
1 barricade & 1 local traffic only (or road closed) sign
@ SW corner | 1000 63rd & 7900 Inverness St

2 barricades @ SW corner | 7900 Ross St (laneway)
1 barricade & 1 road closed sign
@ SE corner | 7900 Windsor St (laneway)
1 barricade & 1 road closed sign
@ SW corner | 7900 Inverness St (laneway)

4 barricades @ W corner | 1300 SE Marine Dr & 8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

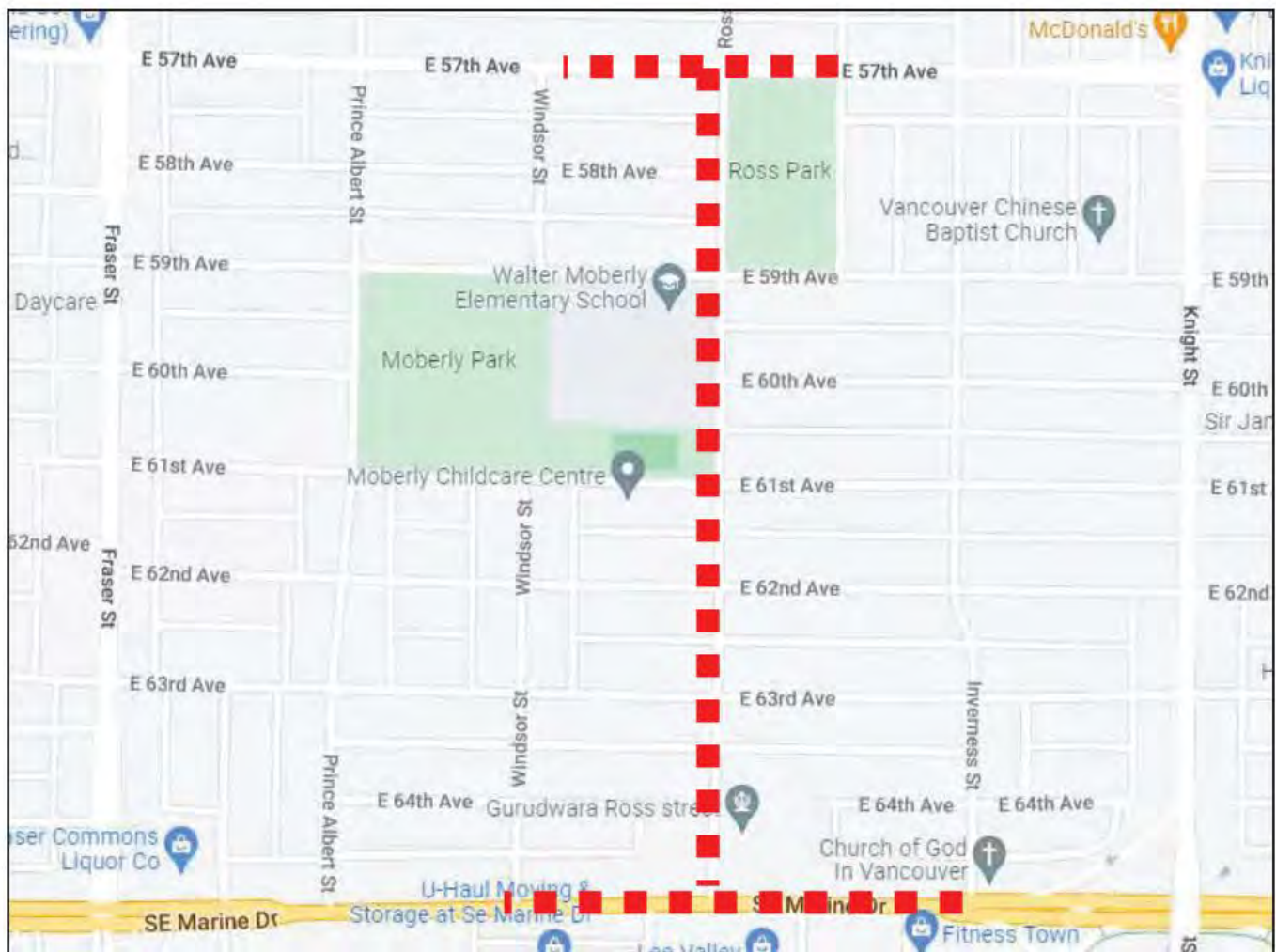
Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 700-1300 SE Marine Drive

S side 1000-1100 E 57 Ave

Both sides 7300-8000 Ross St



VAISAKHI Work Request

Z0-20086267

Parking No Stopping | No Parking

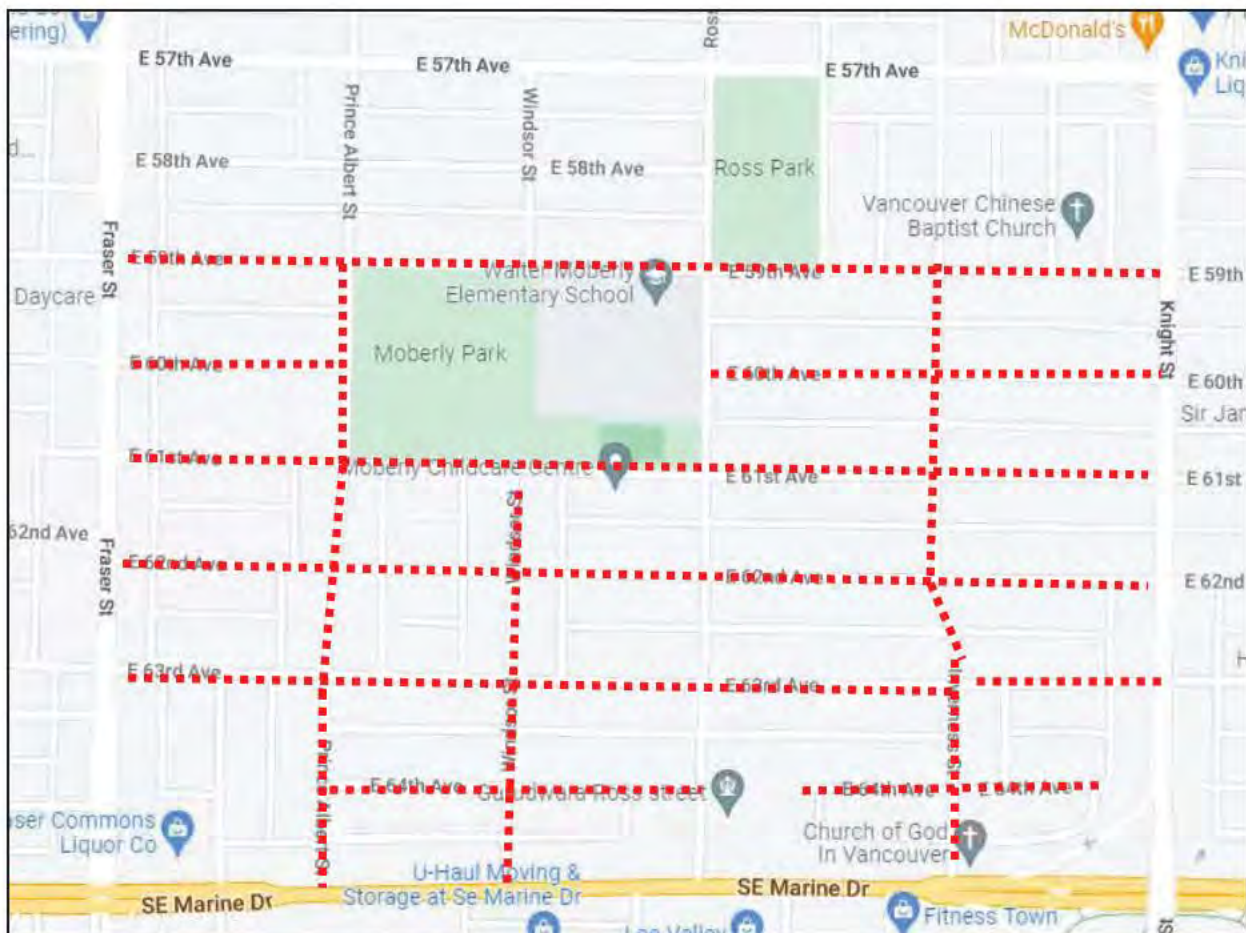
No Parking | No Stopping - Sat, April 16 | 0800-1700 (8am-5pm)

Parking Signage Install/ Removal

- Installed Wed April 13 by 1600
- Picked Up Tue April 19 by 1600

N side 800-1400 E 64th Ave
N side 700-1400 E 63rd Ave
N side 700-1400 E 62nd Ave
N side 700-1400 E 61st Ave
N side 700-1400 E 60th Ave
N side 700-1400 E 59th Ave

W side 7300-8000 Prince Albert St
W side 7600-8000 Windsor St
W side 7300-8000 Inverness St



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Fire Prev. Events Captain" <FRSEC@vancouver.ca>
"Myers, Jordan" <jordan.myers@vancouver.ca>
CC: "Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
Date: 4/7/2022 11:30:48 AM
Subject: Vaisakhi

Hi Brett,

Thanks for your time over the phone today. I am scheduling a quick touch base with you as discussed. We appreciate your support and keeping this on your radar.

Sincerely,
Kelly

-- Do not delete or change any of the following text. --

When it's time, join your Webex meeting here.

Meeting number (access code): s.15(1)(l)

Meeting password: s.15(1)(l)

Join meeting

Tap to join from a mobile device (attendees only)

+1-604-646-8916, s.15(1)(l) ## VANCOUVER LOCAL
1-855-699-3239, s.15(1)(l) ## CANADA/US TOLL FREE

Join by phone

1-604-646-8916 VANCOUVER LOCAL
1-855-699-3239 CANADA/US TOLL FREE
[Global call-in numbers](#) | [Toll-free calling restrictions](#)

If you are a host, [click here](#) to view host information.

Need help? Go to <https://cov.service-now.com/cov>

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

Collection Notice and Consent Statement

Personal information collected, whether via WebEx, email or telephone, will be used by the City of Vancouver only for the purpose of managing attendance and collaborating with other individuals involved in the meeting. Such personal information is collected by the City of Vancouver under the authority of s. 26(c) of the Freedom of Information and Protection of Privacy Act. Questions may be directed to the Director, Access to Information at 453 West 12th Avenue, Vancouver, British Columbia V5Y 1V4 or via telephone at 604-873-7000

NOTE THAT ANY INFORMATION SUBMITTED TO WEBEX WILL BE STORED ON SERVERS IN THE UNITED STATES AND ACCESSED IN THE UNITED STATES OR INTERNATIONALLY WHEN REQUESTED BY COV FOR TECHNICAL SUPPORT PURPOSES AND BY CISCO IN ACCORDANCE WITH WEBEX PRIVACY POLICY

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Elliott, Dave" <Dave.Elliott@vancouver.ca>
Date: 4/8/2022 2:07:07 PM
Subject: Vaisakhi 20086267
Attachments: Re: Vaisakhi Celebrations - **April 16 Event Application - SE-2021-00165**Important Update .msg

Hi Dave,

Just following up from our phone call to advise there is no parade taking place in the Sunset area this year. However, next Saturday, April 16th the organizers will be hosting a modified private celebrations on their temple grounds located at 8000 Ross Street. See email attached from earlier this week.

The organizer has requested some waste management services 15-16 garbage cans and due to the congestion expected in the area, can you please plan do a street sweep. Please see below for event info.

This will be coming out of our Public Safety budget – **zo 20086267**

The organizers are planning have two main activation sites as follows:

- Event Site 1 – located at Ross St Temple Gurdwara, where there will be a main stage, float will reside and booths (that will be all activation based) no food will be given out in this area. The main congregation inside the Gurdwara will offer food as normal.
- Event Site 2 – Directly across the Ross St Temple (smaller sister site) – west of 8000 Ross St. This area will be fully dedicated to food booths. He is estimated approximately 13-14 booths hosted by families and local restaurants where both hot/cold food sweets etc will be given out.

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Traffic - Temporary Permit Decals" s.15(1)(l)
"Thomas, Oliver" <oliver.thomas@vancouver.ca>
"Sibley, Marc" <Marc.Sibley@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
"Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Patrao, Derek" <derek.patrao@vancouver.ca>
Date: 4/8/2022 12:19:41 PM
Subject: RE: WO#1401116; TO Temp Signs / FASE - Vaisakhi

Thank you so much, Oliver. Can you please confirm who is our assigned Traffic Op's contact for the day of? That way we can update our contact list.

Thanks

From: Traffic - Temporary Permit Decals s.15(1)(l)
Sent: Friday, April 8, 2022 7:38 AM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>; Thomas, Oliver <Oliver.Thomas@vancouver.ca>; Sibley, Marc <Marc.Sibley@vancouver.ca>; Hatton, Rommel <Rommel.Hatton@vancouver.ca>; Sandhu, Bhapinder <Bhapinder.Sandhu@vancouver.ca>; Patrao, Derek <Derek.Patrao@vancouver.ca>
Subject: RE: WO#1401116; TO Temp Signs / FASE - Vaisakhi

Good morning,

Decals for this event have been ordered and filed for crew assignment on Monday the 11th

Thank you

From: Gill, Kelly <Kelly.Gill@vancouver.ca>
Sent: Thursday, April 7, 2022 9:06 AM
To: Thomas, Oliver <Oliver.Thomas@vancouver.ca>; Sibley, Marc <Marc.Sibley@vancouver.ca>; Hatton, Rommel <Rommel.Hatton@vancouver.ca>; Sandhu, Bhapinder <Bhapinder.Sandhu@vancouver.ca>; Patrao, Derek <Derek.Patrao@vancouver.ca>
Cc: Traffic - Temporary Permit Decals s.15(1)(l)
Subject: RE: WO#1401116; TO Temp Signs / FASE - Vaisakhi

Hello Oliver and team,

Thank you so much for your help.

Cheers,
Kelly

From: Thomas, Oliver <Oliver.Thomas@vancouver.ca>

Sent: Thursday, April 7, 2022 7:14 AM

To: Sibley, Marc <Marc.Sibley@vancouver.ca>; Hatton, Rommel <Rommel.Hatton@vancouver.ca>; Sandhu, Bhapinder <Bhapinder.Sandhu@vancouver.ca>; Patrao, Derek <Derek.Patrao@vancouver.ca>

Cc: Traffic - Temporary Permit Decals **s.15(1)(l)**; Gill, Kelly <Kelly.Gill@vancouver.ca>

Subject: WO#1401116; TO Temp Signs / FASE - Vaisakhi

WO#1401116 created for this request.

Paperwork delivered to TO Office for review.

Charge #20086267.

Thanks,

Oliver Thomas

Traffic, Electrical Operations & Design Branch City of Vancouver
604.673.8332

From: Gill, Kelly <Kelly.Gill@vancouver.ca>

Sent: Wednesday, April 6, 2022 5:10 PM

To: Traffic Operations **s.15(1)(l)** Thomas, Oliver <Oliver.Thomas@vancouver.ca>; Sibley, Marc <Marc.Sibley@vancouver.ca>; Hatton, Rommel <Rommel.Hatton@vancouver.ca>; Sandhu, Bhapinder <Bhapinder.Sandhu@vancouver.ca>; Cho, Gary <Gary.Cho@vancouver.ca>

Cc: Myers, Jordan <Jordan.Myers@vancouver.ca>

Subject: April 16 - Vaisakhi Traffic Ops Work Order

Hi Marc and team,

Thanks for all of your time and support this morning with Vasakhi. I have spoken to Oliver, his preference was one document for ease of execution. I have created a spreadsheet summarizing our parking requests and have attached Jordan's site maps for reference. Note, as per my discussion with Oliver, he didn't require an official TO permit so we are submitting this via email.

- ☐ Date of Event ☐Saturday, April 16th from 8:00 am. ☐6:00 p.m.
- ☐ Account # **20086267**
- ☐ **Barricades & Signage can be dropped anytime on either the 13th or 14th of April .**

Please let me know if you have any questions, and please send us your day of contact for this event once assigned.

Thanks so much!

Thanks

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Moraes, Mark" <Mark.Moraes@vancouver.ca>
Date: 4/13/2022 12:09:03 PM
Subject: RE: 311 Case #101015928112: Parking Complaint for Vaisakhi Parade (no callback needed)

Hey Mark,

Did you call the resident back? In this case, I would need to call § 22(1) and address this. Thanks

From: Moraes, Mark <Mark.Moraes@vancouver.ca>
Sent: Wednesday, April 13, 2022 11:39 AM
To: Gill, Kelly <Kelly.Gill@vancouver.ca>
Subject: 311 Case #101015928112: Parking Complaint for Vaisakhi Parade (no callback needed)

Hi Kelly,

Here's a complaint from 311. No Callback is needed. Let me know if you want me to keep it open in Hansen or to close it. Thanks.

3. Provide details: **There are multiple no stopping 8-6 sign around this area for this coming Sat. It doesn't tell people what this is for. There is no notification. Info found under Vaisakhi Parade Apr 16 9 - 8pm. Caller thinks that there should be notification for residents. The signs only say Sat no stopping 8 - 6.**

4. (Don't ask, just record - did caller indicate they want a call back?): **No**

Time of 311 Call: 2022/04/13 at 11:06

§ 22(1)

§ 22(1) Vancouver BC

Hansen #: 1938252

Mark Moraes | Office Support Clerk II
Film & Special Events | City of Vancouver
Mark.Moraes@vancouver.ca
☎ 604-326-4853

[website](#) [VanConnect](#) [twitter](#) [facebook](#) [Shape Your City](#) [Talk](#)
[Vancouver](#) [LinkedIn](#) [Instagram](#) 3-1-1



With respect and gratitude, I humbly acknowledge that I live and work on the unceded and traditional territories of the xʷməθkʷəy̓əm (Musqueam), Skwx̱l̓u817_wú7mesh (Squamish), and səłilwətaʔ / səłilwítulh (Tsleil-Waututh) Nations

From: "Gill, Kelly" <Kelly.Gill@vancouver.ca>
To: "Keller, Mike" <mike.keller@vpd.ca>
"Sibley, Marc" <Marc.Sibley@vancouver.ca>
"Elliott, Dave" <Dave.Elliott@vancouver.ca>
"Hatton, Rommel" <Rommel.Hatton@vancouver.ca>
"Sandhu, Bhapinder" <bhapinder.sandhu@vancouver.ca>
"Fire Prev. Events Captain" <FRSEC@vancouver.ca>
CC: "Shebib, Jodie" <jodie.shebib@vancouver.ca>
"Gatten, Desiree" <Desiree.Gatten@vancouver.ca>
"Myers, Jordan" <jordan.myers@vancouver.ca>
Date: 4/14/2022 12:58:48 PM
Subject: April 14 - Run of Show & Day of Contact List
Attachments: April 14 Run of Show & Event Day Contact List.pdf

Hello,

Thanks again to each of you for your support in coordinating the Vaisakhi private event. I have spoken with the organizer to understand their event format.

Attached is a detailed run of show & page 2 has everyone's contact information for the day.

Run of Show 8am-5pm

- ☐ 8am ☐Traffic Closures/VPD to take effect
- ☐ 8am Program Start
- ☐ 1145 – 1pm – Float Activation (contained to property)
- ☐ 1pm-5pm – Celebrations
- ☐ 9:30 p.m. – Street Sweeping

**These times are estimates only from their side and because this is a new format for everyone this year.

Thanks again for all of your flexibility and support! Wishing all you a very lovely long weekend.

Cheers,
Kelly

Kelly Gill |Film & Special Events| Engineering Services

604-707-5468 | kelly.gill@vancouver.ca



Vaisakhi – Run of Show - Event Date: Saturday, April 16th

- Master Timeline: 8:00 am – 6:00pm. (No stopping in effect)
- Primary Site: 8000 Ross Street Temple (Gurdwara Sahib) & Secondary Site directly across Ross St Temple (8000 block) West Side.
- Modified Private Celebration – See Day of Contact List Page 2

*****There will be no parade taking place. Only private celebrations on site at the Ross Street Temple***

Master Event Overview:

Timing	Event Milestone	Event Location
7:30 am - 8:00 am	VPD/Traffic Operations in place around perimeter of the temple to support with traffic and crowds.	Perimeter of event – as established by VPD – Mike Keller & Traffic Operations to assist
8:00am – 9:45 am	Vaisakhi Program Commences Kirtan (Hymn Singing)	Interior – Congregation – Ross St Temple
10:00am– 12pm	Dignitary Arrival – Speeches Commence	Interior – Congregation – Ross St Temple
10:00am-4pm	Main Stage & Celebrations will take place all day	Exterior – Ross St Temple – Parking Lot (East)
11:30am- 1:00pm ** **11:45 am — Prayers (Aardas) & Religious Float *Driving float between both properties. *Clearance support**	Parade Float Activation Congregation & attendees flow to parking lot to pray/witness main float. This is the focal point of the event. The organizers will be activate the float and drive from the Ross St Temple to sister site (west) A rope will be in place to keep folks organized and volunteers will assist. However, given the nature of the float and religious context – we can expect some major crowding.	Exterior –Main Site – Ross St Temple (8000 Ross Street)Parking Lot and will go to sister site (west)
All Day – Food Booth	Food Booths & Langar – for outdoor eating. Attendees will be encouraged to eat on site and not take their food out. Hence hoping that litter will be contained to site.	Interior – Congregation will serve food in temple. Exterior – West Side – Food Booths only.
All Day – Promotional Booths	Will not be serving food. Just commercial in nature Promotional Booths	Exterior – Ross St Temple
9:30 pm	Waste Management & Sanitation – Sweeping Crew Organizer has volunteers to help pick up litter. Sanitation crews	Ross Street & supporting streets

Vaisakhi – Day of Contact List – April 14, 2022

Primary Contact	Telephone #
Mike Keller –Vancouver Police Department	604-717-3081
Vancouver Fire Events Acting Captain, Brett Cooke	604-873-7860
Leith Leeks Traffic Operations	s.15(1)(l)
Desiree Gatten – FASE Event Operations – Manager - Escalations	s.15(1)(l)
Public Safety Manager– Jordan Myers	s.15(1)(l)
Film & Events Officer – FASE (operational day of coordination Vaisakhi) – Kelly Gill	s.15(1)(l)
External Day of Event Contact for Vaisakhi- Sukhpal Jooty	s.22(1)