

File No.: 04-1000-20-2022-393

August 19, 2022

s.22(1)

Dear s.22(1)

**Re: Request for Access to Records under the Freedom of Information and Protection of Privacy Act (the "Act")**

I am responding to your request of July 19, 2022 under the *Freedom of Information and Protection of Privacy Act* for:

- 1. Current policy manuals and guidelines used by frontline staff in enforcing and applying the Standards of Maintenance By-law, Fire By-law, SRA By-law, and s.25(1)(a) of the Licence By-law (for SRA Vacancy Policy only);**
  - 2. List of rents per building collected from property owners under the SRA vacancy control policy.**
- Date range: January 1, 2017 to May 17, 2022.**

We have completed the search for responsive records for this request and no responsive records have been located.

In regards to point one of your request, the Housing and Homelessness Services office confirmed that there are no policy guidelines or manuals used to aid enforcement of the referenced by-laws; the by-laws themselves are used for guidance and enforcement.

In regards to point two of your request, the vacancy control policy and related by-laws were recently contested in court, and the ruling concluded that the by-laws were unreasonable, and as a result all rent rolls in the care of the City must be destroyed; therefore, there are no records in response to your request.

Under section 52 of the Act, and within 30 business days of receipt of this letter, you may ask the Information & Privacy Commissioner to review any matter related to the City's response to your FOI request by writing to: Office of the Information & Privacy Commissioner, [info@oipc.bc.ca](mailto:info@oipc.bc.ca) or by phoning 250-387-5629.

If you request a review, please provide the Commissioner's office with: 1) the request number (#04-1000-20-2022-393); 2) a copy of this letter; 3) a copy of your original request; and 4) detailed reasons why you are seeking the review.

Yours truly,

*[Signed by Cobi Falconer]*

**Cobi Falconer, MAS, MLIS, CIPP/C**  
**Director, Access to Information & Privacy**  
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If you have any questions, please email us at [foi@vancouver.ca](mailto:foi@vancouver.ca) and we will respond to you as soon as possible. Or you can call the FOI Case Manager at 604-871-6584.

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