

From: **"Mochrie, Paul" <Paul.Mochrie@vancouver.ca>**
To: **"Direct to Mayor and Council - DL"**
Date: 1/27/2023 3:49:37 PM
Subject: January 17th Meeting Regarding Reinstatement of Civic Agencies
Attachments: 2023-01-27 - Memo to Council - Civic Agencies Establishment.pdf

Dear Mayor and Council,

Please see the attached memo from Tina Penney, Deputy City Clerk, in response to an enquiry raised by Councillor Boyle on January 17th. A short summary of the memo follows:

- The Nomination Subcommittee report proposing the establishment of Type A and B civic agencies will go to Council on February 14
- If approved, a recruitment and orientation period will follow, with regular meetings beginning in July

Best,
Paul

Paul Mochrie (he/him)
City Manager
City of Vancouver
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MEMORANDUM

January 27, 2023

TO: Mayor and Council

CC: Paul Mochrie, City Manager
Armin Amrolia, Deputy City Manager
Karen Levitt, Deputy City Manager
Maria Pontikis, Chief Communications Officer, CEC
Teresa Jong, Administrative Services Manager, City Manager's Office
Kareem Allam, Chief of Staff, Mayor's Office
Trevor Ford, Director of Operations, Mayor's Office
David Grewal, Senior Advisor, Mayor's Office
Francie Connell, Director of Legal Services & City Solicitor
Lon LaClaire, General Manager, Engineering Services
Theresa O'Donnell, Director of Planning & General Manager, Planning, Urban Design, and Sustainability
Donnie Rosa, General Manager, Board of Parks and Recreation
Sandra Singh, General Manager, Arts, Culture, and Community Services
Aftab Erfan, Chief Equity Officer
Rosemary Hagiwara, Acting City Clerk
Lesley Matthews, Acting Director, Business and Election Services & Deputy City Clerk

FROM: Tina Penney, Director, Legislative Operations & Deputy City Clerk

SUBJECT: Civic Agencies Start Date for 2023

SUMMARY

This memo responds to an enquiry raised by Councillor Boyle on January 17, 2023, asking when the City of Vancouver's Type A and B civic agencies will be reinstated. The Nomination Subcommittee report proposing re-establishment of these civic agencies is scheduled for the Council meeting of February 14, 2023. If approved by Council, a recruitment and orientation period would begin immediately, lasting approximately 4 months, with regular meetings beginning in July 2023.

DISCUSSION

A more detailed timeline, based on an establishment date of February 14, is included below to give an overall sense of engagement, selection, and orientation processes (please note, not all dates are confirmed, but this is the current plan). The main objective is to ensure a successful foundation for new and returning members.

Date	Milestone
February 14	<i>Council establishes Type A and B civic agencies</i>
February 15 – March 19	<i>Applications open at www.vancouver.ca/volunteer; Positions are advertised through print, social media, and community outreach (non-profit organizations, neighbourhood houses, community centres, library branches, etc.)</i>
March 20	<i>Applications delivered to staff liaisons for review</i>
April 10	<i>Staff recommendations delivered to Nomination Subcommittee</i>
May 1 – 2	<i>Nomination Subcommittee Meeting; appointment recommendations made to Council</i>
May 9	<i>In Camera Council Meeting; appointments made by Council</i>
May 10	<i>New members notified of appointments and provided with orientation resources (online modules, guidelines, equity videos)</i>
June	<i>Initial working sessions, facilitated by Legislative Operations staff</i>
July	<i>Regular meetings begin</i>
August	<i>Summer break</i>
September	<i>Regular meetings resume</i>

If you have any questions, please me or the Manager, Civic Agencies at kevin.burris@vancouver.ca.

Sincerely,



Tina Penney
 Director, Legislative Operations & Deputy City Clerk
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 604-829-9726