

File No.: 04-1000-20-2022-206

August 10, 2022

s.22(1)

Dear s.22(1)

Re: **Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of April 23, 2022 under the ***Freedom of Information and Protection of Privacy Act, (the Act)***, for:

Invoices, contracts, and descriptions of deliverables related to payments to Harris Consulting of \$54,259.00 in 2019, \$255,041.00 in 2020, and \$662,191.00 in 2021.

All responsive records are attached. Some information in the records has been severed (blacked out) under s.21(1) and s.22(1) of the Act. You can read or download these sections here: http://www.bclaws.ca/EPLibraries/bclaws_new/document/ID/freeside/96165_00.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, info@oipc.bc.ca or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2022-206); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

Kevin Tuerlings, FOI Case Manager, for

[Signed by Kevin Tuerlings]

Cobi Falconer, MAS, MLIS, CIPP/C
Director, Access to Information & Privacy
cobi.falconer@vancouver.ca
453 W. 12th Avenue Vancouver BC V5Y 1V4

If you have any questions, please email us at foi@vancouver.ca and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604-871-6584.

Encl. (Response package)

:pm



STANDING OFFER SERVICES CONTRACT

REFERENCES: PS20190524
PO No. 4500592915

City of Vancouver (the "City")

AND: Harris Consulting Inc. (the "Contractor")

having the following address:

453 West 12th Avenue
Vancouver, British Columbia, Canada
V5Y 1V4
Tel Number: 604-673-8079
Email: Jason.mah@vancouver.ca
Name of City Project Manager: Jason Mah

having the following address:

601 - 70 Montclair Avenue
Toronto, Ontario, Canada
M5P 1P7
Tel Number: 604-377-6605
Email: harris@harrisconsults.ca
Name of Contractor Contact: Gordon Harris

This contract for services is comprised of this cover page, the following parts A, B, C, D and E, the attached Services Contract Terms and Conditions, any and all Requests for Services and any other attachments, schedules, appendices or annexes expressly referred to in the aforementioned parts A, B, C, D and E, and the signature blocks following Part F below. By signing below, the City and the Contractor hereby agree to be bound by the terms of this contract.

PART A - SERVICES:

To provide general consulting services on and if and when needed basis.

Term of Contract: Two (2) years from the 20th of July, 2020 (the "Term") with one (1) optional one (1) year extension

PART B - FEES AND EXPENSES:

Fees: \$350.00 per hour

Expenses: Reimbursable by the City but only in accordance with this Contract (see the Services Contract Terms and Conditions); or

The fees and expenses for a particular set of Services are further described in the Request for Services for those Services.

Billing Date(s): See Section 22 of the Services Contract Terms and Conditions

Defintions:

"GST" means the tax payable and imposed pursuant to Part IX of the *Excise Tax Act* (Canada), as amended or replaced from time to time.

"PST" means the provincial sales tax payable and imposed pursuant to the Provincial Sales Tax Act (British Columbia), as amended or replaced from time to time.

PART C: APPROVED SUBCONTRACTORS

As required during the term of the agreement and as approved by the City of Vancouver.

PART D: INSURANCE

Without limiting any of its obligations or liabilities under this Services Contract, the Contractor will obtain and continuously carry and will cause its subcontractors to obtain and continuously carry during the term of the Services Contract at its own expense and cost, the following insurance coverages with minimum limits of not less than those shown in the respective items set out below:

- (a) Commercial general liability insurance with a limit of not less than \$5,000,000 per occurrence and a deductible of not more than \$5,000 or other such amounts as the City may approve from time to time, protecting the Contractor and the Contractor's personnel against all claims for bodily injury including death, personal injury, advertising liability, products liability, completed operations, and property damage or loss, arising out of the operations of the Contractor or the actions of the Contractor or the Contractor's personnel. The policy will carry blanket contractual liability coverage, include a cross-liability clause in favour of the City, and will name the City and the City's officials, officers, employees and agents as additional insureds;

The Contractor and each of its subcontractors will provide at its own cost other lines of insurance coverages, endorsements, or increased limits of insurance as deemed necessary by the City and as a reasonable and prudent contractor would require to protect their operations or performance of services.

All insurance policies required by this Services Contract shall be with insurers duly authorized to carry on business in the Province of British Columbia, in a form and in amounts satisfactory from time to time and acceptable to the City's Director of Risk Management.

The required insurance shall not be cancelled or endorsed to reduce the limits of liability without thirty (30) days' written notice by registered mail to the City. Should the policy be endorsed to restrict coverage midterm, written notice of such restriction will be provided by registered mail to the City no later than the effective date of change; the exception is cancellation for non-payment of premiums in which case the applicable statutory conditions will apply. Notice must identify the contract title, number, policy holder, and scope of work.

The Contractor's insurance policy (policies) shall be primary with respect to all claims arising out of the operations of the Contractor. Any insurance or self-insurance maintained by or on behalf of the City or its officials, officers, employees, or agents will be excess of the Contractor's insurance and will not contribute to it.

Neither the providing of insurance by the Contractor in accordance with this Agreement, nor the insolvency, bankruptcy or the failure of any insurance company to pay any claim accruing will be held to relieve the Contractor from any other provisions of the Services Contract with respect to liability of the Contractor or otherwise.

Prior to the Start Date, the Contractor will provide the City with evidence of all required insurance in the form of a certificate of insurance satisfactory to the City. The certificate of insurance will identify the contract title, number, policyholder, and scope of work. The Contractor will provide proof of insurance, in the form of a certificate of insurance or certified copies of all insurance policies to the Manager, Contracts and Administration at any time immediately upon request.

The Contractor will provide in its agreements with its subcontractors clauses in the same form as in this Part D. Upon request, the Contractor will deposit with the City detailed certificates of insurance for the policies it has obtained from its subcontractors and a copy of the applicable insurance clauses from its sub-contract agreements.

PART E: ADDITIONAL TERMS

NONE

The parties hereto have duly executed this Contract as of the 20th day of July, 2020.

SIGNED AND DELIVERED on behalf of the City by its
authorized signatory(ies):

Per:

PDF Bruce

Paul Bruce, Manager of Contracts and
Administration, Supply Chain Management

SIGNED AND DELIVERED on behalf of the Contractor by its
authorized signatory(ies):

Per:

Name and Title

Gordon Harris
Principal
Harris Consulting Inc.

SERVICES CONTRACT TERMS AND CONDITIONS

A. CONTRACTOR'S OBLIGATIONS

1. Performance of Services.

During the Term: (i) the City agrees to maintain the Contractor on its internal list of approved contractors for the type of services described in Part A; and (ii) the Contractor shall provide the services described in Part A and as further detailed in an executed request for Services (each, a "Request for Services") in the form attached hereto as Schedule A, including all services necessary or incidental to the completion of such services (collectively, the "Services") to the City in accordance with the directions of the City and in conformity with this Contract. The Contractor must provide the Services in accordance with the schedule set out in the applicable Request for Services. The Contractor must comply with the City's instructions in performing the Services, but unless otherwise specified herein, the Contractor shall at all times retain control over the manner in which those instructions are carried out.

2. Procedure for Specific Services. The City and the Contractor shall adhere to the following procedure in respect of specific Services:

- (a) First, the City's Project Manager identifies a need for Services and completes the introduction of the Request for Services form (Title, Description of Services and Required Schedule) and emails/faxes the request to the Contractor.
- (b) Second, the Contractor, upon receipt of a draft Request for Services, completes a detailed costing by activity (named resources, labour category, hourly rate and totals), including the total (excluding GST) in the space provided in the Request for Services, and signs and returns the completed Request for Services to the City's Project Manager.
- (c) Third, the City's Project Manager reviews the completed Request for Services, settles any discrepancies and accepts/rejects the Contractor's proposal (as set out in the Request for Services). If approved, the City's Project Manager signs as authorizing the work to proceed and returns a copy to the Contractor.

3. Volume of Services. The City makes no representations, warranties or covenants hereunder respecting the volume of Services, if any, to be procured from the Contractor.

4. Provision of Service Inputs. Unless otherwise specified herein, the Contractor must supply and pay for all labour, materials, permits and approvals (including from any relevant government authority) necessary or advisable to provide the Services.

5. Standard of Care and Applicable Laws. The Contractor must perform the Services to the standard of care, skill, and diligence prescribed herein, or where not prescribed herein, to the standard customarily maintained by persons providing, on a commercial basis, services similar to the Services, and in accordance with all statutes, regulations, by-laws, codes, rules, notices, orders, directives, standards and requirements of every competent federal, provincial, regional, municipal and other statutory authority applicable to the Contractor and its personnel and the Services.

6. Warranty. Without limitation to any additional warranties provided by the Contractor, whether indicated on the face of this contract or otherwise provided, the Contractor warrants that: (a) all goods, provided by the Contractor in connection with its performance of the Services ("Goods"), shall be of merchantable quality and free from defects in workmanship and materials; (b) all Goods shall strictly conform to applicable samples, specifications and drawings; (c) all Goods and Services shall be fit for the purpose intended by the City; (d) all Goods shall be free and clear of all liens, charges and encumbrances; (e) the Goods and Services shall comply with the standards set forth by applicable federal, provincial, municipal and industry regulatory agencies; (f) the shipping and handling of any hazardous material will be made in accordance with all applicable laws and regulations; and (g) the Goods and Services shall comply with all applicable environmental protection laws and regulations.

Unless a longer warranty period is specified on the face of this Contract or is otherwise provided, the foregoing warranty shall be valid for one year from the date of acceptance of the Goods and Services by the City. If at any time prior to the expiration of any applicable warranty period, any weakness, deficiency, failure, breakdown or deterioration in workmanship or material should appear or be discovered in the Goods and Services furnished by the Contractor, or if the Goods and Services do not conform to the terms and conditions of this Contract, the City may at its option (a) require the Contractor to promptly replace, redesign or correct the defective and non-conforming Goods and Services at no expense to the City, or (b) the City may replace or correct the defective Goods and Services and charge the Contractor with all expenses incurred by the City. The Contractor agrees to indemnify and save harmless the City, its officials, officers, employees, assigns, agents, clients and the public from any liability, loss, cost and expense arising either directly or indirectly, from breach of any warranty given by the Contractor hereunder.

7. Contractor Personnel. The Contractor must ensure that all persons it employs or retains to perform the Services are competent to perform them and are properly trained, instructed, and supervised, and that all such persons comply with the provisions of this Contract.

8. Reporting. The Contractor must, upon the City's request, fully report to the City on all work it does or has done in connection with providing the Services.

9. Deliverables. As a result of or as part of providing the Services, the Contractor may receive, create, produce, acquire or collect items including, without limitation, products, goods, equipment, supplies, models, prototypes and other materials; information and data; reports, drawings, plans, designs, depictions, specifications and other documentation (collectively, "Deliverables"). Deliverables do not include items that are: not required to be produced by the Contractor or supplied to the City as part of or together with the Services unless the City pays for such items; or specified in this Contract as being excluded from the Deliverables category; or items which pre-existed the effective date of this Agreement that are owned by a third party or that are used by the Contractor as part of the services provided to any of its other customers. All Deliverables will be owned solely by the City unless otherwise expressly provided herein and the City will have the complete right to use and deal with the Deliverables for its own benefit in any way it sees fit without limitation. The Contractor waives, in favour of the City, all moral rights in the Deliverables, transfers to the City, free of all liens and encumbrances, ownership of each Deliverable, and assigns all of its world-wide present and future rights, title and interest in and to each Deliverable, including copyright, effective as of the date of creation or acquisition of such Deliverable. The Contractor will permit the City to inspect and copy all Deliverables.

10. Confidentiality. The Contractor acknowledges that, in performing the Services required under this Contract, it may acquire information about matters which are confidential to the City, which information is the exclusive world-wide property of the City or its suppliers or citizens, as the case may be. The Contractor undertakes to treat as confidential all Deliverables and all information received by reason of its position as Contractor and agrees not to disclose the same to any third party either during or after the performance of the Services under this Contract, without the City's express prior written consent.

11. Insurance. The Contractor must provide, maintain and pay for, and cause all subcontractors to provide, maintain and pay for, the insurance coverage (if any) described in PART D (including the type and form of policy, the coverage amounts, and the amount of deductible). If no insurance coverage is specified in PART D, the Contractor must provide, maintain and pay for, and cause all subcontractors to provide, maintain and pay for, such insurance as would be obtained by a prudent consultant or contractor providing services similar to the Services. The Contractor must provide written proof of such insurance coverage upon the written request of the City.

12. WorkSafeBC. The Contractor agrees that it will procure and carry and pay for, full WorkSafeBC coverage for itself and all workers, employees, servants and others engaged in or upon any work or service which is the subject of this Contract. The Contractor agrees that the City has the unfettered right to set off the amount of the unpaid premiums and assessments for such WorkSafeBC coverage against any monies owing by the City to the Contractor. The City will have the right to withhold payment under this Contract until the WorkSafeBC premiums, assessments or penalties in respect of work done or services performed in fulfilling this Contract have been paid in full. The Contractor will provide the City with the Contractor's and each subcontractor's WorkSafeBC registration number and clearance letters from WorkSafeBC confirming that the contractor and each subcontractor is in good standing with WorkSafeBC prior to the City having any obligation to pay monies under this Agreement.

Whenever the Contractor is required or permitted to perform any Services on any City sites, the Contractor is now appointed and now accepts appointment as the "prime contractor" in connection with such Services and will fulfil its obligations as Prime Contractor in accordance with the Workers Compensation Act (British Columbia), and the regulations thereunder, and the Contractor shall comply with all applicable health and safety laws.

13. City Business Licence. The Contractor will maintain a valid City of Vancouver business licence in good standing throughout the duration of this Contract.

14. Resolution of Disputes. This Contract will be governed by the laws of British Columbia and the parties now irrevocably attorn to the exclusive jurisdiction of, and agree to submit all disputes to, the courts of British Columbia for resolution. The Contractor shall continue performance of its obligations under this Contract notwithstanding the existence of a dispute.

15. Independent Contractor. This Contract is a contract for services and neither the Contractor nor the Contractor's personnel or permitted subcontractors, are, or deemed to be, partners, appointees, employees or agents of the City. The Contractor will not represent to anyone that the Contractor has any authority to bind the City or that the Contractor is an employee or agent of the City.

16. **No Assignment or Subcontracting.** The Contractor will not assign or subcontract (other than to persons listed in the applicable Request for Services), either directly or indirectly (including, without limitation, by way of any transfer of control of the shares or ownership interests in the Contractor), this Contract or any right or obligation of the Contractor under this Contract, without the prior written consent of the City, which consent may be arbitrarily withheld. No assignment or subcontract, whether consented to or not, relieves the Contractor from any obligations under this Contract. The Contractor must ensure that any assignee or subcontractor fully complies with this Contract in performing the Services and nothing in this Contract creates any contractual relationship between a subcontractor and the City.
17. **Conflict of Interest.** The Contractor must not provide any services to any person in circumstances which, in the City's reasonable opinion, could give rise to a conflict of interest between its duties to that person and its duties to the City under this Contract.
18. **Release and Indemnification**
- Release**
The Contractor now releases the City and the City's personnel from all losses including those caused by personal injury, death, property damage or loss, and economic loss, arising out of, suffered or experienced by the Contractor or the Contractor's personnel in connection with their performance of the Services.
 - Acceptance "As Is"**
In undertaking the Services, the Contractor acknowledges that it has inspected the City's site(s), agrees to accept the site(s) "as-is" and undertakes to take all precautions necessary to ensure the safety of all the Contractor's personnel.
 - Indemnity**
Despite any insurance which may be placed by the City, the Contractor now agrees to indemnify and save harmless the City and its officials, officers, employees, agents, successors, assigns and authorized representatives (in each case, an "Indemnified Party") from and against all costs, losses, claims, damages, actions and causes of action ("Claims") that an Indemnified Party may sustain, incur, suffer or be put to at any time either before or after the completion of the Services or sooner cancellation of this Contract, that arise out of any act or failure to act of the Contractor or the Contractor's personnel, permitted assignees or subcontractors in connection with the performance of this Contract, including any Claims that arise out of or are in any way related to unpaid WorkSafeBC assessments or the failure to observe safety rules, regulations and practices of WorkSafeBC, excepting always that this indemnity does not apply to the extent, if any, to which the Claims are caused by errors, omissions or negligent acts of an Indemnified Party.
 - Separate from Other Remedies and Rights**
Nothing in this Contract (including this indemnity) will affect or prejudice the City from exercising any other rights that may be available to it at law or in equity.
 - Survival of Release/Indemnity**
This Section 18 will survive the expiry or sooner termination of this Contract.
- B. CHANGES TO SERVICES**
19. **Changes.** The City may, at any time and from time to time and without invalidating this Contract, require a change to the Services and/or to the schedule for the delivery of the Services. Should the Contractor consider that any such request or instruction constitutes a change warranting amendment of the fees set out in the applicable Request for Services (if any), another price or the schedule for the Services set forth in the applicable Request for Services, the Contractor must advise the City in writing prior to acting on any such request or instruction, and in any event within five (5) City of Vancouver business days of such request or instruction. In that case, the fees and/or schedule, as applicable, will be adjusted, if/as agreed to by both parties in writing, and failing agreement, if/as the City may determine, acting reasonably. Failing any such adjustment, the Services provided pursuant to the request or instruction will be deemed to be included within the prices specified herein, and to be subject to the schedule prescribed herein.
20. **Changes to Key Personnel.** The Contractor shall not change any of the key personnel identified in the applicable Request for Services (if any) without the prior written approval of the City, which approval will not be unreasonably withheld.
- C. PAYMENT**
21. **Payment of Fees and Expenses.** In consideration for the satisfactory performance of the Services, the City will pay to the Contractor the fees specified in the applicable Request for Services, subject to this Section C. In addition, if the parties have specified in PART B that the Contractor's expenses are reimbursable in accordance with this Contract, the City will reimburse the Contractor for all expenses that: (i) are approved by the City in writing (in accordance with the City's existing policies and procedures for expense reimbursement) prior to their being incurred by the Contractor; (ii) are necessary, in the opinion of the City, to perform the Services; and (iii) are supported by proper receipts or other documentation satisfactory to the City (acting reasonably), provided always that the City reserves the right to make arrangements through its service providers for any flights and/or accommodations required by the Contractor in connection with its performance of the Services. The City shall not be obliged to pay to the Contractor more than fee set out in a Request for Services in connection with the specific Services described therein. Payment terms are "net 30 days" from the date of receipt of a valid invoice.
22. **Invoicing.** The Contractor will, by the 25th day of each month, provide to the City's Project Manager (named on the cover page of this Contract) a draft invoice with an attached detailed account of all charges to be claimed by the Contractor for the preceding month. The City's Project Manager shall review the draft, raise any concerns with the Contractor within ten working days and, after settlement of any issues (in the Project Manager's discretion), approve the draft invoice. The Contractor, if so requested, will meet with the City's Project Manager to expedite and settle the draft invoice. The Contractor will submit its final invoice, as per the approved draft invoice, to the City of Vancouver, Attention: Accounts Payable, by email to APInvoice@vancouver.ca. Each invoice must contain:
- Contractor name, address and telephone;
 - City purchase order number;
 - Name of the City's Project Manager;
 - Invoice number and date;
 - Details of any applicable taxes; and
 - Tax registration number(s).
23. **Builders Lien Act.** If the Services to be performed under this Contract are subject to the holdback requirements set out in the *Builders Lien Act* (British Columbia) (the "Lien Act"), the City will withhold and discharge the required holdback amounts in accordance with the requirements set out in the Lien Act.
24. **Discharge of Liens and Withholding.** The Contractor will, if applicable, make payment and take all other steps which may be necessary so that no lien claims, including lien claims made under the Lien Act, are made in connection with the provision of the Services, and that the compensation payable to the Contractor by the City is not subject to attachment for debt, garnishing process or otherwise. In the event that any lien is filed in connection with the provision of the Services at any court or land title office, the Contractor shall immediately cause such lien to be discharged. The City may withhold from any payment due to the Contractor an amount sufficient to indemnify the City against any lien claim that could arise in connection with the provision of the Services, until such time as the lien has been discharged or other arrangements to satisfy such lien have been made by the Contractor.
25. **Withholding for Non-Residents.** If the Contractor is a non-resident of Canada, the City may withhold from any payment due to the Contractor such amounts as may be required to be withheld pursuant to the applicable provisions of the Canada *Income Tax Act* (the "ITA"). Any amount so withheld shall be remitted to the Receiver General for Canada or otherwise dealt with by the City strictly in accordance with the provisions of the ITA.
26. **Record Keeping.** The Contractor must maintain, and shall cause any subcontractors to maintain, time records and books of account, invoices, receipts, and vouchers of all expenses incurred, in form and content satisfactory to the City. The City or any of its authorized representatives will, for the purposes of audit and examination, have access and be permitted, upon reasonable notice to the Contractor, to inspect such records for review, copy and audit at any time and from time to time while this Contract is in effect and for a period of three years after the expiry or termination of this Contract for any reason.
27. **Currency.** Unless otherwise specified in this Contract, all references to money are to Canadian dollars.
28. **Electronic Funds Transfer.** The City expects to make payments by electronic funds transfer and the Contractor must provide banking information to the City in order to permit this.
- D. GENERAL**
29. **Time for Performance.** Time is of the essence in this Contract.
30. **Amendments.** No modification of this Contract is effective unless it is in writing and signed by all the parties.
31. **Entire Agreement.** This Contract constitutes the entire agreement between the parties as to performance of the Services, and replaces and supersedes any other agreements, correspondence or other discussions between the parties, whether or not any of the foregoing have been reduced to writing.
32. **Conflict.** If there is a conflict between a provision of a schedule to this Contract and the terms and conditions of this Services Contract, the provision in the relevant schedule is inoperative to the extent of the conflict unless it states that it operates despite a conflicting provision of this Contract.
33. **Severability.** If any provision of this Contract is determined to be void or unenforceable, in whole or in part, it shall not be deemed to affect or impair the enforceability or validity of any other provision of this Contract, and any such void or unenforceable provision may be severed from the Contract without affecting the remainder of the Contract.

34. **Termination.** The City may terminate this Contract:
 - a. Upon failure of the Contractor to comply with this Contract, immediately on giving written notice of termination to the Contractor, or
 - b. For any other reason, on giving at least 10 days' written notice of termination to the Contractor.If the City terminates this Contract under paragraph b. above, the City must pay the Contractor that portion of the fees and expenses described in PART B which equals the portion of the Services that was completed to the City's satisfaction before termination. That payment discharges the City from all liability to the Contractor under this Contract. If the Contractor fails to comply with this Contract, the City may terminate it and pursue other remedies as well.
35. **Binding Effect.** This Contract shall be binding on the Contractor's successors and permitted assigns and shall enure to the benefit of any successors and assigns of the City.
36. **Voluntary Agreement.** The Contractor acknowledges and declares that it has carefully considered and understood the terms of this Contract, that it has either consulted legal counsel or waived such right, and that it is executing this Contract voluntarily.
37. **Further Assurances.** The Contractor agrees that upon any reasonable request of the City, the Contractor will make, do, execute or cause to be made, done or executed all such other acts as may be required to more fully give effect to the terms and conditions hereof.
38. **Headings.** The headings used in the Parts and sections of this Contract are for convenience of reference only, and shall not operate to expand, modify or interpret the language therein.
39. **Counterparts.** This Contract may be executed in one or more counterparts, including by facsimile or other electronic transmission, and each of such counterparts shall be deemed to be taken together to constitute one and the same original document.
40. **Additional Terms:** The additional terms set out in Part E (or in any schedule referred to therein) apply to this Contract.

END OF TERMS AND CONDITIONS OF SERVICES CONTRACT

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-118

PO No: 4500592915

DATE: June 30, 2019

GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: False Creek South – Development Strategy & Roadmap

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in June 2019 including regular client meetings, telephone interviews with Steering Committee members, review of client supplied background information, and monitoring and reviewing media coverage:

Gordon Harris - 11.50 hours at \$325 per hour	\$3,737.50
Chuck Brook - 7.0 hours at \$325 per hour	\$2,275.00

GST (5%) on professional fees	\$300.63
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Expenses	---
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TOTAL INVOICE DUE	\$6,313.13
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-123

PO No: 4500592915

DATE: July 31, 2019

GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Development Strategy & Roadmap

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in July 2019 including regular client contact, telephone interviews with Steering Committee members, and monitoring and reviewing media coverage:

Gordon Harris - 10.50 hours at \$325 per hour	\$3,412.50
Chuck Brook - 12.0 hours at \$325 per hour	\$3,900.00

GST (5%) on professional fees	\$365.63
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Expenses	---
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TOTAL INVOICE DUE	\$7,678.13
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-126

PO No: 4500592915

DATE: August 31, 2019
GST/HST: 12239 7953 RT0001**CLIENT:** City of Vancouver**PROJECT:** 201903 - False Creek South – Development Strategy & Roadmap

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in August 2019 including regular client contact, telephone interviews with Steering Committee members, monitoring and reviewing media coverages, and initial drafting of report:

Gordon Harris - 8.00 hours at \$325 per hour	\$2,600.00
Chuck Brook - 25.0 hours at \$325 per hour	\$8,125.00

GST (5%) on professional fees	\$536.25
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Expenses

TOTAL INVOICE DUE	\$11,261.25
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-130R

PO No: 4500592915

DATE: September 30, 2019
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in September 2019 including regular client contact, monitoring and reviewing media coverage, and preparation and presentation of preliminary draft of phase 1 report

Gordon Harris - 18.50 hours at \$325 per hour	\$6,012.50
Chuck Brook - 29.50 hours at \$325 per hour	\$9,587.50

GST (5%) on professional fees	\$780.00
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Expenses	---
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TOTAL INVOICE DUE	\$16,380.00
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-135

PO No: 4500592915

DATE: October 31, 2019
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 201903 - False Creek South – Development Strategy & Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in October 2019 including regular client contact, monitoring and reviewing media coverage, meeting and conversations with Steering Committee members, ongoing research, analysis, and drafting of Phase I report.

Gordon Harris - 24.50 hours at \$325 per hour	\$7,962.50
Chuck Brook - 32.00 hours at \$325 per hour	\$10,400.00

GST (5%) on professional fees	\$918.13
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Expenses	---
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TOTAL INVOICE DUE	\$19,280.63
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-141

PO No: 4500592915

DATE: November 30, 2019
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in November 2019 including regular client contact, monitoring and reviewing media coverage, meeting and conversations with Steering Committee members, and potential of steering committee on November 19th.

Gordon Harris – 11.00 hours at \$325 per hour	\$3,575.00
Chuck Brook - 26.00 hours at \$325 per hour	\$8,450.00

GST (5%) on professional fees	\$601.25
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Expenses	---
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TOTAL INVOICE DUE	\$12,626.25
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-19-143

PO No: 4500592915

DATE: December 31, 2019
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in December 2019 including regular client contact,
monitoring and reviewing media coverage, and review of next steps

Gordon Harris – 10.00 hours at \$325 per hour	\$3,250.00
Chuck Brook – 13.50 hours at \$325 per hour	\$4,387.50

GST (5%) on professional fees	\$381.88
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Expenses	---
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TOTAL INVOICE DUE	\$8,019.38
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC. PO Box 48322 Bentall Vancouver, BC V7X 1A1	harris@harrisconsults.ca
---	--

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER
MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-003

PO No: 4500592915

DATE: January 31, 2020
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in January 2020 including regular client contact, preparation for and participation in Council meeting, monitoring and reviewing media coverage, and continuing work on strategy document

Gordon Harris – 19.00 hours at \$325 per hour	\$6,175.00
Chuck Brook – 14.00 hours at \$325 per hour	\$4,550.00

GST (5%) on professional fees	\$536.25
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Expenses	---
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TOTAL INVOICE DUE	\$11,261.25
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER
MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-006

PO No: 4500592915

DATE: February 29, 2020
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in February 2020 including regular client contact, preparation for and participation in Council meeting, monitoring and reviewing media coverage, and continuing work on strategy document

Gordon Harris – 17.50 hours at \$325 per hour	\$5,687.50
Chuck Brook – 11.00 hours at \$325 per hour	\$3,575.00

GST (5%) on professional fees	\$463.13
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Expenses	---
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TOTAL INVOICE DUE	\$9,725.63
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER
MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-010

PO No: 4500592915

DATE: March 31, 2020
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Development Strategy &
Roadmap – Phase 1

Harris Consulting Inc.
709 - 1571 West 57th Avenue
Vancouver V6P 6E9

604-377-6605
www.harrisconsults.ca

To professional services in March 2020 including regular client contact,
review of presentations to Council, monitoring and reviewing media
coverage, and continuing work on strategy document:

Gordon Harris – 10.00 hours at \$325 per hour	\$3,250.00
Chuck Brook – 1.00 hours at \$325 per hour	\$325.00

GST (5%) on professional fees	\$178.75
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Expenses	---
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TOTAL INVOICE DUE	\$3,753.75
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC.
PO Box 48322 Bentall
Vancouver, BC V7X 1A1

harris@harrisconsults.ca

OVERDUE ACCOUNTS SUBJECT TO 1% SERVICE CHARGE PER
MONTH

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-014

PO No: 4500592915

DATE: April 30, 2020
GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Recommendation of Structure
and Strategy for City-owned Land

HARRIS CONSULTING INC.
70 Montclair Avenue
Suite 601
Toronto, ON M6P 1P1

604-377-6605
www.harrisconsults.ca

To professional services in April 2020 to complete and deliver final draft of
False Creek South Report dated May 1, 2020 including extensive
consultation with client contacts and meetings with Coriolis Consulting:

Gordon Harris – 29.50 hours at \$325 per hour	\$9,587.50
Chuck Brook – 33.00 hours at \$325 per hour	\$10,725.00

GST (5%) on professional fees	\$1,015.63
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Expenses	---
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TOTAL INVOICE DUE	\$21,328.13
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Please make cheques payable to: or For email transfer please email to:
HARRIS CONSULTING INC. harris@harrisconsults.ca

Please note that our mailing address has been changed to:

**HARRIS CONSULTING INC.
70 MONTCLAIR AVENUE
SUITE 601
TORONTO, ON M6P 1P1**

INVOICE

Attn: Chris Baas
Manager, Strategic Business Advisory
City Manager's Office
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-020

PO No: 4500592915

DATE: May 31, 2020

GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 201903 - False Creek South – Structure and Strategy Report
– Project Completion

HARRIS CONSULTING INC.
70 Montclair Avenue
Suite 601
Toronto, ON M5P 1P7

416-989-2474
www.harrisconsults.ca

To professional services in May 2020 to complete and deliver final draft of False Creek South Report dated May 25th, 2020 including consultation with client contacts and presentation to Steering Committee (May 21st) and PEF Advisory Panel (May 29th):

Gordon Harris – 35.50 hours at \$325 per hour	\$11,537.50
Chuck Brook – 39.25 hours at \$325 per hour	\$12,756.25

GST (5%) on professional fees	\$1,214.69
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Expenses	---
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TOTAL INVOICE DUE	\$25,508.44
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC. harris@harrisconsults.ca

Please note that our mailing address has been changed to:

**HARRIS CONSULTING INC.
70 MONTCLAIR AVENUE
SUITE 601
TORONTO, ON M5P 1P7**

INVOICE

Attn: Jason Mah
City Project Manager
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

INVOICE NO: HCI-20-024

PO No: 4500592915

DATE: July 31, 2020

GST/HST: 12239 7953 RT0001

CLIENT: City of Vancouver

PROJECT: 202005 – City of Vancouver General Consulting

To professional services in July 2020 including client consultation, participation in client video meetings and follow up, and a video meeting with client and RES:

HARRIS CONSULTING INC.
70 Montclair Avenue
Suite 601
Toronto, ON M5P 1P7

416-989-2474
www.harrisconsults.ca

Gordon Harris – 23.50 hours at \$350 per hour	\$8,225.00
Chuck Brook – 15.00 hours at \$350 per hour	\$5,250.00

GST (5%) on professional fees	\$673.75
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Expenses	---
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TOTAL INVOICE DUE	\$14,148.75
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Please make cheques payable to: or For email transfer please email to:

HARRIS CONSULTING INC. harris@harrisconsults.ca

Please note that our mailing address has been changed to:

**HARRIS CONSULTING INC.
70 MONTCLAIR AVENUE
SUITE 601
TORONTO, ON M5P 1P7**

From: [Marciante, Wendy](#)
To: [AP Central](#)
Subject: FW: Harris Consulting invoice for July 2020 - PO # 4500592915
Date: Thursday, September 24, 2020 5:07:16 PM
Attachments: [pastedImagebase640.png](#)
[Outlook-1e0eehyj.png](#)
[# HCL-20-024 - 202005 - City of Vancouver July 2020.pdf](#)

Please scan.

Thanks

From: AP Central
Sent: Thursday, September 24, 2020 4:48 PM
To: Marciante, Wendy
Subject: FW: Harris Consulting invoice for July 2020 - PO # 4500592915

Thank you

Adriana

From: judy fang [mailto:[s.22\(1\)](#)]
Sent: Thursday, September 24, 2020 3:31 PM
To: AP Central
Subject: [EXT] Fw: Harris Consulting invoice for July 2020 - PO #4500592915

City of Vancouver security warning: Do not click on links or open attachments unless you were expecting the email and know the content is safe.

Hello,

Our records indicate that above attached invoice is overdue, anything to expedite the payment would be appreciated.

Thanks,

Best Regards,
Judy Fang

Harris Consulting Inc.



HarrisConsulting

From: judy fang [mailto:[s.22\(1\)](#)]
Sent: August 5, 2020 8:38 AM
To: APInvoice@vancouver.ca <APInvoice@vancouver.ca>
Cc: Gordon Harris <harris@harrisconsults.ca>
Subject: Harris Consulting invoice for July 2020 - PO #4500592915

Hi, there,

Attached please find our invoice for July 2020 in reference to your PO # 4500592915.

Thanks,

Judy Fang

 **Harris Consulting**

**Harris Consulting****Harris Consulting Inc.**

#601 - 70 Montclair Avenue

Toronto, ON M5P 1P7

416-302-0139 (Toronto)

604-377-6605 (Vancouver)

www.harrisconsults.caharris@harrisconsults.ca

Invoice

Attn: Jason Mah, City Project Manager

City of Vancouver

453 West 12th Avenue

Vancouver, BC V5Y 1V4

Invoice No. **HCI-20-025****Date** **August 31, 2020****Business No:** **12239 7953 RT0001****CLIENT:** **City of Vancouver****PROJECT:** **202005 - City of Vancouver General Consulting****PO NO:** **4500592915**

TO: Professional services in support of preparing Way Forward Roadmap for False Creek South including weekly video team meetings, video and telephone meetings with team members, and preliminary work on drafting development strategy and governance structure components.

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$34,300.00
	Previously Invoiced			\$13,475.00
FEES:	Value of Service Provided: August 1 - 31, 2021			
	Gordon Harris	24.5	350	\$8,575.00
	Chuck Brook	35	350	\$12,250.00
EXPENSES:	Kirk & Co - Invoice #JUL5500			\$2,450.00
GST ON FEES			5%	\$1,041.25
HST ON FEES			13%	
GST ON EXPENSES				\$122.50
HST ON EXPENSES				

Subtotal **\$23,275.00****Tax** **\$1,163.75****Total** **\$24,438.75****Please make cheques payable to:**

HARRIS CONSULTING INC.

Suite 601 – 70 Montclair Avenue

Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000

Account No 38-00113

2904 Granville Street

Vancouver BC V6H 3J7

Interac e-transfer to:harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Ltd.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO.

JUL5509

DATE

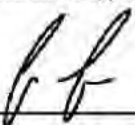
July 31, 2020

Progress Billing for July 2020

City of Vancouver RFP Support

DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	LINE TOTAL
Strategic communications support.	M. McDonald, Chief Strategy Officer	\$ 21(1)			
	M. Belanger-Finn, Manager, Client Services				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	2,450.00
EXPENSES		-
GST 895594075 RT	\$	122.50
TOTAL	\$	2,572.50

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

Timesheet Details by Team

Kirk & Co. Consulting Ltd.

Between July 01, 2020 and July 31, 2020

	Client	Project		Notes	Hours
Belanger-Finn, Melanie					
07/21/20	Harris Consulting Inc.	Harris Strategies	-	Terms of Reference research as per M. McDonald	6.25
07/23/20	Harris Consulting Inc.	Harris Strategies	-	RFP Terms of Reference development support	
Total					
McDonald, Mike					
07/22/20	Harris Consulting Inc.	Harris Strategies	-	Draft TOR	6.25
07/23/20	Harris Consulting Inc.	Harris Strategies	-	Terms of reference research and draft	
07/24/20	Harris Consulting Inc.	Harris Strategies	-	Terms of reference draft	
Total					

**Harris Consulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Liann Martin, Project Administrator
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-20-028
Date	September 30, 2020
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in September 2020 for False Creek South including regular working group video meetings, telephone and video calls with working group members, drafting development strategy and video meeting with Clark Wilson, and coordinating work by sub-consultants;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$61,075.00
	Previously Invoiced			\$34,300.00
FEES:	Value of Service Provided: September 2020			
	Gordon Harris	33.5	350	\$11,725.00
	Chuck Brook	43	350	\$15,050.00
EXPENSES:	Kirk & Co. Invoice #SEP5605			\$16,360.00
GST ON FEES			5%	\$1,338.75
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$818.00
HST ON EXPENSES			13%	\$0.00
Subtotal of Fees & Expenses				\$43,135.00
Tax				\$2,156.75
Total				\$45,291.75

Please make cheques payable to:

HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:

harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.

1571 West 57th Avenue

Suite 709

Vancouver, BC

V6P 0H7

Attn: Gordon Harris

INVOICE NO.

SEP5605

DATE

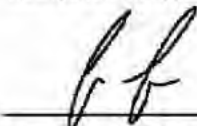
September 30, 2020

Progress Billing for September 2020

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 27.11			
	M. McDonald, Chief Strategy Officer				
	C. Bennett, Director, Client Services				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	16,360.00
EXPENSES		-
GST 895594075 RT	\$	818.00
TOTAL	\$	17,178.00

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca



Harris Consulting
Harris Consulting Inc.
#601 - 70 Montclair Avenue
Toronto, ON M5P 1P7
416-302-0139 (Toronto)
604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Invoice No. HCI-20-031
Date October 31, 2020
Business No: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in October 2020 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group and Steering Committee, drafting development strategy, video meeting with Clark Wilson, and coordinating work by sub-consultants;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$129,917.50
	Previously Invoiced			\$61,075.00
FEES:	Value of Service Provided: October 2020			
	Gordon Harris	55.00	350.00	\$19,250.00
	Chuck Brook	88.00	350.00	\$30,800.00
	Kirk & Co. (Invoice is attached)			\$18,792.50
EXPENSES:				\$0.00
GST ON FEES			5%	\$3,442.13
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$0.00
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$68,842.50
Tax	\$3,442.13
Total	\$72,284.63

Please make cheques payable to:
HARRIS CONSULTING INC.
Suite 601 – 70 Montclair Avenue
Toronto, ON M5P 1P7

Electronic transfers to:
CIBC Transit 03000
Account No 38-00113
2904 Granville Street
Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. OCT5663
DATE October 31, 2020

Progress Billing for October 2020		City of Vancouver - Property Endowment Fund			LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 2111			
	M. McDonald, Chief Strategy Officer				
	C. Bennett, Director, Client Services				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	18,792.50
EXPENSES		
GST 895594075 RT	\$	939.63
TOTAL	\$	19,732.13

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-01
Date	November 30, 2020
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in November 2020 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group, drafting development scenarios, meetings with Kirk & Co., and coordinating work by sub-consultants;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$142,625.00
	Previously Invoiced			\$111,125.00
FEES:	Value of Service Provided: November 2020			
	Gordon Harris	40.00	350.00	\$14,000.00
	Chuck Brook	50.00	350.00	\$17,500.00
EXPENSES:	Kirk & Co. November invoice #NOV5717			\$24,962.50
GST ON FEES			5%	\$1,575.00
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$1,248.13
HST ON EXPENSES			13%	\$0.00
Subtotal of Fees & Expenses				\$56,462.50
Tax				\$2,823.13
Total				\$59,285.63

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk&Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. NOV5717
DATE November 30, 2020

Progress Billing for November 2020		City of Vancouver - Property Endowment Fund			LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$21(1)			
	M. McDonald, Chief Strategy Officer				
	C. Bennett, Director, Client Services				
	M. Belanger-Finn, Senior Manager, Client Services				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	24,962.50
EXPENSES		
GST 895594075 RT	\$	1,248.13
TOTAL	\$	26,210.63

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**Harris Consulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-05
Date	December 31, 2020
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in December 2020 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group, drafting development scenarios, meetings with Kirk & Co., and coordinating work by sub-consultants;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$163,800.00
	Previously Invoiced			\$142,625.00
FEES:	Value of Service Provided: December 2020			
	Gordon Harris	28.00	350.00	\$9,800.00
	Chuck Brook	32.50	350.00	\$11,375.00
EXPENSES:	Kirk & Co. December invoice #DEC5778			\$19,757.50
	GST ON FEES		5%	\$1,058.75
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$987.88
	HST ON EXPENSES		13%	\$0.00

Subtotal of Fees & Expenses	\$40,932.50
Tax	\$2,046.63
Total	\$42,979.13

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

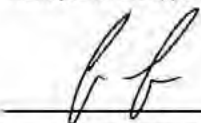
INVOICE NO. DEC5778
DATE December 31, 2020

Progress Billing for December 2020

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 21(1)			
	M. McDonald, Chief Strategy Officer				
	C. Bennett, Director, Client Services				
	N. McGladrey, Senior Communications and Engagement Advisor				
	M. Belanger-Finn, Senior Manager, Client Services				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	19,757.50
EXPENSES		-
GST 895594075 RT	\$	987.88
TOTAL	\$	20,745.38

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca



Harris Consulting

Harris Consulting Inc.
#601 - 70 Montclair Avenue
Toronto, ON M5P 1P7
416-302-0139 (Toronto)
604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
City of Vancouver
453 West 12th Avenue
Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-08
Date	January 31, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in January 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group, drafting development scenarios, meetings with Kirk & Co., and coordinating work by sub-consultants;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$190,662.50
	Previously Invoiced			\$163,800.00
FEES:	Value of Service Provided: January 2021			
	Gordon Harris	46.25	350.00	\$16,187.50
	Chuck Brook	30.50	350.00	\$10,675.00
EXPENSES:	Kirk & Co. December invoice #JAN5809			\$72,917.74
	Coriolis 21-05 Invoice 21023			\$9,676.54
GST ON FEES			5%	\$1,343.13
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$4,117.56
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$109,456.78
Tax	\$5,460.69
Total	\$114,917.47

Please make cheques payable to:
HARRIS CONSULTING INC.
Suite 601 – 70 Montclair Avenue
Toronto, ON M5P 1P7

Electronic transfers to:
CIBC Transit 03000
Account No 38-00113
2904 Granville Street
Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk&Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. JAN5809
DATE January 31, 2021

Progress Billing for January 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 2111			
	M. McDonald, Chief Strategy Officer				
	D. Gardea, Senior Communications Advisor				
	C. Bennett, Director, Client Services				
	N. McGladrey, Senior Communications and Engagement Advisor				
	C. Woolley, Art Director				
	M. Belanger-Finn, Senior Manager, Client Services				
	K. Tait, Communications Designer				
	C. Boyle, Communications Assistant and Designer				
	CREDIT - 50% of C. Bennett hours				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	47,225.00
EXPENSES	\$	25,692.74
GST 895594075 RT	\$	3,633.73
TOTAL	\$	76,551.47

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

coriolis

CONSULTING CORP.

500-1130 West Pender Street, Vancouver BC V6E 4A4
604-682-9714 | www.coriolis.ca

Invoice #: 21023
Invoice Date: 31-Jan-21
File Name: Harris Consulting – Vancouver – FCS Financial Analysis

PLEASE REMIT AMOUNT DUE UPON RECEIPT:
\$ 10,160.37

ATTENTION:
Gordon Harris, FCIP
harris@harrisconsults.ca

TO:
Harris Consulting
Suite 601 - 70 Montclair Avenue, Toronto M5P 1P7

FOR:
Work on FCS Financial Analysis, Vancouver - January 1 to 31, 2021

Fees	Hours	Rate per Hour	Amount
B. Erb	\$21(11)	@ \$ 21(11)	\$ 21(11)
Subtotal			\$
Disbursements			
Inhouse Photocopy/Printing	\$21(11)	@ \$ 21(11)	\$ 21(11)
\$21(11) handling fee on disbursements			\$
Subtotal			\$
Subtotal			\$ 9,676.54
GST		@ 5%	\$ 483.83
Amount Due			\$ 10,160.37

Payable to: Coriolis Consulting Corp., 500-1130 West Pender Street, Vancouver, BC V6E 4A4

Invoice is due when rendered. Accounts not paid by 30 days after invoice date will bear interest in each calendar quarter at the prime rate quoted by the Bank of Montreal plus 2% per annum.

Harris Consulting - CoV - Property Endowment Fund
EXPENSE BREAKDOWN - JANUARY 2021

Date	Author	Project	Notes	Subtotal	GST (5%)	PST (7%)	Total
1-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Leger - Inv #W-86069 - False Creek South focus groups.	\$ 9,835.00	\$ 491.75	\$ -	\$ 10,326.75
20-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Aportto Translation - Inv #2110 - Translation of info sheet.	\$ 397.00	\$ 19.85	\$ -	\$ 416.85
22-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Leger - Inv #W-86614 - False Creek South online survey.	\$ 11,950.00	\$ 597.50	\$ -	\$ 12,547.50
27-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Aportto Translation - Inv #2119 - Additional translation of info sheet.	\$ 405.00	\$ 20.25	\$ -	\$ 425.25
29-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Coast Mailing Services - Inv #50457 - False Creek South postcard printing and mailing.	\$ 1,062.69	\$ 53.13	\$ 43.05	\$ 1,158.87
31-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Kyle Surovy - Inv #79 - False Creek South video shoot and editing.	\$ 1,800.00	\$ 90.00	\$ -	\$ 1,890.00
31-Jan-2021	Admin, Kirk & Co.	Harris Consulting - CoV - Property Endowment Fund	Christina Heydanus - Inv #2021-01 - Voice-over for False Creek Flats online engagement video.	\$ 200.00	\$ -	\$ -	\$ 200.00
TOTALS				\$ 25,649.69	\$ 1,272.48	\$ 43.05	\$ 26,965.22



Invoice: **W-86069**

December 4, 2020

Customer :

Kirk & Co Consulting Limited
Mike McDonald
Chief Strategy Officer and Partner
999 West Hastings Street, Suite 610
Vancouver (BC), V6C 2W2
CANADA

Payable to :

Leger
2710-360 Main Street
Winnipeg (MB), CANADA, R3C 3Z3
Tel: (204) 989-8999
ar@leger360.com

Invoice

Our Reference (Project Number) : **45687-002**

Online FGs - False Creek South
Nov 30, 2020

Sub-Total:	9,835.00
GST (R136258290):	491.75

Total (CAD) :	10,326.75
----------------------	------------------

Payable upon receipt

You can make your payment by bank transfer. Here is the information:
RBC Royal Bank of Canada
Main BR-Montreal
1 Place Ville-Marie (Ground Floor)
Montreal (QC), H3C 3B5

Bank: 003
Transit: 00001
Canadian dollar account: 105-266-1

Aportto Translation Inc.

1711-1618 Quebec St.
Vancouver, BC V6A 0C5
Canada

Phone: 604-229-2582
info@aportto.com
www.aportto.com

Paid

Invoice #: 2110
Invoice Date: Jan 20, 2021
Due date: Jan 20, 2021

Amount due:
\$0.00

Bill To:

Kirk & Co Consulting Ltd.
Melanie Belanger-Finn
610 - 999 West Hastings Street, Vancouver BC
Vancouver BC V6C 2W2
Canada

+1 604-688-7220

Date	Description	Amount
Jan 20, 2021	English to Traditional Chinese Translation: CoV FCS Fact Sheet DRAFT Turnaround: 3 business days from confirmed receipt of payment for all	\$21(1)
Jan 20, 2021	English to Simplified Chinese Translation: CoV FCS Fact Sheet DRAFT	\$21(1)
Jan 20, 2021	English to Punjabi Translation: CoV FCS Fact Sheet DRAFT	\$21(1)
Subtotal		\$397.00
GST (5%)		\$19.85
Total		\$416.85
Amount paid		-\$416.85
Amount due		\$0.00 CAD

Notes

GST No. 82660 5198 RT0001

Cheque: Aportto Translation Inc.
Interac E-transfer / Paypal: info@aportto.com
Electronic Bank Transfer:
Bank - BMO (001)
Transit - ~~\$21(1)~~
Account - ~~\$21(1)~~



Invoice: **W-86614**

January 22, 2021

Customer :

Kirk & Co Consulting Limited
Mike McDonald
Chief Strategy Officer and Partner
999 West Hastings Street, 610
Vancouver (BC), V6C 2W2
CANADA

Payable to :

Leger
2710-360 Main Street
Winnipeg (MB), CANADA, R3C 3Z3
Tel: (204) 989-8999
ar@leger360.com

Invoice

Our Reference (Project Number) : **45687-001**

***Online Survey of Vancouver residents
January 2021
N of 800 (plus 50 Pre-test interviews)***

Sub-Total:	11,950.00
GST (R136258290):	597.50

Total (CAD) :	12,547.50
----------------------	------------------

Payable upon receipt

You can make your payment by bank transfer. Here is the information:

RBC Royal Bank of Canada
Main BR-Montreal
1 Place Ville-Marie (Ground Floor)
Montreal (QC), H3C 3B5

Bank: 003
Transit: 00001
Canadian dollar account: 105-266-1

Aportto Translation Inc.

1711-1618 Quebec St.
Vancouver, BC V6A 0C5
Canada

Phone: 604-229-2582
info@aportto.com
www.aportto.com

Paid

Invoice #: 2119
Invoice Date: Jan 27, 2021
Due date: Jan 27, 2021

Amount due:
\$0.00

Bill To:

Kirk & Co Consulting Ltd.
Melanie Belanger-Finn
610 - 999 West Hastings Street, Vancouver BC
Vancouver BC V6C 2W2
Canada

+1 604-688-7220

Date	Description	Amount
Jan 27, 2021	Traditional Chinese Layout: CoV FCS Fact Sheet DRAFT Turnaround: 2 business days from confirmed receipt of payment for all	\$21(1)
Jan 27, 2021	Simplified Chinese Layout: CoV FCS Fact Sheet DRAFT	\$21(1)
Jan 27, 2021	Punjabi Layout: CoV FCS Fact Sheet DRAFT	\$21(1)
Jan 27, 2021	TCH Additional Text	\$21(1)
Jan 27, 2021	SCH Additional Text	\$21(1)
Jan 27, 2021	Punjabi Additional Text	\$21(1)

Notes

GST No. 82660 5198 RT0001

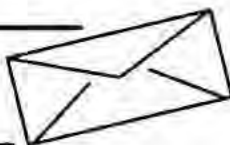
Cheque: Aportto Translation Inc.
Interac E-transfer / Paypal:
info@aportto.com

Electronic Bank Transfer:
Bank - BMO (001)
Transit - 8.21(1)
Account - 8.21(1)

Subtotal	\$405.00
GST (5%)	\$20.25
Total	\$425.25
Amount paid	-\$425.25
Amount due	\$0.00 CAD

COAST

MAILING SERVICES LTD



Unit 14 - 3751 North Fraser Way
Burnaby, British Columbia V5J 5G4
Canada Phone 604.322.6544

INVOICE

Date: 01/29/2021
Invoice No.: 50457
Page: 1
P.O. #

Customer:

Kirk & Company
610 999 West Hastings Street
Vancouver, BC V6C 2W2

Job Description

City Of Vancouver False Creek
Postcard

Business No.: 101035871RT0001

Qty/Hours	Description	Tax	Unit Price	Amount
2,053	Householder	G	0.0731	150.00
2,053	Printing	GP	0.2996	615.00
	Postage	G		297.69
	G - GST @ 5%			
	GP - GST 5% PST 7%			
	GST			53.13
	PST			43.05
Total Amount				1,158.87

Terms: Net 15

Invoice #79

3 Feb 2021

BILL TO

Kirk & Co. Consulting Ltd.
610 – 999 West Hastings Street
Vancouver, BC V6C 2W2
natalimcgladrey@kirkandco.ca

FROM

Kyle Surovy

s.22(1)

INVOICE ITEMS

AMOUNT

Video shoot and editing: City of Vancouver - False Creek South

\$1,800.00

Subtotal (excl. GST) \$1,800.00
5% GST \$90.00

\$1,890.00

PAYMENT DUE

PAYMENT DETAILS

Contact for direct deposit details, or via cheque to:

Kyle Surovy

s.22(1)

GST# 771891678 RT0001

Invoice

Christina Heydanus

\$22(1)

cheydanus@gmail.com

INVOICE #

2021-01

DATE

2021-01-31

BILL TO:

Kirk & Co. Consulting Ltd.

610-999 W. Hastings St.

Vancouver, BC

V6C 2W2

TERMS

Net 31 days

QTY	DESCRIPTION	LINE TOTAL
1	Voice over for City of Vancouver False Creek Flats online engagement video	\$200.00
Please make cheque payable to 'Christina Heydanus'		SUBTOTAL \$200.00
		TAX -
		TOTAL \$200.00

**Harris Consulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-12
Date	February 28, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in February 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group, drafting development scenarios, meetings with Kirk & Co., coordinating work by sub-consultants, and activities related to public engagement process:

Description	Hours	Rate	Amount
Value of Service Provided to Date			\$213,850.00
Previously Invoiced			\$190,662.50
FEES:			
Value of Service Provided: February 2021			
Gordon Harris	41.75	350.00	\$14,612.50
Chuck Brook	24.50	350.00	\$8,575.00
EXPENSES:			
Kirk & Co. December invoice #FEB5898			\$33,710.00
GST ON FEES		5%	\$1,159.38
HST ON FEES		13%	\$0.00
GST ON EXPENSES		5%	\$1,685.50
HST ON EXPENSES		13%	\$0.00
Subtotal of Fees & Expenses			\$56,897.50
Tax			\$2,844.88
Total			\$59,742.38

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

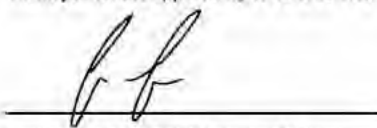
INVOICE NO. FEB5898
DATE February 28, 2021

Progress Billing for February 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$21(1)			
	M. McDonald, Chief Strategy Officer				
	N. McGladrey, Senior Communications and Engagement Advisor				
	C. Sheldon, Art Director				
	M. Belanger-Finn, Senior Manager, Client Services				
	K. Tait, Communications Designer				
	R. Loif, Communications Assistant				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	33,710.00
EXPENSES	\$	-
GST 895594075 RT	\$	1,685.50
TOTAL	\$	35,395.50

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**Harris Consulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No. **HCI-21-19**
Date **March 31, 2021**
Business No: **12239 7953 RT0001**

CLIENT: **City of Vancouver**
PROJECT: **202005 – City of Vancouver General Consulting**
PO #: **4500592915**

TO: For ongoing professional services in March 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group members, drafting development scenarios, meetings with Kirk & Co., coordinating work by sub-consultants, and activities related to preparing material for council workshop

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$265,300.00
	Previously Invoiced			\$213,850.00
FEES:	Value of Service Provided: March 2021			
	Gordon Harris	54.50	350.00	\$19,075.00
	Chuck Brook	92.50	350.00	\$32,375.00
EXPENSES:	Kirk & Co. December invoice #MAR5971			\$36,542.50
	GST ON FEES		5%	\$2,572.50
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$1,827.13
	HST ON EXPENSES		13%	\$0.00
Subtotal of Fees & Expenses				\$87,992.50
Tax				\$4,399.63
Total				\$92,392.13

Please make cheques payable to:

HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:

harris@harrisconsults.ca

Kirk&Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

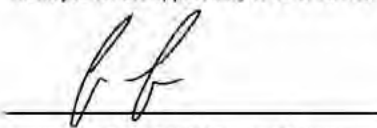
INVOICE NO. MAR5971
DATE March 31, 2021

Progress Billing for March 2021

City of Vancouver - Property Endowment Fund

				LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL
Strategic communications and public engagement support	J. Kirk, President and CEO	\$2111		
	M. McDonald, Chief Strategy Officer			
	N. McGladrey, Senior Communications and Engagement Advisor			
	C. Sheldon, Art Director			
	D. Kruger, Manager, Client Services			
	K. Tait, Communications Designer			
	D. Coles, Communications Assistant			
	R. Loif, Communications Assistant			

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	36,542.50
EXPENSES	\$	-
GST 895594075 RT	\$	1,827.13
TOTAL	\$	38,369.63

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No. HCI-21-22
Date April 30, 2021
Business No: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in April 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group members, drafting development scenarios, meetings with Kirk & Co., coordinating work by sub-consultants, and activities related to preparing and presenting to Council on April 22nd

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$315,612.50
	Previously Invoiced			\$265,300.00
FEES:	Value of Service Provided: April 2021			
	Gordon Harris	76.75	350.00	\$26,862.50
	Chuck Brook	67.00	350.00	\$23,450.00
EXPENSES:	Kirk & Co. December invoice #APR6007			\$15,005.00
	GST ON FEES		5%	\$2,515.63
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$750.25
	HST ON EXPENSES		13%	\$0.00

Subtotal of Fees & Expenses	\$65,317.50
Tax	\$3,265.88
Total	\$68,583.38

Please make cheques payable to:

HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:

harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

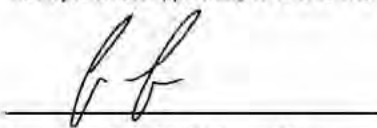
INVOICE NO. APR6007
DATE April 30, 2021

Progress Billing for April 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 2111			
	M. McDonald, Chief Strategy Officer				
	N. McGladrey, Senior Communications and Engagement Advisor				
	C. Sheldon, Art Director				
	R. Tait, Communications Designer				
	C. Boyle, Communications Assistant and Designer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	15,005.00
EXPENSES	\$	-
GST 895594075 RT	\$	750.25
TOTAL	\$	15,755.25

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-24
Date	May 31, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in May 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group members, meetings with sub-consultants, and activities related to preparing for and presenting to Council on May 6th.

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$325,237.50
	Previously Invoiced			\$315,612.50
FEES:	Value of Service Provided: May 2021			
	Gordon Harris	9.00	350.00	\$3,150.00
	Chuck Brook	18.50	350.00	\$6,475.00
EXPENSES:	Kirk & Co. December invoice #MAY6087			\$2,480.00
	GST ON FEES		5%	\$481.25
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$124.00
	HST ON EXPENSES		13%	\$0.00
Subtotal of Fees & Expenses				\$12,105.00
Tax				\$605.25
Total				\$12,710.25

Please make cheques payable to:

HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:

harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. MAY6087
DATE May 31, 2021

Progress Billing for May 2021		City of Vancouver - Property Endowment Fund			LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 21(1)			
	M. McDonald, Chief Strategy Officer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	2,480.00
EXPENSES	\$	
GST 895594075 RT	\$	124.00
TOTAL	\$	2,604.00

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No. HCI-21-26
Date June 30, 2021
Business No: 12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: For ongoing professional services in June 2021 for False Creek South including regular working group video meetings, telephone and video calls with Executive Work Group members, meetings with sub-consultants, and activities related to followup from Council on May 6th and preparing for fall Council presentation.

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$353,062.50
	Previously Invoiced			\$325,237.50
FEES:	Value of Service Provided: June 2021			
	Gordon Harris	27.50	350.00	\$9,625.00
	Chuck Brook	52.00	350.00	\$18,200.00
EXPENSES:	Kirk & Co. December invoice #JUN6157			\$1,330.00
	GST ON FEES		5%	\$1,391.25
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$66.50
	HST ON EXPENSES		13%	\$0.00

Subtotal of Fees & Expenses	\$29,155.00
Tax	\$1,457.75
Total	\$30,612.75

Please make cheques payable to:

HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:

CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:

harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. JUN6157
DATE June 30, 2021

Progress Billing for June 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$2111			
	M. McDonald, Chief Strategy Officer				
	C. Sheldon, Art Director				
	C. Boyle, Communications Assistant and Designer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	1,330.00
EXPENSES	\$	—
GST 895594075 RT	\$	66.50
TOTAL	\$	1,396.50

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**Harris Consulting**

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 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-28
Date	July 31, 2021
Business No.	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services in July 2021 including preparation for and leading FCS tours with City Councillors and staff on July 12th and 13th, attendance at Executive Working Group meetings, Communications Working Group meetings, co-ordinating work of sub-consultants, and phone and email correspondence with City staff and consultants

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$378,525.00
	Previously Invoiced			\$353,062.50
FEES:	Value of Service Provided: July 2021			
	Gordon Harris	39.75	350.00	\$13,912.50
	Chuck Brook	33.00	350.00	\$11,550.00
EXPENSES:	Kirk & Co. December invoice #JUL6230			\$10,397.50
	Car rental for council tours (3 days)			\$385.28
	Air Canada flight from Toronto to Vancouver (1/3)			\$438.75
	GST ON FEES		5%	\$1,273.13
	HST ON FEES		13%	\$0.00
	GST ON EXPENSES		5%	\$594.03
	HST ON EXPENSES		13%	\$0.00

Subtotal of Fees & Expenses	\$36,684.03
Tax	\$1,867.15
Total	\$38,551.18

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO.

JUL6230

DATE

July 31, 2021

Progress Billing for July 2021**City of Vancouver - Property Endowment Fund**

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$21(1)			
	M. McDonald, Chief Strategy Officer				
	N. McGladrey, Senior Communications and Engagement Advisor				
	W. Souki, Communications Assistant				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	10,397.50
EXPENSES	\$	-
GST 895594075 RT	\$	519.88
TOTAL	\$	10,917.38

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

Booking Confirmation



Booking Reference: **4BO865**

Date of issue: 22 Jun, 2021

This is your official Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

For the well-being of all customers and employees, we are temporarily adjusting our on-board service as a health and safety measure in response to COVID-19. Unfortunately, we will not be able to accommodate any special meal requests. Learn more.

Data Protection Notice: Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

Ensure you are in compliance with the entry requirements of your destination. For the latest information on COVID-19 testing, entry requirements, flexible change and cancellation policies, and biosafety measures please visit our COVID-19 information hub.

IMPORTANT: Entry requirements

- **Travelling (or returning) to Canada from another country:** travellers must register with ArriveCAN, get a pre-departure COVID-19 test, and participate in the mandatory testing and quarantine requirements upon arrival. For more information, visit the entry requirements page.
- **Travelling (or returning) to U.S. or international destinations:** Make sure to review the government entry requirements prior to travel.

Depart

Premium Economy (lowest)


Friday
09 Jul, 2021

10:00
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1



11:46
Vancouver
Vancouver Int. (YVR),
Terminal M

 AC107

4hr46
Premium Economy E
Operated by: Air Canada | 787-9 | 
Wi-Fi
Meal

Return

Premium Economy (lowest)


Wednesday
14 Jul, 2021

13:30
Vancouver
Vancouver Int. (YVR),
Terminal M



20:48
Toronto
Toronto-Pearson Int. (YYZ),
Terminal 1

 AC116

4hr18
Premium Economy N
Operated by: Air Canada | 787-8 | 
Wi-Fi
Meal

Passengers

 **Gordon R Harris**

Ticket number
0142136726439

Air Canada - Aeroplan
\$22(1)

Seats

AC107 12G
AC116 12H

Purchase summary

American Express

\$15(1)(i)

Amount paid: \$1485.36

Tax information

GST no. 10009-2287 RT0001 \$1.25

GST/HST no. 10009-2287 RT0001 \$167.86

1 adult



Air transportation charges

Base fare - Depart Premium Economy (lowest) 879.00

Base fare - Return Premium Economy (lowest) 508.00

Surcharges 60.00



Taxes, fees and charges

Air Travellers Security Charge - Canada 14.25

Goods and Services Tax - Canada - 100092287 RT0001 1.25

Harmonized Sales Tax - Canada - 100092287 RT0001 167.86

Airport Improvement Fee - Canada 55.00

Total before options (per passenger) **\$1485³⁶**

GRAND TOTAL (Canadian dollars) \$1485³⁶



Check-in and boarding gate deadlines

Within Canada

90

minutes¹

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

30

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

¹ From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.

AVIS Canada

Reservations Locations Offers Car Sales Customer Service



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Thank you GORDON, your car has been reserved.

07614457CA4

Fri Jul 09, 2021 at 12:00 PM

[Modify/Cancel/Refund This Reservation](#)

Thu Jul 15, 2021 at 12:00 PM



BMW X3

Kilometers: 1400 kilometres Included

Additional Kilometers Charge: 0.2 / kilometers

CAD 806.11

Amount Prepaid:	CAD 806.11
Base Rate:	562.50
Rental Options:	0.00
Protections/Coverages:	0.00
Surcharges/Fees:	158.26
Customer Facility Charge	34.50
Energy Recovery Fee 98/day:	5.88

City of Vancouver - FOI 2022-206 - Page 58 of 71

Automatic Transmission

Passenger Vehicle Rental Tax 1.58/day:	9.48
Premium Location Surcharge (16.96%) :	98.14
Vehicle License Fee/AC Recovery Fee 1.71/day:	10.26
Taxes:	85.35

[View complete summary of charges](#)**Vancouver Airport, YVR**

3880 Grant McConachie Way

Richmond, BC V7B 1V1 CA

(1) 604-606-2847

Sun - Sat 6:30 AM - 11:00 PM

Vancouver Airport, YVR

3880 Grant McConachie Way

Richmond, BC V7B 1V1 CA

(1) 604-606-2847

Sun - Sat 6:30 AM - 11:00 PM



- If you need to cancel 24 hours prior to the scheduled pick-up time, we will refund the full prepaid amount, less a 50.00 CAD processing fee. If you do not cancel your reservation within 24 hours of the scheduled pick-up time, a refund of the full prepaid amount, less a fee of 150.00 CAD, will be charged. If you fail to pick up the car, entire prepaid amount will be forfeited.
- At the time of rental, the driver must present a valid drivers license in the drivers name. Customers presenting a drivers license in a non-roman alphabet must also present an International Driving Permit (IDP) in addition to their valid drivers license.
- This location offers after hours key drop service. Please contact the location for additional details.
- A credit card is required in order to pick up the vehicle. Avis accepts most major credit cards. At the time of the rental, we will request an authorization (hold) on your credit card for the estimated rental charges.
- If you are planning to use a debit card, please read our [debit card terms and conditions](#) for more information about the use of these types of cards. When using debit cards at airport locations, proof of a return flight that coincides with the rental must be shown.
- If during your rental you connect or pair your mobile device with the car (for instance via Bluetooth® or USB port), please unpair your device and delete any personal data stored on the car's infotainment system upon returning the car.
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**HarrisConsulting**

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 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-31
Date	August 31, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services in August 2021 including attendance at Executive Working Group meetings, Communications Working Group meetings, co-ordinating work of sub-consultants, phone and email correspondence with City staff and consultants, video meetings with GM, Planning, and review of draft staff reports

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$390,600.00
	Previously Invoiced			\$378,525.00
FEES:	Value of Service Provided: August 2021			
	Gordon Harris	23.50	350.00	\$8,225.00
	Chuck Brook	11.00	350.00	\$3,850.00
EXPENSES:	Kirk & Co. August invoice #AUG6284			\$4,767.50
GST ON FEES			5%	\$603.75
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$238.38
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$16,842.50
Tax	\$842.13
Total	\$17,684.63

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk & Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

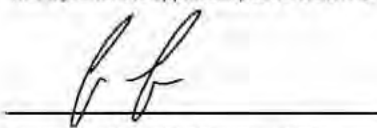
INVOICE NO. AUG6284
DATE August 31, 2021

Progress Billing for August 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	M. McDonald, Chief Strategy Officer	\$21(1)			
	N. McGladrey, Senior Communications and Engagement Advisor				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	4,767.50
EXPENSES	\$	-
GST 895594075 RT	\$	238.38
TOTAL	\$	5,005.88

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

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 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-33
Date	September 30, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services in September 2021 including professional services in September 2021 including attendance at Executive Working Group meetings, Communications Working Group meetings, co-ordinating work of sub-consultants, phone and email correspondence with City staff and consultants, video meetings with GM, Planning, and review of draft staff reports, preparation for upcoming engagement meetings.

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$419,737.50
	Previously Invoiced			\$390,600.00
FEES:	Value of Service Provided: September 2021			
	Gordon Harris	43.25	350.00	\$15,137.50
	Chuck Brook	40.00	350.00	\$14,000.00
EXPENSES:	Kirk & Co. September invoice #SEP6437			\$18,102.50
GST ON FEES			5%	\$1,456.88
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$905.13
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$47,240.00
Tax	\$2,362.00
Total	\$49,602.00

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk&Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. SEP6437**DATE** September 30, 2021

Progress Billing for September 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$2111			
	M. McDonald, Chief Strategy Officer				
	N. McGladrey, Senior Communications and Engagement Advisor				
	C. Sheldan, Art Director				
	C. Boyle, Communications Assistant and Designer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	18,102.50
EXPENSES	\$	-
GST 895594075 RT	\$	905.13
TOTAL	\$	19,007.63

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

**HarrisConsulting**

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 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-35
Date	October 31, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services including preparation for and participation in City of Vancouver Standing Committee on Policy and Strategic Priorities, meetings with Executive Working Group, and telephone and video meetings with city staff and consulting team members

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$464,275.00
	Previously Invoiced			\$419,737.50
FEES:	Value of Service Provided: October 2021			
	Gordon Harris	51.25	350.00	\$17,937.50
	Chuck Brook	76.00	350.00	\$26,600.00
EXPENSES:	Kirk & Co. October invoice #OCT6408			\$21,697.50
	Kirk & Co. October expenses			\$330.00
GST ON FEES			5%	\$2,226.88
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$1,101.38
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$66,565.00
Tax	\$3,328.25
Total	\$69,893.25

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk&Co.

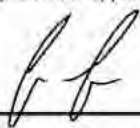
CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. OCT6408
DATE October 31, 2021

Progress Billing for October 2021		City of Vancouver - Property Endowment Fund			LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	J. Kirk, President and CEO	\$ 2111			
	M. McDonald, Chief Strategy Officer				
	N. McGladrey, Senior Communications and Engagement Advisor				
	C. Sheldan, Art Director				
	K. Tait, Communications Designer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	21,697.50
EXPENSES	\$	330.00
GST 895594075 RT	\$	1,101.38
TOTAL	\$	23,128.88

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca

Harris Consulting - CoV - Property Endowment Fund
EXPENSE BREAKDOWN - OCTOBER 2021

<i>Date</i>	<i>Author</i>	<i>Project</i>	<i>Notes</i>	<i>Subtotal</i>	<i>GST (5%)</i>	<i>PST (7%)</i>	<i>Total</i>
29-Oct-2021	Kirk & Co. Accounts	Harris Consulting - CoV - Property Endowment Fund	Aportto Translation - Inv #2502 - False Creek South fact sheet translations.	\$ 330.00	\$ 16.50	\$ -	\$ 346.50
TOTALS				\$ 330.00	\$ 16.50	\$ -	\$ 346.50

INVOICE

Aportto Translation Inc.

901-1715 Cook St., Vancouver BC V5Y 3J6, CANADA
info@aportto.com; Website: www.aportto.com

Invoice No#: 2502
Invoice Date: Oct 29, 2021
Due date: Nov 8, 2021



\$346.50
AMOUNT DUE

BILL TO

Kirk & Co Consulting Ltd.
Natali McGladrey
610 – 999 West Hastings Street, Vancouver BC, Vancouver BC
V6C 2W2, CANADA
Phone: +1 778-919-9677

#	DATE	ITEMS & DESCRIPTION	PRICE	Amount(\$)
1	Oct 6, 2021	Traditional Chinese Translation Update & Layout: CoV FCS Fact Sheet Update Final Package Delivered: Oct 18 for all	\$21(1)	
2	Oct 6, 2021	Simplified Chinese Translation Update & Layout: CoV FCS Fact Sheet Update	\$21(1)	
3	Oct 6, 2021	Punjabi Translation Update & Layout: CoV FCS Fact Sheet Update	\$21(1)	
Subtotal				\$330.00
Tax GST (5%)				\$16.50
TOTAL				\$346.50 CAD

NOTES TO CUSTOMER

GST No. 82660 5198 RT0001

Cheque: Aportto Translation Inc.
Interac E-transfer / Paypal: info@aportto.com
Electronic Bank Transfer:
Bank – BMO (001)
Transit – ~~\$21(1)~~
Account – ~~\$21(1)~~

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The following Terms and Conditions constitute a binding agreement between you ("Client") and Aportto Translation Inc. ("Company"), regarding the services rendered by the Company. By using the Company's services, the Client agrees to be bound by these Terms and Conditions.

1. The Client must make cancellation request before 5 PM PST on the day of written confirmation to proceed, or the full translation amount will be charged by the Company. For refund purpose, translation service is deemed to start upon written notice to the Company to proceed. Thereafter, regardless of when the service is cancelled before 5 PM PST on day of written confirmation to proceed, the Company will charge 50% of the agreed payment to cover the necessary costs.
2. The Company observes the ethics of the profession and is responsible for the accuracy of the translation and for confidentiality of the assignment, but is free from any other responsibilities or liabilities in connection with the document being translated. Irrespective of the profit or loss of the Client's business, the Company is entitled to the full translation fee.
3. Any loss arising from a delay on the part of the Client in providing the Company the relevant background information or materials relating to the translation shall be borne by the Client.

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
www.harrisconsults.ca
harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-39
Date	November 30, 2021
Business No.	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services relating to False Creek South including attending meetings with Executive Working Group, and telephone and video meetings with city staff and consulting team members;

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$469,262.50
	Previously Invoiced			\$464,275.00
FEES:	Value of Service Provided: November 2021			
	Gordon Harris	8.25	350.00	\$2,887.50
	Chuck Brook	6.00	350.00	\$2,100.00
EXPENSES:				\$0.00
GST ON FEES			5%	\$249.38
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$0.00
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$4,987.50
Tax	\$249.38
Total	\$5,236.88

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

**HarrisConsulting**

Harris Consulting Inc.
 #601 - 70 Montclair Avenue
 Toronto, ON M5P 1P7
 416-302-0139 (Toronto)
 604-377-6605 (Vancouver)
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harris@harrisconsults.ca

Invoice

Attn: Stacey Crawford
 City of Vancouver
 453 West 12th Avenue
 Vancouver, BC V5Y 1V4

Invoice No.	HCI-21-41
Date	December 31, 2021
Business No:	12239 7953 RT0001

CLIENT: City of Vancouver
PROJECT: 202005 – City of Vancouver General Consulting
PO #: 4500592915

TO: Professional services relating to False Creek South including attending meetings with Executive Working Group, and telephone and video meetings with city staff and consulting team members:

	Description	Hours	Rate	Amount
	Value of Service Provided to Date			\$471,712.50
	Previously Invoiced			\$469,262.50
FEES:	Value of Service Provided: December 2021			
	Gordon Harris	4.00	350.00	\$1,400.00
	Chuck Brook	3.00	350.00	\$1,050.00
EXPENSES:	Kirk & Co. invoice DEC6523			\$292.50
GST ON FEES			5%	\$122.50
HST ON FEES			13%	\$0.00
GST ON EXPENSES			5%	\$14.63
HST ON EXPENSES			13%	\$0.00

Subtotal of Fees & Expenses	\$2,742.50
Tax	\$137.13
Total	\$2,879.63

Please make cheques payable to:
 HARRIS CONSULTING INC.
 Suite 601 – 70 Montclair Avenue
 Toronto, ON M5P 1P7

Electronic transfers to:
 CIBC Transit 03000
 Account No 38-00113
 2904 Granville Street
 Vancouver BC V6H 3J7

Interac e-transfer to:
harris@harrisconsults.ca

Kirk&Co.

CLIENT:

Harris Consulting Inc.
1571 West 57th Avenue
Suite 709
Vancouver, BC
V6P 0H7
Attn: Gordon Harris

INVOICE NO. DEC6523
DATE December 31, 2021

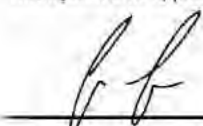
Progress Billing

for November - December 2021

City of Vancouver - Property Endowment Fund

					LINE TOTAL
DESCRIPTION	NAME	RATE/HR	HOURS	TOTAL	
Strategic communications and public engagement support	N. McGladrey, Senior Communications and Engagement Advisor	\$21(1)			
	K. Tait, Communications Designer				

Thank you for the opportunity to be of service.



Christopher Chok, Chief Operating Officer

SUBTOTAL	\$	292.50
EXPENSES	\$	-
GST 895594075 RT	\$	14.63
TOTAL	\$	307.13

2% per month interest charged on accounts over 30 days

Kirk & Co. Consulting Ltd.
610 - 999 Hastings Street, Vancouver, BC V6C 2W2
O: 604.688.7220 E: chrischok@kirkandco.ca
kirkandco.ca